



MINUTES

General Meeting

21 February 2018

**MINUTES OF NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
HELD AT THE EIDSVOLD BOARDROOM
ON WEDNESDAY, 21 FEBRUARY 2018 AT 9:00AM**

1 ATTENDEES

COUNCILLORS: Deputy Mayor Cr Faye Whelan (Chairperson), Cr John Bowen, Cr Paul Lobegeier, Cr Peter Webster, Cr John Zahl, Cr Robert Radel

OFFICERS: Mark Pitt (Chief Executive Officer), Trevor Harvey (General Manager of Strategy, Innovation and Assets), Brad Duke (General Manager Corporate and Community), Natalie Zillman (Executive Assistant), Raymond Strohfeldt (Acting General Manager Works)

2 WELCOME/HOUSEKEEPING

The Chairperson declared the meeting open and welcomed all attendees.

3 APOLOGIES/LEAVE OF ABSENCE

APOLOGY

RESOLUTION 2018/1

Moved: Cr Paul Lobegeier

Seconded: Cr Robert Radel

That the apology received from the Mayor, Cr Rachel Chambers be accepted and leave of absence granted. **CARRIED**

4 DECLARATION OF INTEREST

Cr Faye Whelan declared a perceived conflict of interest in confidential agenda item 13.2 (as defined in section 173 of the *Local Government Act 2009*) due to ownership in the neighbouring building and proposed to exclude herself from the meeting while this matter is debated and the vote is taken.

The Chief Executive Officer declared a perceived conflict of interest in confidential agenda item 13.2 (as defined in section 173 of the *Local Government Act 2009*) due to a family members previous employment and proposed to exclude himself from the meeting while this matter is debated and the vote is taken.

5 DEPUTATION/PETITIONS

Council will make time available at each General Meeting for public questions/ representations. This is an opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g. development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting. Public Question and Statements Time will commence at 9:30am.

Public Question and Statements Time will commence at 9:30am. The meeting was advised that Mrs Dot Hamilton and Mr Andrew Smith will be attending the meeting at 10:00am.

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF THE POLICY AND PLANNING STANDING COMMITTEE MEETING HELD ON 7 FEBRUARY 2018****RESOLUTION 2018/2**

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

1. That the Minutes of the Policy and Planning Standing Committee Meeting held on 7 February 2018 be received and the recommendations therein be adopted. **CARRIED**

6.2 MINUTES OF THE TECHNICAL SERVICES STANDING COMMITTEE MEETING HELD ON 7 FEBRUARY 2018**RESOLUTION 2018/3**

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

1. That the Minutes of the Technical Services Standing Committee Meeting held on 7 February 2018 be received and the recommendations therein be adopted. **CARRIED**

6.3 MINUTES OF THE GENERAL MEETING HELD ON 17 JANUARY 2018**RESOLUTION 2018/4**

Moved: Cr John Bowen

Seconded: Cr Robert Radel

1. That the Minutes of the General Meeting held on 17 January 2018 be received and the recommendations therein be adopted. **CARRIED**

6.4 MINUTES OF THE CORPORATE AND COMMUNITY PORTFOLIO COMMITTEE HELD ON 6 FEBRUARY 2018**RESOLUTION 2018/5**

Moved: Cr John Zahl

Seconded: Cr Paul Lobegeier

1. That the Minutes of the Corporate and Community Portfolio Committee held on 6 February 2018 be received and the recommendations therein be adopted. **CARRIED**

7 GOVERNANCE REPORTS

7.1 COUNCILLOR CONFERENCE ATTENDANCE (DEVELOPMENT AND TRAINING)

RESOLUTION 2018/6

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

That the Chief Executive Officer advise the Local Government Association Queensland (LGAQ) of Council's expression of interest to participate in the Elected Member Update with Sunshine Coast Regional Council in April 2018.

CARRIED

7.1.1 CIVIC LEADERS FORUM

RESOLUTION 2018/7

Moved: Cr Paul Lobegeier

Seconded: Cr Robert Radel

That approval be granted for the Mayor, Cr Rachel Chambers, Deputy Mayor, Cr Faye Whelan and Chief Executive Officer, Mr Mark Pitt to attend the LGAQ Civic Leaders Summit being held 10-11 May 2018 at the RACV Royal Pine Resort, Benowa with Council meeting the normal cost of attendance.

