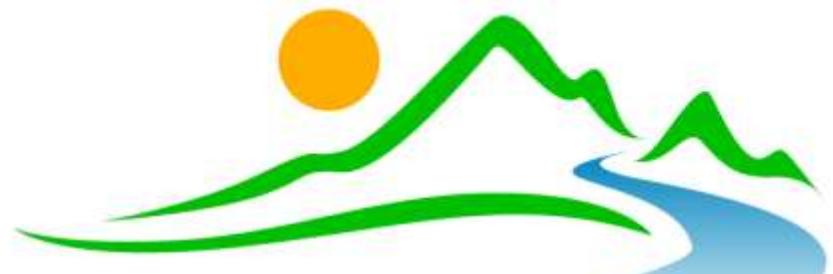


2017

# Special Budget Meeting



MONTO

North Burnett Regional Council

05 July 2017

**NORTH BURNETT REGIONAL COUNCIL  
SPECIAL BUDGET MEETING  
AGENDA – MONTO – 05 JULY 2017**



**DOCUMENT 824708**

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| 5.3                  | Adoption of the 2017/2018 Operational Plan                                    | <b>012-037</b> |
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| 5.5.1                | Adoption of the General Rating Categories                                     |                |
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| 5.5.5                | Adoption of Local Disaster Management Levy                                    |                |
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| 5.5.7                | Adoption of Landfill Management Levy  |                |
| 5.6                  | Adoption of 2017/2018 Budget Statements                                       | <b>073-078</b> |
| 5.7                  | Adoption of Code of Competitive Conduct                                       | <b>079-085</b> |
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| 5.9                  | Adoption of the Rates – Concession for Community Not for Profit Organisations | <b>090-096</b> |
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**2017/18**

**BUDGET SPEECH**

**Address to Council – 05 July 2017**

**MAYOR**

**Cr. Rachel Chambers**

**2017/18 Mayor's Budget Speech**

I am proud to present the 2017/18 North Burnett Regional Council Budget to the community.

It has been a busy six months since we started to rewrite our Corporate Plan, and as a result, change our corporate structure. The five new themes for the region's future clearly map out the work required for the next five years and hopefully will demonstrate to the community that we are listening. Our new corporate structure reflects the need to plan ahead and strengthens our resolve to only be satisfied with great outcomes, not just great ideas.

Last year's budget was about starting to get our roads in order and I believe we have made some good progress in this area. Of course with the State's 5<sup>th</sup> largest road network (out of 77 councils) we do have some challenges ahead of us. This year's budget continues on with that good work but also increases the level of service in our parks, gardens, toilets and townscapes. We have listened to community and realise the importance of having pride in your town and communities and understand that money invested in this area will pay dividends particularly in community wellbeing and tourism.

To enable us to get real results in this area and bring our naturally beautiful region to life, we have invested a further \$646,000 into parks, gardens and recreational areas. This amount will also allow us to increase our servicing of our public conveniences.

We still have a big issue to deal with – Since amalgamation council has been effectively spending more money than it is bringing in, with this year being no different. As I have stated before, each year there is an expectation to raise rates to meet this lack of revenue. As Councillors we spend numerous hours debating the ins and outs of each 0.1% increase, it is quite a balancing act to decide on a rate which will bring in income to support the rate payer's expectations of service delivery yet also satisfy council's financial sustainability obligations to the State. This year, we have decided on a rate increase of 3.8% which will increase our rates income by \$347,528 than that of last year. In a \$33 million budget (note: \$6 million of FAGS has already been received in 16/17 financial year), when each percentage rate increase means an approximate gain of \$89,000, raising rates is obviously only part of the answer.

The North Burnett region relies heavily on external funding as we have a very limited ability to generate our own source revenue. External grants and subsidies account for 47% of our total budget and we are grateful of each and every time we are notified by the State or Commonwealth of a successful application.

Reducing expenses has been a major aspect of previous budgets and although we have strategically skilled up certain areas of this council in this budget, reducing expenditure is still foremost in our thoughts and actions. Increased levels of compliance have certainly been responsible for an increase in our staffing budgets as has the newly accepted government funding model of being shovel ready at all times. This in itself has proved challenging to a council of our size as we must provide the higher levels of government with extensive forecasting and designs of projects which may or may not eventuate. This model may see council sink money into potentially good proposals which may be destined to sit on a shelf if external funding is not sourced.

Increasing levels of service in order to try to meet community expectations has also increased expenses in this budget. It is imperative that in the next 12 months, these expectations be aligned to acceptable service standards and our future budgets.

Of course in order to work our way towards a surplus position (to earn more than we spend), we also need to increase our revenue. Over the past 5 years the State Government have awarded a substantial amount of road contracts in our region to Roadtek. In fact, since 2010/11, this has led to a direct impact of \$3.8 million in lost revenue (15/16 audited budget), however figures taken from 16/17 shows an even further \$2 million decrease to this. It is vital that we regain this income and this will become a prominent State election matter, as to resolve this matter alone, would go a long way towards council achieving a sustainable financial position.

Our capital spend this year ticks off some long awaited projects. With 25 localised projects thanks to the Works for Queensland funding we were able to bring some liveability projects to the region.

We have continued our rural roads program to the tune of just over \$9 million and have invested \$1 million in streets, kerbs and footpaths.

With our recent experience with ex Tropical Cyclone Debbie we have invested \$12,000 in a Disaster Management Community Dashboard which will allow us to more conveniently communicate road conditions and closures to the community.

8 bridges are undergoing major refurbishment or repairs to a total of just over \$5 million. And finally, the Department no one thinks about until it's too late - Water and Sewerage – gets \$1.2 million to make sure we all have safe water to drink and we never have to concern ourselves as to where our waste goes.

This budget is about getting our region in order whilst we simultaneously get our council in order. The next twelve months will bring about region wide intervention levels for our roads, parks and gardens which will standardise a high level of care and alleviate any concerns about fairness across the region. It will also further solidify councils future plans to maintain our almost \$900 million dollars in assets.

I would like to thank my fellow Councillors whose care and concern for the region is second to none, the Executive Leadership Team who have been willing to take a chance on some new ways of thinking, and Council staff for their support and hard work in shaping the future of the North Burnett.

We have a ways to go, but with strength, passion, determination and support from the North Burnett community we will get there.

# **GOV 02 NORTH BURNETT REGIONAL COUNCIL BUDGET**

## **2017/2018**

*Responsible Officer: MJP Pitt - Chief Executive Officer*

*Report prepared by: MJP Pitt - Chief Executive Officer*

*Senior Executive Staff/finance staff*

It is a great honour to present for consideration the tenth budget of the North Burnett Regional Council. On the 14th of June 2017 Council has adopted the 2017 - 2022 Corporate Plan which has given guidance for this term of Council. This budget is moving away from previous assumptions and will give Council a direction consistent with the newly adopted plan.

The Key Priority Areas adopted with the 2017 – 2022 Corporate Plan are as follows:

1. Our Productive Region
2. Our Happy, Healthy and Safe Region
3. Our United Region
4. Our Vibrant and Naturally Beautiful Region
5. Our Efficient and Effective Council

The operational plan supports the newly adopted Corporate Plan and details the activities and projects to be carried out during the 2017/18 financial year to achieve the key priority areas.

The following is a brief overview of some of the major points contained within the budget.

### **General Rates**

North Burnett Regional Council has levied for an average 3.9% increase in residential general rates. The total change in the general rates received from 2016/17 to the 2017/18 financial years is budgeted to be 3.8%. It is estimated that Council will raise \$9,492,993 before discount from the general rate for this financial year. From changes to the estimated revenue from general rates charges council expects to receive an extra \$347,528 from the amount received within the 2017/18 financial year. Total increase in revenue for all rates and charges is expected to be \$690,700 for the financial year.

Looking at an average residential property within our townships, the average total rise for all rates and charges for these property owners will be \$105 per annum or 4.35%. This figure is different for Mt Perry due to no sewerage scheme charge and is expected to be \$85.90 or 4.45%. These figures are based on a combined rate, utility and levy charges.

Rates are levied according to the Council's adopted Revenue Policy and Revenue Statement together with Council having regard for:

- (i) The needs of the Council to meet the administrative, maintenance and capital cost associated with the delivery of services, increases in development and the reasonable expectations of the community.

- (ii) The state of the economy of the Local Authority, the State of Queensland and the Nation generally.
- (iii) Climatic conditions and their effects upon the ratepayers and the costs of Council's operations.

The following table demonstrates the number of rateable parcels of land for the 2017/18 financial year plus the changes since 2009. It is believed that the amalgamation of lots/parcels has slowed the growth in rateable assessments particularly since the 2013/14 financial year.

| <b>Financial Year</b> | <b>Rateable Assessments</b> |
|-----------------------|-----------------------------|
| 2017/18               | 6288                        |
| 2016/17               | 6255                        |
| 2015/16               | 6255                        |
| 2014/15               | 6278                        |
| 2013/14               | 6278                        |
| 2012/13               | 6255                        |
| 2011/12               | 6253                        |
| 2010/11               | 6156                        |
| 2009/10               | 6060                        |

### **Landfill Management Levy**

To enhance services for our community, in 2016/17 financial year Council made the decision to have residents and ratepayers be allowed to dispose of household waste at all tips in the North Burnett for FREE. This major change has been made in response to community feedback and is a significant service enhancement.

Waste management in Regional Queensland is coming under increasing regulatory focus from the State Government and over recent years waste disposal costs for Council have increased significantly.

To enable Council to deal with the challenges and costs of waste management a new Landfill Management Levy was introduced as part of the 2016/17 budget. This landfill management levy replaced the previous environmental management levy which has been discontinued.

In 2017/18 the Landfill Management Levy will be set at \$99 per rateable property.

## **Animal Control**

For the second financial year in a row Council has been able to find efficiencies to see no increase in animal control fees.

## **Kerbside Garbage Bin Collection and Disposal Charges**

Waste charges have been differentiated pricing structure with basic residential and infirmed services set at \$275, commercial and industrial set at \$330 per service consistent across the region.

## **Water and Sewerage**

Council proposed to adopt a water access charge levied at \$585 and consumption charges of 1.76 per kilolitre for the 2017/18 financial year. The Council operates 7 separate water supply schemes and determines that the net cost of providing a water supply in each scheme area including operation and maintenance costs, capital costs and debt servicing costs will be fully funded by charges on those lands receiving a supply or to which a supply is deemed to be available.

The major focus of Capital Works in this area will be on water infrastructure is also expected to be in line with Council's 10 year asset management plan.

Council operates 5 Sewerage systems within the region and determines an access for each parcel of land able to be connected to the schemes and an operational charge for the 1<sup>st</sup> pedestal connected to the scheme. The sewerage charges are proposed are \$436 for an access charge for vacant parcel only and \$574 for the operational charge for the first pedestal in residential properties only.

## **Roads and Drainage**

The road and bridge network continues to be a major focus of Council budgets. Considerable resources have been allocated to the previous flood reconstruction works have been completed though our region. It is worth noting Council again received a declaration with TC Debbie in March 2017. Previous rain events include the February 2016 Central Queensland Surface Trough Event and the declared flood events of 2010/11, 2013 and 2015.

The estimated total cost of this event is approx. \$6 million with these works to be commenced in the coming financial year. Council is currently working with the Queensland Reconstruction Authority to finalise all approvals for this event.

Council will continue to utilise all external funding that is available for the road network as well as contributing significant funding from Council's own source revenue. The total maintenance budget for urban and rural roads and bridges (excluding capital) is shown in the following table which compares to actual expenditure from previous financial years:

| <b>Financial Year</b> | <b>Total Road Maintenance 000</b> |
|-----------------------|-----------------------------------|
| 2017/18               | \$6,247 (estimated)               |
| 2016/17               | \$7,390                           |
| 2015/16               | \$6,798                           |
| 2014/15               | \$4,100                           |
| 2013/14               | \$4,744                           |
| 2012/13               | \$4,315                           |
| 2011/12               | \$5,144                           |

Council will adopt a significant capital programme for the 2017/18 financial year of a total spend of \$23.4 million with \$14.1 million being sourced through external funding. A continued major area of focus is on the Roads, Streets and Drainage with an estimated \$15.3 million being spent in this asset group through internal and funded external programmes.

Council's major focus for the coming year will move to Parks and Gardens and the appearance and maintenance of our towns.

## Conclusion

The continuing reductions in grant opportunities, particularly the Federal Financial Assistance Grant indexation Freeze have affected Council's revenue position over the past three years. It is welcome news that this freeze has been lifted. Another significant change is the way State Government awards road works contracts with more and more work previously completed by Council now being conducted by the department.

For example own source revenue. The Financial Management Guidelines for the definition of owned sourced revenue state that sales revenue is included and is demonstrated in the table below. The reporting as per the guidelines do not demonstrate the full picture with rates increased unable to maintain the loss of the RPC/RMPC or the reductions in the Financial Assistance Grant.

### Owned Sourced Revenue Calculations

|         | <b>Recurrent Revenue</b> | <b>Capital Revenue</b> | <b>RPC/RMPC Revenue</b> | <b>Operating Grants</b> | <b>Owned Sourced Recurrent Revenue</b> | <b>% owned Sourced</b> | <b>Owned Sourced Revenue Exc RMPC/RPM</b> | <b>% owned Sourced (exc RMPC/RPM)</b> |
|---------|--------------------------|------------------------|-------------------------|-------------------------|--|------------------------|---|---------------------------------------|
| 2010/11 | \$37,648,591             | \$4,109,424            | \$7,995,937             | \$14,787,689            | \$22,860,902                           | 60.72%                 | \$14,864,965                              | 39.48%                                |
| 2015/16 | \$36,342,616             | \$72,711,968           | \$4,142,569             | \$15,413,620            | \$20,928,996                           | 57.59%                 | \$16,786,427                              | 46.19%                                |

In the development of the budget other external besides the ones already mentioned were considered including but not limited to electricity price rises, consideration of future enterprise bargaining negotiations and the current level of interest rates.

All residents are encouraged to drop into any our Customer Service Centres/Libraries and to view the budget and operational plan for themselves.

I recommend this budget to the Council for formal acceptance and would be pleased to take any questions prior to the formal adoption of the budget resolutions.

**Recommendations:**

1. That the North Burnett Regional Council Operational Plan for 2017/2018 be adopted
2. That the North Burnett Regional Council 2017/2018 Statutory Policy 106 - Debt be adopted.
3. That the North Burnett Regional Council 2017/2018 Revenue Statement be adopted.
4. That the North Burnett Regional Council General Rating Categories as detailed on pages 8 to 17 of the 2017/2018 Revenue Statement incorporating the Differential General Rate Levies and including the Minimum General Rate be adopted.
5. That the North Burnett Regional Council Sewerage Utility Charges as detailed on pages 18 to 19 of the 2017/2018 Revenue Statement be adopted.
6. That the North Burnett Regional Council Water Utility Charges as detailed on pages 20 to 21 of the 2017/2018 Revenue Statement be adopted.
7. That the North Burnett Regional Council Kerbside Garbage Bin and Disposal Charges as detailed on page 21 and 22 of the 2017/2018 Revenue Statement be adopted.
8. That the North Burnett Regional Council Local Disaster Management Levy as detailed on page 27 of the 2017/2018 Revenue Statement be adopted.
9. That the North Burnett Regional Council Natural Resource Management Levy as detailed on page 27 of the 2017/2018 Revenue Statement be adopted.
10. That the North Burnett Regional Council Landfill Management Levy as detailed on page 27 of the 2017/2018 Revenue Statement be adopted.
11. That the North Burnett Regional Council 2017/2018 Budget Statements including
  - a. Statement of Comprehensive Income;
  - b. Balance Sheet
  - c. Statement of Changes in Equity,
  - d. Statement of Cash Flow; and
  - e. Financial sustainability ratios are adopted.

12. That pursuant to *section 47* of the *Local Government Act 2009*, Council will not apply the Code of Competitive Conduct to its prescribed business activities, water supply, sewerage and waste management for the 2017/18 financial year for the following reasons:

- a. These activities are comprised of separate operations in six centres across the Council area. The nature of the operations and the limited populations in these centres makes it impossible to achieve economies of scale that would allow for full cost recovery without placing an undue financial burden on the users.
- b. These activities are not in competition with other providers and the cost of provision of the services makes competition in the future very unlikely.
- c. Therefore, there is no benefit to Council or the community through the application of the code of competitive conduct to these activities.

13. That pursuant to *section 48* of the *Local Government Act 2009*, Council adopts the Code of Competitive Neutrality Complaints Policy as presented.

14. That North Burnett Regional Council adoption of Rates – Concession for Community Not-For-Profit Organisations.

# Cover

## INTRODUCTION

The 2017/18 North Burnett Regional Council Operational Plan is required to be developed in accordance the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the twelve month period in order to implement the longer term goals detailed in the North Burnett Regional Council Corporate Plan for the period 2013-2018.

In accordance with the provisions of Section 175 of the Local Government Regulation 2012, an Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
  - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
  - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government

In accordance with section 174(3) of the Local Government Regulation 2012, Council will assess its progress towards implementing its annual Operational Plan on a quarterly basis. The long-term Strategies within the Corporate Plan are allocated to one or more Department to progress. Therefore the Operational Plan has displayed the Operational Initiatives and Operational Services according to Departmental responsibility, to provide clarity and accountability, as well as providing operational focus for the Departments within North Burnett Regional Council. All day to day core business activities and services are not necessarily listed in the Operational Plan; instead the Plan focuses on initiatives and services that will be required in the current financial year to achieve long term corporate objectives.

The Corporate Plan provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future.

Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting operational plan goals. This plan is closely linked to North Burnett Regional Council 2017/17 budget and Council's available human resources.

The Council's Operational Plan is a statement of specific works to be undertaken and services to be provided in order to progress the Long-Term Strategies set out in the Corporate Plan for the current financial year. This Operational Plan for the Financial Year period July 2017 to June 2018 and prepared in conjunction with the Budget for the 2017 to 2018 Financial Year, both of which are to be effective 1 July 2017 and adopted at the Budget Meeting of 5 July 2017.

## THE CORPORATE PLAN FRAMEWORK

The 2017/18 Operational Plan highlights to Council and the community the key initiatives that Council will pursue in 2017/18 towards achievement of the long term objectives as stated in the Corporate Plan.

The Corporate Plan is a document required under the Local Government Act 2009 and Regulations that outlines the strategic direction of North Burnett Regional Council, over a 5 year period. The Corporate Plan also sets out Council's Vision and Values and will be led by the requirements of sustainability, management of growth and development and legislative standards.

The Corporate Plan refers to the long-term priorities, outcomes and strategies for North Burnett Regional Council Departments as a whole and also refers to performance indicators for measuring progress in achieving the North Burnett Regional Council vision. In formulating the Corporate Plan, Council refers to a number of other community economic, social and environmental indicators and reports, including the aspirations of the community expressed in documents such as North Burnett Regional Council Community Plan.

The Corporate Plan is to be agreed and adopted by Council and is available for the community to examine. The Key Result Areas, Goals and Strategies listed in the Corporate Plan flow down in more detail to the various Operational Initiatives and Operational Outcomes listed in annual Departmental Operational Plans, and will also feed into the long-term Financial Plan and Council's annual budgets.

This operational plan is the first to be developed under the newly adopted 2017/22 Corporate Plan. It demonstrates not only a new format but is reflective of the new direction the Council is taking over the next five years. The plan aims to more clearly show the link between the operational aspects of Council and the Strategic Direction as set in the adopted Corporate Plan.

The Corporate Plan is a major driver of activity across Council.

# Operational Plan 2017-18

| Priority                        | How  | What   | Strategy | Officer | Operational Plan – What Output  | Operational Plan – How Activity   |  |
|---------------------------------|--|--|----------|---------|---|---|--|
| <b>1: Our Productive Region</b> |  |  |          |         |   |   |  |
|                                 | <b>1. 1 Jobs and career stimulus</b>   |  |          |         |   |   |  |
|                                 | 1.1.1 New business attraction through a region wide ideas package which will also increase capital investment in the region by development of a regional investment information pack |  |          |         |   |   |  |
|                                 |  | Reviewed and implement Council Economic Development Strategy |          |         |   |   |  |
|                                 |  |  | CEO      |         | Development and Implementation of Council Economic Development Strategy | Engage resources to review strategy and implementation recommendations                  |  |
|                                 |  |  | CEO      |         | Development and implement a regional investment information pack        | Engage resources to review strategy and implementation recommendations                  |  |
|                                 | 1.1.2 Facilitate local business access to specialist advice, information and services  |  |          |         |   |   |  |
|                                 | Work with the private sector and other levels of government to support new business investment within the region and encourage population growth                                     |  |          |         |   |   |  |
|                                 |  |  | CEO      |         | Development of Rural Innovation Strategy                                | Engage resources to develop strategy and present at Innovation Forum                    |  |
|                                 |  |  | CEO      |         | Progress North Burnett Minerals Province business support               | Engage resources to monitor developments  |  |
|                                 |  |  | MTED     |         | Source opportunities for education and training in skills development   | Engage resources to facilitate opportunities  |  |
|                                 | 1.1.3 Continue to work through in partnerships to increase employment opportunities for indigenous peoples   |  |          |         |   |   |  |
|                                 | Develop Water Recreational Facility as a key tourism and recreational facility for the region  |  |          |         |   |   |  |
|                                 |  |  | GMSIA    |         | Council maintains and operates its asset                                | Engage with key stakeholders to develop facilities                                      |  |
|                                 | <b>1.1.4 Advocate for North Burnett Regional Council to engage in private works including access as a supplier of choice to State and Federal Governments</b>                        |  |          |         |   |   |  |
|                                 | Collaborate with corporate and key regional and community stakeholders to ensure a unified and strengthened approach to national, state and regional advocacy                        |  |          |         |   |   |  |
|                                 |  |  | CEO      |         | Council engages in resource sharing internally and regionally           | Identify and implement opportunities for the resource sharing internally and regionally |  |
|                                 |  |  | CEO      |         | Enhancement of community wellness, infrastructure and pursuits          | Encourage partnerships within the wider community to identify opportunities             |  |
|                                 |  |  | CEO      |         | Enhancement of regional services and infrastructure                     | Advocate to all tiers of government and relevant industry organisations                 |  |

|  |   |       |  |  |  |  |  |
|--|---|-------|--|--|--|--|--|
|  | <b>1. 2 Safe, well maintained and effective local road networks</b>   |       |  |  |  |  |  |
|  | <b>1.2.1 Implement asset and maintenance strategy including an intervention level documentation for Council road network</b>  |       |  |  |  |  |  |
|  | <i>Asset Management Plan (AMP (Roads, Bridges)), strategically targeting Intervention Levels, School Bus and Larger truck routes, is reviewed and implemented to demonstrate effective service delivery</i> |       |  |  |  |  |  |
|  |   | GMSIA | 1 - Organisational structure provides quality management and reporting                             | General Manager's office resourced.  |  |  |  |
|  |   | GMW   | 2 - Works program and reporting annually reviewed for consistency with AMP (Road, Bridges)         | Engineering Office resourced   |  |  |  |
|  |   | GMSIA | 3 - Timely competition of flood event works  | Works program for flood events adequately resourced  |  |  |  |
|  |   | GMSIA | 4 - Road Depreciation is fully funded, permitting Capital Expenditure for road and bridge upgrades | Council targets reduced operational expenditure and increased operational revenue to move into operating surpluses |  |  |  |
|  | <b>1.2.2 Implement asset and maintenance strategy including an intervention level documentation for Council bridges structures</b>  |       |  |  |  |  |  |
|  | <i>Works Program reviewed to ensure effective service delivery is achieving AMP (Roads, Bridges) standards</i>  |       |  |  |  |  |  |
|  |   | GMSIA | 1 - AMP (Roads, Bridges) delivers Rural Roads maintenance  | Resource annual works program  |  |  |  |
|  |   | GMSIA | 2 - AMP (Roads, Bridges) delivers Bridges maintenance  | Resource annual works program  |  |  |  |
|  |   | GMSIA | 4 - AMP (Roads, Bridges) delivers strategically for school bus and larger truck routes.            | Resource annual works program  |  |  |  |
|  |   | GMSIA | 5 - AMP (Roads, Bridges) delivers R2R reseals funding  | Resource annual works program  |  |  |  |
|  |   | GMSIA | 6 - Develop 10 Year asset management plans   | Asset Management Plans Developed for Parks & Gardens; Water; Building & Facilities; Roads                          |  |  |  |
|  | <b>1. 3 Safe, well maintained and effective state road networks</b>   |       |  |  |  |  |  |
|  | <b>1.3.1 Prioritise upgrades to the State road network to improve safety and connectivity</b>   |       |  |  |  |  |  |
|  | <i>Advocate for NBRC to be the provider of maintenance and construction work for DTMR on State controlled roads in accordance with Council pre-qualification</i>  |       |  |  |  |  |  |
|  |   | GMW   | Annual completion of MRD Construction program  | Resource annual works program  |  |  |  |
|  |   | GMW   | Annual completion of MRD Maintenance program   | Resource annual works program  |  |  |  |
|  | <b>1.3.2 Advocate on behalf of our region on advisory bodies and forums</b>   |       |  |  |  |  |  |
|  | <i>Advocate and lobby for the maintenance and upgrading of key strategic Main Roads and Bridges (such as Boyne River) within Council area and of regional significance</i>                                  |       |  |  |  |  |  |

