

**MINUTES OF THE NORTH BURNETT REGIONAL COUNCIL GENERAL MEETING HELD AT THE BIGGENDEN
ADMINISTRATION OFFICE BOARDROOM ON TUESDAY, 19 JULY 2011 AT 9:03AM**

Attendees	Agenda Item 1	Attendees
Councillors	Cr JE Jensen (Mayor) Cr PW Lobegeier (Deputy Mayor) Cr P Baker Cr PW Francis Cr KS Wendt OAM BEM Cr FO Whelan	
Officers	Chief Executive Officer, MJP Pitt Director of Community and Cultural Services, AM Jackson Director of Corporate Services, LD Hotz Director of Development and Environment, RJ Savage Director of Technical Services, RJ Smith Assistant Director of Technical Services, TJ Harvey Executive Assistant, LC Arnold Personal Assistant to the Mayor, TL Wilson Media Officer, B Pennell	
Welcome	Agenda Item 2	Welcome
	Cr JE Jensen welcomed all attendees to the Meeting.	
Apologies	Agenda Item 3	Apologies
	Cr PW Lobegeier moved and Cr PW Francis seconded: That an apology be received from Cr PJ Huth and that a leave of absence be granted. CARRIED	
Declaration	Agenda Item 4	Declaration of Interest
	Nil	
Minutes	Agenda Item 5	Confirmations of Minutes
	5.1 General Meeting – Mundubbera – 23 June 2011 – Pages 338-350	
	Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the minutes of the General Meeting held in Mundubbera on 23 June 2011 appearing on pages 338-350 of the minute book as presented be adopted. CARRIED	
	5.2 Special Budget Meeting – Monto – 12 July 2011 – Pages 352-354	
	Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That the minutes of Special Budget Meeting held in Monto on 12 July 2011 appearing on pages 352-354 of the minute book as amended be adopted. CARRIED	
Deputations	Agenda Item 6	Deputations
	Nil	
Business Arising	Agenda Item 7	Business Arising
	Nil	
CEO Report	Agenda Item 8	Chief Executive Officer
	8.1 Chief Executive Officers Report	
	Cr PW Francis moved and Cr PW Lobegeier seconded: That the Chief Executive Officers Report as presented, be received. CARRIED	

- B Pennell B Pennell entered the meeting at 9:10am.
- ALGA 8.1.1 ALGA National General Assembly of Local Government
- Cr PW Lobegeier moved and Cr PW Francis seconded: That the CEO report on attendance at the 2011 ALGA National General Assembly of Local Government be received for information and the contents of the report noted. **CARRIED**
- Fit for Work Policy 8.1.2 Fit for Work Policy
- Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That North Burnett Regional Council adopts the Fit for Work Policy. **CARRIED**
- Fluoride Installation 8.1.3 Fluoride Installation Update
1. Cr PW Francis moved and Cr FO Whelan seconded: That North Burnett Regional receives the fluoride installation update report for information and note the contents contained. **CARRIED**
 2. Cr FO Whelan moved and Cr KS Wendt OAM BEM seconded: That North Burnett Regional Council host three public information nights in Mundubbera, Tuesday 9 August, Monto, Thursday 11 August and Gayndah, Tuesday 16 August commencing at 7:00pm;
- Further, an invitation be extended to Jeff Seeney MP Member for Callide and Geoff Wilson MP, State Member for Ferny Grove, Minister for Health to attend the public information nights.
- VOTING FOR THE MOTION**
Cr FO Whelan
Cr KS Wendt OAM BEM
Cr PW Lobegeier
Cr P Baker
Cr JE Jensen
- VOTING AGAINST THE MOTION**
Cr PW Francis
- CARRIED 5/1**
- Resolved: That Chief Executive Officer, MJP Pitt progress an answer from the Minister regarding fluoride surveys and correspondence as presented to Hannah Jackson, Policy Advisor to the Minister for Health by Mayor Cr JE Jensen in Brisbane on 14 July 2011 prior to the public information nights
- Public Holidays 2012 8.1.4 Appointment of Public Holidays 2012
- Cr PW Francis moved and Cr PW Lobegeier seconded: That Council advise Minister for Education and Industrial Relations, Cameron Dick PM that Council requests the appointment of the following Special Holidays for 2012 within the North Burnett Region:
- Annual Show Holiday:
- | | |
|-----------------------|---|
| Friday 4 May 2012 | - Mundubbera |
| Monday 13 August 2012 | - Biggenden, Eidsvold, Gayndah Monto & Mt Perry |
- CARRIED**
- LGAQ Conference 8.1.5 2011 115th LGAQ Annual Conference
1. Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That Cr JE Jensen and Cr PW Lobegeier be appointed as delegates and Cr FO Whelan and Cr PJ Huth be appointed as observers to the 2011 115th LGAQ Annual Conference to be held at the Gold Coast Convention and Exhibition Centre, 3-6 October 2011 with Council meeting the normal cost of attendance; and **CARRIED**
 2. Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That Cr FO Whelan and Cr PJ Huth be appointed as delegates to attend the Tidy Towns State Awards Evening to be held at Jupiters Hotel & Casino, Gold Coast Pavilion Marquee Monday, 3 October 2011 with Council meeting the normal cost of attendance. **CARRIED**