CARRIED

7.1.2 ALGA ATTENDANCE

RESOLUTION 2018/8

Moved: Cr Paul Lobegeier

Seconded: Cr Peter Webster

That approval be granted for the Mayor, Cr Rachel Chambers, Cr Radel and the Chief Executive Officer, Mr Mark Pitt to attend the National General Assembly of Local Government (ALGA) – 17-20 June, National Convention Centre, Canberra with Council meeting the normal cost of attendance.

CARRIED

7.2 PROPOSED RENEWAL OF TERM LEASE 237711 - LOT 21 WK88

RESOLUTION 2018/9

Moved: Cr Robert Radel

Seconded: Cr Paul Lobegeier

That the Department of Natural Resources and Mines be advised Council has no objection to renewal of Term Lease 237711 on land described as Lot 21 WK88 located at Redbank Road, Eidsvold.

CARRIED

At 9:21am the Manager of Community Connections, Trisha Hansen attended the meeting.

7.4 CONTACT CENTRE QUARTERLY REPORT

RESOLUTION 2018/10

Moved: Cr John Bowen
Seconded: Cr Peter Webster

That the Contact Centre Quarterly Report as presented be received and the contents noted.

CARRIED

7.5 CUSTOMER SERVICE QUARTERLY REPORT

RESOLUTION 2018/11

Moved: Cr John Zahl
Seconded: Cr Paul Lobegeier

That the Customer Service Quarterly Report as presented be received and the contents noted.

CARRIED

7.6 POLICY REVIEW - GAYNDAH CEMETERY

RESOLUTION 2018/12

Moved: Cr John Zahl
Seconded: Cr Paul Lobegeier

That Council confirm the 'NBRC Cemetery/Lawn/Columbarium – Plaque & Allotment Specifications' as policy with a media statement being prepared to advise the public on this decision.

CARRIED

At 9:50 am the Manager of Community Connections left the meeting.

At 9:50 am Mrs Dot Hamilton and Mr Andrew Smith entered the meeting.

Mr Smith raised concerns on behalf of his wife Deborah, who is the Eidsvold Doctor and discussed the Eidsvold aerodrome and the use of the facility for medical purposes by the Royal Flying Doctors Service (RFDS). Mr Smith discussed the possibility of sealing of the air strip, construction of a boundary fence to prevent animals entering the area and the sufficient lighting.

At 10:26 am the meeting adjourned for morning tea.

At 11:06 am the meeting resumed with Mrs Hamilton and Mr Smith having left the meeting.

7.6.1 BROADCAST INTERRUPTION PETITION

RESOLUTION 2018/13

Moved: Cr Peter Webster
Seconded: Cr John Bowen

That Council receive the broadcasting interruption petition from the Eidsvold community and note the contents.

CARRIED

7.6.2 CORRESPONDANCE TO MINISTERS

RESOLUTION 2018/14

Moved: Cr Robert Radel
Seconded: Cr Peter Webster

That the Chief Executive Officer forward the broadcasting interruption petition to the Federal Member, Ken O'Dowd and the Federal Minister for Regional Communications, Senator Bridget MacKenzie supporting the petition and requesting a deputation with the Minister at the National General Assembly in Canberra in June 2018. **CARRIED**

7.7 FINANCE REPORT

RESOLUTION 2018/15

Moved: Cr John Zahl
Seconded: Cr John Bowen

That the Finance Report as presented be adopted. **CARRIED**

7.8 COUNCIL SUPPORT - MT PERRY COMMUNITY DEVELOPMENT BOARD INC. - LASTING LEGACIES PROGRAM

RESOLUTION 2018/16

Moved: Cr John Bowen
Seconded: Cr Robert Radel

That the Mt Perry Community Development Board Inc. be advised:

1. Council will provide a letter of support to progress their application (refurbishment of the existing Leopard Tank area, Mt Perry) under the Lasting Legacies Program; and
2. with respect to seeking Council resources to assist with any planning and engineering requirements for the project, the Board are to liaise with the Chief Executive Officer (General Manager Strategy, Innovation and Assets and the Acting General Manager Works) for discuss all necessary arrangements; and
3. Council will waive all Council related fees towards progressing this project and it be noted in the Grants to Community Organisations matrix. **CARRIED**

7.9 DEPARTMENT OF STRATEGY, INNOVATION & ASSETS FEBRUARY REPORT

RESOLUTION 2018/17

Moved: Cr Paul Lobegeier
Seconded: Cr John Zahl

That the Department of Strategy, Innovation and Assets February report as presented be received and the contents noted. **CARRIED**

At 11:29 am the Manager of Community Connections entered the meeting.

