

**MINUTES OF THE NORTH BURNETT REGIONAL COUNCIL POLICY & STRATEGY MEETING HELD AT THE
MOUNT PERRY BOARDROOM OF THE NORTH BURNETT REGIONAL COUNCIL
ON TUESDAY, 2 AUGUST 2011 AT 9:03AM**

Attendees	Agenda Item 1	Attendees	
Councillors	Cr JE Jensen (Mayor & Chairperson) Cr PW Lobegeier (Deputy Mayor) Cr P Baker Cr PW Francis Cr FO Whelan Cr KS Wendt OAM BEM		
CEO / Directors	Chief Executive Officer, MJP Pitt Director of Community and Cultural Services, AM Jackson Director of Corporate Services, LD Hotz Director of Technical Services, RJ Smith Assistant Director of Technical Services, TJ Harvey		
Officers	Personal Assistant to the Mayor, TL Wilson Administration Officer, SE Seabrook		
Welcome	Agenda Item 2	Welcome	
	Mayor Cr JE Jensen welcomed attendees to the meeting.		
Apologies	Agenda Item 3	Apologies	
	Cr PW Francis moved and Cr PW Lobegeier seconded: That the apologies from Director of Development & Environment Services, RJ Savage and Cr PJ Huth be accepted and leave of absence be granted.		CARRIED
LD Hotz	LD Hotz withdrew from the meeting at 9:03am and re-entered at 9:03am.		
Declaration	Agenda Item 4	Declaration of Interest	
	Noted: That all Councillors may have an interest in organisations as detailed in agenda item 9.4 Statutory Policy 113 – Not For Profit Community Organisation.		
Deputations	Agenda Item 5	Deputations	
	Nil		
Petitions	Agenda Item 6	Petitions	
	Nil		
CEO Report	Agenda Item 7	Chief Executive Officer	
	Cr KS Wendt OAM BEM moved and Cr PW Francis seconded: That the Chief Executive Officers report as presented, be received.		CARRIED
Public Interest Disclosure Process	7.1 Public Interest Disclosure Process		
	Cr PW Francis moved and Cr PW Lobegeier seconded: That the North Burnett Regional Council adopt the Public Interest Disclosure Process Policy.		
	Further, that Chief Executive Officer, MJP Pitt liaise with the Information Technology Department to publish the Public Interest Disclosure Process Policy on the North Burnett Regional Council Website.		CARRIED

- Clean and Clever 7.2 BIEDO Action Plan for A Clean and Clever Burnett Inland Region
- Cr FO Whelan moved and Cr PW Lobegeier seconded: That North Burnett Regional Council support in principle the BIEDO Action Plan for a Clean and Clever Burnett Inland Region and investigates opportunities for projects and funding. **CARRIED**
- DCCS Report **Agenda Item 8 Director of Community and Cultural Services**
- Cr PW Lobegeier moved and Cr PW Francis seconded: That the Director of Community and Cultural Services report as presented, be received. **CARRIED**
- RMWABLC 8.1 RM Williams Australian Bush Learning Centre
- Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That Council endorse the Curatorial Policy for the RM Williams Australian Bush Learning Centre. **CARRIED**
- Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That Council endorse the Merchandise Policy for the RM Williams Australian Bush Learning Centre. **CARRIED**
- JD Kronk JD Kronk entered the meeting at 9.10am and withdrew from the meeting at 9.10am.
- JD Kronk JD Kronk entered the meeting at 9:11am.
- Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That Council endorse the Volunteer Management Policy for the RM Williams Australian Bush Learning Centre. **CARRIED**
- DOCS Report **Agenda Item 9 Director of Corporate Services**
- Cr P Baker moved and Cr PW Francis seconded: That the Director of Corporate Services report as presented, be received. **CARRIED**
- Equal Employment 9.1 Statutory Policy 101 – Equal Employment Opportunity
- Cr PW Francis and Cr FO Whelan seconded: That Statutory Policy 101 – Equal Employment Opportunity as amended be adopted. **CARRIED**
- Appointment of Audit Committee 9.2 Statutory Policy 109 – Appointment of Audit Committee
- Resolved: That the Statutory Policy 109 – Appointment of Audit Committee be withdrawn.
- Internal Audit Function 9.3 Statutory Policy 110 – Internal Audit Function
- Resolved: That the Statutory Policy 110 – Internal Audit Function be withdrawn.
- Not-For-Profit Community Organisation 9.4 Statutory Policy 113 – Not For Profit Community Organisation
- Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That a perceived interest by Councillors in Statutory Policy 113 - Not-For-Profit Community Organisations be recorded and note that no material interest exists and the meeting resolved that the perceived interest does not impact councillors ability to make a decision. **CARRIED**
- CR PW Lobegeier moved and Cr PW Francis seconded: That Statutory Policy 113 – Not-For-Profit Community Organisations as presented be adopted. **CARRIED**
- Resolved: That Director of Corporate Services, LD Hotz review contact details of organisations as listed in Statutory Policy 113 – Not-For-Profit Community Organisation and amend as required.
- Partial Relief for Water Charges 9.5 General Policy 211 – Partial Relief for Water Charges
- Cr PW Lobegeier and Cr KS Wendt OAM BEM seconded: That General Policy 211 - Partial Relief for Water Charges as presented be adopted. **CARRIED**