- RJ Smith RJ Smith withdrew from the meeting at 10:00am and re-entered at 10:01am.
- Resolutions Cr PW Francis moved and Cr PW Lobegeier seconded: That the following resolutions be submitted as issues to the 2011 LGAQ Annual Conference:
1. State Government Legislation impact on Council;
 2. Animal Legislation;
 3. Insurance implications from Natural Disaster. **CARRIED**
- Service Certificate Cr PW Francis move and Cr FO Whelan seconded: That Council further investigate the issuing of Service Certificates and a report be presented to the August Policy and Strategy Meeting. **CARRIED**
- DCCS Report **Agenda Item 9 Director of Community and Cultural Services**
- 9.1 Director of Community and Cultural Services Report
- Cr FO Whelan moved and Cr P Baker seconded: That the Director of Community and Cultural Services Report as presented, be received. **CARRIED**
- Tourism Action Group 9.1.1 North Burnett Tourism Action Group Meeting
- Cr PW Lobegeier moved and Cr PW Francis seconded: That the North Burnett Tourism Action Group Meeting report as presented be received. **CARRIED**
- Resolved: That Chief Executive Officer, MJP Pitt investigate use of a meeting template for advisory groups to Council.
- LD Hotz LD Hotz withdrew from the meeting at 10:06am and re-entered at 10:09am.
- Eidsvold Tourism 9.1.2 Eidsvold Tourism Association Annual General Meeting and General Meeting
- Cr PW Francis moved and Cr PW Lobegeier seconded: That the Eidsvold Tourism Association Annual General Meeting and General Meeting report as presented be received. **CARRIED**
- Dump Truck Pull 9.1.3 Grants to Community Organisations Mount Perry Dump Truck Pull
- Cr PW Lobegeier moved and Cr FO Whelan seconded: That the amount of \$650 in in-kind cost be approved to assist the Mount Perry Dump Truck Pull with the provisioning of rubbish bins and the associated wages and plant costs to deliver, collect and service the bins. **CARRIED**
- Life Education Bundaberg 9.1.4 Grants to Community Organisations Life Education Bundaberg
- Cr PW Lobegeier moved and Cr PW Francis seconded: That the request is approved and the amount of \$8,209.05 is paid to Life Education Bundaberg as well as the required in-kind contribution to assist with towing the van while within the Council area. **CARRIED**
- Business Streetscape 9.1.5 Business Streetscape
- Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the Stich 'n Stash Streetscape application and Monto Caravan Park Streetscape application be approved. **CARRIED**
- Queensland Camping Caravan/Touring Show 9.1.6 Queensland Camping, Caravan and Touring Show
- Cr PW Lobegeier moved and Cr FO Whelan seconded: That the report on the Queensland Caravan, Camping and Touring Show as presented, be received. **CARRIED**