|   |  |  |   |  |   |  |  |
|---|--|--|---|--|---|--|--|
|   |  |  | CEO   | Regular meetings, representations and data collection on MRD Network.                          | Continue to collate information and present a business case |  |  |
|   | <b>1.3.3 Cooperation with State and Commonwealth Governments to enhance the transport network</b>  |  |   |  |   |  |  |
|   | <i>Advocate and lobby for the maintenance and upgrading of key strategic transportation linkages</i>   |  |   |  |   |  |  |
|   |  | CEO                                      | Regular meetings, representations and data collection on MRD Network. | Continue to collate information and present a business case                                    |   |  |  |
| <b>1. 4 Events</b>  |  |  |   |  |   |  |  |
|   | <b>1.4.1 Proactively and engage with community and other partners to promote activities and events that support community well being and economic outcomes</b> |  |   |  |   |  |  |
|   |  | <i>Support community events programs</i> |   |  |   |  |  |
|   |  | GMCCS                                    | Tackling adversity  |  |   |  |  |
| <b>1. 5 Implementation of Tourism Strategy</b>  |  |  |   |  |   |  |  |
|   | <b>1.5.1 Plan, design and develop a sustainable tourism strategy that services and encourages economic growth with the region</b>                              |  |   |  |   |  |  |
|   | <i>Review and Implementation of Tourism Strategy</i>   |  |   |  |   |  |  |
|   |  | GMCCS                                    | Adoption of Tourism strategy and implementation of plan               | Engage resources to review and implement strategies  |   |  |  |
|   | <b>1.5.2 Review and implement the RM Williams Australia Bush Learning Centre Management plan</b>   |  |   |  |   |  |  |
|   | <i>Maintain and enhance the RM Williams Australian Bush Learning Centre as a key regional tourism and educational facility</i>                                 |  |   |  |   |  |  |
|   |  | GMCCS                                    | Facility is well patronised and supported by community                | Engage resources to operate facility   |   |  |  |
|   | <b>1.5.3 Undertake Council owned caravan parks with appropriate business and entrepreneurial acumen</b>  |  |   |  |   |  |  |
|   | <i>Maintain and enhance caravan park facilities, camping and rest areas to promote visitation and recreational opportunities</i>                               |  |   |  |   |  |  |
|   |  | GMCCS                                    | Council maintains and operates its assets                             | Engage resources to maintain and operate facilities  |   |  |  |
| <b>1. 6 Diversification of the economy through research of potential new industries</b> |  |  |   |  |   |  |  |
|   | <b>1.6.1 Promote and advocate for the region and our diverse range of industries, to attract people to live, invest and visit the region</b>                   |  |   |  |   |  |  |
|   | <i>Advocate and lobby with interest groups</i>   |  |   |  |   |  |  |
|   |  | CEO                                      | Advocate and lobby with interest groups                               | Advocate and lobby with interest groups  |   |  |  |
|   | <b>1.6.2 Develop and maintain strong local to global connections</b>   |  |   |  |   |  |  |
|   | <i>Maintain connections with Government Department, business and interest groups</i>   |  |   |  |   |  |  |
|   |  | CEO                                      | Advocate and lobby with interest groups                               | Advocate and lobby with interest groups  |   |  |  |
|   | <b>1.6.3 Identify opportunities for the future use of Narayan and manage for the best outcome for community and industry</b>                                   |  |   |  |   |  |  |
|   | <i>Continue to explore opportunities</i>   |  |   |  |   |  |  |
|   |  | GMCCS                                    | Narayen Station provides regional economic benefits                   | Develop a strategic vision for Narayen and engage resources as appropriate to achieve strategy |   |  |  |
|   | <b>1.6.4 Advocate and partner with the Wide Bay Resource Group to promote sustainable economic opportunities for the region</b>                                |  |   |  |   |  |  |

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|   |  |     | <i>Continue to explore opportunities</i>  |  |
|   |  | CEO | Advocate and lobby with interest groups   | Advocate and lobby with interest groups                  |
| <b>1. 7 Planning to facilitate industrial, commercial and residential growth</b>  |  |     |   |  |
| 1.7.1 Review land supply and uses are required to meet community and business needs   |  |     |   |  |
|   |  |     | <i>NBRC Planning Scheme adopted and implemented providing effective and efficient planning services</i> |  |
|   |  | MDS | Provide Management (Operational and Strategic) support to Development Services activities.              | Adequate resources to complete annual works program      |
|   |  | MDS | Reporting provided on Planning Scheme activity and compliance   | Adequate resources to complete annual works requirements |
| 1.7.2 Undertake programmes to promote liveability (including urban design and affordable housing)                               |  |     |   |  |
|   | <i>Planning Scheme supports Economic Development through land development opportunities and infilling of vacant urban land</i> |     |   |  |
|   |  | CEO | Council owns land   | Council continues to lobby to acquire land               |
|   |  | MES | Annually review / update Economic Development Plan to support future planning                           | Adequate resources to complete annual review             |
| <b>1. 8 Improving transport routes for product and produce</b>  |  |     |   |  |
| 1.8.1 Work with the industry. Facilitate discussions with the heavy vehicle sector to map current and future networks and needs |  |     |   |  |
|   | <i>Facilitate discussions with the heavy vehicle sector to map current and future networks and needs</i>                       |     |   |  |
|   |  | CEO | Advocate and lobby with interest groups   | Advocate and lobby with interest groups                  |
| 1.8.2 Work with NHVR on improving effectiveness of the HVR system.  |  |     |   |  |
|   | <i>Maintain connections with Government Department, business and interest groups</i>   |     |   |  |
|   |  | CEO | Advocate and lobby with interest groups   | Advocate and lobby with interest groups                  |

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|  | <b>1. 9 Aviation</b>                   |   |     |  |  |
|  |  | <b>1.9.1 Safe and well maintained aviation facilities for all six communities</b>                                       |     |  |  |
|  |  | <i>Maintain aviation infrastructure in accordance with CASA requirements and Council aviation services requirements</i> |     |  |  |
|  |  |   | CEO | Creation of a business attraction strategy utilising our aviation facilities | Engage resources to facilitate opportunities                               |
|  |  |   | CEO | Develop as part of tourism strategy fly in tourism opportunites              | Engage resources to facilitate opportunities                               |
|  | <b>1.10 Embracing new technologies</b> |   |     |  |  |
|  |  | <b>1.10.1 Monto bio hub</b>   |     |  |  |
|  |  | <i>Maintain connections with Government Department, business and interest groups</i>                                    |     |  |  |
|  |  |   | CEO | Advocate and lobby with interest groups and seek partnerships                | Advocate and lobby with interest groups and develop strategic partnerships |

## 2: Our Happy, Healthy and Safe Region

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|  | <b>2.1 Secure contemporary telecommunications and information technology platforms for our community.</b>                     |        |  |  |
|  | 2.1.1 Adequate telecommunication coverage to ensure public safety and attraction of new businesses and industries.            |        |  |  |
|  | Advocate to provide Internet and Mobile Phone service providers to expand mobile phone and broadband internet access.         |        |  |  |
|  |   | CEO    | Develop a Telecommunication Plan   | Engage resources to develop plan   |
|  |   | CEO    | Enhancement of regional telecommunication services and infrastructure    | Advocate to all tiers of government and relevant industry organisations / Blackspot applications submitted                                   |
|  | <b>2.1.2 Build a digitally connected business community</b>   |        |  |  |
|  | Television coverage in poor reception areas covered by Councils retransmission sites is maintained to a satisfactory standard |        |  |  |
|  |   | GMW    | Enhancement of television services and infrastructure                    | Advocate to all tiers of government and relevant industry organisations / Ongoing maintenance of self broadcast sites to improve reliability |
|  | Radio coverage in poor reception areas are hosted by Councils retransmission sites is maintained to a satisfactory standard   |        |  |  |
|  |   | GMW    | Enhancement of radio services and infrastructure                         | Advocate to all tiers of government and relevant industry organisations / Ongoing support of self broadcast sites to improve reliability     |
|  | <b>2.2 Community health and wellbeing services that meet community priorities.</b>  |        |  |  |
|  | 2.2.1 Effective health and well being services delivered through the region   |        |  |  |
|  | Maintain connections with Government Department, business and interest groups   |        |  |  |
|  |   | CEO    | Advocate and lobby with interest groups                                  | Advocate and lobby with interest groups  |
|  | <b>2.2.2 Advocate for provision of agency health and welfare services in non-traditional settings</b>                         |        |  |  |
|  | Advocate to maintain and improve the range of quality health services and facilities.   |        |  |  |
|  |   | CEO    | Lobby for the enhancement of regional health services and infrastructure | Advocate to all tiers of government and relevant industry organisations  |
|  | <b>2.2.3 Council future facilities required for an aging population</b>   |        |  |  |
|  | Review the opportunities to expand existing age care services and advocate for improved services as identified                |        |  |  |
|  |   | GMCCCS | Community accepted aged care services                                    | Engage resources to review and deliver aged care services  |
|  | <b>2.2.4 Optimise service delivery by all levels of government and agencies</b>   |        |  |  |
|  | Maintain connections with Government Department, business and interest groups   |        |  |  |
|  |   | CEO    | Advocate and lobby with interest groups                                  | Advocate and lobby with interest groups  |

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|                             | <b>2.3 Housing</b>  |       |  |  |
|                             | <b>2.3.1 Review of Council operated social housing</b>  |       |  |  |
|                             | <i>Ensure that suitable housing is available for all community members</i>  |       |  |  |
|                             |   | GMCCS | Social housing meets community needs   | Manage social housing<br>Exit strategy for hand over of social housing to Department   |
|                             | <b>2.3.2 Review of Council owned staff housing</b>  |       |  |  |
|                             | <i>Ensure that suitable housing is available for staff</i>  |       |  |  |
|                             |   | GMCCS | Council housing meets staff needs  | Manage council housing   |
|                             | <b>2.4 Increase public transportation options</b>   |       |  |  |
|                             | <b>2.4.1 Operate and enhance North Burnett Transport Service</b>  |       |  |  |
|                             | <i>Transport service meets Council and community expectations</i>   |       |  |  |
|                             |   | GMCCS | An efficient and effective Community Bus service                                 | Engage resources to provide the service  |
|                             | <b>2.4.2 Safe and well maintained aviation facilities for all six communities</b>                                       |       |  |  |
|                             | <i>Maintain aviation infrastructure in accordance with CASA requirements and Council aviation services requirements</i> |       |  |  |
|                             |   | GMW   | Minor improvements at other facilities   | Engage resources to complete works program in accordance with adopted budget<br>Airport reporting officer requirements meet needs of users |
|                             | <b>2.4.3 Maintain and improve public transport routes / availability</b>  |       |  |  |
|                             | <i>Advocate and lobby for key strategic rail infrastructure and services to Queensland Government</i>                   |       |  |  |
|                             |   | CEO   | Lobby for the enhancement of regional rail services and infrastructure           | Advocate to all tiers of government and relevant industry organisations  |
|                             | <i>Advocate improving the range of quality public transport services and facilities.</i>                                |       |  |  |
|                             |   | CEO   | Lobby for the enhancement of regional transportation services and infrastructure | Advocate to all tiers of government and relevant industry organisations  |
|                             | <b>2.5 Lobby for adequate policing and emergency services</b>   |       |  |  |
|                             | <b>2.5.1 Advocate to maintain and improve the provision of policing and emergency services for the region</b>           |       |  |  |
|                             | <i>Advocate to maintain and improve the range of quality police services and facilities.</i>                            |       |  |  |
|                             |   | CEO   | Lobby for the enhancement of regional public safety services and infrastructure  | Advocate to all tiers of government and relevant industry organisations  |
| <b>3: Our United Region</b> |   |       |  |  |
|                             | <b>3.1 A region for all ages</b>  |       |  |  |
|                             | <b>3.1.1 We will build a community for all ages</b>   |       |  |  |
|                             | <i>Advocate improving the range of quality educational opportunities and facilities.</i>                                |       |  |  |

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|  |   |       | CEO   | Lobby for the enhancement of regional education services and infrastructure | Advocate to all tiers of government and relevant industry organisations |  |  |
|  | <b>3.1.2 Child care facilities meet community needs</b>   |       |   |   |   |  |  |
|  | <i>Review the opportunities to expand existing childcare services and advocate for improved services as identified</i>  |       |   |   |   |  |  |
|  |   | MCCS  | Provide quality child care services   |   | Engage resources to provide service                                     |  |  |
|  | <b>3.1.3 Age friendly communities</b>   |       |   |   |   |  |  |
|  | <i>Advocate improving the range of services and facilities available</i>  |       |   |   |   |  |  |
|  |   | CEO   | Lobby for the enhancement of regional education services and infrastructure | Advocate to all tiers of government and relevant industry organisations     |   |  |  |
|  | <b>3.1.4 Community services meets community needs</b>   |       |   |   |   |  |  |
|  | <i>Review the opportunities to expand existing community services and advocate for improved services as identified</i>  |       |   |   |   |  |  |
|  |   | GMCCS | Community housing operated in accordance with social housing policies       | Engage resources to mange community houses                                  |   |  |  |
|  |   | GMCCS | Support for community organisations   | Engage resources to implement Council adopted policy framework              |   |  |  |
|  | <b>3.1.5 We will develop a child and youth friendly environment</b>   |       |   |   |   |  |  |
|  | <i>Development and Implement of a Regional Youth Plan</i>   |       |   |   |   |  |  |
|  |   | GMCCS | Adoption of Youth Plan and implementation                                   | Engage resources to review and implement youth plan                         |   |  |  |
|  | <b>3.1.6 Child and youth friendly community through structures that support the planning and development of child and youth strategies, policies and programs</b> |       |   |   |   |  |  |
|  | <i>Advocate improving the range of services and facilities available</i>  |       |   |   |   |  |  |
|  |   | CEO   | Lobby for the enhancement of regional education services and infrastructure | Advocate to all tiers of government and relevant industry organisations     |   |  |  |

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|  | <b>3.2 A region for all abilities</b>  |       |  |   |  |
|  | <b>3.2.1 Improved accessibility in council infrastructure</b>  |       |  |   |  |
|  | <i>Works Program reviewed to ensure effective service delivery is achieving AMP (Town Streets, Footpaths, Storm Water) standards</i>   |       |  |   |  |
|  |  | GMSIA | AMP (Town Streets, Footpaths, Storm Water) delivers Town Streets, footpath and storm water maintenance | Resource annual works program   |  |
|  | <b>3.2.2 Maintain and improve the footpath network in our communities</b>  |       |  |   |  |
|  | <i>Asset Management Plan (AMP (Town Streets, Footpaths, Storm Water)), strategically targeting streetscapes, is reviewed and implemented to demonstrate effective service delivery</i> |       |  |   |  |
|  |  | GMCCS | Funding identified for footpath network upgrades   | Resource annual works program   |  |
|  | <b>3.3 A region for all interests</b>  |       |  |   |  |
|  | <b>3.3.1 Develop and implement a Sport and Recreation Plan</b>   |       |  |   |  |
|  | <i>Development and implement Sport and Recreational Plan (S&amp;R Plan)</i>  |       |  |   |  |
|  |  | GMCCS | S&R Plan delivers timely maintenance and improvements for sporting fields and showgrounds              | Resource annual works program   |  |
|  |  | GMCCS | S&R Plan delivers timely maintenance and improvements for Swimming Pools                               | Resource annual works program   |  |
|  |  | GMSIA | S&R Plan provides direction and delivers timely capital program  | Resource costing, prioritising and delivery of annual capital program |  |
|  | <b>3.3.2 Encourage and support community sport and recreational groups</b>   |       |  |   |  |
|  | <i>Maintain and enhance sport and recreational facilities in each communities in partnership with not for profit groups</i>  |       |  |   |  |
|  |  | GMCCS | Implementation of sport and recreation programme   | Engage resources to maintain and enhance facilities and services      |  |
|  | <b>3.4 Art and Culture</b>   |       |  |   |  |
|  | <b>3.4.1 Continue to be an active partner in the Regional Arts Development Fund programme</b>  |       |  |   |  |
|  | <i>Continue partnership with Queensland State Government with the regional arts development fund</i>   |       |  |   |  |
|  |  | GMCCS | Implementation of RADF programme   | Number of projects and local artists supported                        |  |
|  | <b>3.4.2 Review and implement Arts and Cultural Strategy</b>   |       |  |   |  |
|  | <i>Review and implementation of North Burnett Arts &amp; Cultural Strategy</i>   |       |  |   |  |
|  |  | GMCCS | A functional Arts & Cultural Strategy  | Engage resources to develop and implement strategy                    |  |
|  |  | GMCCS | A functioning Multicultural Strategy   | Engage resources to develop Multicultural Strategy                    |  |
|  |  | GMCCS | A vibrant arts community in each community and a regional network of galleries                         | Engage resources to maintain and enhance facilities and services      |  |

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|  |   | <b>3.4.3 Encourage and support community sport and recreational groups</b>   |   |  |  |  |  |
|  |   | <i>Lobby to enhance infrastructure, facilities and interpretive information at key environmental assets such as Cania George and Mt Walsh National Parks</i> |   |  |  |  |  |
|  |   | CEO  | Lobby Government  |  | Liaise with relevant departments to maximised returns for community              |  |  |
|  | <b>3.5 One team</b>   |  |   |  |  |  |  |
|  | <b>3.5.1 Promote a values based culture that appreciates and empowers its workforce.</b>                          |  |   |  |  |  |  |
|  |   | <i>Develop a cohesive Council through cultural change and individual ownership of corporate values supported by consistent and responsible leadership</i>    |   |  |  |  |  |
|  |   | CEO  | Organise and promote a #oneteam strategy  |  | Engage resources to engage and adopt #oneteam strategy                           |  |  |
|  | <b>3.5.2 Develop and implement the “One Team” strategy</b>  |  |   |  |  |  |  |
|  |   | <i>Strengthen our Communities for a healthier, happier future</i>  |   |  |  |  |  |
|  |   | CEO  | Development of sustainable programs incorporating community benefits and assistance |  | Engage resources to deliver programs   |  |  |
|  |   | CEO  | Launch of the 20 years of service honor board                                       |  | 20 Year honor board project finalized and launched                               |  |  |
|  | <b>3.6 United communities</b>   |  |   |  |  |  |  |
|  | <b>3.6.1 Develop and implement a social cohesion/multicultural strategy</b>                                       |  |   |  |  |  |  |
|  |   | <i>Maintain Local Cultural Heritage Register and expand as other places of significance are identified.</i>  |   |  |  |  |  |
|  |   | GMCCS  | Local cultural heritage register is reviewed.                                       |  | Adequate resources to review plan  |  |  |
|  | <b>3.6.2 Work in partnership with Indigenous communities</b>  |  |   |  |  |  |  |
|  |   | <i>Work in partnership with all indigenous communities</i>   |   |  |  |  |  |
|  |   | CEO  | Engage with PCCC to achieve ILUA outcomes   |  | Engage resources to support ILUA action items                                    |  |  |
|  |   | CEO  | Ban Ban Springs Environmental Management Plan Community Reference Group             |  | Engage resources to support Community Reference Group action items               |  |  |
|  | <b>3.6.3 Volunteer are supported and encouraged</b>   |  |   |  |  |  |  |
|  |   | Creating a partnership between volunteers and Council for the betterment of the community  |   |  |  |  |  |
|  |   | GMCCS  | Volunteer policy reviewed to ensure positive partnerships                           |  | Opportunities identified and volunteers actively encouraged within the community |  |  |
|  | <b>3.6.4 Community grants program which encourages community organisations and develops community capacity</b>    |  |   |  |  |  |  |
|  |   | Grant Programme is to enable clubs, organisations, groups and families to provide and access servers, events and opportunities                               |   |  |  |  |  |
|  |   | GMCCS  | Implement community grants in accordance with adopted policy and budget allocations |  | Engage resources to support Community activities and opportunities               |  |  |
|  | <b>3.6.5 Seasonal workers strategy which address social issues and supports and encourages cultural diversity</b> |  |   |  |  |  |  |
|  |   | Develop and Implement strategy for Back Packer Management  |   |  |  |  |  |
|  |   | CEO  | Community Social Cohesion Committees operated for Monto, Mundubbera and Gayndah     |  | Engage resources to support social cohesion committees                           |  |  |

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|  |  | <b>3.6.6 Library services developed as community hubs and provide one-stop-shop for all council services</b>   |   |  |   |  |  |
|  |  | <i>Build and enhance on the role of services, including libraries, to develop as community hubs through resource sharing and integration of services</i> |   |  |   |  |  |
|  |  | GMCCS  | Libraries provide services that increases visitor numbers   |  | Provide resources and match hours to meet community needs   |  |  |
|  |  | GMCCS  | Implementation of Library Strategic Plan  |  | Provide resources for services and facilities management  |  |  |
|  | <b>3.6.7 Support and promote our villages and small communities</b>  |  |   |  |   |  |  |
|  |  | Strategy for the rejuvenation of the rural countryside based on local preferences  |   |  |   |  |  |
|  |  | CEO  | Conduct listening tours in community in a relaxed atmosphere  |  | Engage resources to support listening tours   |  |  |
|  | <b>3.7 Global and Regional Relationships</b>   |  |   |  |   |  |  |
|  | <b>3.7.1 Support and involvement in sister city arrangements and association and develop cultural and economic opportunities through Sister Cities programme</b> |  |   |  |   |  |  |
|  |  | <i>Maintain and expand links between communities in the North Burnett and Sister Cities</i>  |   |  |   |  |  |
|  |  | CEO  | Lobby for the enhancement of local, regional, national and international relations – maintain membership of Sister Cities Association |  | Advocate to all tiers of government and relevant industry organisations & Sister Cities Association |  |  |
|  | <b>3.7.2 Partnerships at local, regional, state and national levels maintained and improved.</b>   |  |   |  |   |  |  |
|  |  | <i>Maintain connections with Government Department, business and interest groups</i>   |   |  |   |  |  |
|  |  | CEO  | Advocate and lobby with interest groups and seek partnerships   |  | Advocate and lobby with interest groups and develop strategic partnerships                          |  |  |
|  | <b>3.8 Attractive Streetscapes and Surrounding Areas</b>   |  |   |  |   |  |  |
|  | <b>3.8.1 Develop and implement a regional style guide for Council brands and publications</b>  |  |   |  |   |  |  |
|  |  | <i>Development of a style guide, branding and implementation strategy.</i>   |   |  |   |  |  |
|  |  | CEO  | Develop and implement a regional signage strategy and corporate style guide   |  | Engage resources to develop strategies and style guide  |  |  |
|  | <b>3.8.2 Regional signage and branding for each community celebrating community desires and incorporate regional branding</b>                                    |  |   |  |   |  |  |
|  |  | <i>Development of a regional signage and branding strategy</i>   |   |  |   |  |  |
|  |  | GMSIA  | Develop and implement a regional signage and branding strategy  |  | Engage resources to develop strategies  |  |  |
|  | <b>3.8.3 Consistent regional and localised Streetscape &amp; Signage</b>   |  |   |  |   |  |  |
|  |  | <i>Development of a Regional Streetscape Policy, Regional Streetscape Strategy and Regional Streetscape Signage Strategy</i>                             |   |  |   |  |  |
|  |  | GMSIA  | Adoption of Streetscape strategies and implementation plan  |  | Engage resources to develop strategies  |  |  |
|  |  | GMW  | Vibrant community spaces to enhance and promote business attraction   |  | Creation of attractive Central Business District Spaces, including green areas                      |  |  |
|  | <b>3.8.4 Prepare and implement township streetscape plans</b>  |  |   |  |   |  |  |

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|  |  |     | <i>Creation of attractive Central Business District Spaces, including green areas and vibrant community spaces to enhance and promote business attraction</i> |  |  |
|  |  | GMW | Vibrant community spaces to enhance and promote business attraction   | Creation of attractive Central Business District Spaces, including green areas |  |

