



# **MINUTES**

**General Meeting**

**16 May 2018**

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
HELD AT THE BIGGENDEN BOARDROOM  
ON WEDNESDAY, 16 MAY 2018 AT 9:05AM**

## **1 ATTENDEES**

**COUNCILLORS:** Mayor Cr Rachel Chambers, Deputy Mayor Cr Faye Whelan (Division 3), Cr Paul Lobegeier (Division 1), Cr Peter Webster (Division 2), Cr John Bowen (Division 4), Cr John Zahl (Division 5) and Cr Robert Radel (Division 6)

**OFFICERS:** Mark Pitt (Chief Executive Officer), Brad Duke (General Manager Corporate and Community), Michael Pickering (Acting General Manager Works), Melanie Lavelle-Maloney (Economic Development Manager), Justin Kronk (Asset Services Manager), Lisa Benham (Corporate Services Manager), Lex Webster (Development Services Manager) and Natalie Zillman (Information Coordinator)

## **2 WELCOME/HOUSEKEEPING**

The Mayor declared the meeting open and welcomed all attendees.

## **3 APOLOGIES/LEAVE OF ABSENCE**

Trevor Harvey (General Manager of Strategy, Innovation and Assets)

## **4 DECLARATION OF INTEREST**

Nil.

## **5 DEPUTATION/PETITIONS**

Council will make time available at each General Meeting for public questions/ representations. This is an opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g. development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting. Public Question and Statements Time will commence at 9:30am.

## **6 CONFIRMATION OF MINUTES**

### **6.1 MINUTES OF THE GENERAL MEETING HELD ON 18 APRIL 2018**

#### **RESOLUTION 2018/99**

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

1. That the Minutes of the General Meeting held on 18 April 2018 be received and the recommendations therein be adopted.

**CARRIED**

**6.2 MINUTES OF THE POLICY AND PLANNING STANDING COMMITTEE MEETING HELD ON 2 MAY 2018****RESOLUTION 2018/100**

Moved: Cr Paul Lobegeier  
Seconded: Cr Robert Radel

1. That the Minutes of the Policy and Planning Standing Committee Meeting held on 2 May 2018 be received and the recommendations therein be adopted. **CARRIED**

**6.3 MINUTES OF THE TECHNICAL SERVICES STANDING COMMITTEE MEETING HELD ON 2 MAY 2018****RESOLUTION 2018/101**

Moved: Cr Robert Radel  
Seconded: Cr John Zahl

1. That the Minutes of the Technical Services Standing Committee Meeting held on 2 May 2018 be received and the recommendations therein be adopted. **CARRIED**

At 9:10am, Cr PF Webster entered the meeting.

**7 GOVERNANCE REPORTS****7.1 CUSTOMER SERVICE QUARTERLY REPORT****RESOLUTION 2018/102**

Moved: Cr Paul Lobegeier  
Seconded: Cr John Zahl

That the Customer Service Quarterly report be 'received' for information. **CARRIED**

**7.2 CONTACT CENTRE QUARTERLY REPORT****RESOLUTION 2018/103**

Moved: Cr Paul Lobegeier  
Seconded: Cr Faye Whelan

That the Contact Centre Quarterly report be 'received' for information. **CARRIED**

**7.3 DNRM REQUEST FOR COUNCIL'S VIEWS - RENEWAL OF TERM LEASE 0/237467 OVER LOT 191 ON CROWN PLAN CK3324 - RESERVE, ROAD OR STOCK ROUTE****RESOLUTION 2018/104**

Moved: Cr John Zahl  
Seconded: Cr Robert Radel

That the Department of Natural Resources, Mines and Energy be advised that Council:

- (i) is not prepared to offer the current lessee a Trustee Lease or Trustee Permit over the subject area; and
- (ii) has no requirements and offers no objections to renewal of Term Lease 0/237467 in its current form. **CARRIED**

**7.4 DEPARTMENT OF STRATEGY, INNOVATION & ASSETS MAY REPORT****RESOLUTION 2018/105**

Moved: Cr Robert Radel  
Seconded: Cr Peter Webster

That the Department of Strategy, Innovation and Assets report for the month of May 2018 be 'received' for information. **CARRIED**

