

## **1. Attendees**

Councillors	Cr FO Whelan, Deputy Mayor Cr BJ Zahl Cr PW Lobegeier Cr PF Webster Cr RP Radel Cr WJ Bowen
Officers	Chief Executive Officer, MJP Pitt Manager of Technical Services, TJ Harvey Executive Assistant, NJ Zillman

## **2. Welcome/Housekeeping**

The Deputy Mayor declared the meeting open at 9:50am and welcomed all attendees.

Central and North Burnett Times representative Erica Murree attended the meeting as part of the Public Gallery.

## **3. Apologies**

Cr PW Lobegeier moved and Cr BJ Zahl seconded that an apology be received for the Mayor, Cr RL Chambers and the Acting General Manager of Corporate and Community Services, MW Watt. **CARRIED 6/0**

## **4. Declarations of Interest**

Cr PW Lobegeier declared a perceived conflict of interest in agenda item 13.5 Request for Reduction of Rates and Charges (as defined in section 173 of the Local Government Act 2009) due to business liaison and proposed to exclude himself from the meeting while this matter is debated and the vote is taken.

## **5. Deputations/Petitions**

Council will make time available at each General Meeting for public questions/ representations. This is an opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g. development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting. Public Question and Statements Time will commence at 9:30am.

## **6. Confirmation of Minutes**

Cr PW Lobegeier moved and Cr WJ Bowen seconded that the minutes of the General Meeting held in Mundubbera on 16 August 2017, appearing on pages 108-113 of the minute book be adopted. **CARRIED 6/0**

Cr PW Lobegeier moved and Cr RP Radel seconded that the minutes of the Policy and Planning Meeting held in Gayndah on 06 September 2017, appearing on pages 116-117 of the minute book be adopted. **CARRIED 6/0**

Cr BJ Zahl moved and Cr PW Lobegeier seconded that the minutes of the Technical Services Meeting held in Gayndah on 06 September 2017, appearing on pages 118-120 of the minute book be adopted. **CARRIED 6/0**

## **7. Governance Reports**

### 7.1 Councillor Portfolio Minutes

Cr PW Lobegeier moved and Cr WJ Bowen seconded that the Minutes of the attached Portfolio Meetings be received, contents noted and recommendations endorsed for the following:

- Environmental Portfolio Meeting Minutes;
- Works Portfolio Meeting Minutes; and
- Technical Services Portfolio Minutes.

**CARRIED 6/0**

### 7.2 Finance Report

Cr BJ Zahl moved and Cr RP Radel seconded that the Finance Report as presented be adopted and the contents noted.

**CARRIED 6/0**

### 7.3 Procurement Policy 104

Cr PW Lobegeier moved and Cr PF Webster seconded that Council adopt the changes to the Statutory Policy 104 – Procurement Purchasing effective immediately.

**CARRIED 6/0**

### 7.4 Project Procurement – RM Williams Bush Learning Centre

Cr PW Lobegeier moved and Cr PF Webster seconded that pursuant to section 235 of the Local Government Regulation 2012, Council enter into a large-sized contractual arrangement with illuminart®, without first inviting written tenders for the supply of a permanent projection installation at the RM Williams Bush Learning Centre, Eidsvold, given there is only one (1) supplier who is reasonably available.

**CARRIED 6/0**

## **8. Economic Reports**

### 8.1 August Development Statistics

Cr WJ Bowen moved and Cr RP Radel seconded that the August Development Statistics as presented be received and the contents noted.

**CARRIED 6/0**

## **9. Social Reports**

### 9.1 Three Moon Historical and Cultural Complex Minutes

Cr PW Lobegeier moved and Cr BJ Zahl seconded that Council receives the Three Moon Historical and Cultural Complex report as information and the minutes from the meetings held on 3rd of July and 7th of August 2017 as presented be adopted. Further, that Council endorses the use of Council's annual contribution for exhibitions to purchase paint for the walls.

**CARRIED 6/0**

### 9.2 Grants to Community Organisations

Cr WJ Bowen moved and Cr BJ Zahl seconded That Council review and approve the recommendations on Community Grant funding applications received and outlined in the following table (Attachment A) for financial and in-kind assistance, under Policy 102 - Community Grants.

