

## 1. Attendees

Councillors  
Cr RL Chambers, Mayor  
Cr FO Whelan, Deputy Mayor  
Cr BJ Zahl  
Cr RP Radel  
Cr WJ Bowen  
Cr PW Lobegeier  
Cr PF Webster

Officers  
Chief Executive Officer, MJP Pitt  
Acting General Manager of Corporate and Community Services, MW Watt  
Manager of Technical Services, TJ Harvey  
Executive Assistant NJ Zillman

## 2. Welcome

The Mayor declared the meeting open at 9:01am and welcomed all attendees, with special mention to the Acting General Manager of Corporate and Community Services, Mark Watt.

## 3. Apologies

An apology was noted for the General Manager of Engineering and Environmental Services, GB Pearce.

## 4. Declarations of Interest

Cr WJ Bowen declared a perceived interest in the deputation by the Paradise Stocking Association Inc. (as defined in section 173 of the Local Government Act 2009) due to his participation in the Mingo 'Catch-a-Catty' fundraising. Cr Bowen determined that this personal interest is not of sufficient significance that it will lead him to making a decision on this matter that is contrary to the public interest. Cr Bowen will best perform his responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

## 5. Deputations

5.1 10:15am – Life Flight Presentation; Pilot Rowan Scholes and Air crewman Shayne White

5.2 10:45am – Paradise Stocking Association Inc.

5.3 2:30pm – Wide Bay Volunteers

## 6. Confirmation of Minutes

6.1 05 – May – General Meeting – Minutes – Mundubbera – 170517  
**220-06-2017**

Cr BJ Zahl moved and Cr RP Radel seconded that the minutes of the General Meeting held in Mundubbera on 17 May 2017, appearing on pages 065-068 of the minute book as presented be adopted. **CARRIED 7/0**

## **7. Governance Reports**

### 7.1 North Burnett Regional Council Corporate Plan adoption

**221-06-2017**

Cr FO Whelan moved and Cr RP Radel seconded that pursuant to the Local Government Act 2009 and section 165 – Local Government Regulation 2012, North Burnett Regional Council receives the draft amended North Burnett Regional Council 2017-2022 Corporate Plan and adopts the same. **CARRIED 7/0**

### 7.2 Risk Management Plan and Strategic Risk Register

**222-06-2017**

Cr PL Webster moved and Cr BJ Zahl seconded: That Council endorse the Risk Management Plan and Strategic Risk Register. **CARRIED 7/0**

### 7.3 Portfolio Meeting Minutes

**223-06-2017**

Cr PW Lobegeier moved and Cr BJ Zahl seconded: That the Minutes of the attached Portfolio Meetings be received, contents noted and recommendations endorsed:

1. That a replacement drott be included in the waste management facility budget.
2. That the Works Engineer prepare and present a report to Council with two options for the QR Bridge at Eidsvold.
3. That the General Manger of Engineering and Environmental Services prepare a business case for adding Monogorilby Road to the Local Roads of Regional Significance (LRRS) network. **CARRIED 7/0**

### 7.4 Proposed Policy Revision

**224-06-2017**

Cr BJ Zahl moved and Cr FO Whelan seconded: That Council adopt Policy – 104 Procurement Policy & associated appendix – Effective Immediately. **CARRIED 7/0**

Cr WJ Bowen moved and Cr BJ Zahl seconded: That Council adopt Policy – 263 – Rates – Discount for Late Payment – Effective Immediately. **CARRIED 7/0**

Cr PW Lobegeier moved and Cr BJ Zahl seconded: That Council adopts Policy – 230 – Rates Recovery – Effective Immediately. **CARRIED 7/0**

Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council adopts Policy – 108 – Investment – Effective Immediately. **CARRIED 7/0**

Cr WJ Bowen moved and Cr FO Whelan moved: That Council adopts Policy – 111 – Revenue Policy – Effective Immediately. **CARRIED 7/0**

### 7.5 Community Grants Policy Review

Cr FO Whelan moved and Cr RP Radel seconded: That the contents of the Community Grants Policy Review be noted and presented to a Council workshop for further discussion. **CARRIED 7/0**

The Manager of Financial Services entered the meeting at 9:03am.