## **4: Our Vibrant and Natural Beautiful Region**

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|  | <b>4.1 Beautiful parks and gardens</b>   |   |  |  |  |  |
|  | 4.1.1 We will provide attractive and well maintained parks and open spaces   |   |  |  |  |  |
|  | Asset Management Plan (AMP (Parks, Gardens, Public Conveniences) & Council policy reviewed and implemented to demonstrate effective service delivery and achievement of appropriate Australian and International Standards |   |  |  |  |  |
|  | GMSIA  | Parks, Gardens, streets, public conveniences and facilities meet Australian and International Standards |  | Resource annual capital works program              |  |  |
|  | <b>4.1.2 Provide sporting, recreational, parks, playgrounds, aquatic facilities that meet the needs of our community</b>   |   |  |  |  |  |
|  | Asset Management Plan (AMP (Parks, Gardens, Public Conveniences) & Council policy reviewed and implemented to demonstrate effective service delivery and achievement of appropriate Australian and International Standards |   |  |  |  |  |
|  | GMW  | Well maintained Council Facilities  |  | Resource annual works program                      |  |  |
|  | <b>4.1.3 Maintain parks and open spaces</b>  |   |  |  |  |  |
|  | Asset Management Plan (AMP (Parks, Gardens, Public Conveniences) & Council policy reviewed and implemented to demonstrate effective service delivery and achievement of appropriate Australian and International Standards |   |  |  |  |  |
|  | GMW  | Well maintained Public Conveniences   |  | Resource annual works program                      |  |  |
|  | GMW  | Well maintained Council Parks, gardens and streets  |  | Resource annual works program                      |  |  |
|  | <b>4.2 Celebrating our waterways</b>   |   |  |  |  |  |
|  | <b>4.2.1 Implement River Asset Management Plan for River Assets</b>  |   |  |  |  |  |
|  | River Asset Management Plan developed and service delivery is achieving AMP standards  |   |  |  |  |  |
|  | GMSIA  | AMP (River Assets)  |  | Develop AMP  |  |  |
|  | <b>4.2.2 Promote major tourism assets include water storage sites</b>  |   |  |  |  |  |
|  | Develop Water Recreational Facility as a key tourism and recreational facility for the region  |   |  |  |  |  |
|  | CEO  | Council maintains and operates its asset  |  | Engage with key stakeholders to develop facilities |  |  |
|  | <b>4.3 Town Streetscapes</b>   |   |  |  |  |  |
|  | <b>4.3.1 Prepare and implement township streetscape plans</b>  |   |  |  |  |  |
|  | Development of a Regional Streetscape Policy, Regional Streetscape Strategy and Regional Streetscape Signage Strategy  |   |  |  |  |  |
|  | GMSIA  | Adoption of Streetscape strategies and implementation plan  |  | Engage resources to develop strategies             |  |  |
|  | <b>4.4 Regional Planning Amenity and Aesthetics Policy</b>   |   |  |  |  |  |
|  | <b>4.4.1 Review land supply and uses as required to meet community and business needs</b>  |   |  |  |  |  |

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|  |  |  | <i>Appropriate community, industrial, commercial and residential land is available to meet community needs</i> |   |  |
|  |  |  | GMCCS  | Implement and amend as identified NBRC Planning Scheme and provide effective and efficient planning services                    | Engage resources to develop strategies                         |
|  |  |  | GMCCS  | Investigate the feasibility and business case of developing more industrial land establishing industrial estates in communities | Engage resources to develop strategies                         |
|  | <b>4.4.2 Amenity and Aesthetics Policy</b>   |  |  |   |  |
|  | <i>Implementation of Amenity and Aesthetics Policy to minimise adverse social and visual impacts on the regions natural and built environments</i> |  |  |   |  |
|  |  |  | GMCCS  | Implementation of the adopted Amenity and Aesthetics Policy   | Engage resources to implement                                  |
|  | <b>4.5 Protection of cultural heritage</b>   |  |  |   |  |
|  | <b>4.5.1 Manage and promote natural resources, including culturally significant sites in a responsible and sustainable manner.</b>                 |  |  |   |  |
|  | <i>Undertake NRM projects and strategic planning for sensitive sites within the region</i>   |  |  |   |  |
|  |  |  | GMW  | Flying Fox Management   | Liaise with relevant departments to address community concerns |
|  |  |  | GMW  | Strategic planning and projects are undertaken with other groups  | Liaise with other NRM groups e.g. BMRG BCCA and Landcare       |
|  | <b>4.6 Natural resource protection</b>   |  |  |   |  |
|  | <b>4.6.1 Develop and implement a natural resource management plan and programme in line with Council adopted policy and statutory requirements</b> |  |  |   |  |
|  | <i>A regional wash down bay facility that is supported by strategically placed smaller wash down facilities</i>                                    |  |  |   |  |
|  |  |  | GMW  | Protecting areas of high ecological significance area managed effectively   | Engage resources to develop strategies                         |
|  |  |  | GMW  | Manage wash down facilities   | Adequately resource facility                                   |
|  |  |  | GMSIA  | Washdown Bay - Biggenden  | Adequately resource facility                                   |

## 5: The business of Council.

|  | <b>5. 1 Customer focused</b>  |       |  |  |  |  |
|--|---|-------|--|--|--|--|
|  | <b>5.1.1 Excellence in customer service to our community.</b>   |       |  |  |  |  |
|  | <i>Review and implement Councils Community Engagement Strategy</i>  |       |  |  |  |  |
|  |   | GMCCS | Customer Service Charter Adopted with agreed service standards |  |  |  |
|  |   | GMCCS | Strategy reviewed and adopted by Council                       |  |  |  |
|  | <b>5.1.2. Actively engage with the community to inform council decision making processes and outcomes of decisions.</b>   |       |  |  |  |  |
|  | <i>Employ best design principles to create successful community buildings and environments</i>  |       |  |  |  |  |
|  |   | CEO   | Projects are delivered with budget and project scope           |  |  |  |
|  | <b>5. 2 Asset Management</b>  |       |  |  |  |  |
|  | <b>5.2.1 3/5/10 yr. Asset management plans developed and implemented for all asset groups.</b>  |       |  |  |  |  |
|  | <i>Asset management plan (Fleet/Plant) reviewed and implemented to demonstrate effective service delivery</i>   |       |  |  |  |  |
|  |   | GMSIA | An efficient and effective plant operations                    |  |  |  |
|  |   | GMW   | Carry out private works activities                             |  |  |  |
|  |   | GMW   | Council depots meets the needs of staff                        |  |  |  |
|  |   | GMSIA | Fleet/Plant depreciation funds capital works program           |  |  |  |
|  | <b>5.2.2 Ensure that the assets maintained and constructed are appropriate to the current and future needs of the region.</b>   |       |  |  |  |  |
|  | <i>Maintain and review Asset Management Plan (AMP(Buildings &amp; Facilities) for Council to ensure effective maintenance of Community buildings &amp; facilities</i> |       |  |  |  |  |
|  |   | GMSIA | AMP (Buildings & Facilities) delivers timely maintenance       |  |  |  |
|  |   | GMSIA | Housing options facilitates staff employment                   |  |  |  |

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|  | <b>5. 3 Urban water supply and Sewerage</b>   |       |   |  |  |
|  | <b>5.3.1 Adequate, reliable and high quality potable water supplies an effective and improved delivery of urban water supply.</b> |       |   |  |  |
|  | <i>Maintain and review TMP, SLMP, DMP, CSS, SAMP &amp; DWQMP for Council to ensure effective delivery of water services</i>       |       |   |  |  |
|  |   | GMSIA | Develop and implement a routine maintenance Programme for the maintenance of essential reticulation assets    | Engage resources to implement  |  |
|  |   | GMSIA | Asset Management Plans (AMP (Water)) reviewed and implemented to demonstrate effective service delivery       | Engage resources to develop strategies                                   |  |
|  |   | GMSIA | Water depreciation funds capital works program  | Resource implementation of Capital Works program for Water Network       |  |
|  |   | GMSIA | Water Network meets the needs of the community  | Resource implementation of routine maintenance program for Water Network |  |
|  | <b>5.3.2 Effective and efficient delivery of waste water services and improved sewerage network reliability and delivery.</b>     |       |   |  |  |
|  | <i>Maintain and review TMP, CSS &amp; SAMP for Council to ensure effective delivery of sewerage services</i>                      |       |   |  |  |
|  |   | GMSIA | Develop and implement a routine maintenance Programme for the maintenance of essential reticulation assets    | Engage resources to implement  |  |
|  |   | GMSIA | Asset Management Plan (Sewerage) reviewed and implemented to demonstrate effective service delivery           | Engage resources to develop strategies                                   |  |
|  |   | GMSIA | Sewerage depreciation funds capital works program   | Implementation of Capital Works program for Sewerage Network             |  |
|  |   | GMSIA | Sewerage Network meets the needs of the community   | Implementation of routine maintenance program for Sewerage Network       |  |
|  | <b>5.3.3 Sufficient water allocation to meet user requirements</b>  |       |   |  |  |
|  | <i>Maintain dialogue with Sunwater &amp; DNRM to ensure most efficient water allocation for urban and rural requirements</i>      |       |   |  |  |
|  |   | CEO   | Review options for water trading  | Engage resources to develop strategies and implement                     |  |
|  |   | GMSIA | Lobby for rural water allocation  | Continue to collate information and present a business case              |  |
|  |   | GMSIA | Management of water provides adequate reliability for urban users and sustainable allocations for rural users | Adequately resourcing  |  |
|  |   |       |   |  |  |
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|  | <b>5. 4 Future financial sustainability</b>   |       |   |   |
|  | <b>5.4.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.</b> |       |   |   |
|  | <i>1 - Provide responsive and efficient systems to enable the delivery of council services.</i>   |       |   |   |
|  |   | GMCCS | Customer service charter reviewed and implemented                                       | Resource customer service function                  |
|  |   | GMCCS | Effective and efficient stores and procurement function                                 | Engage appropriate resourcing                       |
|  |   | GMSIA | LPO - Mapping Systems (Operating Item) 2nd year and Final                               | Engage appropriate resourcing                       |
|  |   | GMSIA | Whole of life costing is considered for all new capital works                           | Engage resources to provide appropriate information |
|  | <i>Establish and manage long term financial planning to ensure the future sustainability of council.</i>  |       |   |   |
|  |   | CEO   | Strategically upgrade council systems   | Engage resources to upgrade systems                 |
|  | <i>Investigate and apply for external funding to enhance Council objectives and activities</i>  |       |   |   |
|  |   | CEO   | Investigate and apply for external funding to enhance Council objectives and activities | Engage resources to progress funding applications   |
|  |   | GMW   | Quarries  | Engage resources to operate activity                |
|  | <b>5.4.2 Operational and Capital Budgets programme delivery on time and within budget</b>   |       |   |   |
|  | <i>Review and implement levels of transparency and accountability</i>   |       |   |   |
|  |   | GMCCS | Effective delivery of finance and procurement services                                  | Engage appropriate resourcing                       |
|  | <b>5. 5 Waste management</b>  |       |   |   |
|  | <b>5.5.1 North Burnett Regional waste management strategy reviewed and implemented</b>  |       |   |   |
|  | <i>Waste Management Plans (Strategic, Collection, Disposal, Recycling) are reviewed and implemented</i>   |       |   |   |
|  |   | GMW   | 2 - Waste Collection Services are efficiently and effective provided                    | Resource annual works program                       |
|  |   | GMW   | 3 - Waste Disposal Services are efficiently and effective provided                      | Resource annual works program                       |
|  |   | GMW   | 4 - Recycling revenue increases   | Resource programs to encourage recycling            |
|  |   | GMW   | 5 - Closure plans for waste disposal facilities are implemented                         | Resource closure plans                              |
|  | <b>5.5.2 Active partner with the WBBROC regional waste management strategy</b>  |       |   |   |
|  | <i>Regional Waste Management Plans are reviewed and implemented</i>   |       |   |   |

|   |  |     |     |  |   |
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|   |  |     | GMW | 1 - Strategic Regional Waste Management Plan implemented                     | Resource annual works program   |
| <b>5. 6 Good Governance</b>   |  |     |     |  |   |
| <b>5.6.1 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.</b>   |  |     |     |  |   |
| <i>Develop and implement council's Corporate Governance Framework to ensure strategic planning, compliance with all legislation, policies, codes of practice and standards.</i> |  |     |     |  |   |
|   |  | CEO |     | Effective delivery of Council policies and procedures                        | Engage appropriate resourcing   |
| <b>5.6.2 Compliant with relevant legislation</b>  |  |     |     |  |   |
| <i>Maintain Local Law Licensing and Compliance</i>  |  |     |     |  |   |
|   |  | CEO |     | Reporting provided on Local Law Compliance                                   | Adequately resourced by Authorised Officers and appropriate Delegations |
| <b>5.6.3 Deliver reliable internal support services.</b>  |  |     |     |  |   |
| <i>Provide Councillors with quality decision support</i>  |  |     |     |  |   |
|   |  | CEO |     | Quality executive support  | CEO's Office is resourced   |
| <b>5. 7 An employer of choice</b>   |  |     |     |  |   |
| <b>5.7.1 Promote a values based culture that trains, develops, appreciates and empowers its workforce.</b>  |  |     |     |  |   |
| <i>Implement human resource strategies to become an employer of choice.</i>   |  |     |     |  |   |
|   |  | CEO |     | Foster diversity, merit and equity, reward and recognition in the workplace. | Resource Deputy HRM Section   |
|   |  | CEO |     | HR department delivers cost effective support within agreed service levels   | Resource HRM Section  |
| <b>5.7.2 Provide leadership and contemporary management systems that drive a coordinated and connected organisation.</b>  |  |     |     |  |   |
| <i>Review and implement an organisational structure</i>   |  |     |     |  |   |
|   |  | CEO |     | Elective delivery of council services  | Engage appropriate resourcing   |

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|  |                                    | <b>5.7.3 Foster and support a culture of employee health, safety and well being</b>  |  |  |  |
|  |                                    | <i>Foster a culture of employee health, safety and well-being</i>  |  |  |  |
|  |                                    | CEO  |  | A reduction in annual work insurances  | Implementation of safe plan systems                      |
|  |                                    | GMCCS  |  | Implement robust risk management strategies.   | Implementation annual program                            |
|  |                                    | <b>5.7.4 Implement and maintain “SafePlan” Work Health and Safety Management Plan and system</b>   |  |  |  |
|  |                                    | <i>Implementation of WPH&amp;S Management Safe Plan and System</i>   |  |  |  |
|  |                                    | CEO  |  | Implementation of WPH&S Safe Plan  | Implementation annual program                            |
|  | <b>5.8 Productive partnerships</b> |  |  |  |  |
|  |                                    | <b>5.8.1 Encourage partnerships for the benefit of the region, our community and economy</b>   |  |  |  |
|  |                                    | <i>Increased levels of skills, staff cohesion through training, development and Council sharing and engagement events</i>  |  |  |  |
|  |                                    | GMCCS  |  | A sustainable recoveries system is in place  | Review and implement recoveries procedures               |
|  |                                    | CEO  |  | Timely completion of training programs   | Implementation annual training program                   |
|  | <b>5.9 Aviation</b>                |  |  |  |  |
|  |                                    | <b>5.9.1 Safe and well maintained aviation facilities for all six communities</b>  |  |  |  |
|  |                                    | <i>Maintain aviation infrastructure in accordance with CASA requirements and Council aviation services requirements</i>  |  |  |  |
|  |                                    | GMSIA  |  | Implement Airport Management Plans   | Engage resources to maintain facilities                  |
|  | <b>5.10 Environmental health</b>   |  |  |  |  |
|  |                                    | <b>5.10.1 Provide environmental health services which include health, infectious, vermin, vector and other relevant controls to a high standard in line with community expectations and legislative compliance</b> |  |  |  |
|  |                                    | <i>Environmental health services reviewed and implemented to ensure a suitable and equitable standard of service to address compliance issues.</i>   |  |  |  |
|  |                                    | GMW  |  | Review and provide environmental health services to ensure a suitable and equitable standard of service to address infectious, vermin, vector and other pest and compliance issues | Adequate resources to complete annual works requirements |
|  |                                    | GMW  |  | Environmental Health (EH) Management Plan annually reviewed and implemented.   | Adequate resources to complete annual works program      |

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|  | <b>5.11 Disaster management</b>  |       |   |   |
|  | <b>5.11.1 Effective Disaster Management Operations in accordance with the Disaster Management Plan.</b>                |       |   |   |
|  | <i>Disaster Management Plan, sub-plans and procedures reviewed and implemented</i>                                     |       |   |   |
|  |  | CEO   | Disaster Management Plan is current and reviewed annually                                   | Adequate resources to review and implement plan   |
|  |  | CEO   | Rural Fire Brigades are supported by Council in partnership with State Government           | Adequate resources to meet demands  |
|  | <b>5.11.2 Disaster mitigation</b>  |       |   |   |
|  | <i>MOU / partnership arrangements for the management of SES and other disaster response developed and implemented.</i> |       |   |   |
|  |  | CEO   | State Emergency Service units are supported by Council in partnership with State Government | Engage resources to maintain the systems, structures and processes to ensure a coordinated response to disaster events. |
|  |  | CEO   | Sub-Regional Disaster support groups are active   | Engage resources to maintain and co-ordinate support groups   |
|  | <b>5.11.3 Effective Natural hazard management</b>  |       |   |   |
|  | <i>Natural hazard areas identified and appropriate assessment provisions incorporated in Planning Scheme</i>           |       |   |   |
|  |  | CEO   | Review potential natural hazard areas (landslide, bushfire, flood and earthquake)           | Engage resources to review and develop strategies if required   |
|  | <b>5.11.4 Effective Disaster Recovery activity in accordance with the Disaster Recovery Plan.</b>                      |       |   |   |
|  | <i>Work within approved structures to facilitate Natural Disaster Economic Recovery</i>                                |       |   |   |
|  |  | CEO   | Facilitation of Natural Disaster Economic Recovery  | Engage resources to facilitate recovery   |
|  | <b>5.12 Cemeteries</b>   |       |   |   |
|  | <b>5.12.1 Provide cemeteries that meet the needs of our community.</b>   |       |   |   |
|  | <i>Maintain and improve cemeteries in accordance with Asset Management Plan (Cemeteries)</i>                           |       |   |   |
|  |  | GMSIA | AMP (Cemeteries) delivers timely maintenance and provides the necessary services.           | Resource annual works program   |
|  |  | GMCCS | Cemetery register maintain and available online   | Resource annual works program   |

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|--|---|-------|---|--|--|--|--|
|  | <b>5.13 Building and Plumbing Certification</b>   |       |   |  |  |  |  |
|  | <b>5.15.1 Safe swimming pools strategy</b>  |       |   |  |  |  |  |
|  | <i>Provide effective and efficient building and plumbing services.</i>  |       |   |  |  |  |  |
|  |   | GMCCS | Building and plumbing function completed in accordance with policy and procedures.        |  | Adequate resources to complete annual works program  |  |  |
|  | <b>5.14 Biosecurity management</b>  |       |   |  |  |  |  |
|  | <b>5.14.1 Biosecurity plan</b>  |       |   |  |  |  |  |
|  | <i>Lobby for Federal and State Government Grants with regard to NRM projects, Pest Management initiatives and strategies that protect and preserve the diversity of flora fauna and aquatic eco systems</i> |       |   |  |  |  |  |
|  |   | CEO   | Lobby Government  |  | Engage resources to develop strategies   |  |  |
|  | <b>5.14.2 Maintain control feral animals and weeds</b>  |       |   |  |  |  |  |
|  | <i>Control measures for feral animals and weeds are maintained</i>  |       |   |  |  |  |  |
|  |   | GMW   | Annually review and implement Pest Management Plans and develop Biosecurity plan          |  | Adequately resourced activity and engage resources to review and develop strategies as required                  |  |  |
|  | <b>5.15 Animal Control</b>  |       |   |  |  |  |  |
|  | <b>5.15.1 Provide animal control services to a high standard in line with community expectations and legislative compliance</b>   |       |   |  |  |  |  |
|  | <i>Animal control services reviewed and implemented to ensure a suitable and equitable standard of service to address compliance issues.</i>  |       |   |  |  |  |  |
|  |   | GMCCS | Town animal and compliance controls carried out in accordance with policy and procedures. |  | Adequate resources, including Authorised Officers and appropriate delegations, to complete annual works program. |  |  |
|  | <b>5.16 Trade waste</b>   |       |   |  |  |  |  |
|  | <b>5.16.1 Develop and implement a trade waste management plan and inspection programme in line with Council adopted policy and statutory requirements</b>   |       |   |  |  |  |  |
|  | <i>Develop Trade Waste Management Plan/Inspection Programme in conjunction with Councils adopted Trade Waste Policy</i>   |       |   |  |  |  |  |
|  |   | GMW   | Trade Waste Policy adopted by Council 16 March 2010 – identified for review               |  | Engage resources to review and develop strategies  |  |  |
|  |   | GMW   | Trade Waste Management Plan/ Inspection program implemented                               |  | Resource annual works program  |  |  |
|  | <b>5.17 Natural Resource Management</b>   |       |   |  |  |  |  |
|  | <b>5.17.1 Develop and implement a natural resource management plan and programme in line with Council adopted policy and statutory requirements</b>   |       |   |  |  |  |  |
|  | <i>Lobby to enhance infrastructure, facilities and interpretive information at key environmental assets</i>   |       |   |  |  |  |  |
|  |   | GMW   | Undertake Natural Resource Management activities and liaise with other agencies           |  | Adequately resourced activity  |  |  |
|  |   | GMW   | Develop and implement Stock Route Management Plan   |  | Engage resources to review and develop strategies  |  |  |

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|  | <b>5.18 Elected members</b>  |     |   |  |  |  |  |
|  | 5.18.1 Provide elected members with opportunities and access to quality training, professional development, networking at a local, regional, state and national level. |     |   |  |  |  |  |
|  | <i>Councillors have access to quality training, development and networking opportunities.</i>  |     |   |  |  |  |  |
|  |  | CEO | Establish a council training and development plan                         | Resource Councillors and their development programs                    |  |  |  |
|  | <b>5.19 High level of reliability in all our agricultural water</b>  |     |   |  |  |  |  |
|  | 5.19.1 Enhance water security within our region  |     |   |  |  |  |  |
|  | <i>Reviewed and implement Council Water Security Strategy</i>  |     |   |  |  |  |  |
|  |  | CEO | Development and Implementation of Council Water Security Strategy         | Engage resources to review strategy and implementation recommendations |  |  |  |
|  | 5.19.2 Increase water supply network reliability   |     |   |  |  |  |  |
|  | <i>Reviewed and implement Council Water Supply Strategy</i>  |     |   |  |  |  |  |
|  |  | CEO | Development and Implementation of Water for Economic Development Strategy | Engage resources to review strategy and implementation recommendations |  |  |  |
|  | 5.19.3 Advocate on behalf of our region on advisory bodies and forums  |     |   |  |  |  |  |
|  | <i>Collaborate with corporate and key regional and community stakeholders to ensure a unified and strengthened approach to national, state and regional advocacy</i>   |     |   |  |  |  |  |
|  |  | CEO | Lobby Government  | Engage resources to develop strategies                                 |  |  |  |

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|----------------------|-------------------------------------|
| Policy Title:        | <b>Debt</b>                         |
| Policy No:           | 106                                 |
| DIRECTORATE:         | Corporate & Community Services      |
| Responsible Officer: | Manager Finance                     |
| Adopted Date:        | Special Budget Meeting – 06/07/2016 |
| Review Date:         | 31/07/2017                          |

| Version | Decision Number/Council meeting or CEO Approval | Decision Date | History                  |
|---------|---|---------------|--------------------------|
| 1       | Policy & Strategy Meeting                       | 06/05/2008    | Created for 2008/2009    |
| 2       | Budget Meeting                                  | 23/06/2009    | Revised for 2009/2010    |
| 3       | Budget Meeting                                  | 28/07/2010    | Revised for 2010/2011    |
| 4       | Budget Meeting                                  | 23/06/2011    | Revised for 2011/2012    |
| 5       | Budget Meeting                                  | 07/08/2012    | Revised for 2012/2013    |
| 6       | Policy & Strategy Meeting                       | 16/07/2013    | Revised for 2013/2014    |
| 7       | Budget Meeting                                  | 08/07/2014    | Revised for 2014/2015    |
| 8       | Budget Meeting                                  | 07/07/2015    | Revised for 2015/2016    |
| 9       | Budget Meeting                                  | 06/07/2016    | Revised for 2016/2017    |
| 10      | Policy & Planning Meeting                       | 05/04/2017    | Revised for Q2 2016/2017 |
| 11      | Budget Meeting                                  | 05/07/2017    | Revised for 2017/2018    |

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| Authorities: | <i>Local Government Act 2009</i><br><i>Local Government Regulation 2012 (LGR)</i> |
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### INTRODUCTION:

This policy outlines the Debt Strategy of the North Burnett Regional Council and provides for the responsible management of borrowings made by Council from external sources.