- PSWPS 9.1.7 Community Social Cohesion Project – PSWPS
- Cr PW Lobegeier moved and Cr P Baker seconded: That the report on the Community Social Cohesion Project and Pacific Seasonal Workers Pilot Scheme as presented, be received;
- Further, that Council FO Whelan attend the Pacific Seasonal Worker Pilot Scheme conference along with Community Social Cohesion Officer, Janis Albrecht.
- CARRIED**
- DOCS Report **Agenda Item 10 Director of Corporate Services**
- 10.1 Director of Corporate Services Report
- Cr PW Francis moved and Cr P Baker seconded: That the Director of Corporate Services Report as presented, be received. **CARRIED**
- EBA 10.1.1 Enterprise Bargaining Agreement
- Cr PW Francis moved and Cr PW Lobegeier seconded: That the report in relation to the 2011 Enterprise Bargaining Agreement as presented be received as information. **CARRIED**
- Morning Tea The meeting adjourned for morning tea at 10:35am and resumed at 11:05am without TJ Harvey, TL Wilson and RJ Smith in attendance.
- TJ Harvey and TL Wilson TJ Harvey and TL Wilson entered the meeting at 11:06am.
- JD Kronk JD Kronk entered the meeting at 11:07am.
- RJ Smith RJ Smith entered the meeting at 11:08am.
- PSWPS Mundubbera 10.1.2 Duplexes – Elizabeth Street, Mundubbera
- Cr PW Francis moved: That Council contact DEEDI and request to vary the terms of contract and arrange for the Duplexes located at Elizabeth Street, Mundubbera to be placed on the rental market.
- MOTION LAPSED FOR THE WANT OF A SECONDER**
- Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council fulfil the contract as per the signed funding agreement and ensure that DEEDI honour their obligation.
- Procedural Motion Cr PW Lobegeier moved and Cr P Baker seconded: That the matter lay on the table subject to Council seeking financial advice and further, a report be present to the next Policy and Strategy meeting, Tuesday 2 August 2011. **CARRIED**
- JD Kronk JD Kronk withdrew from the meeting at 11:35am and re-entered at 11:36am.
- Vacant Allotments Monto 10.1.3 Vacant Allotments – Archer Street, Monto
1. Cr PW Francis moved and Cr PW Lobegeier seconded: That Council offers two (2) years General Rate Rebate of an amount equivalent to the residential minimum general rate for all new residential dwellings constructed within the North Burnett Region upon final inspection approval;
- That the minimum general rate incentive be reviewed after two (2) years. **CARRIED**
2. Cr PW Lobegeier moved and PW Francis seconded: That Council invite local businesses to support new residents to the region through an incentive scheme and Councils Local Buy program. **CARRIED**
 3. Cr PW Lobegeier moved and Cr JE Jensen seconded: That Council provide a copy of the Director of Corporate Services Report, Vacant Allotments – Archer Street, Monto to Monto Future and Growth Alliance Inc. **CARRIED**

4. Cr PW Lobegeier moved and PW Francis seconded: That Council write to Chamber of Commerce, Residents and Ratepayers and Agforce with advice of the resolution regarding vacant allotments Archer Street, Monto. **CARRIED**
5. Cr PW Lobegeier moved and PW Francis seconded: That the Monto Shire Council incentive program on vacant lots be repealed. **CARRIED**

Monto History Centre Collection – B Bleys 10.1.4 Monto History Centre Collection – B Bleys

Cr PW Francis moved and Cr PW Lobegeier seconded: That the report of the Monto History Centre as presented, be received. **CARRIED**

Lot 6 - Lot 7 on WB371 10.1.5 Lease of part of Lot 6 and part of Lot 7 on WB371 Parish of Gayndah

Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That Council:

1. receive the report regarding Tender Number 050703/2010-11/TTB/29;
2. offer Tenderer 1 the lease over part of Lot 6 and part of Lot 7 on WB371, Parish of Gayndah for the amount of \$617.00 (GST inc) per annum for an initial period of four (4) years with an option to renew for a further four (4) year period;
3. increase the lease fee for the option period in line with the net minimum general rate plus GST applicable for this parcel of land; and
4. on acceptance of terms and conditions of this lease, reticulated water be connected to this leased area as agreed. **CARRIED**

Recovery Rate Arrears 10.1.6 Sale of Land – Recovery of Rate Arrears

Cr PW Francis moved and Cr FO Whelan seconded: That Council resolves in accordance section 74 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* to sell the land identified as listed below:

Rate Assessment	Total Outstanding 30 June 2011	Real Property Description	Property Address	Land Area
10486-60000	\$3,259.68	Lot 114/D5791	2425 Gooroolba Biggenden Road – Didcot 4621	8094m ²
20243-00000	\$19,184.35	Lot 2 MPH33707	12 MacDonald Street, Eidsvold	2408m ²
20615-00000	\$3,986.49	Lot 1/WK199 (GLR74604)	Eidsvold	4.234ha
20618-00000	\$3,965.48	Lot 79/R1011	Eidsvold	2428m ²
20619-00000	\$3,965.48	Lot 80/R1011	Eidsvold	2428m ²
31448-00000	\$5,056.35	L136/MZ567< 1622/237>	Radels Road, Wilson Valley, 4625	2641m ²

CARRIED

Overdue Rates 10.1.7 Overdue Rates and Charges

Cr PW Francis moved and Cr PW Lobegeier seconded: That the Overdue Rates and Charges Report as presented be received as information. **CARRIED**