7.10 ECONOMIC DEVELOPMENT MANAGER - FEBRUARY REPORT

RESOLUTION 2018/18

Moved: Cr John Bowen
Seconded: Cr Paul Lobegeier

That the Economic Development Manager February report as presented be received and the contents noted.

CARRIED

8 ECONOMIC REPORTS

8.1 DEVELOPMENT STATISTICS REPORT

RESOLUTION 2018/19

Moved: Cr Robert Radel
Seconded: Cr Paul Lobegeier

1. That the Development Services Statistics as presented be received and the contents noted; and
2. That the Chief Executive Officer (General Manager Strategy, Innovation and Assets) investigate and report to Council on the estimated cost to waiver fees for residential and industrial building applications for a trial period of 12 months.

CARRIED

9 SOCIAL REPORTS

9.1 LIBRARY QUARTERLY UPDATE: Q2 17-18

RESOLUTION 2018/20

Moved: Cr Paul Lobegeier
Seconded: Cr John Zahl

That the Library Quarterly Update Q2 as presented be received and the contents noted. **CARRIED**

9.2 BUSINESS STREETSCAPE FUNDING - 31/01/2018

RESOLUTION 2018/21

Moved: Cr Paul Lobegeier
Seconded: Cr John Zahl

That Council approves applications for:-

1. Titmarsh Holdings Pty Ltd Trading As Monto Irrigation and Plumbing Supplies - \$1000 in accordance with general policy 218 – Business Streetscape; and
2. Binjour Bowls Club Inc - \$1000 in accordance with Council's General Policy 218 – Business Streetscape

CARRIED

9.3 GRANTS TO COMMUNITY ORGANISATIONS

RESOLUTION 2018/22

Moved: Cr Peter Webster

Seconded: Cr Paul Lobegeier

1. That Council approve the amendments for the Eidsvold Rodeo and Camp draft Committee as follows:

- 40 Bins;
- Grounds to be clear/slashed/mowed prior to event as part of the usual maintenance schedule and usual maintenance budget;
- Dry hire water truck only; and
- Parks and Gardens to ensure toilets are clean and stocked prior to event, with no additional cleaning for the 2 days (Saturday and Sunday).

2. That Council approve the Binjour Bowls Club Inc Community Grant funding application (Attachment A) for financial and in-kind assistance, under Policy 119 Lifelong Community Grants, Policy 120 Cultural and Sports Performance Grants, Policy 121 Major Events Grants, and Policy 113 Not for Profit Community Organisations and In-Kind Support.

| | | | | |
|--------------------------------------|---|------------------|--|-------------------------------|
| Binjour Bowls Club Inc. | The Committee are proposing to erect a sign to advertise when the Club is open. | 28 February 2018 | "In Kind" Assistance is sought to waive the Building Inspection Fee. | Building Inspection Fee \$502 |
| Request for In Kind Donations | | | | \$502 |

CARRIED

9.4 MULTICULTURAL AWARENESS PROJECT GRANT

RESOLUTION 2018/23

Moved: Cr Paul Lobegeier

Seconded: Cr John Bowen

That Council receive and acknowledge this report and ratify an application for the Multicultural Projects Grant. **CARRIED**

9.5 THREE MOON HISTORICAL AND CULTURAL COMPLEX ADVISORY COMMITTEE

RESOLUTION 2018/24

Moved: Cr Paul Lobegeier

Seconded: Cr Robert Radel

That the Three Moon Historical and Cultural Complex Advisory Committee report as presented be received and the contents endorsed. **CARRIED**

At 11:54 am the Manager of Community Connections left the meeting.