**CARRIED 6/0**

9.3 Drive Inland Promotions Association Update

Cr RP Radel moved and Cr BJ Zahl seconded that:

1. Cr Lobegeier and Council's Economic Development Manager be appointed as Council's representatives on the Drive Inland Promotions Association Inc.
2. That Council convene a meeting of Rural Getaway to discuss the future and to consider joining with Drive Inland Promotions Association Inc.
3. That Cr Lobegeier and the Acting General Manager, Corporate and Community Services be appointed Council's representative for Rural Getaway. **CARRIED 6/0**

**10. Infrastructure Reports**

Nil Infrastructure Reports.

**11. Environmental Report**

Nil Environmental Reports.

**12. Councillor Reports**

Cr PW Lobegeier moved and Cr BJ Zahl seconded that the Councillor Reports as presented be received and the contents noted. **CARRIED 6/0**

Cr BJ Zahl moved and Cr PF Webster seconded that Cr PW Lobegeier attend the Destination Q Conference in Brisbane on 9-10 November 2017. **CARRIED 6/0**

**General Business**

Cr RP Radel moved and Cr WJ Bowen seconded that Council submit a proposal to use the remaining Ex Tropical Cyclone Disaster Recovery Funds for the procurement of drones for each town, including training for staff. **CARRIED 6/0**

Cr RP Radel moved and Cr PW Lobegeier seconded that Council submit an application for the Local Government Grants and Subsidies funding for the following projects:

- Percy Hindmarsh Bridge
- Asset condition and assessment equipment. **CARRIED 6/0**

Cr WJ Bowen moved and Cr PF Webster seconded that Council send the following representatives to TropAg2017, being held in Brisbane on 20-22 November 2017:

- Mayor, Cr RL Chambers; Economic Development Manager; Community Development Officer M Jones; Manager of Technical Services and Cr RP Radel with Cr FO Whelan as proxy. **CARRIED 6/0**

It was resolved that reports be presented to the October Standing Committee meeting for the following items:

- Mundubbera Bush Camp use by not-for-profit groups; and
- Western Road Symposium. **CARRIED 6/0**

Cr PW Lobegeier moved and Cr WJ Bowen seconded that Council extend an invitation to the Director-General, Department of Infrastructure, Local Government and Planning and the Director-General of the Department of Transport and Main Roads to inspect the region, including the Ban Ban Springs rest area. **CARRIED 6/0**

Cr Bowen requested that the Ban Ban Springs facilities be considered in the advocacy for the future state election.

The Manager of Technical Services presented an update on the current Works 4 Queensland projects within the region including the Mt Perry footpath and the Monto main street upgrade.

Cr Radel raised and discussed the following items:

- Coalstoun Lakes Road closure for the markets.
- Investigation for the purchase of a liquid waste disposal vehicle for Council with a report to Council.

Cr Webster raised and discussed the following items:

- RM Williams waste water lines.
- Apex Park maintenance in Eidsvold.
- Compliance of the buildings at the Eidsvold Historical Society.

The Manager of Technical Services advised that the standby generators for Biggenden and Gayndah are in transit, soon to be available for installation and the sports ground lighting upgrade would commence in the following month.

Cr Lobegeier moved and Cr BJ Zahl seconded that Council contact the Department of Environment and Heritage Protection to discuss the signage and legislation/regulation of camping at the Bunyip Hole, Mulgildie.

**CARRIED 6/0**

It was resolved that the Abercorn bus route (Cynthia Range) be discussed as an agenda item at the next Works Portfolio meeting.

Cr Lobegeier raised and discussed the following items:

- Hastening the meeting with HQ Plantations.
- Follow-up on with the Department of Transport and Main Roads with regards to the waste removal as a result of the rail corridor decommissioning.
- Construction of the Monto Combined Sports shed.
- Re-configuring of the sportsground lighting in Monto for the netball courts and little athletics.

The meeting adjourned for morning tea at 10:55am and resumed at 11:22am.

### **13. Confidential Reports**

Cr PW Lobegeier moved and Cr BJ Zahl seconded that in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage.

**CARRIED 6/0**

Cr BJ Zahl moved and Cr PF Webster seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be reopened to the public.

**CARRIED 6/0**

#### **13.1 Deep Creek Bridge Tender**

Cr PF Webster moved and Cr WJ Bowen seconded that Council approves the recommendation of the Evaluation Report to award the Replacement of Deep Creek Bridge (2905/2017-18/TTB/10) to CPM Group Pty Ltd.