Arrears of Rates 10.1.8 Arrears of Rates and Charges – 4 Years

Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That Council:

1. receive the report of overdue rates and charges (four years and over);
2. continue the recovery process for properties within the four years and over category;
3. write off the outstanding rates and service charges on assessment number 60927-10000-001 of \$753.15 being Lease on Lots A to D AP13822 Lots A/B AP 13823 Lots A to D/AP 13824 Lots A to C AP13825 PO 2320626, Hawkwood Road Dykehead, 4626 Parish of Auburn as the Lease surrendered on 30 January 2008. **CARRIED**

Financial Report	10.1.9 Financial Report		
		Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the Financial Report as presented, be received as information.	CARRIED
RJ Savage	RJ Savage withdrew from the meeting at 12:15pm and re-entered at 12:17pm.		
		Cr PW Lobegeier moved and Cr KS Wendt seconded: That Council issue a statement in the Council newsletter under the Mayors message advising of Councils financial position.	CARRIED
Revenue/Expenditure	10.1.10 Revenue and Expenditure Report		
		Cr PW Francis moved and Cr FO Whelan seconded: That the Revenue and Expenditure Report as presented, be received as information.	CARRIED
RJ Smith	RJ Smith withdrew from the meeting at 12:19pm and re-entered at 12:21pm.		
Current Asset	10.1.11 Current Asset Position Report		
		Cr PW Lobegeier moved and Cr P Baker seconded: That the Current Assets Position Report as presented, be received as information.	CARRIED
Cr KS Wendt OAM BEM	Cr KS Wendt OAM BEM withdrew from the meeting at 12:23pm and re-entered at 12:24pm.		
Libraries	10.1.12 Libraries		
		Cr PW Francis moved and Cr FO Whelan seconded: That the Library Report for the period April to June 2011 as presented be received as information.	CARRIED
WPH&S	10.1.13 Workplace Health and Safety		
		Cr PW Lobegeier moved and Cr PW Francis seconded: That the Workplace Health and Safety Report as presented be received as information.	CARRIED
DODE Report	Agenda Item 11	Director of Development & Environment Services	
	11.1	Director of Development & Environment Services Report	
		Cr PW Francis moved and Cr P Baker seconded: That the Director of Development & Environment Services Report as presented, be received.	CARRIED
Development Statistics	11.1.1	Development Statistics	
		Resolved: That the Development Statistics Report as presented be received.	
Flying Fox Concerns	11.1.2	Flying Fox Concerns	
		Resolved: That the Flying Fox Concerns Report as presented be received.	
Improved Inspections Program	11.1.3	Improved Inspections Program	
		Resolved: That the verbal Improved Inspections Program as presented be received.	
Pensioner Discount	Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the 2011/12 Fees and Charges be amended to include pensioner definition and discount information as per the 2010/11 Fees and Charges.		CARRIED
Lunch	The meeting adjourned for lunch at 12:39pm and resumed at 1:39pm without JD Kronk in attendance.		
SBS FM Radio	Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That Council approve the installation of SBS FM Radio in Eidsvold with the installation to be at no cost to Council.		CARRIED

DOTS Report	Agenda Item 12	Director of Technical Services
	12.1	Director of Technical Services Report
		Cr PW Francis moved and Cr FO Whelan seconded: That the Director of Technical Services Report as presented, be received. CARRIED
RJ Smith		RJ Smith withdrew from the meeting at 1:40pm and re-entered at 1:42pm.
Internal Section Reports	12.1.1	Internal Section Reports
		Resolved: That the Internal Section Reports as presented be received.
Cr JE Jensen		Cr JE Jensen withdrew from the meeting at 1:45pm and re-entered at 1:50pm
Community Information Session		Community Information Session
		The meeting adjourned at 1:57pm to commence the Community Information Session at 2:03pm.
		The Mayor welcomed members of the Biggenden Community to the Community Information Session.
		Members of the Community were given the opportunity to ask Councillors and Directors questions.
		Community Information Session closed at 2:36pm and the Meeting resumed at 2:42pm.
Environmental Management Plan	12.1.2	Technical Services Environmental Management Plan
		Cr PW Francis moved and Cr FO Whelan seconded: That Council endorse the Technical Services Environmental Management Plan. CARRIED
Plant and Fleet	12.1.3	Plant and Fleet Numbers
		Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the Plant and Fleet Numbers Reports as presented be received as information. CARRIED
Councillors Report	Agenda Item 13	Councillors Report
		Cr PW Francis moved and Cr P Baker seconded: That the Councillors Reports as presented, be received. CARRIED
	13.1	Cr JE Jensen, Mayor
	13.2	Cr PW Lobegeier, Deputy Mayor
	13.3	Cr P Baker
	13.4	Cr PW Francis
	13.5	Cr KS Wendt OAM BEM
	13.6	Cr FO Whelan
	13.7	Councillor Calendar
Biggenden Coffee Pozzee		Cr KS Wendt OAM BEM provided information on the proposed development of an art gallery at the Biggenden Coffee Pozzee.

