

**MINUTES OF THE NORTH BURNETT REGIONAL COUNCIL SPECIAL MEETING HELD AT THE GAYNDAH
ADMINISTRATION OFFICE BOARDROOM ON WEDNESDAY, 23 FEBRUARY 2011 AT 1:54PM**

Attendees	Agenda Item 1	Attendees
Councillors	Cr JE Jensen (Mayor & Chairperson) Cr PW Lobegeier (Deputy Mayor) Cr P Baker Cr PW Francis Cr PJ Huth Cr FO Whelan Cr KS Wendt OAM BEM	
Officers	Chief Executive Officer, MJP Pitt Director of Corporate Services, LD Hotz Director of Development & Environment Services, RJ Savage Director of Technical Services, RJ Smith Assistant Director of Technical Services, TJ Harvey Manager of Finance and Information Services, JD Kronk Manager of Cultural Services, TA Hansen Executive Assistant, LC Arnold Finance Officer, D Charlton	
Welcome	Agenda Item 2	Welcome
	The Mayor welcomed Kelvin Spiller and Lynn Sawtell from the Queensland Local Government Grants Commission and all attendees to the meeting.	
Apologies	Agenda Item 3	Apologies
	Resolved: That an apology be received from Director of Community and Cultural Services, AM Jackson and that a leave of absence be granted.	
Declaration	Agenda Item 4	Declaration of Interest
	Nil	
Deputations	Agenda Item 5	Deputations
	Kelvin Spiller, Queensland Local Government Grants Commissioner and Lynn Sawtell - Manager, Grants Commission Support provided a deputation to Council.	
Grants Commission	Agenda Item 6	Grants Commission
	Kelvin Spiller, Queensland Local Government Grants Commissioner thanked Council for the opportunity to address a Council Meeting and provide an overview and explanation on the Queensland Local Government Grants Commission.	
	Lynn Sawtell - Manager, Grants Commission Support provided a presentation on the Queensland Local Government Grants Commission addressing the following items:	
	<ul style="list-style-type: none"> • Overview of the methodology • Provide information on the grant amounts for the North Burnett – including impact of road audit • Information on changes to methodology • Commission Overview • Roads assessment • Funding cycle • Revenue and expenditure 	
RJ Savage	RJ Savage withdrew from the meeting at 3:03pm and re-entered at 3:04pm.	
Cr KS Wendt OAM BEM	Cr KS Wendt OAM BEM withdrew from the meeting at 3:07pm and re-entered at 3:09pm.	
LD Hotz	LD Hotz withdrew from the meeting at 3:08pm and re-entered at 3:26pm.	
	Discussions were held on Councils road audit.	

Kelvin Spiller, Queensland Local Government Grants Commissioner thanked Council for their time.

Kelvin Splitter and Lynn Sawtell withdrew from the meeting at 3:55pm.

Afternoon Tea	The meeting adjourned for afternoon tea at 3:56pm and resumed at 4:10pm without TA Hansen and D Charlton in attendance.
Letter to Commission	<p>Cr FO Whelan moved and Cr KS Wendt OAM BEM seconded: That the North Burnett Regional Council write to the Queensland Local Government Grants Commission and protest strongly against the Commission Evaluation for the 2011/12 financial year and any suggested reduction in Grant Funding and advise of the following items raised by Council.</p> <ul style="list-style-type: none"> • Impact on the region • Volume of traffic • Town population • Seasonal workers • Dispersion • Road Length <p>Further, that a copy of the letter addressed to the Queensland Local Government Grants Commission be sent to Paul Lucas MP, Deputy Premier and Attorney-General, Minister for Local Government and Special Minister of State. CARRIED</p>
RJ Smith and TJ Harvey	RJ Smith and TJ Harvey withdrew from the meeting at 4:12pm.
LD Hotz and JD Kronk	LD Hotz and JD Kronk withdrew from the meeting at 4:15pm.
RJ Savage and LC Arnold	RJ Savage and LC Arnold withdrew from the meeting at 4:22pm.
Personnel Matter	Agenda Item 7 Personnel Matter
Closed Session	Cr PW Francis moved and Cr PJ Huth seconded: That in accordance with Section 72(b) of the <i>Local Government (Operations) Regulation 2010</i> , the meeting be closed to the public to allow discussion regarding industrial matters affecting employees. CARRIED
Re-opened Meeting	<p>Cr P Baker moved and Cr PW Francis seconded: That in accordance with Section 72(b) of the <i>Local Government (Operations) Regulation 2010</i>, the meeting be re-opened to the public. CARRIED</p> <p>Cr PW Francis moved and Cr PJ Huth seconded:</p> <ol style="list-style-type: none"> 1. That the results of the Chief Executive Officer's 2010 Appraisal be received; 2. That the Mayor be authorised to sign the Chief Executive Officer's Performance Agreement and Appraisal 2010/2011; 3. That Contract of employment be amended terminate on 18 January 2015; 4. That Council adopt Schedule B of the Chief Executive Officer's contract of employment as amended in accordance with sections 7.2 and 12 of the Contract of Employment. CARRIED
Closure of Meeting	Agenda Item 8 Closure of Meeting
	There being no further business the meeting closed at 4:37pm.

Presented to Council at its General Meeting held on 22 March 2011, and confirmed.

MAYOR