9.6 DONATION OF BLACKSMITH EQUIPMENT - EIDSVOLD**RESOLUTION 2018/25**

Moved: Cr Peter Webster
Seconded: Cr Paul Lobegeier

That Council call for expressions of interest from community groups for the donation of unused blacksmiths equipment (including anvil, coal forge and various tools) located at the North Burnett Regional Council Eidsvold depot. **CARRIED**

10 INFRASTRUCTURE REPORTS**10.1 HEAVY VEHICLE ACCESS TO EIDSVOLD SHOWGROUNDS****RESOLUTION 2018/26**

Moved: Cr Peter Webster
Seconded: Cr Paul Lobegeier

That Council declines the request and the Eidsvold Rodeo and Campdraft Committee hold event as in previous years and the Campdraft Committee be requested to provide a Risk Management Plan for the event. **CARRIED**

10.2 COALSTOUN LAKES AND DISTRICT SOLDIERS MEMORIAL HALL AND RURAL FIRE SHED - REQUEST FOR COUNCIL TO MOW**RESOLUTION 2018/27**

Moved: Cr Paul Lobegeier
Seconded: Cr Robert Radel

That the Coalstoun Lakes and District Soldiers Memorial Hall Committee be advised that Council will undertake the mowing at the Coalstoun Lakes Hall and rural fire shed in conjunction with the mowing of the cemetery. **CARRIED**

At 12:17 pm the Economics Development Officer, Melanie Lavelle-Maloney entered the meeting.

10.3 APPLICATION FOR NEW GRID ON SANDARRAH ROAD, STOCKHAVEN**RESOLUTION 2018/28**

Moved: Cr Robert Radel

Seconded: Cr John Bowen

That Council does approve of the installation of a grid on Sandarra Road that does comply with Council's Gates and Grids Subordinate Local Law No. 1 *Administration* (Schedule 28), subject to the following:

That the construction and installation of a new grid be completely at the applicant's expense and that the grid complies with all of the requirements of Subordinate Local Law No. 1 *Administration* (Schedule 28).

In addition, that the Fowlers be advised that the approval of this grid application does not provide any approval for the grazing of stock on the road as roadside grazing of stock is controlled by a separate permit system.

CARRIED

**10.4 B DOUBLE REPORT - SANDOWS ROAD - CORBETS TRANSPORT
CASE NO. 102610R7V1****RESOLUTION 2018/29**

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

That Council does not endorse approval of the permit application (Case 102610r7v1 by Corbets Transport) for 25/26 metre B-Double vehicles operating at high mass limits (HML) to travel along Sandows Road on the northern side of the Burnett Highway between chainage 0.0 – 3.0km due to infrastructure inadequacies and network safety concerns for the vehicle identified.

CARRIED

11 ENVIRONMENTAL REPORTS

Nil

12 COUNCILLOR REPORTS**12.1 MAYOR AND COUNCILLORS REPORTS****RESOLUTION 2018/30**

Moved: Cr Paul Lobegeier

Seconded: Cr John Bowen

That the Councillor Reports be received.

CARRIED

12.1 HISTORIC RAIL LINE

RESOLUTION 2018/31

Moved: Cr Robert Radel

Seconded: Cr John Bowen

1. That Cr Paul Lobegeier is appointed as the North Burnett Regional Council committee member to the Boyne Burnett Inland Rail Trail committee with the Chief Executive Officer to attend in a support capacity; and
2. That Council work with Gladstone Regional Council to apply for funding for a feasibility study in regards to the Boyne Burnett Inland Rail Trail committee; and
3. That Council support Gladstone Regional Council aspirations in regards to the rail tunnels.

CARRIED

At 12:55 pm the meeting adjourned for lunch.

13 CONFIDENTIAL REPORTS

RESOLUTION 2018/32

1:29 PM

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the Local Government Regulation 2012:

13.1 ADDITION TO PANEL OF PROVIDERS FOR FACILITIES MAINTENANCE

This matter is considered to be confidential under Section 275(1) - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

At 2:15 pm, the Chairperson, Cr Faye Whelan and the Chief Executive Officer left the meeting.

At 2:15 pm, the Council resolved to nominate Cr Peter Webster to act as Chairperson in the absence of the Deputy Mayor.