Council is required to produce a Debt Policy under section 104 (5) (c) of the *Local Government Act 2009* and section 192 of the *Local Government Regulation 2012*.

### Local Government Regulation 2012 192:

- (1) *A local Government must prepare and adopt a debt policy each financial year.*
- (2) *The debt policy must state –*
  - (a) *The new borrowings planned for the current financial year and the next 9 financial years; and*
  - (b) *The period over which the local government plans to repay existing and new borrowings.*

## **OBJECTIVES:**

This policy will apply whenever Council is considering borrowing funds externally. It does not apply to leasing or hire purchase arrangements.

## **PRINCIPLES:**

The purpose of the policy is to identify the planning framework within which Council operates and set out the principles used by Council in determining borrowing schedules.

### **Background and Considerations**

Council recognises the desirability of establishing reserves sufficient to fund future capital, particularly for water and sewerage, and to use funds when appropriate to avoid external borrowings for relatively minor acquisitions and developments. Council may, however, determine to borrow funds on the basis of immediate need, as well as for strategic reasons and/or because it is economically advantageous to do so.

The level of debt in individual programs and in total is a matter for Council to decide from time to time. Due recognition will be given to:

- the type and extent of benefits to be obtained from borrowing – including the length of time the benefits will be received
- The beneficiaries of the acquisition or development
- The impact of interest and redemption payments on both current and forecast rates revenue
- The current and future capacity of the rate base to pay for borrowings and the rate of growth of the rate base
- Likely movements in interest rates for variable rate borrowings
- Other current and projected sources of funds such as headworks
- Competing demands for funds

It is recognised that, as infrastructure such as water and sewerage are usually funded in advance of community requirements, and borrowings are repaid by future users, it is appropriate to utilise debt to fund future infrastructure capacity. The appropriate mix of sources of funds will depend on the factors mentioned above.

Capital expenditure on general community facilities is usually funded from such revenue sources as general rates, special rates, grants, subsidies and borrowings. Borrowings for these developments should be limited to what can be repaid by the existing rate base and, in general, should be over a shorter period so that current users substantially contribute to the debt servicing and redemption. Debt on existing facilities should not become a burden on future generations who may not receive benefits from these facilities. Again, the appropriate combination of debt and revenue will depend upon the type of development and the Council's circumstances at a time.

## **Scope for Borrowings**

Council will only borrow funds for the purpose of acquiring assets, improving facilities or infrastructure and/or substantially extending their useful life.

Council may borrow to meet strategic needs, or to take advantage of opportunities for development, providing there is a demonstrable extension to the useful life of the assets. If necessary, Council may borrow funds to finance special projects where funding has been approved, the money is not yet received, and Council's working capital cash will not cover the project.

All redemption and interest charges on borrowings, including those relating to water, sewerage and plant are to be repaid from revenue generated in the area related to the capital expenditure funded.

Where borrowings are to be repaid by special rates, the revenue and repayments will be matched as far as is practical. Borrowings may be repaid early should revenue exceed scheduled repayments. Repayments will not exceed twenty per cent of general rates revenue.

Borrowings will only be made in accordance with the adopted budget.

Borrowings will be from the Queensland Treasury Corporation (QTC) or, if from another organisation, will be made with the approval of the Queensland Treasurer and Department of Infrastructure, Local Government, and Planning.

Borrowings will be for a maximum term of twenty years. Shorter borrowing periods will be taken where possible and appropriate. The term of any loan will not exceed the life of the asset.

## **Summary of Outstanding Balances**

Total Outstanding QTC Loans 30<sup>th</sup> June 2018 (Projected) 3,841,079.

## **Budgeted Loan Movements 2017-18**

| Loan Detail             | Opening Balance<br>Jul-17 | Movement in the Year |                |                | Closing Balance  | Repayments<br>(% Gen Rates) |
|-------------------------|---------------------------|----------------------|----------------|----------------|------------------|-----------------------------|
|                         |                           | Borrowing            | Redemption     | Interest       |                  |                             |
| Depot                   | 18,494                    |                      | 5,789          | 1,572          | 14,277           | 0.08%                       |
| Roads                   | 285                       |                      | 285            | 1,528          | 1,528            | 0.02%                       |
| Bridges                 | 829,953                   |                      | 34,661         | 36,487         | 831,778          | 0.75%                       |
| Plant                   | 1,126,347                 |                      | 282,581        | 59,504         | 903,270          | 3.60%                       |
| Water                   | 1,772,968                 |                      | 183,939        | 74,047         | 1,663,076        | 2.72%                       |
| Sewerage                | 173,162                   |                      | 50,598         | 13,126         | 135,690          | 0.67%                       |
| Special Levy – Mt Perry | 313,195                   |                      | 31,320         | 9,584          | 291,459          | 0.43%                       |
| <b>Total</b>            | <b>4,234,404</b>          | -                    | <b>589,173</b> | <b>195,848</b> | <b>3,841,079</b> | <b>8.27%</b>                |

## New Borrowings

| Year             | Bridges  | Water    | Sewerage | Plant & Software | Special Levy | Total     |
|------------------|----------|----------|----------|------------------|--------------|-----------|
| Borrowing term   | 20 years | 20 years | 20 years | 5 years          | 10 years     |           |
|                  | \$       | \$       | \$       |                  | \$           | \$        |
| <b>2017/18</b>   |          |          |          |                  |              | -         |
| <b>2018/19</b>   |          | 200,000  | 50,000   |                  |              | 250,000   |
| <b>2019/20</b>   |          | 200,000  | 50,000   |                  |              | 250,000   |
| <b>2020/21</b>   |          | 200,000  | 50,000   |                  |              | 250,000   |
| <b>2021/22</b>   | 850,000  | 250,000  | 50,000   |                  |              | 1,150,000 |
| <b>2022/23</b>   |          |          |          |                  |              | -         |
| <b>2023/24</b>   |          |          |          |                  |              | -         |
| <b>2024/25</b>   |          |          |          |                  |              | -         |
| <b>2025/2026</b> |          |          |          |                  |              | -         |
| <b>2026/2027</b> |          |          |          |                  |              | -         |

# Revenue Statement

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2017-18



To Be Adopted by Council at its meeting held on 5 July 2017

# North Burnett Regional Council

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# North Burnett Regional Council

## Introduction

North Burnett Regional Council was created on the 15<sup>th</sup> March 2008 following the amalgamation of Monto, Eidsvold, Mundubbera, Gayndah, Perry and Biggenden Shire Councils. The North Burnett Region covers approximately 19,700 square kilometres with the topography of the region being diverse from fertile farmland to rugged geographical formations.

This Revenue Statement is a requirement of S104 (5)(a) of the *Local Government Act 2009* (ACT). Reference to sections means sections of the LGA 2009 or *Local Government Regulation 2012*.

### PURPOSE

The purpose of this Revenue Statement is:

- To enunciate the methods used to achieve Council's objectives set out in the Revenue Policy;
- to explain material matters that guide the development and implementation of revenue practices within the Council; and
- to comply in all respects with legislative requirements.

### LEGISLATIVE REQUIREMENTS FOR REVENUE STATEMENT

In outlining its Revenue Statement, the Council will adhere to specific legislative requirements for the content of the Revenue Statement.

The Revenue Statement must comply with the following requirements of the *Local Government Act 2009*:-

#### ***Sec 104 Financial management systems***

***(5) The system of financial management established by a local government must include—***

- (a) the following financial planning documents prepared for the local government—***
  - (i) a 5 year corporate plan that incorporates community engagement;***
  - (ii) a long-term asset management plan;***
  - (iii) a long-term financial forecast;***
  - (iv) an annual budget including revenue statement;***
  - (v) an annual operational plan; and***
- (b) the following financial accountability documents prepared for the local government—***
  - (i) general purpose financial statements;***
  - (ii) asset registers;***
  - (iii) an annual report;***
  - (iv) a report on the results of an annual review of the implementation of the annual operation plan; and***
- (c) the following financial policies of the local government—***
  - (i) investment policy***
  - (ii) debt policy***
  - (iii) revenue policy***

***(6) A local government must ensure the financial policies of the local government are regularly reviewed and updated as necessary***

***(7) A local government must carry out a review of the implementation of the annual operational plan annually.***

# North Burnett Regional Council

## REVENUE RAISING MEASURES

Revenue in the 2017-18 budget is comprised of rates and charges imposed by the Council; Commonwealth and State Government grants and subsidies for operational work and capital projects; developer contributions for operational work and capital projects; external works reimbursement and other miscellaneous income.

Council's estimated revenue for the forthcoming year is:

- Set at a level which considers Council's Corporate Objectives; and
- set at a level which considers the current economic climate; and
- set at a level which considers the services which are to be provided to the community; and
- set at a level which is considered fair and equitable.

From the changes to the estimated revenue from Rates and Utility charges council expects to receive an additional \$347,000 from the amount received within the 2016-17 financial year.

## DIFFERENTIAL GENERAL RATES

Differential General Rates are levied to contribute toward the provision of all local government services excluding sewerage collection and disposal, water supply, treatment and distribution and refuse collection and disposal provided that any shortfalls in funds for the excluded services may also be covered by the differential general rates.

The rationale for the differing categories is to recognise the different levels of facilities and services provided to the differing classes of land and the occupiers of these classes of land.

A greater variety of services are provided within Urban areas however services for Rural Land may be at an increased cost on a per premises basis due to the long distances involved with provision of these services. Rural Residential Land being generally located in the vicinity of Urban areas and having a higher population density than Rural land places a higher demand on urban facilities along with higher expectations of services.

The Council has determined that the basis for applying differential general rates will be on one or more of the following criteria:

- The unimproved capital valuation (UCV),
- the land use code (LUC);
- assessment land area;
- animal numbers;
- tonnes of material extracted;
- number of people employed; and
- number of rooms provided in commercial accommodation facilities

## North Burnett Regional Council

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This approach provides the best available equitable basis of distributing the differential rating burden within the Urban, Rural, Rural lifestyle, Commercial and Industrial categories incorporating the twin aspects of area of land utilised by the ratepayer and the relative ability of land to generate revenue sufficient to pay for services provided.

Petroleum, Mining and Electricity generation uses are also separately categorised as they are generally over rural land and, by their nature, may result in much higher returns than rural land and generally exist for a shorter period. They place a much higher demand on existing urban and rural facilities and create a demand for new and improved services by nature of the increased number of persons employed directly and indirectly and expectations that facilities and services are available at a high standard at all times irrespective of weather or other circumstances.

Intensive Accommodation uses are also separately categorised as they also place a much higher demand on existing facilities and create a demand for new and improved services by nature of the increased number of persons resident, whether permanently or temporarily, and their expectations that facilities and services are available at a high standard at all times irrespective of weather or other circumstances.

So far as mining and mining related activities are concerned, the Council, aware of impacts on other Councils affected by mining and mining related facilities, has paid particular attention to the need to carefully consider the impacts that these particular land uses are having on the ability of Council to deliver desired levels of service to the community.

These impacts include:-

- 1 The increase in Council's wage costs in an endeavour to compete (in a limited labour market) with high mine incomes;
- 2 Increased staff turnover;
- 3 Accommodation difficulties in terms of both availability and affordability;
- 4 Increased use leading to more rapid deterioration of public infrastructure;
- 5 The need for additional health, environmental, planning and community development services.

In addition, not only do the mines generate additional full-time equivalent resident population through the mine workforce, they also generate other visitors to the area such as contractors servicing machinery and equipment. Further, significant mining activity (and higher personal incomes) results in reduced Federal Assistance Grants because of the assumed additional revenue capacity of the Region (which only exists in reality if a significant rate levy is applied to mining activity).

In arriving at the different rating categories for mining (and mining related activities), petroleum (and petroleum related activities) and electricity generation, Council has considered the following issues:-

- There is no consistency in the unimproved valuation of total parcels involved in a mine, gas field or power station operation and size of the operation (and impact on the Council). This makes it very difficult to rely solely on valuation to spread the general rate burden in an equitable manner. Valuations (for mining, in particular) tend to reflect the primary industry nature of the land holding (eg whether in good cattle country or not) and the historic nature of the subdivision size in the area.

## North Burnett Regional Council

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- The number of rateable parcels making up one mining operation varies significantly. In some cases a large mine may have only one rateable assessment while in other cases there may be four or more separate parcels under the one mine operation and associated activity.

Accordingly, so far as mining activities are concerned, Council will adopt a system of categorisation using mine employment figures to split mines into a number of categories. Council will reference the Department of Natural Resources and Mines publication as an independent verification of the applicable employment levels used. Mine related accommodation facilities will also be particularly categorised, based on the number of accommodation units provided.

For petroleum activities, the Council will adopt a system of categorisation using the area of the petroleum lease or parcel of land to separate petroleum leases and other petroleum use land into a number of categories. So far as electricity generation activities are concerned, Council will adopt a system of categorisation using the type of power station (coal, gas or other) and the output capacity of the power station to separate power stations into a number of categories.

### MINIMUM DIFFERENTIAL GENERAL RATES

A minimum general rate is applied to each category to recognise that there is a base level of services applicable to each rateable parcel of land within each category.

A subjective measure of this level is used to determine the minimum rate for each category of differential general rate.

In determining if a minimum differential general rate is to be applied, the applicable rate in the \$ for the category is to be applied to the UCV of the rateable property and the result of the calculation is to be compared to the applicable minimum rate for that category. The effective rate charged will be the higher of the two amounts.

Differential General rates will be levied for the North Burnett Regional Council in the following ways:-

# North Burnett Regional Council

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## RESIDENTIAL CATEGORIES

The following differential rating categories and criteria apply for the 2017-18 financial year:-

| Differential Category | Description                                    | Criteria  |
|-----------------------|--|---|
| 1                     | Vacant Land < 1ha,                             | All land, which is not otherwise categorised and is less than 1 Ha in size, to which the following primary land use codes apply:<br>01 – Vacant Urban Land<br>04 – Large Home site-vac<br>72 – Section 25 Valn  |
| 2                     | Large Vacant Land 1 – 1000Ha,                  | All land, which is not otherwise categorised and is 1 Ha or greater but less than 1000 Ha in size and to which the following primary land use codes apply:<br>01 – Vacant Urban Land<br>04 – Large Home site-vac<br>72 – Section 25 Valn                    |
| 3                     | Residential < 1ha,                             | All land, which is not otherwise categorised and is less than 1 Ha in size, to which the following primary land use codes apply:<br>02 – Single Unit Dwelling<br>05 –Large Home site-dwg<br>06 – Outbuildings   |
| 4                     | Large Residential, Rural Lifestyle 1 – 1000Ha, | All land, which is not otherwise categorised and is 1 Ha or greater but less than 1000 Ha in size and to which the following primary land use codes apply:<br>02 – Single Unit Dwelling<br>05 –Large Home site-dwg<br>06 – Outbuildings                     |
| 5                     | Multi Residential                              | All Land, which is not otherwise categorised, which the following primary land use codes apply:<br>03 – Multi unit dwelling (flats)<br>07 - 09 – Guest house/private hotel, Building Units, Group Title<br>21 – Residential Institutions (Non Medical Care) |

# North Burnett Regional Council

## COMMERCIAL CATEGORIES

The following differential rating categories and criteria apply for the 2017-18 financial year:-

| Differential Category | Description             | Criteria  |
|-----------------------|-------------------------|---|
| 6                     | Commercial              | All land, which is not otherwise categorised and to which the following primary land use code apply or should apply:<br>10 – 27 – Retail Business/Comm (Excluding 21-Res Inst (non-medical care)<br>41 – 49 – Special Uses (excluding 48-Sports clubs/Facilities)<br>96 – 99 – General Uses |
| 7                     | Motel < 15 Units        | All land, which is not otherwise categorised, incorporates less than 15 motel units and to which the following primary land use code apply or should apply:<br>43 – Motel   |
| 8                     | Motels > 15 Units       | All land, which is not otherwise categorised, incorporates 15 or more motel units and to which the following primary land use code apply or should apply:<br>43 – Motel   |
| 9                     | Hotels < 15 Units       | All land, which is not otherwise categorised, incorporates less than 15 accommodation units and to which the following primary land use code apply or should apply:<br>42 – Hotel   |
| 10                    | Hotels > 15 Units       | All land, which is not otherwise categorised, incorporates 15 or more accommodation units and to which the following primary land use code apply or should apply:<br>42 – Hotel   |
| 11                    | Caravan Park < 15 Units | All land, which is not otherwise categorised, incorporates less than 15 accommodation units and to which the following primary land use code apply or should apply:<br>49 – Caravan Park  |
| 12                    | Caravan Park > 15 Units | All land, which is not otherwise categorised, incorporates 15 or more accommodation units and to which the following primary land use code apply or should apply:<br>49 – Caravan Park  |
| 13                    | Commercial Non-Profit   | All land, which is not otherwise categorised, to which the following primary land use codes apply or should apply:<br>48 – 59 (excluding 49 – Caravan Park)   |

# North Burnett Regional Council

## INDUSTRIAL CATEGORIES

The following differential rating categories and criteria apply for the 2017-18 financial year:-

| Differential Category | Description   | Criteria  |
|-----------------------|---|---|
| 14                    | Industrial  | All land, which is not otherwise categorised and to which the following primary land use code apply or should apply:<br>28 -36 – Transport & Storage, Industrial  |
| 15                    | Electrical, Reticulation and Telecommunication Infrastructure | All land, which is not otherwise categorised, whose predominate land use is for Commercial Electrical, Reticulation or Telecommunication purposes or to which the following primary land use code apply or should apply:<br>91 – Transformers |
| 16                    | Abattoirs   | All land, which is not otherwise categorised and to which the following primary land use code apply or should apply:<br>37 – Noxious Industry (including Abattoirs)   |
| 17                    | Industrial – Saw Mill<br><10Ha                                | All land, which is not otherwise categorised, is less than 10 Ha in size and is approved or should be approved for the use as a saw mill and associated purposes.   |
| 18                    | Industrial – Saw Mill<br>>10Ha                                | All land, which is not otherwise categorised, is 10 Ha or more in size and is approved or should be approved for the use as a saw mill and associated purposes.   |

# North Burnett Regional Council

## RURAL CATEGORIES

The following differential rating categories and criteria apply for the 2017-18 financial year:-

| Differential Category | Description          | Criteria  |
|-----------------------|----------------------|---|
| 21                    | Small Rural <100Ha   | All land, which is not otherwise categorised, is less than 100 Ha and to which the following primary land use code apply or should apply:<br>60 – 70 – Sheep & Cattle Grazing, Dairy<br>85 – 94 – Other Rural Uses<br>(Excludes 91 - Transformers)  |
| 22                    | Rural Grazing >100Ha | All land, which is not otherwise categorised, and to which the following primary land use code apply or should apply:<br>60 – 67 – Sheep & Cattle Grazing   |
| 23                    | Rural Cropping       | All land, which is not otherwise categorised, and to which the following primary land use code apply or should apply:<br>68 – 78 – Dairy, Agricultural<br>80 – 94 – Other Rural Uses<br>(Excludes 91 - Transformers)  |
| 24                    | Rural Orchards       | All land, which is not otherwise categorised, and to which the following primary land use code apply or should apply:<br>79 – Orchards  |
| 25                    | Commercial Water     | All land, which is not otherwise categorised and is used for the purposes of, and incidental to commercial water storage, delivery and drainage, including associated recreational purposes to which the following primary land use code applies or should apply:<br>95 – Reservoir, dam, bores                 |
| 26                    | Rural Exclusions     | All land, which is not otherwise categorised and is used for the following purposes: <ul style="list-style-type: none"><li>• Pump Sites and Stock Grazing Permits;</li><li>• Road Licences;</li><li>• Co-operative dips;</li><li>• Land not exceeding 0.5ha in area used exclusively for a bore site.</li></ul> |

# North Burnett Regional Council

## INTENSIVE RURAL CATEGORIES

The following differential rating categories and criteria apply for the 2017-18 financial year:-

| Differential Category | Description                          | Criteria   |
|-----------------------|--------------------------------------|--|
| 31                    | Cattle Feedlot - 501 to 1,000        | All land used for Cattle Feedlot intensive animal industry of 501 SCU or greater with, an approved capacity of no more than 1,000 SCU.     |
| 32                    | Cattle Feedlot – 1,001 to 2,000      | All land used for Cattle Feedlot intensive animal industry of 1,001 SCU or greater, with an approved capacity of no more than 2,000 SCU    |
| 33                    | Cattle Feedlot – 2,001 to 3,000      | All land used for Cattle Feedlot intensive animal industry of 2,001 SCU or greater, with an approved capacity of no more than 3,000 SCU.   |
| 34                    | Cattle Feedlot – 3,001 to 4,000      | All land used for Cattle Feedlot intensive animal industry of 3,001 SCU or greater, with an approved capacity of no more than 4,000 SCU.   |
| 35                    | Cattle Feedlot – 4,001 to 5,000      | All land used for Cattle Feedlot intensive animal industry of 4,001 SCU or greater, with an approved capacity of no more than 5,000 SCU.   |
| 36                    | Cattle Feedlot – 5,001 to 7,500      | All land used for Cattle Feedlot intensive animal industry of 5,001 SCU or greater, with an approved capacity of no more than 7,500 SCU.   |
| 37                    | Cattle Feedlot 7,501 SCU-10,000 SCU  | All land used for Cattle Feedlot intensive animal industry of 7,501 SCU or greater, with an approved capacity of no more than 10,000 SCU.  |
| 38                    | Cattle Feedlot 10,001 SCU-15,000 SCU | All land used for Cattle Feedlot intensive animal industry of 10,001 SCU or greater, with an approved capacity of no more than 15,000 SCU. |
| 39                    | Cattle Feedlot 15,001 SCU-20,000 SCU | All land used for Cattle Feedlot intensive animal industry of 15,001 SCU or greater, with an approved capacity of no more than 20,000 SCU. |
| 40                    | Cattle Feedlot 20,001 SCU or greater | All land used for Cattle Feedlot intensive animal industry of 20,001 SCU or greater.   |

## North Burnett Regional Council

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| <b>Differential Category</b> | <b>Description</b>                                       | <b>Criteria</b>  |
|------------------------------|--|--|
| 41                           | Intensive Animal Industry piggery<br>2,501 -5,000 SPU    | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 2,501 SPU or greater, but no more than 5,000 SPU.    |
| 42                           | Intensive Animal Industry piggery<br>5,001 -10,000 SPU   | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 5,001 SPU or greater, but no more than 10,000 SPU.   |
| 43                           | Intensive Animal Industry piggery<br>10,001 -15,000 SPU  | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 10,001 SPU or greater, but no more than 15,000 SPU.  |
| 44                           | Intensive Animal Industry piggery<br>15,001 -20,000 SPU  | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 15,001 SPU or greater, but no more than 20,000 SPU.  |
| 45                           | Intensive Animal Industry piggery<br>20,001 -25,000 SPU  | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 20,001 SPU or greater, but no more than 25,000 SPU.  |
| 46                           | Intensive Animal Industry piggery<br>25,001 -37,500 SPU  | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 25,001 SPU or greater, but no more than 37,500 SPU.  |
| 47                           | Intensive Animal Industry piggery<br>37,501 -50,000 SPU  | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 37,501 SPU or greater, but no more than 50,000 SPU.  |
| 48                           | Intensive Animal Industry piggery<br>50,001 -75,000 SPU  | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 50,001 SPU or greater, but no more than 75,000 SPU.  |
| 49                           | Intensive Animal Industry piggery<br>75,001 -100,000 SPU | All land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 75,001 SPU or greater, but no more than 100,000 SPU. |
| 50                           | Intensive Animal Industry piggery<br>100,001 + SPU       | Land used whole or part for a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant and has an approved capacity of 100,001 SPU or greater.                                  |