### 7.6 Council Fees and Charges 17-18

Cr RP Radel moved and Cr PW Lobegeier seconded: That Council adopts the new cost-recovery and commercial charges effective 1 July 2017. **CARRIED 7/0**

## 7.7 Financial Report

Cr FO Whelan moved and Cr WJ Bowen seconded: That the Financial Report as presented is adopted.

**CARRIED 7/0**

Rowan Scholes and Shayne White of LifeFlight entered the meeting at 10:02am and were presented with a fuel card on behalf of North Burnett Regional Council.

Representatives of the Paradise Stocking Association Inc, John and Ruth Rokesky entered the meeting and joined Council for morning tea at 10:15am.

The meeting resumed at 10:39am with Lofty Wendt from the Paradise Stocking Association Inc. in attendance.

Rowan Scholes and Shayne White withdrew from the meeting at 10:39am

Paradise Stocking Association Inc. representatives presented their concerns with regards to the Mingo Crossing Masterplan and the placement of the associations shed.

The Manager of Development Services entered the meeting at 11:25am.

## 8. Economic Reports

### 8.1 Mundubbera Industrial Land

Cr FO Whelan moved and Cr PW Lobegeier seconded:

1. That Council adopt the subdivision layout shown on Draft Survey Plan NU17-700-T01; and
2. Develop detailed designs and tender document and place \$45,000 in the Council capital works program to fund the required infrastructure with a review at Q1 for adjustment when final engineering costs are known.

**CARRIED 7/0**

Cr PW Lobegeier moved and Cr WJ Bowen seconded: That a report be presented to Council on the development progress of the Monto Industrial Estate with the view of developing the blocks to saleable status.

**CARRIED 7/0**

## 9. Social Reports

### 9.1 2017 North Burnett Rural Shows

Cr BJ Zahl moved and Cr RP Radel seconded:

1. The 2017 Rural Shows Report as presented be received; and
2. The Community Development Team commence the planning of the 2018 circuit in November 2017 to allow for sufficient time to collate and co-ordinate information/supplies; and
3. That all sections of Council and Councillors commit to providing information, resources and staff to assist with the delivery of this project.
4. That the Council 2018 North Burnett Rural Show circuit be themed 'Connectivity'.

**CARRIED 7/0**

### 9.2 Astronomical Tour 2017

Cr WJ Bowen moved and Cr PW Lobegeier seconded: That the Astronomical Tour Report be adopted as information.

**CARRIED 7/0**

9.3 WBBROC Sport and Recreation Advisory Committee May Minutes

Cr WJ Bowen moved and Cr FO Whelan: That the WBBROC Sport and Recreation Advisory Committee May Minutes as presented be received for information with Council providing assistance to several community groups applying for grants. **CARRIED 7/0**

9.4 Grants to Community Organisations

Cr BJ Zahl moved and Cr PW Lobegeier seconded: That Council approve the Community Grant funding applications as outlined in Attachment A for financial and in-kind assistance, under Policy 102 Grants to Community Organisations. **CARRIED 7/0**

Cr PW Lobegeier moved and Cr WJ Bowen seconded: That Council support the Paradise Stocking Association Inc., Mingo shed through payment of the development fees. **CARRIED 7/0**

Cr WJ Bowen moved and Cr BJ Zahl seconded: That Council endorse Option A for the position of the Mingo shed in accordance with the Mingo Crossing Masterplan.