**7.5 ECONOMIC DEVELOPMENT MANAGER - MAY REPORT****RESOLUTION 2018/106**

Moved: Cr John Zahl  
Seconded: Cr Robert Radel

That the Economic Development Manager report for the month of May 2018 be 'received' for information. **CARRIED**

**7.6 FINANCE REPORT TO 30 APRIL 2018****RESOLUTION 2018/107**

Moved: Cr Robert Radel  
Seconded: Cr John Zahl

That the Finance Report for month ended 30 April 2018 as presented be adopted. **CARRIED**

## 7.7 QUARTER THREE BUDGET REVIEW

### RESOLUTION 2018/108

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

That the North Burnett Regional Council 2017-18 Amended Budget Statements including:

- Statement of Comprehensive Income & Long Term Forecast
- Balance Sheet & Long Term Forecast
- Cash Flow Statement & Long Term Forecast
- Statement of Changes in Equity & Long Term Forecast
- Financial Sustainability Ratios
- Rate & Utility Charges analysis

be adopted.

**CARRIED**

## 8 ECONOMIC REPORTS

Nil

## 9 SOCIAL REPORTS

### 9.1 MUNDUBBERA REGIONAL ART GALLERY ADVISORY COMMITTEE - INFORMATION ONLY

#### RESOLUTION 2018/109

Moved: Cr Robert Radel

Seconded: Cr John Bowen

That Council receives the Mundubbera Regional Art Gallery report as information, the minutes and Coordinator's report from the Meeting held 16<sup>th</sup> April 2018 as presented and adopted. **CARRIED**

### 9.2 COMMUNITY GRANTS REPORT TO MAY 2018 GENERAL MEETING

#### RESOLUTION 2018/110

Moved: Cr Faye Whelan

Seconded: Cr Paul Lobegeier

That Council approves the Community Grant funding applications (Attachment A) for financial and in-kind assistance, under Council Policies: - 119 Lifelong Community Grants, 120 Cultural and Sports Performance Grants, 121 Major Events Grants, and 113 Not for Profit Community Organisations and In-Kind Support. **CARRIED**

### 9.2.1 COMMUNITY GRANT CLARIFICATION

#### RESOLUTION 2018/111

Moved: Cr Peter Webster

Seconded: Cr John Zahl

That the Chief Executive Officer (General Manager Corporate and Community) refer the Community Grant applications for the *Eidsvold Polocrosse Club* and the *Heartland Festival North Burnett* to the June Policy and Planning Meeting providing additional information on the grant funding recommendations. **CARRIED**

At 10:14 am, Cr John Bowen left the meeting.

At 10:16 am, Cr John Bowen returned to the meeting.

### 9.3 NORTH BURNETT COMMUNITY FITNESS CENTRE - EIDSVOLD

#### RESOLUTION 2018/112

Moved: Cr Peter Webster

Seconded: Cr Robert Radel

That

1. Council 'receives' the report for information; and
2. Council approves the naming of the centre as "North Burnett Community Fitness Centre (Eidsvold); and
3. Council approves the naming of the boxing area in the North Burnett Community Fitness Centre (Eidsvold) as "The Bill Ireland Boxing Corner". **CARRIED**

### 9.4 MONTO SMALL HALLS REPORT

#### RESOLUTION 2018/113

Moved: Cr Paul Lobegeier

Seconded: Cr Peter Webster

That Council:

1. Approves an unconditional without prejudice contribution of \$35,000 to the Kalpowar Small Hall Committee;
2. It be referred to the Chief Executive Officer (Community Connection Manager) to liaise with the Kalpowar and Mungungo Hall Committees and agree on arrangements for the provision of cleaning and toilet supplies as necessary. **CARRIED**

