



MINUTES

Policy and Planning Standing Committee Meeting

4 April 2018

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
POLICY AND PLANNING STANDING COMMITTEE MEETING
HELD AT THE GAYNDAH BOARDROOM
ON WEDNESDAY, 4 APRIL 2018 AT 9:04AM**

1 ATTENDEES

COUNCILLORS: Cr Rachel Chambers, Cr Faye Whelan, Cr John Bowen, Cr Paul Lobegeier, Cr Peter Webster, Cr John Zahl, Cr Robert Radel

OFFICERS: Mark Pitt (Chief Executive Officer), Trevor Harvey (General Manager of Strategy, Innovation and Assets), Raymond Strohfeldt (Acting General Manager Works), Jeff Miles (Environmental Services Manager), Tracey Wilson (Executive Services Stream Leader)

2 WELCOME/HOUSEKEEPING

The Mayor declared the meeting open and welcomed all attendees.

3 APOLOGIES

Brad Duke (General Manager Corporate and Community), Natalie Zillman (Executive Assistant)

4 DECLARATION OF INTEREST

Nil

5 GOVERNANCE REPORTS

5.1 ANZAC DAY 2018

COMMITTEE RESOLUTION PP/2018/14

Moved: Cr John Bowen

Seconded: Cr John Zahl

That:

1. The Anzac Day 2018 report as presented be received.
2. Library staff be nominated to co-ordinate Anzac Day 2018.
3. Hall Hire, photocopying, etc.. as recorded in the Anzac Day Procedure be provided free of charge, to be recorded as In-Kind donation for each centre.
4. Council's Civil Works Manager appoint a staff member to liaise with the Queensland Police Service (QPS) to co-ordinate road closures for the 2018 North Burnett region Anzac Day Services where required and further, provide road closure information to Executive Support staff for advertisement in the Central & North Burnett Times.
5. Council's Civil Works Manager liaise with Parks and Gardens staff regarding areas to be maintained prior to Anzac Day services in the region. Further, Anzac Day be noted on the Yearly Works calendar for future information and planning.
6. The Draft Media Release 'Anzac Day 2018' be approved for distribution upon confirmation of venues and times.
7. Library staff to prepare a display to celebrate Anzac Day 2018.
8. Parks and Gardens staff to assist with set up and put away of chairs for the Anzac Day

Service as requested.

9. The Anzac Day procedure be updated to reflect current information.

CARRIED

6 ECONOMIC REPORTS

6.1 DEVELOPMENT STATISTICS REPORT

COMMITTEE RESOLUTION PP/2018/15

Moved: Cr Robert Radel
Seconded: Cr Paul Lobegeier

That the Development Services Statistics as presented be received and the contents noted.

CARRIED

7 CONFIDENTIAL REPORTS

COMMITTEE RESOLUTION PP/2018/16

Moved: Cr Robert Radel
Seconded: Cr Peter Webster

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the Local Government Regulation 2012:

7.1 Light Industrial Land Valuations

This matter is considered to be confidential under Section 275(1) - c and h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget and other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

7.2 Ratepayer Offer of Payment Due to Error in Rate Notice being issued in incorrect name

This matter is considered to be confidential under Section 275(1) - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

CARRIED

At 9:57 am, Cr John Bowen left the meeting.

At 9:59 am, Cr John Bowen returned to the meeting.

At 10:00 am, Cr Rachel Chambers left the meeting.

At 10:05 am, Cr Rachel Chambers returned to the meeting.

COMMITTEE RESOLUTION PP/2018/17

Moved: Cr Faye Whelan
Seconded: Cr Paul Lobegeier

That Council moves out of Closed Council into Open Council.

CARRIED

7.1 LIGHT INDUSTRIAL LAND VALUATIONS

COMMITTEE RESOLUTION PP/2018/18

Moved: Cr Robert Radel

Seconded: Cr Faye Whelan

This Light Industrial Land Valuations report be received for information only.

CARRIED

7.2 RATEPAYER OFFER OF PAYMENT DUE TO ERROR IN RATE NOTICE BEING ISSUED IN INCORRECT NAME

COMMITTEE RESOLUTION PP/2018/19

Moved: Cr John Bowen

Seconded: Cr Robert Radel

That Council receive the report, accept the payment offered of \$283.80 for Assessment Number 41164-10000-000 for the period 1 July 2017 to 31 December 2017 and write off the amount of \$466.45, on the basis of the charge being incorrectly actioned.

CARRIED

At 10:18am Matt Cook (Technical Services Manager) entered the meeting.

8 GENERAL BUSINESS

Nil

9 CLOSURE OF MEETING

The Meeting closed at 10.21.

The minutes of this meeting were confirmed at the General Meeting held on 18 April 2018.

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CHAIRPERSON