# North Burnett Regional Council

## INTENSIVE BUSINESSES AND INDUSTRIES

The following differential rating categories and criteria apply for the 2017-18 financial year:-

| Differential Category | Description                               | Criteria   |
|-----------------------|---|--|
| <b>Power Stations</b> |   |  |
| 51                    | Power Station <50 MW                      | Land, within the Regional Council, used or intended to be used for or ancillary to the generation and transmission of electricity from a power station with an output capacity of less than 50 MW.   |
| 52                    | Power Station 50 – 250 MW                 | Land, within the Regional Council, used or intended to be used for or ancillary to the generation and transmission of electricity from a power station with an output capacity of 50 MW or more, but no more than 250 MW.  |
| 53                    | Power Station >250 MW                     | Land, within the Regional Council, used or intended to be used for or ancillary to the generation and transmission of electricity from a power station with an output capacity of 251 MW and greater.  |
| <b>Extractive</b>     |   |  |
| 55                    | Extractive Industry < 5,000 tonnes        | Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for less than 5,000 tonnes production       |
| 56                    | Extractive Industry 5,000 -100,000 tonnes | Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for 5,001 to 100,000 tonnes production      |
| 57                    | Extractive Industry 100,000 + tonnes      | Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for 100,001 tonnes of production or greater |
| <b>Mining Leases</b>  |   |  |
| 58                    | Mining Lease <15 employees and <200Ha     | Mining Leases issued within the Council area that are less than 200Ha and have less than 15 employees.   |
| 59                    | Mining Lease <15 employees and 200Ha+     | Mining Leases issued within the Council area that are greater than 200Ha and have less than 15 employees.  |
| 60                    | Mining Leases >15<100 employees           | Mining Leases issued within the Council area that have between 15 and 100 employees.   |
| 61                    | Mining Leases <200 employees              | Mining Leases issued within the Council area that have from 101 to 200 employees.  |
| 62                    | Mining Leases <300 employees              | Mining Leases issued within the Council area that have from 201 to 300 employees.  |
| 63                    | Mining Leases <400 employees              | Mining Leases issued within the Council area that have from 301 to 400 employees.  |
| 64                    | Mining Leases <500 employees              | Mining Leases issued within the Council area that have from 401 to 500 employees.  |
| 65                    | Mining 500+ employees                     | Mining Leases issued within the Council area that have 501 or more employees.  |
|                       |   |  |

## North Burnett Regional Council

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| Differential Category          | Description                                  | Criteria  |
|--------------------------------|--|---|
| <b>Intensive Accommodation</b> |  |   |
| 71                             | Intensive Accommodation 15 – 50 person       | Land used for providing intensive accommodation for more than 15 but less than 50 people (other than the ordinary travelling public or itinerant farm workers housed on farm) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks". |
| 72                             | Intensive Accommodation 51 – 100 person      | Land used for providing intensive accommodation for more than 50 people but less than or equal to 100 people as described in Rate Category 71.  |
| 73                             | Intensive Accommodation 101 – 300 person     | Land used for providing intensive accommodation for more than 100 people but less than or equal to 300 people as described in Rate Category 71.   |
| 74                             | Intensive Accommodation 301 – 500 person     | Land used for providing intensive accommodation for more than 300 people but less than or equal to 500 people as described in Rate Category 71.   |
| 75                             | Intensive Accommodation 501 + persons        | Land used for providing intensive accommodation for more than 500 people (as described in Rate Category 71).  |
| <b>Petroleum</b>               |  |   |
| 81                             | Petroleum Lease – Gas < 1,000 ha             | Petroleum Leases issued within the Regional Council area with an area of less than 1,000 hectares.  |
| 82                             | Petroleum Lease – Gas 1,000 ha to 9,999 ha   | Petroleum Leases issued within the Regional Council area with an area of 1,000 hectares or more but less than 10,000 hectares.  |
| 83                             | Petroleum Lease – Gas 10,000 ha to 29,999 ha | Petroleum Leases issued within the Regional Council area with an area of 10,000 hectares or more but less than 30,000 hectares.   |
| 84                             | Petroleum Lease- Gas 30,000 + ha             | Petroleum Leases issued within the Regional Council area with an area of 30,000 hectares or more.   |
| 85                             | Petroleum Lease – Shale Oil < 10 wells       | Petroleum Leases issued within the Regional Council area for the extraction of shale oil that have less than 10 wells.  |
| 86                             | Petroleum Lease – Shale Oil 10 – 20 wells    | Petroleum Leases issued within the Regional Council area for the extraction of shale oil that have 10 wells or more but less than 30 wells.   |
| 87                             | Petroleum Lease- Shale Oil 30+ Wells         | Petroleum Leases issued within the Regional Council area for the extraction of shale oil that have 30 wells or more.  |
| 88                             | Petroleum Other <400ha                       | Land, within the Regional Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400 hectares.  |
| 89                             | Petroleum Other 400 + ha                     | Land, within the Regional Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400 hectares or more.  |

# North Burnett Regional Council

## LEVY OF DIFFERENTIAL RATES

In accordance with Sections 92 and 94 of the *Local Government Act 2009* and Section 172(1) of the *Local Government Regulation 2012*, North Burnett Regional Council will make and levy differential general rates on rateable land. Further, Council considers that there should be a minimum charge for all rate categories. The following general rates will be made and levied for the categories as listed:-

| Category | Description   | Cent in Dollar | Minimum  |
|----------|---|----------------|----------|
| 1        | Vacant Land < 1ha,  | 1.5061         | \$737    |
| 2        | Large Vacant Land 1 – 100Ha,                                  | 1.3714         | \$755    |
| 3        | Residential < 1ha,  | 1.2846         | \$737    |
| 4        | Large Residential, Rural Lifestyle 1 – 100Ha,                 | 1.3396         | \$755    |
| 5        | Multi Residential   | 1.4117         | \$993    |
| 6        | Commercial  | 1.5626         | \$993    |
| 7        | Motel < 15 Units  | 1.5759         | \$1,169  |
| 8        | Motels > 15 Units   | 1.4488         | \$1,463  |
| 9        | Hotels < 15 Units   | 1.6326         | \$1,169  |
| 10       | Hotels > 15 Units   | 1.5321         | \$1,463  |
| 11       | Caravan Park < 15 Units                                       | 1.5318         | \$1,169  |
| 12       | Caravan Park >15 Units  | 1.5283         | \$1,463  |
| 13       | Commercial Non-Profit   | 0.5353         | \$283    |
| 14       | Industrial  | 1.5719         | \$993    |
| 15       | Electrical, Reticulation and Telecommunication Infrastructure | 1.9716         | \$1,771  |
| 16       | Abattoirs   | 1.5674         | \$1,124  |
| 17       | Industrial – Saw Mill <10Ha                                   | 1.9955         | \$1,478  |
| 18       | Industrial – Saw Mills >10Ha                                  | 1.5279         | \$1,771  |
| 21       | Small Rural <100Ha  | 1.0264         | \$779    |
| 22       | Rural Grazing   | 0.9455         | \$995    |
| 23       | Rural Cropping  | 1.1392         | \$993    |
| 24       | Rural Orchards  | 1.3375         | \$1,095  |
| 25       | Commercial Water  | 20.9358        | \$3,541  |
| 26       | Rural Exclusions  | 1.6292         | \$76     |
| 31       | Cattle Feedlot - 501 to 1,000                                 | 1.0386         | \$818    |
| 32       | Cattle Feedlot – 1,001 to 2,000                               | 1.0386         | \$1,636  |
| 33       | Cattle Feedlot – 2,001 to 3,000                               | 1.0386         | \$3,275  |
| 34       | Cattle Feedlot – 3,001 to 4,000                               | 1.0386         | \$5,142  |
| 35       | Cattle Feedlot – 4,001 to 5,000                               | 1.0386         | \$6,782  |
| 36       | Cattle Feedlot – 5,001 to 7,500                               | 1.0386         | \$8,418  |
| 37       | Cattle Feedlot 7,501 SCU-10,000 SCU                           | 1.0386         | \$10,058 |
| 38       | Cattle Feedlot 10,001 SCU-15,000 SCU                          | 1.0386         | \$11,693 |
| 39       | Cattle Feedlot 15,001 SCU-20,000 SCU                          | 1.0386         | \$13,326 |
| 40       | Cattle Feedlot 20,001 SCU or greater                          | 1.0386         | \$14,967 |
| 41       | Piggery 2,501 -5,000 SPU                                      | 1.0386         | \$818    |
| 42       | Piggery 5,001 -10,000 SPU                                     | 1.0386         | \$1,636  |
| 43       | Piggery 10,001 -15,000 SPU                                    | 1.0386         | \$3,275  |
| 44       | Piggery 15,001 -20,000 SPU                                    | 1.0386         | \$5,142  |
| 45       | Piggery 20,001 -25,000 SPU                                    | 1.0386         | \$6,782  |

## North Burnett Regional Council

| <b>Category</b> | <b>Description</b>                           | <b>Cent in Dollar</b> | <b>Minimum</b> |
|-----------------|--|-----------------------|----------------|
| <b>46</b>       | Piggery 25,001 -37,500 SPU                   | 1.0386                | \$8,418        |
| <b>47</b>       | Piggery 37,501 -50,000 SPU                   | 1.0386                | \$10,058       |
| <b>48</b>       | Piggery 50,001 -75,000 SPU                   | 1.0386                | \$11,693       |
| <b>49</b>       | Piggery 75,001 -100,000 SPU                  | 1.0386                | \$13,326       |
| <b>50</b>       | Piggery 100,001 + SPU                        | 1.0386                | \$14,967       |
| <b>51</b>       | Power Station <50 MW                         | 2.9871                | \$14905        |
| <b>52</b>       | Power Station 50 – 250 MW                    | 5.0469                | \$29,811       |
| <b>53</b>       | Power Station >250 MW                        | 3.7461                | \$59,620       |
| <b>55</b>       | Extractive Industry < 5,000 tonnes           | 3.0189                | \$1,191        |
| <b>56</b>       | Extractive Industry 5,000 -100,000 tonnes    | 3.9416                | \$8,347        |
| <b>57</b>       | Extractive Industry 100,000 + tonnes         | 3.0170                | \$31,003       |
| <b>58</b>       | Mining Lease <15 employees and <200Ha        | 4.3273                | \$1,969        |
| <b>59</b>       | Mining Lease <15 employees and 200Ha+        | 3.4314                | \$8,348        |
| <b>60</b>       | Mining Leases >15<100 employees              | 12.7035               | \$31,003       |
| <b>61</b>       | Mining Leases <200 employees                 | 38.5227               | \$89,429       |
| <b>62</b>       | Mining Leases <300 employees                 | 38.5227               | \$149,045      |
| <b>63</b>       | Mining Leases <400 employees                 | 38.5227               | \$208,664      |
| <b>64</b>       | Mining Leases <500 employees                 | 38.5227               | \$268,282      |
| <b>65</b>       | Mining 500+ employees                        | 38.5227               | \$327,900      |
| <b>71</b>       | Intensive Accommodation 15 – 50 person       | 10.3665               | \$17,885       |
| <b>72</b>       | Intensive Accommodation 51 – 100 person      | 10.3665               | \$35,772       |
| <b>73</b>       | Intensive Accommodation 101 – 300 person     | 10.3665               | \$71,543       |
| <b>74</b>       | Intensive Accommodation 301 – 500 person     | 10.3665               | \$107,312      |
| <b>75</b>       | Intensive Accommodation 501 + persons        | 10.3665               | \$143,084      |
| <b>81</b>       | Petroleum Lease – Gas < 1,000 ha             | 5.1834                | \$14,905       |
| <b>82</b>       | Petroleum Lease – Gas 1,000 ha to 9,999 ha   | 5.1834                | \$29,811       |
| <b>83</b>       | Petroleum Lease – Gas 10,000 ha to 29,999 ha | 5.1834                | \$89,429       |
| <b>84</b>       | Petroleum Lease- Gas 30,000 + ha             | 5.1834                | \$178,856      |
| <b>85</b>       | Petroleum Lease – Shale Oil < 10 wells       | 5.1834                | \$14,905       |
| <b>86</b>       | Petroleum Lease – Shale Oil 10 – 20 wells    | 5.1834                | \$29,811       |
| <b>87</b>       | Petroleum Lease- Shale Oil 30+ Wells         | 5.1834                | \$178,856      |
| <b>88</b>       | Petroleum Other <400ha                       | 5.1834                | \$8,943        |
| <b>89</b>       | Petroleum Other 400 + ha                     | 5.1834                | \$17,885       |

# North Burnett Regional Council

## UTILITY CHARGES

Council operates the following undertakings, which will be funded by a utility charge for each service provided:

- Landfill Management and Kerbside Collection Service
- Sewerage Schemes
- Water Supply Schemes

## SEWERAGE SCHEMES

Subject to the qualification and exceptions in the following paragraphs, Council will levy on every individual parcel in its land record a utility charge for sewerage, if the parcel is located within Council's declared sewer area and where Council is prepared to supply sewerage, together with any land already connected to the Council sewerage supply system.

The charge may be levied in those areas where construction of the service infrastructure has commenced but access is not yet available to the sewerage system.

Exemptions (Applies to contiguous parcel properties only)

- Where a single residential building or a single commercial building is situated across two or more adjoining parcels, Council will treat those parcels as if they were amalgamated into a single parcel, and will levy accordingly a single-parcel sewerage charge.
- Council may elect to not levy sewerage charges against a parcel used for a charitable purpose, or an educational or religious purpose, or another purpose beneficial to the community, which is identified in Council's differential rating category or the Department Natural Resources and Mines land use code for the parcel, or which is identified through Council's own enquiries.
- Council also will not levy sewerage charges against land:
  - i. that is effectively incapable of development (if vacant) by the erection of residential premises; or
  - ii. that is effectively incapable of development (if residential premises are situated upon it) by the erection of additional residential premises.
- The owner of a parcel bears the onus of demonstrating to Council it is entitled to the benefit of a qualification or exception in any of paragraphs 1 to 3. Such onus will be taken to be limited to that of reasonable effort having regard to the value of the exemption and Council's obligation to other ratepayers.

A system of full cost recovery will apply to the sewerage scheme, comprising an access charge to cover the fixed items within the sewerage scheme, such as capital expenditure, interest and redemption, and operating charges based on pedestals and covering ongoing maintenance and operation of the schemes.

The sewerage utility charges will be levied in accordance with the following principle:

- Access Charge - Each non-contiguous parcel within the sewerered area that has the potential to be connected to the sewerage scheme will contribute towards the capital costs of the scheme.
- Operating Charge – Each pedestal (including urinal cistern) connected to the sewerage scheme will contribute to the annual operating costs associated with the scheme.

## North Burnett Regional Council

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- A standard residential dwelling will be charged for one 1<sup>st</sup> Pedestal (Access + Operating Charge), whereas multi-unit dwellings or flats will be charged a 1<sup>st</sup> Pedestal for each dwelling.

The sewerage scheme charges shall be:

| Sewerage Charge                             | Description   | Charge |
|---|---|--------|
| 1 <sup>st</sup> Pedestal Charge             | Charge applied to a single unit dwelling, each unit of a multi-unit dwelling and for the 1 <sup>st</sup> pedestal at all other connected allotments.  | \$574  |
| Access Charge (un-connected or vacant)      | Charge applied to each non-contiguous parcel of land in the sewerered area that has the potential to be connected to the sewerage scheme, whether connected or not.                                       | \$436  |
| Additional Pedestal (non-residential)       | After the 1 <sup>st</sup> Pedestal Charge, the Charge applied to each additional non-residential pedestal (including urinal cistern) that is connected to the sewerage scheme.                            | \$464  |
| Access Charge Additional Contiguous Parcels | Charge applied to each additional contiguous parcel of land in the sewerered area that has the potential to be connected to the sewerage scheme, whether connected or not.                                | \$196  |
| Septic Charge                               | Charge applied to Assessments 60156-00000-000, 60157-00000-000, 60424-00000-000 and 60425-00000-000, these assessments are within the designated Mundubbera Sewerage Area but are unable to be connected. | \$436  |

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## WATER SUPPLY SCHEMES

Subject to the qualification and exceptions in the following paragraphs, Council will levy on every individual parcel in its land record a utility charge for water, if the parcel is located within Council's declared water area and where Council is prepared to supply water, together with any land already connected to the Council water supply system.

The charge may be levied in those areas where construction of the service infrastructure has commenced but access is not yet available to the water service.

Exemptions (Applies to contiguous parcel properties only)

- Where a single residential building or a single commercial building is situated across two or more adjoining parcels, Council will treat those parcels as if they were amalgamated into a single parcel, and will levy accordingly a single-parcel water charge.
- Council may elect to not levy water charges against a parcel used for a charitable purpose, or an educational or religious purpose, or another purpose beneficial to the community, which is identified in Council's differential rating category or the Department of Natural Resources and Mines land use code for the parcel, or which is identified through Council's own enquiries.
- Council also will not levy water charges against land:
  - i. that is effectively incapable of development (if vacant) by the erection of residential premises; or
  - ii. that is effectively incapable of development (if residential premises are situated upon it) by the erection of additional residential premises.
- The owner of a parcel bears the onus of demonstrating to Council it is entitled to the benefit of a qualification or exception in any of paragraphs 1 to 3. Such onus will be taken to be limited to that of reasonable effort having regard to the value of the exemption and Council's obligation to other ratepayers.

A system of full cost recovery on the supply of water, comprising an access charge to cover the fixed items within the water fund, such as capital expenditure and interest and redemption, and a consumption charge based on units of consumption covering the ongoing maintenance and operation of the schemes.

The water supply utility charges will be levied in accordance with the following principle:

- Access (Connection) Charge - Each parcel within the water area that has the potential to be connected to the water scheme and those rural properties that are connected to the water scheme will contribute towards the capital costs of the scheme.
- Consumption Charge – Each connection will contribute to the annual operating costs associated with the scheme based on kilolitre consumption measured through water meter readings.

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The Water Scheme charges shall be:

| Water Charge                                   | Description   | Charge |
|--|---|--------|
| Access Charge                                  | Charge applied to each parcel of land in the water area that has the potential to be connected to the water scheme, whether connected or not.                       | \$585  |
| Consumption Charge                             | Charge for each kilolitre of consumption through water meter reads.   | \$1.76 |
| Access Charge<br>Additional Contiguous Parcels | Charge applied to each additional contiguous parcel of land in the water area that has the potential to be connected to the water scheme, whether connected or not. | \$264  |

### KERBSIDE GARBAGE BIN COLLECTION & DISPOSAL CHARGES

The Kerbside Garbage Bin Collection and Disposal charge shall apply to the defined Waste collection areas, however Council has resolved that where a service has been established and on occasions the waste contractor determines that it cannot and should not traverse a particular road the service will not be delivered and that options available to the property effected are to leave the bin until the next available collection, take the bin to a Council landfill where the effected residents will not be charged or take the bin to a serviced sealed road where the truck can service it without danger or impact on roads.

The purpose of the Kerbside Garbage Bin Collection & Disposal charging system is to fund the collection, operation and maintenance of the Kerbside Garbage Collection Service performed within the Regional Council.

The objects of the Kerbside Garbage Bin Collection & Disposal charging system are:-

- To provide residents and staff with details of applicable charges associated with the Kerbside Garbage Bin Collection & Disposal service.
- To distribute costs equitably, where practical, by ensuring that individual customers pay for the cost of the service they use.
- To generate sufficient and stable income for the complete operation of the Garbage Function.

The annual Kerbside Garbage Bin Collection & Disposal charge will be set by resolution of Council when adopting its annual budget. The regular service provided shall be on the basis of one 240 litre wheelie bin service per week. Each service shall be equal to one (1) unit and each additional service equal to one (1) unit. The charges are annual charges and credits cannot be allowed for periods of time when premises are unoccupied. The Service will be charged on the number of services provided as follows:

- Residential - Differential Rate Categories 1-5
- Commercial - Differential Rate Categories 6-18
- Premium – Opt in Service (Application must be made)
- Infirmed – Opt in Service (Application must be made)

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| Garbage Charge      | Description   | Charge |
|---------------------|---|--------|
| Residential Garbage | Charge applied to each bin serviced for properties in Differential Rate Categories Other than 6,7,8,9,10,11,12 and 13 | \$275  |
| Commercial Garbage  | Charge applied to each bin serviced for properties in Differential Rate Categories 6,7,8,9,10,11,12 and 13            | \$330  |
| Premium Garbage     | Charge applies to each bin serviced. Application must be made for this service  | \$553  |
| Infirmied Garbage   | Charge applies to each bin serviced. Application must be made for this service  | \$275  |

## SPECIAL RATES AND CHARGES

### SPECIAL CHARGE – ROAD AND DRAINAGE WORKS SHAND STREET SUBDIVISION, MT PERRY (SHAND, HUNTER & MASON STREETS)

#### (a) Reason

The matter of pursuing the establishment of the uncompleted infrastructure within the unfinished Shand Street Subdivision Mt Perry was considered by Council at its General Meeting Gayndah 15<sup>th</sup> March 2016 and a resolution was carried 7-0 as follows;

*Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That Council receive and note the contents of the report and commence the implementation of the proposed benefitted area.*

The benefited parcels and the special charges are shown in this report at:

Schedule 1 – Properties and breakdown of costs in relation to the Special Levy for the Shand, Hunter & Mason Street Benefited Area Roads and Drainage upgrades.

The special charge will be levied on the benefited parcels commencing for the Levy Period 1 January to 30 June 2017 and all forward periods as outlined in Schedule 2.

#### (b) Basis on which Special Charge – Road and Drainage Works Shand Street Subdivision, Mt Perry

In accordance with Section 92(3) of the *Local Government Act 2009* and Chapter 4 Part 6 of the *Local Government Regulation 2012* Council will make and levy a special charge on each parcel of land contained in Schedule 1 to recoup the cost of finalisation of drainage and road works.

The respective plans are detailed below:

#### Internal Roadworks

#### Overall Plan

The Overall Plan is as follows:

(a) Schedule 1 identifies the rateable land that will especially benefit from the service, facilities, and activities the subject of the plan.

(b) The service, facilities, and activities the subject of the plan comprises: Performance of the work (including provision of materials) to fund and construct:

- Shand Street
- Hunter Street

# North Burnett Regional Council

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- Mason Street

Associated works involved in administering, project managing and consulting regarding the Benefitted Area Project.

(c) The estimated cost of implementing the overall plan is \$366,200. Break down for each respective property is in Schedule 1

(d) Estimated time for implementing the infrastructure plan is 6 months, commencing in or about July 2016.

(e) Reimbursement of work cost by affected properties is based on the following:

In setting the special levy it is necessary to consider the extent to which each property specially benefits from the works.

The term “benefit” also includes “the extent to which the land specially contributes to the need for the service or activity”. Thus the “benefit” may relate to the cost of providing the service to the particular parcel of land.

The works are identified as;

Hunter Street from Mason street to end

- Mason Street from Hunter Street to Shand Street
- Shand Street

There is also The intersection (which it is proposed should be funded from Council’s general funds and not part of the special charge scheme).

The direct beneficiaries are those properties fronting the streets it is proposed to construct. Properties fronting the part of Mason St not to be constructed and the unnamed road beyond that will receive some benefit. It is assumed they will have benefit over the constructed road length as other properties, even though the sealed road will not extend all the way.

The benefit is access to the property using a constructed road.

It could be argued that the benefit to each property is equal (one access). It could also be argued that the benefit to each property (or the cost of providing that benefit) varies as

follows:

- a) The cost of providing access to each property is a share based on the length of road required to access that property. Thus a property facing Shand Street will benefit from the construction of Mason St and the part of Shand Street up to the property entrance. The property does not benefit from the part of Shand Street beyond its boundary towards the closed end. Included in setting the Special Levy
- b) The works will provide potential constructed road access to all the frontage of the property so the property will also benefit from the length of road running across its frontage. Included in setting the Special Levy

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Council will make and levy for the 2017-18 financial year a special levy upon each of the benefited lots, to recoup the work cost and the associated borrowing costs it incurs.

Each benefited parcel will share with each other benefited parcel the Council borrowing costs (including interest) and work costs. For Land in Sales Processes the special levy will be noted by Council as part of these sales procedures so that future purchasers will understand rates liability of appropriate land parcels.

Full Cost Breakdown is in Schedule 2

**TO PAY FOR THIS LANDOWNERS WILL HAVE TWO OPTIONS AS FOLLOWS;**

1. Option 1 – Land Owner Paying the costs up front.
2. Option 2 – Land Owners Paying Over a 10 Year Period
3. Option 3 – early settlement of outstanding balances (penalty will apply for reducing council borrowings and a calculation will be undertaken at the point of request)

**Details of the**

**Annual Implementation Plan**

It should be noted that over the period of between 2014-2016 Council has invested in excess of \$120,000 of its own funds in road formation and civil works.

For the 2017-18 financial year, the annual implementation plan is as follows:

Council has:

- (a) from its own funding sources will fund the Mason and Hunter Street Intersection;
- (b) utilize money borrowed to fund the road construction and upgrade work in Mason, Hunter and Shand Streets;
- (c) perform the work; and
- (d) apply the borrowed money to fund the cost of the work.