## 10 INFRASTRUCTURE REPORTS

### 10.1 HEAVY VEHICLE APPLICATION - PERFORMANCE BASED STANDARDS - SANDOWS ROAD - 128017

#### RESOLUTION 2018/114

Moved: Cr Peter Webster  
Seconded: Cr Paul Lobegeier

That Council does not endorse approval of the permit application (Case 128017) for 26 metre 4 axle prime mover Tri-Tri PBS B-Double vehicles operating at Level 2 Higher Mass Limits along Sandows Road on the northern side of the Burnett Highway between chainage 0.0 – 3.0km due to infrastructure inadequacies and network safety concerns for the vehicle identified. **CARRIED**

### 10.2 HEAVY VEHICLE APPLICATION - PERFORMANCE BASED STANDARDS - SANDOWS ROAD - 126371

#### RESOLUTION 2018/115

Moved: Cr Peter Webster  
Seconded: Cr Paul Lobegeier

That Council does not endorse approval of the permit application (Case 126371) for 26 metre 3-2-3 Axle PBS A-Double vehicles operating at Level 2 Higher Mass Limits along Sandows Road on the northern side of the Burnett Highway between chainage 0.0 – 3.0km due to infrastructure inadequacies and network safety concerns for the vehicle identified. **CARRIED**

### 10.3 HEAVY VEHICLE APPLICATION - PERFORMANCE BASED STANDARDS - SANDOWS ROAD - 126363

#### RESOLUTION 2018/116

Moved: Cr Peter Webster  
Seconded: Cr Paul Lobegeier

That Council does not endorse approval of the permit application (Case 126363) for 26 metre 2-2-2 Axle PBS A-Double vehicles operating at Level 2 Concessional Mass Limits along Sandows Road on the northern side of the Burnett Highway between chainage 0.0 – 3.0km due to infrastructure inadequacies and network safety concerns for the vehicle identified. **CARRIED**

### 10.4 HEAVY VEHICLE APPLICATION - PERFORMANCE BASED STANDARDS - SANDOWS ROAD - 126368

#### RESOLUTION 2018/117

Moved: Cr Peter Webster  
Seconded: Cr Paul Lobegeier

That Council does not endorse approval of the permit application (Case 126368) for 26 metre 3-2-3 Axle PBS A-Double vehicles operating at Level 2 Concessional Mass Limits along Sandows Road on the northern side of the Burnett Highway between chainage 0.0 – 3.0km due to infrastructure inadequacies and network safety concerns for the vehicle identified. **CARRIED**

At 10:32am the meeting adjourned for morning tea and the presentation of Certificates of Service for the following personnel: Charlotte Pitt, Lynette McLeod, Alex Bloom, Lorton Ferris, Chris D'Esposito and Kate Beddows.

At 10:58am the meeting resumed.

**11 ENVIRONMENTAL REPORTS**

Nil

**12 COUNCILLOR REPORTS**

**12.1 MAYOR AND COUNCILLORS REPORTS**

**RESOLUTION 2018/118**

Moved: Cr John Zahl  
Seconded: Cr Faye Whelan

That the Councillor reports be 'received' for information.

**CARRIED**



## 13 CONFIDENTIAL REPORTS

### RESOLUTION 2018/119

Moved: Cr Paul Lobegeier

Seconded: Cr Robert Radel

#### 10:59AM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the Local Government Regulation 2012:

#### 13.1 Outstanding Rates Forfeiture of Lease

This matter is considered to be confidential under Section 275(1) - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

#### 13.2 Outstanding Rates Cancelled Mining Leases

This matter is considered to be confidential under Section 275(1) - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

#### 13.3 Gayndah Industrial Land Development

This matter is considered to be confidential under Section 275(1) - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 13.4 Wakka Wakka People #3

This matter is considered to be confidential under Section 275(1) - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 13.5 Application for Permanent Road Closure - BR Hutchinson

This matter is considered to be confidential under Section 275(1) - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

and moves into Closed Session.

**CARRIED**

### RESOLUTION 2018/120

#### 11:42AM

Moved: Cr Robert Radel

Seconded: Cr John Zahl

That Council moves out of Closed Council into Open Council.

