



# **MINUTES**

**General Meeting**

**30 October 2019**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
HELD AT THE MT PERRY BOARDROOM  
ON WEDNESDAY, 30 OCTOBER 2019 AT 9:00 AM**

**COUNCILLORS:** Mayor Cr Rachel Chambers, Deputy Mayor Cr Faye Whelan, Cr Paul Lobegeier, Cr Peter Webster, Cr John Zahl, Cr John Bowen , Cr Robert Radel

**OFFICERS:** Rachel Cooper (Chief Executive Officer), Ian Flint (Executive Officer), Christopher Joosen (Acting General Manager Corporate and Community), Justin Kronk (Acting General Manager Strategy, Innovation and Assets), Randall Percy (Acting General Manager Works) Natalie Zillman (Information Coordinator)

## **1 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open and welcomed all attendees.

The Mayor expressed her sincere and heartfelt thanks to the Executive Officer, Ian Flint, for his role as Acting Chief Executive Officer and wishing him all the best in his future.

## **CLOSED SESSION**

### **RESOLUTION 2019/257**

**9:05AM**

Moved: Cr Robert Radel  
Seconded: Cr Paul Lobegeier

That pursuant to the *Local Government Regulation 2012*, section 275 *Closed Meetings*, Council resolve to close the meeting to the public to receive a delegation from the Queensland Treasury Corporation to discuss matters relevant to Council's budget. **7/0 CARRIED**

## **OPEN SESSION**

### **RESOLUTION 2019/258**

Moved: Cr John Bowen  
Seconded: Cr Robert Radel

That pursuant to the *Local Government Regulation 2012*, section 275 *Closed Meetings*, Council resolve to move out of closed session into open session. **7/0 CARRIED**

At 10:15am the meeting adjourned for the Official Opening of the Mt Perry Cycleway.

At 11:26am the meeting resumed.

At 11:26am, Mr Herold entered the meeting and presented his concerns on Murphy Street Mt Perry and the Mingo Crossing Tender.

**2 APOLOGIES/LEAVE OF ABSENCE**

Nil apologies/leave of absence.

**3 DEPUTATIONS/PETITIONS**

9:00am – Queensland Treasury Corporation (QTC)

**4 NOTICES OF MOTION**

Nil notices of motion.

**5 NOTIFICATION OF OTHER BUSINESS BY COUNCILLORS**

**8.4 BUSINESS IMPROVEMENT PARTNERSHIP**

**RESOLUTION 2019/259**

Moved: Cr Faye Whelan  
Seconded: Cr Paul Lobegeier

That the Business Improvement Partnership be added to the agenda.

**7/0 CARRIED**

**6 DECLARATIONS OF INTEREST**

Nil

**7 CONFIRMATION OF MINUTES**

**7.1 MINUTES OF THE GENERAL MEETING HELD ON 9 OCTOBER 2019**

**RESOLUTION 2019/260**

Moved: Cr Paul Lobegeier  
Seconded: Cr John Zahl

That the Minutes of the General Meeting held on 9 October 2019 be confirmed.

**7/0 CARRIED**

**8 OFFICE OF THE CHIEF EXECUTIVE OFFICER****8.1 GENERAL COUNCIL MEETING SCHEDULE 2020****RESOLUTION 2019/261**

Moved: Cr John Bowen  
 Seconded: Cr Robert Radel

That Council adopt the following meeting schedule for meetings held until the 2020 Local Government Election, at the locations nominated. **7/0 CARRIED**

Meeting Date 2020	Meeting Location
January 15	Biggenden
February 05	Monto

**8.2 2018-2019 ANNUAL REPORT****MOTION**

Moved: Cr John Bowen  
 Seconded: Cr Paul Lobegeier

That pursuant to section 182 of the *Local Government Regulation 2012 QLD*, Council adopts the 2018-2019 Annual Report.

