

### CEMETERIES - APPLICATION FOR PRIVATE PROPERTY BURIAL

Conditions for interment of human remains on private property outside any cemetery within the North Burnett Regional Council jurisdiction must comply with *Council Policy 252 – Cemeteries*. Burial Location Details must be provided, refer page 2 of this application.

#### DECEASED DETAILS

Surname: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
 Gender:  M  F Date of Birth: \_\_\_ / \_\_\_ / \_\_\_ Date of Death: \_\_\_ / \_\_\_ / \_\_\_ Age: \_\_\_\_\_  
 Religion: \_\_\_\_\_ Former Occupation: \_\_\_\_\_  
 Cause of Death: \_\_\_\_\_ Death Certificate Attached:  Y  N  
 Birthplace: \_\_\_\_\_  
 Former Residence: \_\_\_\_\_

#### NEXT OF KIN DETAILS

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

#### FUNERAL DETAILS

Date and time: \_\_\_ / \_\_\_ / \_\_\_ at \_\_\_ : \_\_\_ am / pm **Note:** Graves are to be closed within one (1) hour of the conclusion of funeral  
 Service Type:  Graveside only  Church & Graveside: \_\_\_\_\_  
 Conductor: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Funeral Provider: \_\_\_\_\_ Phone Number: \_\_\_\_\_

#### ADMIN OFFICE USE ONLY

Information received from: \_\_\_\_\_  
 Officer receiving name: \_\_\_\_\_  
 Date/Time received: \_\_\_ / \_\_\_ / \_\_\_ at \_\_\_ : \_\_\_ am / pm  
 Scanned to Records:  Y  N Registered Doc ID: \_\_\_\_\_  
 Application Approved:  Y  N Approval forwarded to Applicant:  Y  N  
 Added comments to reflect amendments to application:  Y  N Completed InfoXpert Task:  Y  N  
 Cemetery Records:  Civica  Cemetery Index  Cemetery Register  Cemetery Plan

**Information Privacy Act 2009 – Collection Notice**

The Information Privacy Act 2009 governs how your information is used, collected, disclosed and stored. This information will be used for the purpose of assessing your application and will not be disclosed to any other third party without your written or verbal authorisation unless we are required to by law.

**LOCATION DETAILS**

Property Owner(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

GPS Data: \_\_\_\_\_ Lot & Plan: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Note: Pursuant to *Council Policy 252 – Cemeteries*, A location plan of proposed burial site is to accompany the *Application for Private Property Burial* identifying the precise location including lot on plan, parish and county.