## North Burnett Regional Council

### **SCHEDULE 1 PROPERTIES AND BREAKDOWN OF COSTS IN RELATION TO THE SPECIAL LEVY FOR THE SHAND, HUNTER & MASON STREET BENEFITED AREA ROADS AND DRAINAGE UPGRADES.**

| Option 1 - Annual Payment |           |            |           |            | Option 2 - Repayment Option |           |           |              |              |
|---------------------------|-----------|------------|-----------|------------|-----------------------------|-----------|-----------|--------------|--------------|
|                           | Hunter    | Mason      | Shand     | Total      | Hunter                      | Mason     | Shand     | Total Annual | Total 10 yrs |
| 86rp28376                 | 3,051.78  | -          | -         | 3,051.78   | -                           | -         | -         | -            | -            |
| 87rp28376                 | 6,014.23  | -          | -         | 6,014.23   | 803.50                      | -         | -         | 803.50       | 8,035.02     |
| 88rp28376                 | 8,976.69  | -          | -         | 8,976.69   | 1,199.29                    | -         | -         | 1,199.29     | 11,992.86    |
| 89rp28376                 | 11,939.15 | -          | -         | 11,939.15  | 1,595.07                    | -         | -         | 1,595.07     | 15,950.70    |
| 90rp28376                 | 14,871.83 | -          | -         | 14,871.83  | 1,986.88                    | -         | -         | 1,986.88     | 19,868.77    |
| 91rp28376                 | 15,922.50 | -          | -         | 15,922.50  | 2,127.25                    | -         | -         | 2,127.25     | 21,272.46    |
| 92rp28376                 | 12,833.54 | -          | -         | 12,833.54  | 1,714.56                    | -         | -         | 1,714.56     | 17,145.60    |
| 93rp28376                 | 9,617.19  | -          | -         | 9,617.19   | 1,284.86                    | -         | -         | 1,284.86     | 12,848.57    |
| 94rp28376                 | 6,480.46  | 1,850.19   | -         | 8,330.65   | 865.79                      | 247.19    | -         | 1,112.97     | 11,129.74    |
| 95rp28376                 | -         | 3,700.37   | -         | 3,700.37   | -                           | 494.37    | -         | 494.37       | 4,943.70     |
| 96rp28376                 | -         | 5,468.83   | -         | 5,468.83   | -                           | 730.64    | -         | 730.64       | 7,306.35     |
| 97rp28376                 | -         | 7,222.42   | -         | 7,222.42   | -                           | 964.92    | -         | 964.92       | 9,649.15     |
| 98rp28376                 | -         | 9,882.53   | 6,439.95  | 16,322.48  | -                           | 1,320.31  | 860.38    | 2,180.68     | 21,806.83    |
| 99rp28376                 | -         | 9,882.53   | 9,651.85  | 19,534.38  | -                           | 1,320.31  | 1,289.49  | 2,609.79     | 26,097.93    |
| 100rp28376                | -         | 9,882.53   | 12,863.76 | 22,746.29  | -                           | 1,320.31  | 1,718.60  | 3,038.90     | 30,389.04    |
| 101rp28376                | -         | 9,882.53   | 15,898.12 | 25,780.65  | -                           | 1,320.31  | 2,123.99  | 3,444.29     | 34,442.95    |
| 170rp28376                | -         | 9,882.53   | 25,787.60 | 35,670.13  | -                           | 1,320.31  | 3,445.22  | 4,765.53     | 47,655.29    |
| 169rp28376                | -         | 9,882.53   | 12,710.72 | 22,593.25  | -                           | 1,320.31  | 1,698.15  | 3,018.46     | 30,184.58    |
| 163rp28376                | -         | 9,882.53   | 6,355.36  | 16,237.89  | -                           | 1,320.31  | 849.08    | 2,169.38     | 21,693.82    |
| 164rp28376                | -         | 9,882.53   | -         | 9,882.53   | -                           | 1,320.31  |           | 1,320.31     | 13,203.06    |
| 165rp28376                | -         | 9,882.53   | -         | 9,882.53   | -                           | 1,320.31  |           | 1,320.31     | 13,203.06    |
| 166rp28376                | -         | 9,882.53   | -         | 9,882.53   | -                           | 1,320.31  |           | 1,320.31     | 13,203.06    |
| 167rp28376                | -         | 9,882.53   | -         | 9,882.53   | -                           | 1,320.31  |           | 1,320.31     | 13,203.06    |
| 168rp28376                | -         | 9,882.53   | -         | 9,882.53   | -                           | 1,320.31  |           | 1,320.31     | 13,203.06    |
|                           | 89,707.37 | 136,832.17 | 89,707.36 | 316,246.90 | 11,577.20                   | 18,280.84 | 11,984.91 | 41,842.95    | 418,428.66   |

\*\*\*The amounts may change due to any payments received before the actual costs were finalised.

## North Burnett Regional Council

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**SCHEDULE 2 – LEVY PERIODS/YEARS FOR FUTURE CHARGES IF THE RATE PAYER CHOOSES OPTION 2  
REPAYMENT SCHEDULE.**

| Finance Year | Period Start | Period End | Charge Amount      |
|--------------|--------------|------------|--------------------|
| 2016-17      | 1/01/2017    | 30/06/2017 | Half Yearly Charge |
| 2017-18      | 1/07/2017    | 31/12/2017 | Half Yearly Charge |
| 2017-18      | 1/01/2018    | 30/06/2018 | Half Yearly Charge |
| 2018-19      | 1/07/2018    | 31/12/2018 | Half Yearly Charge |
| 2018-19      | 1/01/2019    | 30/06/2019 | Half Yearly Charge |
| 2019-20      | 1/07/2019    | 31/12/2019 | Half Yearly Charge |
| 2019-20      | 1/01/2020    | 30/06/2020 | Half Yearly Charge |
| 2020-21      | 1/07/2020    | 31/12/2020 | Half Yearly Charge |
| 2020-21      | 1/01/2021    | 30/06/2021 | Half Yearly Charge |
| 2021-22      | 1/07/2021    | 31/12/2021 | Half Yearly Charge |
| 2021-22      | 1/01/2022    | 30/06/2022 | Half Yearly Charge |
| 2022-23      | 1/07/2022    | 31/12/2022 | Half Yearly Charge |
| 2022-23      | 1/01/2023    | 30/06/2023 | Half Yearly Charge |
| 2023-24      | 1/07/2023    | 31/12/2023 | Half Yearly Charge |
| 2023-24      | 1/01/2024    | 30/06/2024 | Half Yearly Charge |
| 2024-25      | 1/07/2024    | 31/12/2024 | Half Yearly Charge |
| 2024-25      | 1/01/2025    | 30/06/2025 | Half Yearly Charge |
| 2025-26      | 1/07/2025    | 31/12/2025 | Half Yearly Charge |
| 2025-26      | 1/01/2026    | 30/06/2026 | Half Yearly Charge |
| 2026-27      | 1/07/2026    | 31/12/2026 | Half Yearly Charge |

These charges are above all other rates and charges applicable

# North Burnett Regional Council

## SEPARATE RATES AND CHARGES

### LOCAL DISASTER MANAGEMENT LEVY

A Separate Charge, Local Disaster Management Levy (LDML), will be raised on all assessments within the North Burnett Region to assist in Council's capability to meet its obligations in times of a disaster and contribute toward the ongoing operation of disaster preparedness facilities. Refer to Policy 261. Local Disaster Management Levy for further details.

| Rural Fire Service  | Description  | Charge |
|---------------------|--|--------|
| Local Disaster Levy | Charge applied on all assessments. No Discount to apply to this Levy | \$5    |

### NATURAL RESOURCE MANAGEMENT LEVY

The Natural Resource Management Levy will be raised from all ratepayers on an assessment basis with the rate determined by Council on an annual basis.

The Levy will be used to offset the weed and animal pest control measures combined with other Natural Resource functions within the regions.

| Natural Resource Management Levy | Description  | Charge |
|----------------------------------|--|--------|
| Natural Resource Management Levy | The levy applies to all assessments within the North Burnett Regional Council. | \$52   |

### LANDFILL MANAGEMENT LEVY

The Landfill Management Levy will be raised from all ratepayers on an assessment basis with the rate determined by Council on an annual basis.

The Levy will be used to offset the costs of Landfill Management, compliance and future close out provisions.

| Waste Levy               | Description  | Charge |
|--------------------------|--|--------|
| Landfill Management Levy | The levy applies to all assessments within the North Burnett Regional Council. | \$99   |

## REBATES AND CONCESSIONS

### REMISSION FOR OCCUPANCY/OWNERSHIP BY PENSIONERS

The Council will provide administrative support to the State Government Pensioner Rate Subsidy Scheme which currently provides a subsidy as follows:-

## North Burnett Regional Council

- The State Pensioner Rate Subsidy Scheme (PRSS) provides a subsidy on some Council rates and charges to pensioners who are in receipt of a pension from the Commonwealth Government, and who comply with the guidelines established by the Queensland Department of Communities. The State Government subsidy is currently set at **twenty percent (20%) of the applicable rates and charges up to a maximum of \$200.00 per annum.**

### DISCOUNT FOR PROMPT PAYMENT (SEC 104 (REG))

It is the policy of the Council that one (1) discount period will apply for each 6 month levy period. The discount period will commence on the date of notice and extend for a period of no less than 30 days.

In accordance with *Local Government Regulation 2012 Section 104*, the following Discount rates were adopted by the Council at its 2017-18 Budget Meeting:-

| Rate/Charge  | Discount Rate Applicable |
|--|--------------------------|
| General Rates (including Minimum General Rates);                           | 10%                      |
| Water Charges (Excluding Water Consumption Charges)                        | 10%                      |
| Water Consumption Charges  | 0%                       |
| Sewerage Charges   | 10%                      |
| Kerbside Garbage Bin Collection & Disposal Charge                          | 10%                      |
| Land Fill Management Levy  | 10%                      |
| Natural Resource Management Levy   | 10%                      |
| Local Disaster Management Levy   | 0%                       |
| Special Charge – Road and Drainage Works Shand Street Subdivision Mt Perry | 0%                       |

Payments received by the Council or its appointed agents prior to close of business on the due date specified on the Rate Notice for each 6 month period will attract the percentage discount specified above.

Discount, on late payment of Rates and Charges, can only be allowed under Council's General Policy, *Rates – Discount for Late Payments*.

Discount disallowed on the levy for the first 6 month period is not eligible for allowance even if payment is made by the close of business on the specified due date of the levy for the second 6 month period.

No discount will be allowed if, after payment of current rates/charges, overdue rates remain on the land.

### ISSUE DATES AND DUE DATES

Rates issue dates and due dates will be as follows:

| Rate Period                     | Issue Date     | Due Date          |
|---------------------------------|----------------|-------------------|
| 1 July 2017 to 31 December 2017 | 16 August 2017 | 15 September 2017 |

# North Burnett Regional Council

|                                |                  |               |
|--------------------------------|------------------|---------------|
| 1 January 2018 to 30 June 2018 | 14 February 2018 | 16 March 2018 |
|--------------------------------|------------------|---------------|

## INTEREST ON OVERDUE RATES (SEC 132 (REG))

Pursuant to the provision of *Local Government Regulation 2012 Sec 132* and to promote prompt payment of rates and charges, Council will charge interest on all overdue rates and charges, including special rates, at the maximum rate provided for by Local Government Regulations.

For the 2017-18 financial year, any balances outstanding at the close of the discount period will incur interest at the rate of 11% per annum compounding daily, from that date.

## PAYMENT OF OVERDUE RATE BY INSTALMENTS

To assist ratepayers in meeting their rate responsibilities, Council may accept applications for payment of overdue rates and utility charges by instalments from property owners who can demonstrate a genuine financial hardship. Each application will be assessed on its merits.

Interest will continue to be charged on overdue rates and utility charges which are subject to an instalment payment plan. The applicant must comply with the terms of the instalment plan agreed to, as default will result in Council requiring immediate full payment of future instalments.

## PAYMENT IN ADVANCE

Council accepts payments in advance by lump sum or by instalments. Interest is not paid to ratepayers on any credit balances.

## PRO RATA RATES AND CHARGES

In respect of any rates that are applicable in respect to part only of the year ending June 30 2017, the amount payable in respect thereof shall be assessed and charged on a pro-rate basis, with the pro-rata rate or charge to be set out in a supplementary notice with discount where applicable.

## CONCESSIONS FROM WATER CONSUMPTION CHARGES

Concessions for Partial Relief from Water Consumption Charges will only be allowed in accordance with Council's General Policy 211 – *Partial Relief from Water Charges*.

## CONCESSIONS FROM GENERAL RATES (SEC 120 (REG))

Council will upon written application, consider the remission of whole or part of the general rate levied upon entities or organisations who meet the criteria detailed in Section 120 of the *Local Government Regulation 2012*. Further details are included in Council's General Policy, *Rates – Not for Profit Organisations*.

## CONCESSIONS FOR SUBDIVIDER (SEC 120 (REG))

## North Burnett Regional Council

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That, where a subdivider is required to contribute to reticulated water and sewerage to a subdivision, the subdivider/developer be granted a concession of 100% of the water access charge and sewerage vacant land charges subject to the following conditions:-

1. The concession is for a maximum period of 3 years from the registration date of the plan;
2. The person who subdivided the parcel is the owner of the land;
3. The land is not developed land;
4. The ratepayer applies in writing for the concession; and

This provision is NOT retrospective beyond 2015-16 financial year.

If the land still satisfies the above conditions after the three year period noted above the subdivided/developer is entitled to an additional 2 years at the contiguous water & sewerage charge on the said land

### **Transitional Provisions for Subdivider**

Where a subdivider has a subdivided block that plan was registered beyond 3 years and is therefore not entitled to the above full concessions, however was required to contribute towards reticulated water and sewerage to a subdivision then a the contiguous water & sewerage charge will apply subject to the following conditions:-

- A. The concession is for a period of 2 years from 1 July 2014;
- B. The person who subdivided the parcel is the owner of the land;
- C. The land is not developed land;
- D. The ratepayer applies in writing for the concession.

### **EXCEPTIONAL CIRCUMSTANCES – NATURAL DISASTER OR DROUGHT RELIEF**

Council may at its discretion grant some relief to rural and commercial ratepayers who are financially stressed by drought or have been affected by natural disaster. The relief may be in the form of an extension to the period during which Council will permit discount to be deducted from rates. This period shall be extended to the end of the period covered by the rate levy (31 December or 30 June). This concession may be available only to primary producers and select commercial operations who can provide objective evidence of financial difficulty arising from drought or natural disaster. The Department of Primary Industries shall be the determining body for the process of declaration of drought.

# North Burnett Regional Council

## REGULATORY FEES

Section 97 of the *Local Government Act, 2009* empowers the Council to fix, *by local law or resolution, a fee for any of the following:-*

- (a) *an application for, or the issue of an approval, consent, licence, permission, registration or other authority under a local government Act;*
- (b) *recording a change of ownership of land;*
- (c) *giving information kept under a local government Act;*
- (d) *seizing property or animals under a local government Act;*
- (e) *the performance of a function, other than a function mentioned in paragraphs (1) to (d), imposed on the local government under Building Act 1975 or the Plumbing and Drainage Act 2002.*

Such regulatory fee must not be more than the cost of providing the service or taking the action for which the fee is charged. Information about the fee must be recorded in the Council's Register of Regulatory Fees. Fees have been determined as recovering the cost of wages necessary to take action plus appropriate oncosts and overhead charges plus any external charges.

## COMMERCIAL CHARGES

Section 262(3)(c) of the Local Government Act, 2009 provides the Council, as a legal entity, with powers to charge for services and facilities it supplies other than a service or facility for which a regulatory fee may be fixed. Such commercial charges are for transactions where the Council is prepared to provide a service and the other party to the transaction can choose whether or not to avail itself of the service. The making of commercial charges may be delegated by the Council (recorded in the Delegations Register). Commercial Charges are subject to the Goods and Services Tax.

Such charges may be reviewed by the Council at any time and will be recorded with the Register of Regulatory Fees as a listing of Commercial Charges. The nature, level and standard of the entitlement, facility or service is considered by the Council in the setting of commercial charges. Central to deliberations on these matters is the Council's community service obligation and the principle of social equity.

The principle of "user pays" is considered only where the provision of a service, entitlement or facility may be in direct competition with private enterprise.

## DEVELOPER CONTRIBUTIONS

In all cases, physical and social infrastructure costs for new development are to be funded by charges (developer contributions) for that development. The unexpended balance of developer contributions shall be appropriated to a constrained works reserve or liability account at the close of each financial year.

Such constrained works reserve shall indicate the nature of the works to be undertaken using the developer contribution.

A developer contribution shall be expended only on works for which the contribution was made.

**NORTH BURNETT REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
For the year ended 30 June 2018  
Incorporating the Long Term Forecast

|  | 2017/18<br>Forecast | 2018/19<br>Forecast | 2019/20<br>Forecast | 2020/21<br>Forecast | 2021/22<br>Forecast | 2022/23<br>Forecast | 2023/24<br>Forecast | 2024/25<br>Forecast | 2025/26<br>Forecast | 2026/27<br>Forecast |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>INCOME</b>                                  |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Revenue</b>                                 |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Recurrent revenue</b>                       |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Rates and utility charges exc Discount/Rebate  | 17,685,636          | 18,393,061          | 19,130,623          | 19,914,978          | 20,713,569          | 21,562,825          | 22,403,775          | 23,299,926          | 24,231,923          | 25,201,200          |
| Less Discount/Rebates                          | 1,435,419           | 1,492,836           | 1,552,698           | 1,614,806           | 1,679,560           | 1,746,742           | 1,814,865           | 1,887,460           | 1,962,958           | 2,041,477           |
| Net Rates and Utilities                        | 16,250,217          | 16,900,225          | 17,577,924          | 18,300,172          | 19,034,009          | 19,816,083          | 20,588,910          | 21,412,466          | 22,268,965          | 23,159,724          |
| Fees and charges                               | 1,188,237           | 1,217,943           | 1,248,392           | 1,279,601           | 1,311,591           | 1,344,381           | 1,377,991           | 1,412,440           | 1,447,751           | 1,483,945           |
| Interest received                              | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             |
| Rental Income                                  | 491,000             | 498,365             | 505,840             | 513,428             | 521,130             | 528,946             | 536,881             | 544,934             | 553,108             | 561,404             |
| Sales - contract and recoverable works         | 2,309,800           | 2,355,996           | 2,403,116           | 2,451,178           | 2,500,202           | 2,550,206           | 2,601,210           | 2,653,234           | 2,706,299           | 2,760,425           |
| Other Recurrent Income                         | 585,306             | 599,938             | 614,937             | 630,310             | 646,068             | 662,219             | 678,775             | 695,744             | 713,138             | 730,966             |
| Grants, subsidies, contributions and donations | 6,507,179           | 12,581,000          | 12,895,525          | 13,217,913          | 13,548,361          | 13,887,070          | 14,234,247          | 14,590,103          | 14,954,855          | 15,328,727          |
| <b>Total recurrent revenue</b>                 | <b>27,839,037</b>   | <b>34,660,766</b>   | <b>35,753,033</b>   | <b>36,899,902</b>   | <b>38,068,659</b>   | <b>39,296,205</b>   | <b>40,525,312</b>   | <b>41,816,221</b>   | <b>43,151,416</b>   | <b>44,532,490</b>   |
| <b>Capital revenue</b>                         |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Grants, subsidies, contributions and donations | 12,667,770          | 4,807,000           | 4,616,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           |
| <b>Total capital revenue</b>                   | <b>12,667,770</b>   | <b>4,807,000</b>    | <b>4,616,000</b>    | <b>4,140,000</b>    |
| <b>Total revenue</b>                           | <b>40,506,807</b>   | <b>39,467,766</b>   | <b>40,369,033</b>   | <b>41,039,902</b>   | <b>42,208,659</b>   | <b>43,436,205</b>   | <b>44,665,312</b>   | <b>45,956,221</b>   | <b>47,291,416</b>   | <b>48,672,490</b>   |
| <b>Total income</b>                            | <b>40,506,807</b>   | <b>39,467,766</b>   | <b>40,369,033</b>   | <b>41,039,902</b>   | <b>42,208,659</b>   | <b>43,436,205</b>   | <b>44,665,312</b>   | <b>45,956,221</b>   | <b>47,291,416</b>   | <b>48,672,490</b>   |
| <b>EXPENSES</b>                                |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Recurrent expenses</b>                      |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Employee benefits                              | (14,552,000)        | (14,697,520)        | (14,844,495)        | (14,992,940)        | (15,142,870)        | (15,294,298)        | (15,447,241)        | (15,601,714)        | (15,757,731)        | (15,915,308)        |
| Materials and services                         | (11,358,624)        | (11,472,211)        | (11,586,933)        | (11,702,802)        | (11,819,830)        | (11,938,028)        | (12,057,409)        | (12,177,983)        | (12,299,762)        | (12,422,760)        |
| Finance costs                                  | (235,760)           | (241,654)           | (247,695)           | (253,888)           | (260,235)           | (266,741)           | (273,409)           | (280,245)           | (287,251)           | (294,432)           |
| Depreciation and amortisation                  | (13,212,884)        | (13,411,077)        | (13,612,243)        | (13,816,427)        | (14,023,673)        | (14,234,029)        | (14,447,539)        | (14,664,252)        | (14,884,216)        | (15,107,479)        |
| <b>Total recurrent expenses</b>                | <b>(39,359,268)</b> | <b>(39,822,462)</b> | <b>(40,291,367)</b> | <b>(40,766,057)</b> | <b>(41,246,608)</b> | <b>(41,733,096)</b> | <b>(42,225,598)</b> | <b>(42,724,193)</b> | <b>(43,228,960)</b> | <b>(43,739,979)</b> |
| <b>Capital Income/Expenses</b>                 |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Impairment losses                              | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| Gain/(Loss) on Sale of Assets                  | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| Revaluation decrements                         | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| Restoration Provision - Landfills              | (168,000)           | (168,000)           | (168,000)           | (168,000)           | (168,000)           | (168,000)           | (168,000)           | (168,000)           | (168,000)           | (168,000)           |
| <b>Total Capital Income/Expenses</b>           | <b>(168,000)</b>    |
| <b>Total expenses</b>                          | <b>(39,527,268)</b> | <b>(39,990,462)</b> | <b>(40,459,367)</b> | <b>(40,934,057)</b> | <b>(41,414,608)</b> | <b>(41,901,096)</b> | <b>(42,393,598)</b> | <b>(42,892,193)</b> | <b>(43,396,960)</b> | <b>(43,907,979)</b> |
| <b>Net result attributable to council</b>      | <b>979,539</b>      | <b>(522,695)</b>    | <b>(90,334)</b>     | <b>105,845</b>      | <b>794,051</b>      | <b>1,535,109</b>    | <b>2,271,714</b>    | <b>3,064,028</b>    | <b>3,894,456</b>    | <b>4,764,511</b>    |
| Operating position                             | (11,520,231)        | (5,161,695)         | (4,538,334)         | (3,866,155)         | (3,177,949)         | (2,436,891)         | (1,700,286)         | (907,972)           | (77,544)            | 792,511             |