**FOR THE MOTION**  
**Cr FO Whelan**  
**Cr PF Webster**  
**Cr WJ Bowen**  
**Cr BJ Zahl**

**AGAINST THE MOTION**  
**Cr RL Chambers**  
**Cr RP Radel**  
**Cr PW Lobegeier**  
**CARRIED 4/3**

**10. Infrastructure Reports**

10.1 Works Report

Cr PW Lobegeier moved and Cr RP Radel seconded: That the Works Report as presented be received and the contents noted. **CARRIED 7/0**

The Mayor declared a perceived conflict of interest in Agenda Item 10.2 B-Double Application JAT Refrigerated Road Services (as defined in section 173 of the Local Government Act 2009) due to a family member working for a company which contract to JAT Refrigerated Road Services. Cr Chambers determined that this personal interest is not of sufficient significance that it will lead her to making a decision on this matter that is contrary to the public interest. Cr Chambers will best perform her responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

10.2 B-Double Application JAT Refrigerated Road Services

Cr PW Lobegeier moved Cr RP Radel: That the National Heavy Vehicle Regulator be advised that Council **does not** endorse approval of the permit application of JAT Refrigerated Road Services Pty Ltd for 25 metre B-Double vehicles used for general transport on the following routes for the nominated reasons:

- i. Steep grades into and out of Burnett River Crossing on Humphery Binjour Rd
- ii. Narrow bridge structure across Burnett River

**CARRIED 7/0**

### 10.3 Application for New Grids on Maurers Road O’Bil Bil

Resolved that the Application for New Grids on Maurers Road O’Bil Bil be tabled at the Standing Committee meeting in Monto on 05 July 2017.

Resolved that the General Manager of Engineering and Environmental Services review Policy 262 Gates and Grids and report to Council with reference to applicants notifying neighbouring property owners of application.

### 10.4 Technical Services Report

Resolved that Council write to the family of a Mulgildie community member advising that Council has no objections to the private purchase of a specialised bench/chair as a memorial.

Cr PW Lobegeier moved and Cr RP Radel seconded: That the Technical Services report as presented be received and the contents noted. **CARRIED 7/0**

The meeting adjourned for lunch at 12:57pm and resumed at 1:34pm.

Technical Services Officer (Assets) C Brauer entered the meeting at 1:39pm.

## 11. Environmental Report

### 11.1 Environmental Services

Cr WJ Bowen moved and Cr RP Radel seconded: That the Environmental Services report as presented be received for information. **CARRIED 7/0**

The Technical Services Officer (Assets) withdrew from the meeting at 2:22pm.

## 12. Councillor Reports

Cr RP Radel moved and Cr PW Lobegeier seconded: That the Councillor reports as presented be received for information and the contents noted. **CARRIED 7/0**

The meeting adjourned for presentations of the Volunteer Awards at 2:33pm and resumed at 3:15pm.

## 13. Confidential Reports

Cr BJ Zahl moved and Cr PW Lobegeier seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage. **CARRIED 7/0**

Cr PF Webster moved and Cr RP Radel seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be reopened to the public. **CARRIED 7/0**

### 12.1 Cania Lease

Cr BJ Zahl moved and Cr RP Radel seconded: That the Cania Lease as presented be received as information and the contents noted. **CARRIED 7/0**

## 12.2 Organisational Structure

To be presented in a separate confidential session.

## 12.3 Caretaker Tender

Cr FO Whelan moved and Cr PW Lobegeier seconded: That Council decline the caretaker tender as presented and review the use of the site in February 2018. **CARRIED 7/0**

## 12.4 Panel of Provider Civil Contractors

Cr PW Lobegeier moved and Cr PF Webster seconded: That Council approves the amendment to the Panel of Providers 2909/2016-17/TTB/08 by the inclusion of Baldwin Sand and Gravel. **CARRIED 7/0**

## 12.5 Proposed Purchase of Land

Cr PW Lobegeier moved and Cr RP Radel seconded: That the Proposed Purchase of Land report be held over until further information can be provided to Council. **CARRIED 7/0**

## 12.6 Surrender of Land and Rate Waiver Request

Cr FO Whelan moved and Cr PW Lobegeier seconded: That the North Burnett Regional Council accepts the offer of surrender of Lot 47 Leichhardt Street (L47 RP28436), Mundubbera pursuant to Sections 120, 121 and Section 126 of the Local Government Regulation 2012 and agrees to accept the transfer of the unencumbered land in full payment of the rates or charges. Further, that Council makes an ex gratia payment to the ratepayer of \$1910 to ensure that this ratepayer is treated consistently with other land surrender arrangements for flooded land. **CARRIED 7/0**

## 12.7 Write-Off of Debtors Invoice

Cr PW Lobegeier moved and Cr WJ Bowen seconded: That Council resolve to write off all four (4) outstanding debts detailed in the report. **CARRIED 7/0**

## 14. General Business

It was resolved that the Acting General Manager of Corporate and Community Services follow-up the request from Fred Wright to film tourism media images in the North Burnett for camping and caravanning DVDs.

