



REQUEST FOR SEARCH FORM

Applicant Details

(Mr) (Mrs) (Ms) (Miss) Surname: Given Name:

Company Name: Your Reference:

Postal Address:

Phone No: Fax No:

Email:

Vendor: Purchaser:

Settlement Date: Search required by (date)

Property situated at:

Real Property Description: Lot on Plan

RATES SEARCH

This report includes rates, ownership and services information

- Ordinary (5 working days) - \$182.50 (includes a water meter reading where applicable)
- Urgent (less than 3 working days) - \$290.50 (includes a water meter reading where applicable)

SPECIAL WATER METER READING

- Ordinary - \$76.00 Date to be Read: ____/____/____ (Special Meter Reading only – Rate Search includes Meter Reading.)

TOWN PLANNING CERTIFICATE (10 working days)

Includes zoning, strategic plan designation, identification of past Development Permits (MCU, consent, rezoning and reconfiguration) and any infrastructure charges owing.

- Limited Town Planning Certificates (\$266.00)
- Standard Planning & Development Certificates (\$539.00)
- Full Town Planning & Development Certificate (\$1061.00)

N.B. URGENT FEE – When an urgent certificate is requested, an additional Fee of 10% of the original fee cost shall be paid.

BUILDING APPROVALS REPORT (10 working days)

This search ONLY details approved building works on the property as per Council records. A report of plumbing/drainage approvals is available upon request and payment of relevant fees.

- \$210.00 – Class 1 and 10 - Domestic
- \$320.00 – Class 2 – 9 - Commercial

BUILDING PROPERTY INSPECTION REPORT (10 working days)

This report includes a physical inspection of the property by Councils Building Surveyor. It is mainly a check for illegal building work, however major structural defects will be noted. Maintenance items and plumbing/drainage are not included.

Refer notes over page regarding occupancy

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|---|-----------|---|-----------|
| <input type="checkbox"/> Urban - Domestic | \$ 420.00 | <input type="checkbox"/> Rural – Domestic | \$ 455.00 |
| <input type="checkbox"/> Urban – Commercial | \$ 465.00 | <input type="checkbox"/> Rural – Commercial | \$ 505.00 |