NORTH BURNETT REGIONAL COUNCIL  
 Balance Sheet  
 For the year ended 30 June 2018  
 Incorporating the Long Term Forecast

|                                      | 2017/18<br>Forecast | 2018/19<br>Forecast | 2019/20<br>Forecast | 2020/21<br>Forecast | 2021/22<br>Forecast | 2022/23<br>Forecast | 2023/24<br>Forecast | 2024/25<br>Forecast | 2025/26<br>Forecast | 2026/27<br>Forecast |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Current Assets</b>                |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Cash and cash equivalents            | 17,690,904          | 17,610,685          | 16,989,034          | 16,411,731          | 16,550,995          | 16,657,466          | 16,756,372          | 16,844,128          | 16,924,981          | 16,787,479          |
| Trade and other receivables          | 4,911,088           | 4,908,088           | 4,905,088           | 4,902,088           | 4,899,088           | 4,896,088           | 4,893,088           | 4,890,088           | 4,887,088           | 4,884,088           |
| Inventories                          | 581,665             | 581,665             | 581,665             | 581,665             | 581,665             | 581,665             | 581,665             | 581,665             | 581,665             | 581,665             |
|                                      | <b>23,183,657</b>   | <b>23,100,438</b>   | <b>22,475,787</b>   | <b>21,895,484</b>   | <b>22,031,748</b>   | <b>22,135,219</b>   | <b>22,231,125</b>   | <b>22,315,881</b>   | <b>22,393,734</b>   | <b>22,253,232</b>   |
| <b>Total current assets</b>          | <b>23,183,657</b>   | <b>23,100,438</b>   | <b>22,475,787</b>   | <b>21,895,484</b>   | <b>22,031,748</b>   | <b>22,135,219</b>   | <b>22,231,125</b>   | <b>22,315,881</b>   | <b>22,393,734</b>   | <b>22,253,232</b>   |
| <b>Non-current Assets</b>            |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Receivables                          | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Property, plant and equipment        | 897,032,485         | 896,642,020         | 896,886,489         | 897,486,262         | 899,117,692         | 900,317,304         | 902,239,087         | 904,950,765         | 908,498,209         | 912,972,252         |
| <b>Total non-current assets</b>      | <b>897,032,485</b>  | <b>896,642,020</b>  | <b>896,886,489</b>  | <b>897,486,262</b>  | <b>899,117,692</b>  | <b>900,317,304</b>  | <b>902,239,087</b>  | <b>904,950,765</b>  | <b>908,498,209</b>  | <b>912,972,252</b>  |
| <b>TOTAL ASSETS</b>                  | <b>920,216,142</b>  | <b>919,742,458</b>  | <b>919,362,276</b>  | <b>919,381,746</b>  | <b>921,149,439</b>  | <b>922,452,523</b>  | <b>924,470,212</b>  | <b>927,266,645</b>  | <b>930,891,943</b>  | <b>935,225,484</b>  |
| <b>Current Liabilities</b>           |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Trade and other payables             | 6,648,257           | 6,581,774           | 6,515,957           | 6,450,797           | 6,386,289           | 6,322,426           | 6,259,202           | 6,196,610           | 6,134,644           | 6,073,297           |
| Borrowings                           | 589,146             | 617,769             | 415,197             | 256,072             | 312,621             | 335,496             | 349,931             | 352,351             | 347,011             | 290,469             |
| Provisions                           | 2,450,594           | 2,426,088           | 2,401,827           | 2,377,809           | 2,354,031           | 2,330,491           | 2,307,186           | 2,284,114           | 2,261,273           | 2,238,660           |
| Other                                | 212,127             | 212,127             | 212,127             | 212,127             | 212,127             | 212,127             | 212,127             | 212,127             | 212,127             | 212,127             |
| <b>Total current liabilities</b>     | <b>9,900,124</b>    | <b>9,837,759</b>    | <b>9,545,108</b>    | <b>9,296,805</b>    | <b>9,265,068</b>    | <b>9,200,540</b>    | <b>9,128,445</b>    | <b>9,045,201</b>    | <b>8,955,055</b>    | <b>8,814,553</b>    |
| <b>Non-current Liabilities</b>       |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Interest bearing liabilities         | 3,251,934           | 2,884,164           | 2,718,967           | 2,712,895           | 3,550,274           | 3,214,778           | 2,864,847           | 2,512,496           | 2,165,485           | 1,875,017           |
| Provisions                           | 272,462             | 751,608             | 919,608             | 1,087,608           | 1,255,608           | 1,423,608           | 1,591,608           | 1,759,608           | 1,927,608           | 1,927,608           |
| <b>Total non-current liabilities</b> | <b>3,524,396</b>    | <b>3,635,772</b>    | <b>3,638,575</b>    | <b>3,800,503</b>    | <b>4,805,882</b>    | <b>4,638,386</b>    | <b>4,456,455</b>    | <b>4,272,104</b>    | <b>4,093,093</b>    | <b>3,802,625</b>    |
| <b>TOTAL LIABILITIES</b>             | <b>13,424,519</b>   | <b>13,473,531</b>   | <b>13,183,683</b>   | <b>13,097,308</b>   | <b>14,070,950</b>   | <b>13,838,926</b>   | <b>13,584,901</b>   | <b>13,317,306</b>   | <b>13,048,148</b>   | <b>12,617,178</b>   |
| <b>NET COMMUNITY ASSETS</b>          | <b>906,791,622</b>  | <b>906,268,927</b>  | <b>906,178,593</b>  | <b>906,284,438</b>  | <b>907,078,489</b>  | <b>908,613,598</b>  | <b>910,885,312</b>  | <b>913,949,340</b>  | <b>917,843,795</b>  | <b>922,608,306</b>  |
| <b>Community Equity</b>              |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Shire capital                        | 780,252,329         | 779,729,634         | 779,639,300         | 779,745,145         | 780,539,196         | 782,074,305         | 784,346,019         | 787,410,047         | 791,304,502         | 796,069,013         |
| Asset revaluation reserve            | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         | 126,539,293         |
| <b>TOTAL COMMUNITY EQUITY</b>        | <b>906,791,622</b>  | <b>906,268,927</b>  | <b>906,178,593</b>  | <b>906,284,438</b>  | <b>907,078,489</b>  | <b>908,613,598</b>  | <b>910,885,312</b>  | <b>913,949,340</b>  | <b>917,843,795</b>  | <b>922,608,306</b>  |

NORTH BURNETT REGIONAL COUNCIL

Statement of Changes in Equity

For the year ended 30 June 2018

Incorporating the Long Term Forecast

|   | 2017/18<br>Forecast | 2018/19<br>Forecast | 2019/20<br>Forecast | 2020/21<br>Forecast | 2021/22<br>Forecast | 2022/23<br>Forecast | 2023/24<br>Forecast | 2024/25<br>Forecast | 2025/26<br>Forecast | 2026/27<br>Forecast |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Opening Balance</b>                  | 905,812,084         | 906,791,623         | 906,268,927         | 906,178,594         | 906,284,438         | 907,078,490         | 908,613,598         | 910,885,312         | 913,949,340         | 917,843,796         |
| <b>Net Result</b>                       | 979,539             | (522,695)           | (90,334)            | 105,845             | 794,051             | 1,535,109           | 2,271,714           | 3,064,028           | 3,894,456           | 4,764,511           |
| Increase/(Decrease) in Asset Valuation  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Total Comprehensive Income for the year | 979,539             | -                   | 522,695             | -                   | 90,334              | 105,845             | 794,051             | 1,535,109           | 2,271,714           | 3,064,028           |
| <b>Total Equity</b>                     | <b>906,791,623</b>  | <b>906,268,927</b>  | <b>906,178,594</b>  | <b>906,284,438</b>  | <b>907,078,490</b>  | <b>908,613,598</b>  | <b>910,885,312</b>  | <b>913,949,340</b>  | <b>917,843,796</b>  | <b>922,608,307</b>  |

**NORTH BURNETT REGIONAL COUNCIL**  
**Statement of Cash Flows**  
**For the year ended 30 June 2018**  
**Incorporating the Long Term Forecast**

|  | 2017/18<br>Forecast | 2018/19<br>Forecast | 2019/20<br>Forecast | 2020/21<br>Forecast | 2021/22<br>Forecast | 2022/23<br>Forecast | 2023/24<br>Forecast | 2024/25<br>Forecast | 2025/26<br>Forecast | 2026/27<br>Forecast |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Cash flows from operating activities:</b>               |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Receipts from customers                                    | 20,333,559          | 21,325,884          | 21,554,718          | 22,415,958          | 23,463,133          | 24,311,361          | 25,177,791          | 26,093,641          | 27,049,007          | 27,829,558          |
| Payments to suppliers and employees                        | (25,910,624)        | (26,169,731)        | (26,431,428)        | (26,695,742)        | (26,962,700)        | (27,232,327)        | (27,504,650)        | (27,779,696)        | (28,057,493)        | (28,338,068)        |
|  | <b>(5,577,065)</b>  | <b>(4,843,846)</b>  | <b>(4,876,710)</b>  | <b>(4,279,784)</b>  | <b>(3,499,566)</b>  | <b>(2,920,966)</b>  | <b>(2,326,858)</b>  | <b>(1,686,055)</b>  | <b>(1,008,487)</b>  | <b>(508,510)</b>    |
| Interest received  | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             | 507,299             |
| Rental income  | 491,000             | 498,365             | 505,840             | 513,428             | 521,130             | 528,946             | 536,881             | 544,934             | 553,108             | 561,404             |
| Operating Grants & Subsidies                               | 6,507,179           | 12,581,000          | 12,895,525          | 13,217,913          | 13,548,361          | 13,887,070          | 14,234,247          | 14,590,103          | 14,954,855          | 15,328,727          |
| Borrowing costs  | (235,760)           | (241,654)           | (247,695)           | (253,888)           | (260,235)           | (266,741)           | (273,409)           | (280,245)           | (287,251)           | (294,432)           |
| <b>Net cash inflow (outflow) from operating activities</b> | <b>1,692,653</b>    | <b>8,501,163</b>    | <b>8,784,259</b>    | <b>9,704,969</b>    | <b>10,816,988</b>   | <b>11,735,609</b>   | <b>12,678,158</b>   | <b>13,676,036</b>   | <b>14,719,525</b>   | <b>15,594,489</b>   |
| <b>Cash flows from investing activities:</b>               |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Payments for property, plant and equipment                 | (23,454,950)        | (13,020,612)        | (13,856,713)        | (14,416,200)        | (15,655,103)        | (15,433,641)        | (16,369,322)        | (17,375,929)        | (18,431,660)        | (19,581,522)        |
| Payments for intangible assets                             |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Net movement on loans and advances                         | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Proceeds from sale of property, plant and equipment        | 310,000             |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Net cash inflow (outflow) from investing activities</b> | <b>(23,144,950)</b> | <b>(13,020,612)</b> | <b>(13,856,713)</b> | <b>(14,416,200)</b> | <b>(15,655,103)</b> | <b>(15,433,641)</b> | <b>(16,369,322)</b> | <b>(17,375,929)</b> | <b>(18,431,660)</b> | <b>(19,581,522)</b> |
| <b>Cash flows from financing activities</b>                |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Capital Grants, subsidies, contributions and Donations     | 12,667,770          | 4,807,000           | 4,616,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           | 4,140,000           |
| Proceeds from borrowings                                   | 250,000             | 250,000             | 250,000             | 1,150,000           |                     |                     |                     |                     |                     |                     |
| Repayment of borrowings                                    | (589,146)           | (617,769)           | (415,197)           | (256,072)           | (312,621)           | (335,496)           | (349,931)           | (352,351)           | (347,011)           | (290,469)           |
| <b>Net cash inflow (outflow) from financing activities</b> | <b>12,078,624</b>   | <b>4,439,231</b>    | <b>4,450,803</b>    | <b>4,133,928</b>    | <b>4,977,379</b>    | <b>3,804,504</b>    | <b>3,790,069</b>    | <b>3,787,649</b>    | <b>3,792,989</b>    | <b>3,849,531</b>    |
| Net increase (decrease) in cash held                       | (9,373,672)         | (80,218)            | (621,651)           | (577,303)           | 139,264             | 106,471             | 98,906              | 87,756              | 80,853              | (137,502)           |
| Cash at beginning of reporting period                      | 27,064,576          | 17,690,904          | 17,610,685          | 16,989,034          | 16,411,731          | 16,550,995          | 16,657,466          | 16,756,372          | 16,844,128          | 16,924,981          |
| <b>Cash at end of reporting period</b>                     | <b>17,690,904</b>   | <b>17,610,685</b>   | <b>16,989,034</b>   | <b>16,411,731</b>   | <b>16,550,995</b>   | <b>16,657,466</b>   | <b>16,756,372</b>   | <b>16,844,128</b>   | <b>16,924,981</b>   | <b>16,787,479</b>   |

**NORTH BURNETT REGIONAL COUNCIL**  
**Financial Sustainability Ratios**  
For the year ended 30 June 2018

| RATIO NAME   | Target | 2017/18 Forecast | 2018/19 Forecast | 2019/20 Forecast | 2020/21 Forecast | 2021/22 Forecast | 2022/23 Forecast | 2023/24 Forecast | 2024/25 Forecast | 2025/26 Forecast | 2026/27 Forecast |
|--|--------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Asset Sustainability Ratio</b>  | >90%   | 97%              | 90%              | 94%              | 97%              | 103%             | 100%             | 105%             | 110%             | 115%             | 120%             |
| <i>Capital Expenditure on replacement assets divided by depreciation expense</i> |        |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| <b>Net Financial Liabilities Ratio</b>   | < 60%  | -35%             | -28%             | -26%             | -24%             | -21%             | -21%             | -21%             | -22%             | -22%             | 22%              |
| <i>Total Liabilities less current assets divided by operating revenue</i>        |        |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| <b>Operating Surplus Ratio</b>   | 0%-10% | -41.38%          | -14.89%          | -12.69%          | -10.48%          | -8.35%           | -6.20%           | -4.20%           | -2.17%           | -0.18%           | 1.78%            |
| <i>Net operating surplus divided by total operating revenue</i>                  |        |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

# NORTH BURNETT REGIONAL COUNCIL

Percentage Change in Rates Levied

For the year ended 30 June 2018

|  | <b>2016-17</b>    | <b>2017-18</b>    |                 |
|--|-------------------|-------------------|-----------------|
|  | <b>Budget</b>     | <b>Budget</b>     | <b>% Change</b> |
| General Rates                                  | 9,145,465         | 9,492,993         | 3.80%           |
| Water  | 1,949,409         | 2,025,114         | 3.88%           |
| Water Consumption                              | 1,579,194         | 1,639,203         | 3.80%           |
| Sewerage                                       | 2,077,682         | 2,158,738         | 3.90%           |
| Kerbside Garbage Bin Collection                | 1,209,852         | 1,259,252         | 4.08%           |
| Rural Fire Levy                                | -                 | -                 | #DIV/0!         |
| Environmental Levy                             | -                 | -                 | #DIV/0!         |
| Local Disaster Management Levy                 | 33,986            | 34,000            | 0.04%           |
| Mt Perry Special Beneficial Area Levy          | 21,700            | 43,085            | 98.55%          |
| Natural Resource Management Levy               | 340,277           | 353,617           | 3.92%           |
| Land Fill Management Levy                      | 583,491           | 679,634           | 16.48%          |
| <b>Total rates and utility charges revenue</b> | <b>16,941,056</b> | <b>17,685,636</b> | <b>4.395%</b>   |
| Less: Rebates                                  |                   |                   |                 |
| Less: Discounts                                | (1,381,539)       | (1,435,419)       | 3.90%           |
| <b>Net rates and utility charges</b>           | <b>15,559,517</b> | <b>16,250,217</b> | <b>4.44%</b>    |

Please note - Water consumption for 1 January 2017 to 30 June 2017 is yet to be levied.

The water consumption levied is based on Proposed Budget and assumed revenue.



# Code of competitive conduct review.

June 2017

## Contents

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## Executive Summary

A review of Council's operations has been conducted to ascertain its position in regard to the existence of prescribed or significant business activities and its obligations to apply the code of competitive conduct.

The review has identified that;

- There are no significant business activities.
- The prescribed activities under Sect 47 (7) of the Local Government Act are Water and Sewerage and waste management.

The following business activities were identified but are not deemed to be prescribed activities for the reasons provided.

- Council's **roads operation** is not a prescribed activity under the legislation as Council is only doing sole invitee status work for DMR and its own work.
- Council's **building certification** activity is not prescribed under s38 of the Local Government Regulation 2012 and its current expenditure is below threshold.
- **Individual Council caravan parks** current expenditure are all below the threshold.
- The **RM Williams centre** current expenditure is below the threshold.
- Council **private works** current expenditure is below the threshold.
- **Aircraft refuelling** current expenditure is below the threshold.

There were no other potential business activities identified.

Sect 47 (7) of the Local Government Act 2009 provides that "A local government must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation."

If it chooses not to apply the code to a prescribed activity it must include the reason in the resolution.

## **Business Activities**

The Local Government Act 2009 Dictionary defines a business activity as follows.

***business activity***, of a local government, means trading in goods and services by the local government.

## **Significant Business Activities**

A review of Council operations has identified that Council has no significant business activities.

## **Local Government Act 2009**

### **43 What this division is about**

(1) This division is about the application of the National

Competition Policy Agreements in relation to the significant business activities of a local government.

(2) This includes the application of the competitive neutrality principle if, in the circumstances, the public benefit (in terms of service quality and cost) outweighs the costs of implementation.

(3) Under the ***competitive neutrality principle***, an entity that is conducting a business activity in competition with the private sector should not enjoy a net advantage over competitors only because the entity is in the public sector.

(4) A ***significant business activity*** is a business activity of a local government that—

(a) is conducted in competition, or potential competition, with the private sector (including off-street parking, quarries, sporting facilities, for example); and

(b) meets the threshold prescribed under a regulation.

(5) However, a ***significant business activity*** does not include a business activity that is—

(a) a building certifying activity; or

(b) a roads activity; or

(c) related to the provision of library services.

*Note—*

A building certifying activity or roads activity is dealt with under section 47.

### **45 Identifying significant business activities**

A local government's annual report for each financial year must—

(a) contain a list of all the business activities that the local government conducted during the financial year; and

(b) identify the business activities that are significant business activities; and

(c) state whether or not the competitive neutrality principle was applied to the significant business activities, and if the principle was not applied, the reason why it was not applied; and

(d) state whether any of the significant business activities were not conducted in the preceding financial year, i.e. whether there are any new significant business activities.

## **Local Government Regulation 2012**

### **Division 2 Identifying significant business activities for reform**

#### **19 Thresholds for significant business activities—Act, s43(4)(b)**

- (1) This section prescribes, for section 43(4)(b) of the Act, the threshold that a business activity must meet to be a significant business activity.
- (2) A business activity that has expenditure of at least the following for the previous financial year is a significant business activity for the current financial year—
- (a) for a business activity that is the provision of combined water and sewerage services—\$13.96m;
  - (b) for another business activity—\$9.35m.

### **Prescribed Business Activities**

#### **Water supply and sewerage**

Council operates six separate water supply and sewerage operations across the Council area. While a number of these do not meet the expenditure threshold we have concluded that the entire activity should be considered to be a prescribed activity.

#### **Waste management**

Council operates six separate waste management operations across the Council area. While a number of these do not meet the expenditure threshold we have concluded that the entire activity should be considered to be a prescribed activity.

**Building certification** - Council's building certification activity is not caught by sect 38 of the Local Government Regulation 2012 (Regulation) as it not listed and, it is not caught by Sect 39 of the Regulation as it has current expenditure of under the threshold of \$328,000. Therefore, Council has discretion as to if it applies the code of competitive conduct to the activity.

**Roads** – Council's roads activity is not caught by Sect 47 (5) of the Act as Council does not operate in a competitive tender environment. This should be monitored for changes in the future.

#### **Other Business activities**

- **Individual Council caravan parks** current expenditure are all below the threshold.
- The **RM Williams centre** current expenditure is below the threshold.
- Council **private works** current expenditure is below the threshold.
- **Aircraft refuelling** current expenditure is below the threshold.

# Local Government Act 2009

## 47 Code of competitive conduct

(1) This section is about the code of competitive conduct.

(2) The **code of competitive conduct** is the code of competitive conduct prescribed under a regulation.

(3) A local government must apply the code of competitive conduct to the conduct of the following business activities of the local government—

(a) a building certifying activity;

(b) a roads activity, other than a roads activity for which business is conducted only through a sole supplier arrangement.

(4) A **building certifying activity** is a business activity that—

(a) involves performing building certifying functions (within the meaning of the Building Act, section 10); and

(b) is prescribed under a regulation.

(5) A **roads activity** is a business activity (other than a business activity prescribed under a regulation) that involves—

(a) constructing or maintaining a State-controlled road, that the State put out to competitive tender; or

(b) submitting a competitive tender in relation to—

(i) constructing or maintaining a road in the local government area, that the local government put out to competitive tender; or

(ii) constructing or maintaining a road in another local government area, that the other local government put out to competitive tender.

(6) The local government must start to apply the code of competitive conduct—

(a) for a building certifying activity—from the start of the financial year after the financial year in which the building certifying activity is first conducted; or (b) for a roads activity—from when the roads activity is first conducted.

(7) A local government must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation.

(8) If the local government decides not to apply the code of competitive conduct to the business activity, the resolution must state reasons for not doing so.

(9) Subsection (7) does not prevent the local government from applying the code of competitive conduct to any other business activities

# Local Government Regulation 2012

## 38 Building certifying activity—Act, s 47(4)(b)

Any business activity conducted by any of the following local governments is prescribed for section 47(4)(b) of the Act—

- Bundaberg Regional Council
- Cairns Regional Council
- Douglas Shire Council
- Fraser Coast Regional Council
- Gladstone Regional Council

- Gold Coast City Council
- Gympie Regional Council
- Ipswich City Council
- Livingstone Shire Council
- Logan City Council
- Mackay Regional Council
- Mareeba Shire Council
- Moreton Bay Regional Council
- Noosa Shire Council
- Redland City Council
- Rockhampton Regional Council
- Scenic Rim Regional Council
- Sunshine Coast Regional Council
- Tablelands Regional Council
- Toowoomba Regional Council
- Townsville City Council
- Whitsunday Regional Council

### **39 Prescribed business activities—Act, s 47(7)**

(1) A business activity is prescribed for section 47(7) of the Act for a financial year if the amount of current expenditure for the business activity for the previous financial year is \$328,000 or more.

(2) The amount of ***current expenditure*** for a business activity for a financial year is the total of the following amounts spent in conducting the activity for the year—

- operational costs;
- administrative and overhead costs;
- cost of resources;
- depreciation.

## **Competitive neutrality complaints**

### **48 Competitive neutrality complaints**

(1) A local government must adopt a process for resolving competitive neutrality complaints.

Council has a Competitive neutrality complaints process in place.

## **Options for consideration**

Given that Council is looking to rationalise its reporting burden in relation to the code of competitive conduct, the main decision to be taken is how it deals with the identified prescribed business activities, namely water and sewerage and waste management.

As they are not significant business activities, Council can choose not to apply the code of competitive conduct. If it does so it must include the reason.

## Report to Council

A review of Council's operations has been conducted to ascertain its position in regard to the existence of prescribed or significant business activities and its obligations to apply the code of competitive conduct.

The review has identified that;

- There are no significant business activities.
- The prescribed activities under Sect 47 (7) of the Local Government Act are Water, Sewerage and waste management.

The following business activities were identified but are not deemed to be prescribed activities for the reasons provided.

- Council's **roads operation** is not a prescribed activity under the legislation as Council is only doing sole invitee status work for DMR and its own work.
- Council's **building certification** activity is not prescribed under s38 of the Local Government Regulation 2012 and its current expenditure is below threshold.
- **Individual Council caravan parks** current expenditure are all below the threshold.
- The **RM Williams centre** current expenditure is below the threshold.
- Council **private works** current expenditure is below the threshold.
- **Aircraft refuelling** current expenditure is below the threshold.

There were no other potential business activities identified.

Sect 47 (7) of the Local Government Act 2009 provides that "A local government must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation."

If it chooses not to apply the code to a prescribed activity it must include the reason in the resolution.

### Draft Resolution

That pursuant to section 47 of the *Local Government Act 2009*, Council will not apply the Code of Competitive Conduct to its prescribed business activities, water supply, sewerage and waste management for the 2017/18 financial year. for the following reasons.

These activities are comprised of separate operations in six centres across the Council area. The nature of the operations and the limited populations in these centres makes it impossible to achieve economies of scale that would allow for full cost recovery without placing an undue financial burden on the users.

These activities are not in competition with other providers and the cost of provision of the services makes competition in the future very unlikely.

Therefore, there is no benefit to Council or the community through the application of the code of competitive conduct to these activities.



## Statutory Policy

Policy Title: **Code of Competitive Neutrality Complaints**

Policy No: 115

Policy Subject: Code of Competitive Neutrality Complaints

Department: Executive Services

Section: Executive Services

Responsible Officer: Chief Executive Officer

Authorised by: North Burnett Regional Council

Adopted Date: Budget Meeting – 05/07/2017

Review Date: 01/08/2018

| Version | Decision Number/Council meeting or CEO Approval | Decision Date | History               |
|---------|---|---------------|-----------------------|
| 1       | Budget Meeting                                  | 12/07/2011    | New Policy            |
| 2       | Budget Meeting                                  | 07/08/2012    | Revised for 2012/2013 |
| 3       | Budget Meeting                                  | 30/07/2013    | Revised for 2013/2014 |
| 4       | Budget Meeting                                  | 08/07/2014    | Revised for 2014/2015 |
| 5       | Budget Meeting                                  | 07/07/2015    | Revised for 2015/2016 |
| 6       | Budget Meeting                                  | 06/07/2016    | Revised for 2016/2017 |
| 7       | Budget Meeting                                  | 2017          | Revised for 2017/2018 |

Authorities: *Local Government Act 2009 and the Local Government Regulation 2012*

### INTRODUCTION:

The aim of this process is to provide, in accordance with *Section 48* of the *Local Government Act 2009*, a means for resolving complaints by affected persons about failures of Council's local government business entities to carry out activities in a way that complies with the competitive neutrality principles applying to the activities.