It was resolved that the General Manager of Engineering and Environmental Services follow-up on the request for a B-Double application for Galloways Bridge Redmount Heights.

The following officers withdrew from the meeting at 3:50pm:

- Acting General Manager of Corporate and Community Services MW Watt;
- Manager of Technical Services TJ Harvery; and
- Executive Assistant NJ Zillman.

Cr PW Lobegeier moved and Cr FO Whelan seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding (a) the appointment, dismissal or discipline of employees; or (b) industrial matters affecting employees. **CARRIED 7/0**

Cr PW Lobegier moved and Cr RP Radel seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be reopened to the public. **CARRIED 7/0**

Cr PW Lobegier moved and Cr RP Radel seconded:

1. North Burnett Regional Council receive the North Burnett Regional Council Organisational Review Report;
2. That North Burnett Regional Council adopt a three Departmental Structure with the Departments being a) Corporate and Community Services, b) Works and c) Strategy Innovation and Assets;
3. Council create the positions of General Manager Strategy Innovation and Assets; and
4. Direct the Chief Executive Officer to provide regular reports to Council on the implementation of the adopted structure;
5. Advise the staff of the changes.

#### **15. Closure of Meeting**

There being no further business the meeting closed at 4:50pm.

DRAFT



**NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
MINUTES – GAYNDAH – 14 JUNE 2017**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR  
COMMUNITY GRANT FUNDING RECEIVED UNTIL JUNE 2017**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2015/2016 Sponsorship	Requested Inkind Estimate	Inkind Donation	Project Comments
812299	13/04/2017	Paradise Stocking Association	Catch a Catty Event	26/27-08-17	Catch a Catty Event Support	Yes	\$320	\$320	300 A4 print @ \$0.30 = \$90 Mobile Toilet 2x\$60 = \$120 Bins \$11 x 10 = \$110
814933	05/05/2017	Mt Perry Sports and Recreation	Monthly Newsletter	Ongoing	1 year of monthly newsletters to print	Yes	\$3,360	\$3,360	280 booklets black and white – 12 monthly prints at 4x A4 double sided pages= \$3360
816100	16/05/2017	Eidsvold Polocrosse Club	2 Day Annual Polocrosse Carnival	5/6-08-2017	In kind Support for Annual Polocrosse Carnival	Yes	\$1336	\$1336	Hire Eidsvold Indoor Sports Centre x 1 day \$270 Cleaning and restocking of amenities 2 days \$485 (Clean Product/Paper \$121 + labour/vehicle \$364) Mowing of grounds 4 hrs @ \$104 = \$416 15 Wheelie bins @ \$11 = \$165
817182	23/05/2017	Gayndah Heritage Railway Rail Trail	Heartland Festival Breakfast	02/07/17	In kind support to host Heartland Festival Breakfast	Yes	\$610	\$610	18 bins @ \$11 = \$198 2 portable toilets @ \$60 = \$120 20 tables @ \$5.60 = \$112 120 chairs @ \$1.50 = \$180 120 Dinner Plates, 120 Knives 120 Requested to be leant out
817180	23/05/2017	Gayndah Show Society	Annual Heartland Festival	01/07/2017	In kind support for annual Heartland Festival	Yes	\$330	\$330	30 bins @ \$11 = \$330 Hire of large generator for 1 day

Donations Requested		
Request for Cash Donations		
Request for In Kind Donations		\$5,956
<b>Total Donations requested</b>		<b>\$5,956</b>

Recommended		
Recommended Cash Donations		
Recommended Kind Donations		
<b>Total Recommended for approval</b>		<b>\$5,956</b>