Rates Payment Arrangement	9.6	General Policy 212 – Acceptance of Rates Payment Arrangement Cr PW Francis and Cr PW Lobegeier seconded: That General Policy 212 – Acceptance of Rates Payment Arrangement as presented be adopted.	CARRIED
Risk Management	9.7	General Policy 213 – Risk Management Cr P Baker and Cr FO Whelan seconded: That General Policy 213 – Risk Management as presented be adopted.	CARRIED
Traffic Infringement Notice	9.8	General Policy 214 – Camera Detected Traffic Infringement Notice Cr PW Francis moved and Cr PW Lobegeier seconded: That General Policy 214 – Camera Detected Traffic Infringement Notice as presented be adopted.	CARRIED
Naming of Streets	9.9	General Policy 222 – Naming of Streets Cr PW Lobegeier and Cr P Baker seconded: That General Policy 222 – Naming of Streets as presented be adopted. Cr KW Wendt OAM BEM moved and Cr PW Lobegeier seconded: That Director of Corporate Services, LD Hotz investigate the request by LM Bayntun to the Former Biggenden Shire Council to name an un-named road “Bayntun Road” and subsequent resolution made by the former Biggenden Shire Council.	CARRIED
<i>Extract from Biggenden Shire Council Meeting Council Meeting – 5 Feb 2008</i>		<i>That due to the road proposed being an unformed road that is not fenced and not needed to access any properties, Council advice that it cannot accede to the Shire request and that the proposed name of “Bayntun Road” be held on file for the future, and that this matter be advised to the NBRC.</i>	
		Further, that Director of Corporate Services, LD Hotz respond to LM Bayntun regarding the 2008 request to name an un-named road “Bayntun Road”.	CARRIED
Environmental	9.10	General Policy 223 – Environmental Cr PW Francis moved and CR PW Lobegeier seconded: That General Policy 223 – Environmental as presented be adopted.	CARRIED
DODE Report	Agenda Item 10	Director of Development & Environment Services Moved by Cr PW Lobegeier and seconded by Cr PW Francis: That Director of Development & Environment, RJ Savage prepare a report on Cat and Dog Legislation implementation and financial implications to Council for presentation at the next General Meeting to be held on Tuesday, 23 August 2011 in Eidsvold.	CARRIED
DOTS	Agenda Item 11	Director of Technical Services Cr PW Francis moved and Cr FO Whelan seconded: That the Director of Technical Services report as presented, be received.	CARRIED
Mundubbera Duplex	11.1	Closed Session – Mundubbera Duplex Construction	
Closed Session		Cr PW Lobegeier moved and Cr KS Wendt OEM BEM seconded: That in accordance with Section 72(h) of the <i>Local Government (Operations) Regulation 2010</i> , the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.	CARRIED
Re-opened Meeting		Cr PW Francis moved and Cr PW Lobegeier seconded: That in accordance with Section 72(h) of the <i>Local Government (Operations) Regulation 2010</i> , the meeting be re-opened to the public.	CARRIED
Morning Tea		The meeting adjourned for morning tea at 10:22 and resumed at 11:02.	

Cr PW Francis moved and Cr FO Whelan seconded: That Assistant Director of Technical Services liaise with the Department of Employment, Economic Development and Innovation to seek an extension of financial arrangements for the Mundubbera Duplex until December 2012.

Further, place the duplex on the open market for sale, enter into an agreement for the management of the rental of the property and commence the process for construction of the second duplex.

CARRIED

Monto Columbarium 11.2 Cr PW Lobegeier moved and Cr PW Francis seconded: That Director of Corporate Services, LD Hotz liaise with Director of Technical Services, RJ Smith to progress the extension of the Columbarium at the Monto Cemetery. **CARRIED**

Resolved: That Director of Corporate Services, LD Hotz liaise with Mr LV Woodwood regarding his concerns with the Monto Columbarium.

JD Kronk JD Kronk withdrew from the meeting at 11:07am and re-entered 11:09am

Meeting Adjourned Meeting adjourned at 11:09am for an informal discussion.

Meeting Re-Opened Meeting re-opened at 1:52pm to commence the Community Information Session at 2:00pm.

Noted by the meeting that no members of the public present for the Community Information Session.

Resolved: That Council support the Bundaberg Four Wheel Drive Clubs request to hold a Four Wheel Drive Rally in Mt Perry.

Closure of Meeting **Agenda Item 12** **Closure of Meeting**

There being no further business the meeting closed at 2:05pm.

Presented to Council at its General Meeting held on Thursday 23 August 2011, and confirmed.

MAYOR