13.2 DISPOSAL OF LAND AND BUILDING - 12 CAPPER ST, GAYNDAH - COUNCIL RESOLUTION 17 JANUARY 2018

This matter is considered to be confidential under Section 275(1) - e and h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by it and other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

CARRIED

RESOLUTION 2018/33**2:45 PM**

Moved: Cr Paul Lobegeier

Seconded: Cr Robert Radel

Council moves out of Closed Council into Open Council.

CARRIED**13.2 DISPOSAL OF LAND AND BUILDING - 12 CAPPER ST, GAYNDAH - COUNCIL RESOLUTION 17 JANUARY 2018****RESOLUTION 2018/34**

Moved: Cr Paul Lobegeier

Seconded: Cr Peter Webster

That pursuant to Council resolution dated 17 January 2018, it be referred to the Chief Executive Officer (General Manager Corporate & Community) to obtain a legal opinion regarding the matter concerning 12 Capper St Gayndah and report back.

CARRIED

At 2:47 pm the Chairperson, Cr Faye Whelan and the Chief Executive Officer returned to the meeting.

13.1 ADDITION TO PANEL OF PROVIDERS FOR FACILITIES MAINTENANCE**RESOLUTION 2018/35**

Moved: Cr Peter Webster

Seconded: Cr Paul Lobegeier

That Possco Homes and Ian Maskovich be added to Council's Panel of Providers for Facilities Maintenance under Quotation 2909/2017-18/QT B16.

CARRIED**13.1.1 EMPLOYEE CERTIFIED AGREEMENT****RESOLUTION 2018/36**

Moved: Cr John Zahl

Seconded: Cr Robert Radel

That Council support in principle the Employee Certified Agreement as presented.

CARRIED

14 GENERAL BUSINESS

LEAVE OF ABSENCE REQUEST

RESOLUTION 2018/37

Moved: Cr Paul Lobegeier

Seconded: Cr Robert Radel

That leave of absence from Cr Webster for 04-11 March 2018, be approved.

CARRIED

At 2:49 pm, Cr John Bowen left the meeting and returned at 2:51 pm.

14.1 CR LOBEGEIER

Cr Lobegeier discussed the following items:

- Mower concerns at the Monto Sportsground
- Monto main street seat, white paint and cleaning of tiles
- 20km / truck sign missing
- Painting of bollards

LEAVE OF ABSENCE REQUEST

RESOLUTION 2018/38

Moved: Cr Peter Webster

Seconded: Cr Robert Radel

That leave of absence from Cr John Zahl for 23-26 March 2018, be received and accepted.

CARRIED

LEAVE OF ABSENCE REQUEST

RESOLUTION 2018/39

Moved: Cr Paul Lobegeier

Seconded: Cr John Zahl

That leave of absence from Cr Robert Radel for 05-16 June 2018, be received and accepted.

CARRIED

14.2 MT RAWDON MELBOURNE CUP

RESOLUTION 2018/40

Moved: Cr John Bowen

Seconded: Cr Paul Lobegeier

That Council write a letter of support endorsing the application by the Mt Perry Community Development Group, requesting that the Melbourne Cup visit Mt Perry, showcasing the cup which will contains Mt Rawdon gold.

CARRIED

LEAVE OF ABSENCE REQUEST

RESOLUTION 2018/41

Moved: Cr Paul Lobegeier

Seconded: Cr Peter Webster

That leave of absence from Cr Faye Whelan 09-15 April 2018, be received and accepted.

CARRIED

7.3 RENEWAL OF TERM LEASE 0/214262 – LOT 19 CK849 OVER WONGAI NATIONAL PARK BEING LOT 69 NPW841

RESOLUTION 2018/42

Moved: Cr Peter Webster

Seconded: Cr Paul Lobegeier

That the Department of Natural Resources and Mines be advised Council has no objection to the renewal of Term Lease 0/214262 on land described as Lot 19 CK849 being part of Lot 69 NPW841 located at Kullogum Road, Golden Fleece.

CARRIED

15 CLOSURE OF MEETING

The Meeting closed at 3:25pm.

The minutes of this meeting were confirmed at the General Meeting held on 21 March 2018.

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CHAIRPERSON