#### 1. Preliminary Procedures

The preliminary procedure for affected persons to raise concerns about alleged failure of business activities to comply with the relevant competitive neutrality principles, and for clarifying and, if possible, resolving those concerns is:

- Complainant advises Council verbally or in writing of their concerns. If the complaint is made verbally, it should be referred to the CEO if available or another senior officer and all relevant details obtained.
- Council will acknowledge receipt of the concerns in writing within fourteen (14) days and advise the person expressing the concerns that the Chief Executive Officer is investigating the matter;
- The Chief Executive Officer may refer the matter to a review officer of his/her choice or elect to personally undertake the function of the review officer;
- The CEO or review officer will seek to establish the facts relating to the concerns expressed by the person. Investigation of the matter may involve meeting with the person, collecting data, and holding further meetings;
- The CEO or review officer will develop a proposed response to the concerns and seek, within a reasonable time, the person's views on the proposed response;
- The CEO shall make a response to the person in writing.

## **2. Advice to Applicants of the Complaints Procedure**

In the case where a person has expressed concerns that have not been resolved under the preliminary process and Council becomes aware that the person proposes to make a formal complaint about Council's business activities, Council will make the information in Appendix A available to the complainant to ensure that they are able to make the complaint.

## **3. How to Make a Complaint**

In making a complaint, the following information should be provided in writing by the complainant and addressed to the CEO:

- Details of the complainant's name and contact details such as:
  - a. Address
  - b. Phone number/s
  - c. Fax number/s
  - d. Email address
- Details about the alleged failure of the business activity to comply with the relevant competitive neutrality principles;
- Details of how the complainant was adversely affected by the alleged non-compliance;
- Details as to whether the complainant is, or could be, in competition with the local government business entity; and
- A statement that the complainant has made a genuine attempt to resolve his/her concerns with the local government business entity using the preliminary procedures set up by Council. The complaint process under *Division 7 Subdivision 2 sections 45 to 55 of the Local Government Regulation 2012* should be followed by Council.

## **4. Sending Complaints to and Investigation of Complaints by Referee**

- Formal complaints received by Council are to be directed to the CEO and acknowledged in writing within five (5) working days;
- The CEO must refer the complaint to the Queensland Productivity Commission (QPC) within five (5) working days of receipt;

- Formal complaints are to be recorded, showing the date of referral of the complaint to the QPC and an outline of the complaint; and
- The relevant business activity or business unit is to be informed that a formal complaint has been received.

## **5. Recording System**

The record system will record the following information in regard to complaints made about the competitive neutrality of Council's business activities:

- Details of the complaint process established;
- Where persons express concerns about the operations of Council's business activity, the concerns and the outcome of the preliminary procedures are to be recorded;
- Where persons have made a complaint to Council, details of the complaint are to be recorded;
- Details of when the complaint was sent to the QPC for investigation;
- Where a person has made a complaint to Council, and the QPC has determined not to investigate the complaint, the notification issued by the referee under *section 48 of the Local Government Regulation 2012* is to be recorded;
- Where a person has made a complaint to Council, and the QPC has determined to investigate the complaint, the investigation notice issued by the QPC under *section 49 of the Local Government Regulation 2012* is to be recorded;
- Handling of QPC records (eg. data from finished investigations) is to be done in accordance with *sections 52 and 53 of the Local Government Regulation 2012*;
- Where the QPC has issued a report on the complaint under *section 52 of the Local Government Regulation 2012*, the receipt of the report and any recommendations contained in the report are to be recorded;
- Where Council has made a decision on a report by the referee, the resolution incorporating the decision, the date of the resolution and any directions to implement the decision that are given to a business activity under *section 55 of the Local Government Regulation 2012* are to be recorded;
- Where Council has advised relevant persons of its decision, the notification issued by the local government under *section 55 of the Local Government Regulation 2012* is to be recorded.

## **6. Opportunities for the Complainant to Provide Further Information to the QPC**

If, after the initial complaint is made, the complainant wishes to provide further relevant information to the QPC, they may do so. The QPC may request further information from a complainant at any time during the investigation period.

## **7. Reporting Period for QPC**

The referee must provide the report to Council in accordance with the *Local Government Regulation 2012*.

## **APPENDIX A**

### **INFORMATION ON HOW TO MAKE A COMPLAINT ABOUT COMPETITIVE NEUTRALITY OF A LOCAL GOVERNMENT BUSINESS ACTIVITY**

#### **WHERE TO CONTACT COUNCIL**

The Chief Executive Officer  
North Burnett Regional Council  
34-36 Capper Street  
PO Box 390  
GAYNAH, Qld. 4625

Phone: 1300 696 272  
Fax: (07) 4161 1425  
Email: [admin@northburnett.qld.gov.au](mailto:admin@northburnett.qld.gov.au)

#### **HOW TO MAKE A COMPLAINT**

##### **Requirements for complaint.**

A complaint must:

- Be addressed to the Chief Executive Officer;
- Be in writing;
- Provide sufficient detail about the alleged failure of the business activity to comply with the relevant competitive neutrality principles;
- State how a complainant was adversely affected by the alleged non-compliance;
- State whether the complainant was, or could be, in competition with Council's business entity and
- Indicate how the complainant has made a genuine attempt to resolve his/her concerns with Council's business entity using the preliminary procedures set up by Council under Section 48 Local Government Act 2009

##### **Who can complain?**

A complaint can only be made by a person who:

- Currently is competing with the activity alleged to have a competitive advantage or
- Is hindered from competing by the alleged competitive advantage of Council's business activity under *Section 48 Local Government Act 2009*.

##### **What is a competitive advantage?**

A competitive advantage is a business advantage of Council's business activity that is solely due to local government ownership. It can be financial advantage, a regulatory advantage, a procedural advantage or any other advantage.

##### **Grounds for complaint.**

A complaint must be on the grounds that a Council business entity has failed to carry on its business activity in compliance with the competitive neutrality principles applying to that activity under *Section 47 Local Government Act 2009*.



## General Policy

Policy Title: **Rates – Concession for Community Not for Profit Organisations**

Policy No: 255

Department: Corporate & Community Services

Responsible Officer: Manager Finance

Adopted Date: Budget Meeting – 06 July 2016

Review Date: 31/7/2017

| VERSION | MEETING APPROVED          | MEETING DATE | HISTORY          |
|---------|---------------------------|--------------|------------------|
| 1       | Policy & Planning Meeting | 05/08/2014   | New Policy       |
| 2       | Budget Meeting            | 07/07/2015   | 2015/2016 Budget |
| 3       | Budget Meeting            | 06/07/2016   | 2016/2017 Budget |

Authorities: *Local Government Act 2009*  
*Local Government Regulation 2012 (LGR)*

### INTRODUCTION

This Policy allows for the provision of a concession of the rates and charges to Community Not For Profit Organisations in accordance with the Local Government Regulation 2012, Chapter 4, Part 10 Concessions.

### POLICY

Council will provide for rates and charges based financial assistance to not for profit community organisations by way of a full concession on general rates in accordance with the following principles. Additionally community halls are provided an additional concession of 100% of the Environmental LevyNatural Resource Management Levy, Landfill Management Levy and Local Disaster Levy.

### ADMINISTRATION APPROACH

1. Application for this concession are not necessary;
2. Eligibility of organisation for this concession will be determined prior to the adoption of the budget each year;
3. A list of eligible organisations for these concessions will be approved by Council for the budget year.

### PRINCIPLES

To be eligible for a general rates concession under this policy the organisation must:

- be categorised in Council's Differential Rate Category 13 – Commercial Non-Profit. The criteria for Council's Differential Rate Category 13 is set out in the Revenue Statement as *All Land, which is not otherwise categorised, to which the following*

*primary land use codes apply or should apply: 48-59 (excluding 49 – Caravan Park); and*

- Be Identified by Council as not for profit organisation which exists primarily to undertake community service activities and relies mainly on volunteer labour; or
- Be a not for profit organisation which has a high level of paid labour and a low level of volunteer labour however a substantial community benefit is provided; or
- Be a not for profit recreation and sporting organisation which undertakes sporting or recreational activities.
- not hold a liquor licence; and
- not derive income from Gaming Machines
- not involved in other significant commercial revenue generating activities that could be deemed to be commercial or commercial like in nature

When an organisation is identified as meeting the criteria set out above Council will allow a concession of the total amount of the General Rate Payable for this property by way of credit applied directly to the organisation's rate card.

To be eligible for a concession on the Environmental LevyNatural Resource Management Levy, Landfill Management Levy & Local Disaster Management Levy under this policy the organisation must be a community public hall and used for this purpose.

#### **POLICY APPEALS**

Community organisations will have a right to appeal to be included on the list of organisations to receive concessions.

- Between Budget Processes, the CEO will be delegated authority to review and approve appeals.
- Appeals will be assessed by reviewing the above eligibility criteria.
- The decision of the CEO will be defined as complete and absolute. However, all appeals will be included for review by Council in the following budget process.

This policy supersedes all other policies and Council resolutions in relation to Community not for profit general rates rebates/concessions including resolutions made by the previous un-amalgamated councils.

List of Assessments eligible for Rates Concession under policy 255 Rates Concession for Community Not for Profit Organisations in 2017-2018

| <b>Assessments exempt from the General Rates, Environment Levy &amp; Local Disaster Management Levy</b> |                 |  |                          |                     |
|---|-----------------|--|--------------------------|---------------------|
| <b>Public Halls</b>   | 10374-00000-000 | COALSTOUN LAKES & DISTRICT               | 34 MAIN STREET           | COALSTOUN LAKES QLD |
|   | 10458-00000-000 | DEGILBO HALL RESTORATION AND SOCIAL CLUB | RAINBOW STREET           | DEGILBO QLD         |
|   | 31425-00000-000 | GOOROOLBA PUBLIC HALL                    | GOOROOLBA BIGGENDEN ROAD | GOOROOLBA QLD       |

**Assessments exempt from the General Rate, Environmental Levy and Local Disaster Management Levy**

|                     |                 |  |                          |                     |
|---------------------|-----------------|--|--------------------------|---------------------|
| <b>Public Halls</b> | 10374-00000-000 | COALSTOUN LAKES & DISTRICT               | 34 MAIN STREET           | COALSTOUN LAKES QLD |
|                     | 10458-00000-000 | DEGILBO HALL RESTORATION AND SOCIAL CLUB | RAINBOW STREET           | DEGILBO QLD         |
|                     | 31425-00000-000 | GOOROOLBA PUBLIC HALL                    | GOOROOLBA BIGGENDEN ROAD | GOOROOLBA QLD       |

**Assessments Exempt from General Rate**

|                     |   |  |   |   |
|---------------------|---|--|---|---|
| <b>CWA</b>          | 10015-00000-000<br>20091-00000-000<br>30422-00000-000<br>40004-00000-000<br>40391-00000-000<br>40736-00000-000<br>50073-00000-000 | QLD COUNTRY WOMENS ASSOCIAT<br>PUBLIC HEALTH RESERVE<br>QLD COUNTRY WOMENS ASSOCIAT<br>RESERVE FOR HEALTH PURPOSES<br>HEALTH PURPOSES RESERVE - (MONTO QCWA)<br>RESERVE FOR HEALTH<br>THE QUEENSLAND COUNTRY WOMEN'S               | 32 EDWARD STREET<br>47 MORETON STREET<br>5 PINEAPPLE STREET<br>21 BANCROFT SCHOOL ROAD<br>9 RUTHERFORD STREET<br>14 PINE STREET<br>'QCWA' | BIGGENDEN QLD<br>EIDSVOLD<br>GAYNDAH QLD<br>BANCROFT QLD<br>MONTO QLD<br>MULGILDIE QLD<br>73 HEUSMAN STREET |
| <b>Kindy</b>        | 10224-00000-000<br>20192-60000-000<br>40426-00000-000<br>60366-00000-000  | BIGGENDEN & DISTRICT KINDERGARTEN INC,<br>EIDSVOLD KINDERGARTEN ASSOC. INC.<br>MONTO KINDERGARTEN ASSOC. INC.<br>MUNDUBBERA KINDERGARTEN ASSOCIATION   | CAROLINE STREET<br>75 GOLDEN SPUR STREET<br>19 FLINDERS STREET<br>27 BAUER STREET   | BIGGENDEN QLD<br>EIDSVOLD QLD<br>MONTO QLD<br>MUNDUBBERA QLD  |
| <b>General Hall</b> | 20092-00000-000<br>20152-00000-000<br>30257-00000-000<br>30337-50000-000<br>40101-00000-000<br>60365-00000-000                    | RESERVE FOR SOLDIERS MEMORIAL<br>EIDSVOLD ABORIGINAL HOUSING &<br>GUIDES QUEENSLAND<br>THE YOUNG MEN'S CHRISTIAN<br>GUIDES QUEENSLAND<br>RETURNED SERVICES LEAGUE  | 49 MORETON STREET<br>48 MORETON STREET<br>13 MAUD STREET<br>24-26 FIELDING STREET<br>13135 GLADSTONE-MONTO ROAD<br>29 BAUER STREET        | EIDSVOLD<br>EIDSVOLD<br>GAYNDAH QLD<br>GAYNDAH QLD<br>MONTO QLD<br>MUNDUBBERA QLD                           |
| <b>Sporting</b>     | 10194-00000-000<br>10399-00000-000<br>20441-20000-000<br>30288-00000-000<br>31110-55000-000<br>40535-00000-000                    | BIGGENDEN & DISTRICT TENNIS ASSOC. INC.<br>DALLARNIL SPORTS CLUB INC AS TRUSTEE<br>SPORTING SHOOTERS ASSOCIATION OF<br>GAYNDAH & DISTRICT TENNIS ASSOCIATION<br>BURNETT RIVER PISTOL CLUB<br>MONTO DISTRICT TENNIS ASSOCIATION INC | ALICE STREET<br>MAIN STREET<br>51 RIFLE RANGE ROAD<br>25-31 BARROW STREET<br>461 GAYNDAH-MUNDUBBERA ROAD<br>10 OXLEY STREET               | BIGGENDEN QLD<br>DALLARNIL QLD<br>EIDSVOLD QLD<br>GAYNDAH QLD<br>MOUNT DEBATEABLE QLD<br>MONTO QLD          |

| Assessments Exempt from General Rates |                 |   |                             |                      |
|---------------------------------------|-----------------|---|-----------------------------|----------------------|
| <b>CWA</b>                            | 10015-00000-000 | QLD COUNTRY WOMENS ASSOCIAT             | 32 EDWARD STREET            | BIGGENDEN QLD        |
|                                       | 20091-00000-000 | PUBLIC HEALTH RESERVE                   | 47 MORETON STREET           | EIDSVOLD             |
|                                       | 30422-00000-000 | QLD COUNTRY WOMENS ASSOCIAT             | 5 PINEAPPLE STREET          | GAYNDAH QLD          |
|                                       | 40004-00000-000 | RESERVE FOR HEALTH PURPOSES             | 21 BANCROFT SCHOOL ROAD     | BANCROFT QLD         |
|                                       | 40391-00000-000 | HEALTH PURPOSES RESERVE - (MONTO CWA)   | 9 RUTHERFORD STREET         | MONTO QLD            |
|                                       | 40736-00000-000 | RESERVE FOR HEALTH                      | 14 PINE STREET              | MULGILDIE QLD        |
|                                       | 50073-00000-000 | THE QUEENSLAND COUNTRY WOMEN'S          | 'QCWA'                      | 73 HEUSMAN STREET    |
|                                       | 60067-00000-000 | THE QUEENSLAND COUNTRY WOMEN'S ASSOC    | 79 LYONS STREET             | MUNDUBBERA QLD       |
| <b>Kindy</b>                          | 10224-00000-000 | BIGGENDEN & DISTRICT KINDERGARTEN INC,  | CAROLINE STREET             | BIGGENDEN QLD        |
|                                       | 20192-60000-000 | EIDSVOLD KINDERGARTEN ASSOC. INC.       | 75 GOLDEN SPUR STREET       | EIDSVOLD QLD         |
|                                       | 40426-00000-000 | MONTO KINDERGARTEN ASSOC. INC.          | 19 FLINDERS STREET          | MONTO QLD            |
|                                       | 60366-00000-000 | MUNDUBBERA KINDERGARTEN ASSOCIATION     | 27 BAUER STREET             | MUNDUBBERA QLD       |
| <b>General Hall</b>                   | 20092-00000-000 | RESERVE FOR SOLDIERS MEMORIAL           | 49 MORETON STREET           | EIDSVOLD             |
|                                       | 20152-00000-000 | EIDSVOLD ABORIGINAL HOUSING &           | 48 MORETON STREET           | EIDSVOLD             |
|                                       | 30257-00000-000 | GUIDES QUEENSLAND                       | 13 MAUD STREET              | GAYNDAH QLD          |
|                                       | 30337-50000-000 | THE YOUNG MEN'S CHRISTIAN               | 24-26 FIELDING STREET       | GAYNDAH QLD          |
|                                       | 40101-00000-000 | GUIDES QUEENSLAND                       | 13135 GLADSTONE-MONTO ROAD  | MONTO QLD            |
|                                       | 60365-00000-000 | RETURNED SERVICES LEAGUE                | 29 BAUER STREET             | MUNDUBBERA QLD       |
| <b>Sporting</b>                       | 10194-00000-000 | BIGGENDEN & DISTRICT TENNIS ASSOC. INC. | ALICE STREET                | BIGGENDEN QLD        |
|                                       | 10399-00000-000 | DALLARNIL SPORTS CLUB INC AS TRUSTEE    | MAIN STREET                 | DALLARNIL QLD        |
|                                       | 10860-00000-000 | DALLARNIL SPORTS CLUB INC               | MAIN STREET                 | DALLARNIL QLD        |
|                                       | 20441-20000-000 | SPORTING SHOOTERS ASSOCIATION OF        | 51 RIFLE RANGE ROAD         | EIDSVOLD QLD         |
|                                       | 30288-00000-000 | GAYNDAH & DISTRICT TENNIS ASSOCIATION   | 25-31 BARROW STREET         | GAYNDAH QLD          |
|                                       | 31110-55000-000 | BURNETT RIVER PISTOL CLUB               | 461 GAYNDAH-MUNDUBBERA ROAD | MOUNT DEBATEABLE QLD |
|                                       | 40535-00000-000 | MONTO DISTRICT TENNIS ASSOCIATION INC   | LEICHHARDT STREET           | MONTO QLD            |

**Assessments in Differential Rating Category 13 - Community Not For Profit (Not Eligible for Concession under policy)**

|                       |   |  |   |  |
|-----------------------|---|--|---|--|
| <b>Masonic</b>        | 10035-00000-000<br>10408-00000-000<br>30041-00000-000<br>40384-00000-000  | THE TRUSTEES OF BIGGENDEN LODGE NO 136<br>MASONIC HALL - DALLARNIL<br>THE TRUSTEES OF GAYNDAH LODGE<br>THE TRUSTEES OF THE MONTO LODGE   | EDWARD STREET<br>8 MAIN STREET<br>75 CAPPER STREET<br>12 FARADAY STREET   | BIGGENDEN QLD<br>DALLARNIL QLD<br>GAYNDAH QLD<br>MONTO QLD   |
| <b>Liquor Licence</b> | 10003-00000-000<br>10566-00003-000<br>20041-00000-000<br>30102-00000-000<br>30953-00000-000<br>31108-00000-000<br>40390-10000-000<br>40946-00000-000<br>41009-00000-000<br>50517-00000-000<br>60357-60000-000<br>60472-00000-000<br>60496-00000-000 | BIGGENDEN BOWLS CLUB<br>BIGGENDEN GOLF CLUB<br>EIDSVOLD BOWLS CLUB INC<br>GAYNDAH BOWLING CLUB<br>BINJOUR BOWLS CLUB<br>GAYNDAH GOLF CLUB INC<br>RSS&AILA (RSL Monto)<br>MONTO BOWLING CLUB<br>MONTO GOLF LINKS<br>MOUNT PERRY GOLF CLUB AS TTE<br>MUNDUBBERA BOWLS CLUB INC<br>MUNDUBBERA GOLF CLUB INCORPORATED<br>CENTRAL BURNETT GUN CLUB INCORPORATED | EDWARD STREET<br>ISIS HIGHWAY<br>5 ESPLANADE STREET<br>13 MESON STREET<br>18312 BURNETT HIGHWAY<br>91 OLD NANANGO ROAD<br>RUTHERFORD STREET<br>33 AIRPORT ROAD<br>9 RIFLE RANGE ROAD<br>268 SMOKERS GULLY ROAD<br>1 SELIGMANN AVENUE<br>2 FRANK McCUALEY STREET<br>507 MUNDUBBERA-DURONG ROAD | BIGGENDEN QLD<br>BIGGENDEN QLD<br>EIDSVOLD QLD<br>GAYNDAH QLD<br>BINJOUR QLD<br>GAYNDAH QLD<br>MONTO QLD<br>MONTO QLD<br>MONTO QLD<br>MOUNT PERRY QLD<br>MUNDUBBERA QLD<br>MUNDUBBERA QLD<br>BOYNEWOOD QLD |
| <b>Commercial</b>     | 40079-00000-000<br>40086-00000-000  | ST VINCENT DE PAUL SOCIETY QUEENSLAND<br>ST JOHN HOLDINGS LTD  | 44 LISTER STREET<br>26 LISTER STREET  | MONTO QLD<br>MONTO QLD   |
| <b>Vacant</b>         | 20232-90000-000   | MUNDUBBERA COMMUNITY DEVELOPMENT   | CROWN STREET  | EIDSVOLD QLD   |

| Assessments in Differential Rating Category 13 - Community Not for Profit (Not eligible for concession under proposed policy) |                 |  |                            |                 |
|---|-----------------|--|----------------------------|-----------------|
| <b>Masonic</b>  | 10035-00000-000 | THE TRUSTEES OF BIGGENDEN LODGE NO 136       | EDWARD STREET              | BIGGENDEN QLD   |
|   | 10408-00000-000 | MASONIC HALL - DALLARNIL                     | 8 MAIN STREET              | DALLARNIL QLD   |
|   | 30041-00000-000 | THE TRUSTEES OF GAYNDAH LODGE                | 75 CAPPER STREET           | GAYNDAH QLD     |
|   | 40384-00000-000 | THE TRUSTEES OF THE MONTO LODGE              | 12 FARADAY STREET          | MONTO QLD       |
|   |                 |  |                            |                 |
| <b>Liquor Licence</b>   | 10003-00000-000 | BIGGENDEN BOWLS CLUB                         | EDWARD STREET              | BIGGENDEN QLD   |
|   | 10566-00003-000 | BIGGENDEN GOLF CLUB                          | ISIS HIGHWAY               | BIGGENDEN QLD   |
|   | 20041-00000-000 | EIDSVOLD BOWLS CLUB INC                      | 5 ESPLANADE STREET         | EIDSVOLD QLD    |
|   | 30102-00000-000 | GAYNDAH BOWLING CLUB                         | 13 MESON STREET            | GAYNDAH QLD     |
|   | 30953-00000-000 | BINJOUR BOWLS CLUB                           | 18312 BURNETT HIGHWAY      | BINJOUR QLD     |
|   | 31108-00000-000 | GAYNDAH GOLF CLUB INC                        | 91 OLD NANANGO ROAD        | GAYNDAH QLD     |
|   | 40390-10000-000 | THE TRUSTEES OF THE RETURNED SERVICES LEAGUE | RUTHERFORD STREET          | MONTO QLD       |
|   | 40946-00000-000 | MONTO BOWLING CLUB                           | 33 AIRPORT ROAD            | MONTO QLD       |
|   | 41009-00000-000 | MONTO GOLF LINKS                             | 9 RIFLE RANGE ROAD         | MONTO QLD       |
|   | 50517-00000-000 | MOUNT PERRY GOLF CLUB AS TTE                 | 268 SMOKERS GULLY ROAD     | MOUNT PERRY QLD |
|   | 60357-60000-000 | MUNDUBBERA BOWLS CLUB INC                    | 1 SELIGMANN AVENUE         | MUNDUBBERA QLD  |
|   | 60472-00000-000 | MUNDUBBERA GOLF CLUB INCORPORATED            | 2 FRANK McCUALEY STREET    | MUNDUBBERA QLD  |
|   | 60496-00000-000 | CENTRAL BURNETT GUN CLUB INCORPORATED        | 507 MUNDUBBERA-DURONG ROAD | BOYNEWOOD QLD   |
|   |                 |  |                            |                 |
| <b>Commercial</b>   | 40079-00000-000 | ST VINCENT DE PAUL SOCIETY QUEENSLAND        | 44 LISTER STREET           | MONTO QLD       |
|   | 40086-00000-000 | ST JOHN HOLDINGS LTD                         | 26 LISTER STREET           | MONTO QLD       |
|   |                 |  |                            |                 |
| <b>Vacant Land</b>  | 20232-90000-000 | MUNDUBBERA COMMUNITY DEVELOPMENT             | CROWN STREET               | EIDSVOLD QLD    |