Moved: Cr John Bowen  
 Seconded: Cr John Zahl

That the motion be amended to include the words 'with the inclusion of a section recognising the Australia Day 2019 award recipients.' **7/0 CARRIED**

**The amendment became the motion****RESOLUTION 2019/262**

Moved: Cr John Bowen  
 Seconded: Cr John Zahl

That pursuant to section 182 of the *Local Government Regulation 2012 QLD*, Council adopts the 2018-2019 Annual Report with the inclusion of a section recognising the Australia Day 2019 award recipients. **7/0 CARRIED**

### 8.3 2019-20 OPERATIONAL PLAN - Q1 PROGRESS REPORT

#### RESOLUTION 2019/263

Moved: Cr John Zahl  
Seconded: Cr Robert Radel

That in accordance with section 174(3) of the *Local Government Regulation 2012*, Council notes the 2019-20 Operational Plan – Q1 Progress Report for the period 1 July to 30 September 2019.  
**7/0 CARRIED**

### 8.4 BUSINESS IMPROVEMENT PARTNERSHIP

#### RESOLUTION 2019/264

Moved: Cr Faye Whelan  
Seconded: Cr Paul Lobegeier

That Council thank the Queensland Treasury Corporation for their deputation and accept the offer of a business improvement partnership.  
**7/0 CARRIED**

## 9 CORPORATE AND COMMUNITY

### 9.1 MONTO DEPOT - UNUSED OFFICE SPACE LEASE

#### RESOLUTION 2019/265

Moved: Cr Paul Lobegeier  
Seconded: Cr John Zahl

That Council delegate the Chief Executive Officer to enter into a lease agreement with Advanced Personnel Management (APM), an NDIS company, for use of un-used office space at the Monto Depot.  
**7/0 CARRIED**

### 9.2 SMALL HALLS PROGRAM

#### RESOLUTION 2019/266

Moved: Cr Peter Webster  
Seconded: Cr Robert Radel

That Council receive the report as presented and;

1. Adopt the Small Halls Funding Program.
2. Invite Munging and Kalpowar Hall management committees to submit previously identified projects to Council for initial support under this program, then open the program to all eligible halls.
3. Delegate authority to the Chief Executive Officer to update funding guidelines operationally as required, in consultation with Councillors and Council staff, and approve funding panel recommendations in line with program guidelines.  
**7/0 CARRIED**

**9.3 TENDER 2015\_2019-20\_QTB\_10 SUBMISSIONS - LEASE OF AIRCRAFT HANGAR SPACE GAYNDAH AERODROME****RESOLUTION 2019/267**

Moved: Cr John Zahl

Seconded: Cr Robert Radel

That Council:

1. accept the sole tender as submitted, annual rent \$500.00 per annum plus GST; and
2. offer a formal lease, one (1) x ten (10) years, option one (1) x ten (10) years, subject to the prospective lessee's acceptance of conditions:
  - (i) CPI Review each anniversary of the Commencement Date;
  - (ii) responsibility for any Service Charges applicable to the land and to the lessee's operations;
  - (iii) must hold Public Liability Insurance, minimum \$20,000,000;
  - (iv) must abide by Council's safe work practices, Policies, Procedures, safety standards and duty of care;
  - (v) must abide by and comply with CASA (Civil Aviation Safety Authority) regulations and requirements;
  - (vi) Full compliance with Queensland Legislation and Codes of Practice, relevant Australian and International Standards.

**6/1 CARRIED****FOR THE MOTION**

Cr John Zahl

Cr Robert Radel

Cr Paul Lobegeier

Cr Faye Whelan

Cr Peter Webster

Cr Rachel chambers (Mayor)

**AGAINST THE MOTION**

Cr John Bowen

**9.4 DNRME REQUEST FOR COUNCIL'S VIEWS - APPLICATION FOR PRIORITY PURCHASE OF UNALLOCATED STATE LAND (USL) - L173 RW471 - MONTA****RESOLUTION 2019/268**

Moved: Cr John Bowen

Seconded: Cr John Zahl

That the Department of Natural Resources, Mines and Energy be advised that:

1. Council is not aware of any issues and has no requirements, including issues surrounding any local non-indigenous cultural heritage values that the department should consider when assessing this application; and
2. Council offers no objection to the proposed purchase or lease of Lot 173 on Crown Plan RW471.