**CARRIED 6/0**



13.2 NDRRA Panel of Providers 2017

Cr WJ Bowen moved and Cr RP Radel seconded that the NDRRA Panel of Providers 2017 as presented be adopted. **CARRIED 6/0**

13.3 Panel of Providers

Cr WJ Bowen moved and Cr Lobegier seconded that Council approves the proposed Panel of Providers, NDRRA Restoration Works Subcontractor Plant at Unit Rates. **CARRIED 6/0**

13.4 Panel of Providers 2016 Addition of Contractor

Cr RP Radel moved and Cr Lobegier seconded that Council approves the amendment to the Panel of Providers 2909/2016-17/TTB/08 by the inclusion of Aussie Earthworx. **CARRIED 6/0**

Cr PW Lobegier withdrew from the meeting at 12:50pm.

13.5 Request for Reduction of Rates and Charges

Cr BJ Zahl moved and Cr Radel seconded that Council:

1. Receives the report in relation to the application for concession under Part 10 – Concessions Section 120 (1) c – hardship provision of the Local Government Regulations for assessment listed for water and sewerage utilities to reduce to contiguous rate set out in the revenue statement.

40113-20100-000	L21 SP231715
40113-20200-000	L22 SP231715
40113-11100-000	L10 SP231715
40113-11010-000	L1 SP231715
40113-11110-000	L11 SP231715
40113-11020-000	L2 SP231715
40113-11120-000	L12 SP231715
40113-11320-000	L34 SP231715
40113-11030-000	L3 SP231715
40113-11330-000	L35 SP231715
40113-11040-000	L4 SP231715
40113-11140-000	L14 SP231715
40113-11240-000	L26 SP231715
40113-11050-000	L5 SP231715
40113-11070-000	L7 SP231715
40113-11170-000	L17 SP231715
40113-11080-000	L8 SP231715
40113-11190-000	L19 SP231715
40113-16010-000	L36 SP231715
40113-16020-000	L37 SP231715
40113-16030-000	L38 SP231715
40113-16040-000	L39 SP231715

2. Council grants the concession based on Hardship (s120 1 (c)) and agrees to reduce the water and sewerage utility charges to the contiguous rates for the 2017-18 year only. In addition Council will extend the discount on the rates notices levied on 16/8/2017 to 29/9/2017 for all the assessments listed.

**CARRIED 5/0**

Cr PW Lobegeier re-entered the meeting at 12:50pm

Cr Bowen advised that he would be attending the Police Remembrance Day Service on 29 September 2017 in Bundaberg.

**14. Closure of Meeting**

There being no further business the meeting closed at 12:56am.

DRAFT

**NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
MINUTES – BIGGENDEN– 20 SEPTEMBER 2017**



**ATTACHMENT A – APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR COMMUNITY GRANT FUNDING RECEIVED UNTIL 22/08/2017**

Date Received	Organisation	Proposal Description	Event Date	Details	2016/2017 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	Recommended Cash Donation	Recommended Inkind Donation	Project Comments
22/08/17	Tarah Staines	Assistance sought for Tarah to attend 10-12 years State Softball Championship in Redlands.	07/09/17	Requesting assistance with accommodation and travel costs to attend.	0	\$250	\$0	\$250	\$0	Recommend approve as per Statutory Policy No 120 Cultural and Sports Performance Grants. Application completed in full, participation confirmed.
16/08/17	Mt Perry Axemen & Sawyers Club Inc	Annual woodchop and chainsaw competition at Mt Perry Hotel. Skateboard competition and market stalls in the park opposite the hotel.	14/10/17	Request is for in kind assistance to prepare & clean up the yard before and after woodchop, provision of bins, and assistance with road closure.	\$477	\$0	\$1,339	\$ 0	\$465.50	12 Bins @ \$11 = \$132 2hrs backhoe @ \$82.50 = \$165 2 hrs truck @ \$79.75 = \$159.50 TOTAL IN KIND \$465.50 Annual event NBRC has supported previously, recommend approval.
				<b>Donations Requested</b>						
				Request for Cash Donations		\$250				
				Request for In Kind Donations			\$1339			
				<b>Total Donations requested</b>		<b>\$ 250</b>	<b>\$1339</b>			

Details	2016/2017 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	Recommended Cash Donation	Recommended Inkind Donation
<b>Recommended Cash</b>					
Recommended Request for Cash Donations		\$250		\$ 250	
Recommended Request for In Kind Donations			\$1339		\$ 465.50
<b>Total Recommended for approval</b>		<b>\$250</b>	<b>\$1339</b>	<b>\$ 250</b>	<b>\$465.50</b>