**CARRIED**

**13.1 OUTSTANDING RATES FORFEITURE OF LEASE****RESOLUTION 2018/121**

Moved: Cr John Zahl  
Seconded: Cr Robert Radel

That Council 'receives' the report and approves the writing off of outstanding rates balance of \$4,830.01 for the forfeited of Special Lease 31/50197, Lot 31 on Crown Plan CK80. **CARRIED**

**13.2 OUTSTANDING RATES CANCELLED MINING LEASES****RESOLUTION 2018/122**

Moved: Cr Robert Radel  
Seconded: Cr Paul Lobegeier

That Council 'receives' the report and approves the writing off of outstanding rates for forfeited mining leases.

- (a) Rate balance of \$2,561.91 on Assessment 20591-50000-000 (plus any additional accrued interest); and
- (b) Rate balance of \$8,878.76 on Assessment 60796-51000-000 (plus any additional accrued interest) **CARRIED**

**13.3 GAYNDAH INDUSTRIAL LAND DEVELOPMENT****RESOLUTION 2018/123**

Moved: Cr John Bowen  
Seconded: Cr John Zahl

1. That Council advise the applicant that there are no plans to develop Lot 1RP201121 in the current or future capital budget; and
2. That Council invite the applicant to a deputation to discuss economic/development opportunities.

**CARRIED**

**13.3.1 ALTERNATE QUOTES****RESOLUTION 2018/124**

Moved: Cr Faye Whelan  
Seconded: Cr John Zahl

That the Chief Executive Officer (General Manager Strategy, Innovation and Asset) investigate alternative quotes for the Mundubbera light industrial land development and present a report to the June General meeting. **CARRIED**

### 13.4 WAKKA WAKKA PEOPLE #3

#### RESOLUTION 2018/125

Moved: Cr Robert Radel  
Seconded: Cr Paul Lobegeier

That the Wakka Wakka People #3 - Federal Court QUD621/2011 [130044] information report be 'received'. **CARRIED**

### 13.5 APPLICATION FOR PERMANENT ROAD CLOSURE - BR HUTCHINSON

#### RESOLUTION 2018/126

In Favour: Crs Rachel Chambers, Peter Webster, John Zahl and Robert Radel

Against: Crs Faye Whelan, John Bowen and Paul Lobegeier

That the Chief Executive Officer (General Manager Strategy, Innovation and Asset) advise the Department of Natural Resources, Mines and Energy that use of the land as proposed can be authorised by the road manager or trustee of the reserve. Further, that DNRME consider the application under the Land Act identifying the following reasons for support:

1. Bio-security;
2. Economic development; and
3. Council would support/requires the reconfiguration/amalgamation of the two parcels of land.

**CARRIED 4/3**

## 14 GENERAL BUSINESS

A discussion was held on the Mingo Crossing camping facility.

### 14.1 MINGO CROSSING

#### RESOLUTION 2018/127

Moved: Cr John Bowen  
Seconded: Cr Faye Whelan

That the Chief Executive Officer (General Manager Works) coordinate the purchase of a fire trailer (to be based at Mingo Crossing) in collaboration with the rural fire services with any outstanding funding being sourced through the North Burnett Regional Council emergency services/rural fire levy. **CARRIED**

### 14.2 CR WHELAN GENERAL BUSINESS

Cr Whelan requested that the Chief Executive Officer (General Manager Corporate and Community) investigate the submission of an expression of interest in the Rural Aid CEO exchange.

Cr Whelan requested that Council advertise the opening of the Mundubbera Seasonal Camp for use by community organisations and groups.

**14.3 CR WEBSTER GENERAL BUSINESS**

Cr Webster discussed the option of Councillors visiting Longreach and the Kinnon family outback pioneer attraction after the 07 June.

Cr Webster requested a report providing an update on Wuruma Dam be prepared for the June Standing Committee Policy and Planning meeting.

**14.4 CR LOBEGEIER GENERAL BUSINESS**

Cr Lobegeier requested the grading of Knights Road before the 7aside Mungungo Cricket competition is held in September.

Cr Lobegeier requested progress on the report for the slashing of roadsides and contract slashing.

**14.5 MAYOR - CR CHAMBERS**

The Mayor discussed the ongoing works matter of pipes running through culverts and Council direction through possible policy amendment.