**7/0 CARRIED**

## 9.5 DNRME REQUEST FOR COUNCIL'S VIEWS - APPLICATION FOR PURCHASE OF UNALLOCATED STATE LAND - LOT 90 ON CROWN PLAN YL894

### RESOLUTION 2019/269

Moved: Cr Robert Radel  
Seconded: Cr Paul Lobegeier

That the Department of Natural Resources, Mines and Energy be advised that:

1. Council is not aware of any issues and has no requirements, including issues surrounding any local non-indigenous cultural heritage values, that the department should consider when assessing this application; and
2. Council offers no objection to the proposed purchase of Lot 90 on Crown Plan YL894.

**7/0 CARRIED**

## 9.6 RATES APPROVAL FOR COMMENCEMENT OF RECOVERY ACTION

### RESOLUTION 2019/270

Moved: Cr Robert Radel  
Seconded: Cr Paul Lobegeier

That in accordance with Council's Rate Recovery Policy approval is granted to proceed to external debt collection for the rate assessments as presented.

**CARRIED**

## 9.7 FINANCE REPORT TO 30 SEPTEMBER 2019

### RESOLUTION 2019/271

Moved: Cr John Zahl  
Seconded: Cr John Bowen

That, in accordance with s204 *Local Government Regulation 2012*, Council notes the Finance Report for the month ended 30 September 2019.

**7/0 CARRIED**

## 10 STRATEGY, INNOVATION AND ASSETS

### 10.1 BUSINESS STREETScape REPORT 30 OCTOBER 2019

#### RESOLUTION 2019/272

Moved: Cr Robert Radel  
Seconded: Cr Faye Whelan

That Council approve the following Streetscape funding applications:

1. Mundubbera Bakery and Café – external painting to shop front, including new signage and decals - \$1000;
2. Music Room Shoes – painting and re-sheeting to the front of the shop - \$1000.

**7/0 CARRIED**

**10.2 APPLICATION FOR ROAD CLOSURE - C AUGUSTINE & A SAVAGE****MOTION**

Moved: Cr John Bowen

That Council as the Road Manager support applicant's application for a permit to occupy only.

**MOTION LAPSED WITHOUT SECONDER**

**RESOLUTION 2019/273**

Moved: Cr Faye Whelan

Seconded: Cr Peter Webster

That Council as the Road Manager support the applicant's application and has no objection to either a Permanent Road Closure Enquiry or Permit to Occupy, and that it be referred to the Department of Natural Resources, Mines and Energy for approval. **6/1 CARRIED**

**FOR THE MOTION**

Cr John Zahl

Cr Robert Radel

Cr Paul Lobegeier

Cr Faye Whelan

Cr Peter Webster

Cr Rachel chambers (Mayor)

**AGAINST THE MOTION**

Cr John Bowen

**11 WORKS**

Nil

**12 COUNCILLOR REPORTS**

Nil

**13 OTHER BUSINESS DETERMINED BY RESOLUTION FOR AGENDA INCLUSION**

Nil

**14 QUESTIONS**

Nil



**15 CONFIDENTIAL REPORTS****RESOLUTION 2019/274**

Moved: Cr Robert Radel  
Seconded: Cr John Bowen

**12:16PM**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

**15.1 Addition to Civil Contractor Preferred Supplier List - Civforce Traffic Management**

This matter is considered to be confidential under Section 275(1) - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by it.

**7/0 CARRIED**

**RESOLUTION 2019/275**

Moved: Cr Peter Webster  
Seconded: Cr John Zahl

**12:17PM**

That Council moves out of Closed Session into Open Session.

**7/0 CARRIED**

**15.1 ADDITION TO CIVIL CONTRACTOR PREFERRED SUPPLIER LIST - CIVFORCE TRAFFIC MANAGEMENT****RESOLUTION 2019/276**

Moved: Cr John Bowen  
Seconded: Cr John Zahl

That Council accepts Civforce Traffic Management for inclusion on the Supply of Traffic Control Services Supplier List for contract 2909\_2019\_21\_TTB\_25 – Supply of Traffic Control Services.

**7/0 CARRIED**

**16 CLOSURE OF MEETING**

The Meeting closed at 12:19pm.

The minutes of this meeting were confirmed at the General Meeting held on 20 November 2019.

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**CHAIRPERSON**