**14.6 ASSET SERVICES MANAGER**

The Asset Services Manager discussed the following items:

- the Kalpowar tower upgrade from 3G to 4G; and
- road clearing of Calrossi Road, Eidsvold and the impact of the new vegetation clearing laws on future Council works.

**15 CLOSURE OF MEETING**

**The Meeting closed at 1:04pm.**

**The minutes of this meeting were confirmed at the General Meeting held on 27 June 2018.**

.....  
**CHAIRPERSON**

## Attachment A

Date Received	Organisation	Proposal Description	Event Date	Details	Requested Cash Amount	Requested In kind Estimate	Cash Donation	In kind Donation	Project Comments
14/03/18	Mundubbera Junior Cricket Association	Committee is requesting assistance with the demolition of an old shed, to be replaced with a storage container at Archer Park. The container will be used to store cricket equipment	April 2018	"In kind" assistance is sought with waiver of building/development fees.	\$0	\$1237	\$0	\$1237	"In Kind" assistance: Demolition fee \$317 Building application \$590 Amenity & Aesthetics Assessment \$330
13/03/18	Flynn Suendermann	Applicant has been selected to attend National Karate Championships for Traditional Shotokan Karate-Do in South Australia.	19-24 March 2018	Applicant is seeking assistance with fees, airfares, & accommodation.	\$500	\$0	\$500	\$0	Grant application completed in full. Evidence of qualification has been provided. Recommend of \$500 for National Level Events as per Statutory Policy 120 Cultural and Sports Performance Grants.
13/03/18	Ivy Suendermann	Applicant has been selected to attend National Karate Championships for Traditional Shotokan Karate-Do in South Australia.	19-24 March 2018	Applicant is seeking assistance with fees, airfares, & accommodation.	\$500	\$0	\$500	\$0	Grant application completed in full. Evidence of qualification has been provided. Recommend of \$500 for National Level Events as per Statutory Policy 120 Cultural and Sports Performance Grants.
05/04/18	Central & North Burnett Branch of Australian Stockhorse	"In kind" assistance for Monto Silver Buckle Challenge and Camp draft.	15-17 <sup>th</sup> June 2018	Assistance with grading of Monto Showgrounds arena before the event and provision of a water truck over the weekend, and access to water.	\$0	\$2656	\$0	\$2656	"In kind" assistance: Grader \$ 800 Water Truck (3 days) \$1856 (includes operator & plant over Fri, Sat & Sun)
08/03/18	North Burnett Field Archers	"In kind" assistance is sought to mow grounds throughout the year.	Various	North Burnett Field Archers have requested use of Council's mower and slasher to keep their Archery course mowed.	\$0	\$1440	\$0	\$1440	"In kind" assistance: Tractor & slasher (annually)* \$1440 Approximately 6x annually for 2 hrs @ \$120/hr (driver not required). *Estimate only. Dry seasons the cost will be minimal.

27/03/18	Mt Perry Men's Shed Assn Inc.	Assistance is sought for relief from rates charges for residential garbage and water access for the period 1/7/17 to 30/6/18.	2018	The committee were aware they were to be charged, however their lease wasn't approved until 21/10/17 and they cannot use the facility until they move into the new shed in May 2018.	\$0	\$774	\$0	\$0	Recommend Council decline "in kind" request as ongoing operational costs are not covered under Statutory Policy No 113-Not for Profit Community Organisations and In-Kind Support.
27/02/18	Kalpowar Hall Inc.	Assistance sought to hold Festival of Small Halls at Kalpowar Hall.	06/07 2018	Kalpowar Hall Inc. will host the Festival of Small Halls.	\$0	\$1518	\$0	\$1518	"In kind" assistance: 10 bins @ \$11           \$110 Toilets cleaned during event (2 day weekend)       \$761 150 Chairs @ \$1.10   \$165 Delivery/collection chairs & bins                       \$250 Mowing before event   \$232
<b>Total Recommended for approval</b>								<b>\$1000</b>	<b>\$6851</b>