General Business**Agenda Item 14****General Business**

Bendigo Bank
Helicopter Pad

Cr FO Whelan advised that Mundubbera Bendigo Bank have been successful in securing funding for a Helicopter pad and are seeking Council approval for use of the land.

Cr PW Francis moved and Cr PW Lobegeier seconded: That Council approve in principle subject to building approval, the construction of a Helicopter Pad the be located behind the SES Shed in Mundubbera.

LD Hotz

LD Hotz withdrew from the meeting at 3:10pm.

Mundubbera Cricket
Association

Cr FO Whelan moved and Cr P Baker seconded: That Council provide the Mundubbera Cricket Association with a letter of support for the Sport & Recreation Infrastructure Grant Application to erect Competition Lighting to Australian Standards for Martin Love Oval Archer Park, Mundubbera.
CARRIED

RJ Smith

RJ Smith withdrew from the meeting at 3:13pm.

Mt Perry Show
Grounds

Cr FO Whelan moved and Cr PW Francis seconded: That Council assist the Mt Perry Rodeo Committee with their Jupiter's Funding Application.
CARRIED

RJ Smith

RJ Smith entered the meeting at 3:18pm.

MRLFC Gymnasium

Monto Rugby League Football Club is seeking Councils support with an application for an RDA Funding Grant to Construct a Gymnasium at the Combined Sports Grounds Monto.

Cr PW Lobegeier moved and Cr PW Francis seconded: That Council will not provide financial support to the Monto Rugby League Football Club to Construct a Gymnasium at the Combined Sports Grounds Monto however will provide in principle, a letter of support in their an application for an RDA Funding Grant pending written advice that the lessee is fully supportive of this agreement.
CARRIED

Sport and Recreation
Jobs Plan

Director of Community and Cultural Services, AM Jackson advised that:
The Local Sport and Recreation Jobs Plan opened on 8 June 2011. The important dates for the funding program are outlined below:

Date	Activity
08 June 2011	Funding opens
08 August 2011	Funding closes
October 2011	Announcement of successful projects
November 2011	Start of funding period - successful projects can commence
January 2015	End of funding period - projects must be completed and funds spent

Funding of up to \$52,000 per annum for a maximum of three years, plus an additional three months to conduct the recruitment process, is available to support the employment costs of a full-time Local Sport and Recreation Coordinator for local communities.

The Coordinator will provide services to a cluster of five to seven sport, recreation or community clubs and councils and provide a link between clubs and local schools.
Organisations will need to demonstrate their ability to contribute or to seek appropriate sources of financial support towards the ongoing costs of the position.

The role of the Local Sport and Recreation Coordinator is to:

- provide advice on governance for a cluster of organisations and source appropriate support avenues
- develop networks and support collaborative approaches to sport and recreation in local communities
- support organisations with grant-seeking, sponsorship, fundraising and corporate partnerships
- provide advice on effective marketing strategies and promotional activities for sport and recreation

Cr KS Wendt OAM BEM moved and Cr P Baker seconded: That Council support BIEDO in the application for two (2) Local Sport and Recreation Jobs Plan Officers in the North Burnett Region.
CARRIED

Resolved: That Cr FO Whelan to advise Peta Hill of Councils resolution.

- Eidsvold Lions Club Cr PW Francis advised that the Eidsvold Lions Club have been successful in their QGC Application for Funding to construct a BBQ Site located near the RM Williams Australian Bush Learning Centre. The Eidsvold Lions Club are waiting on site plan confirmation from Council.
- Aged Care Eidsvold Cr PW Francis raised the subject of Aged Care in Eidsvold and was advised that recently announced funding from DLGP for building community resilience post flood could be partially used to review Aged Care needs across the Region.
- Monto Historical and Cultural Centre Resolved: That Mayor Cr JE Jensen and Chief Executive Officer, MJP Pitt attend a meeting with the Monto Historical and Cultural Centre to be held in the Monto Council Function Room , Monday 1 August 2011 commencing at 2:30pm;
- Further, Cr PW Lobegeier to provide a mailing list for Council to extend a letter of invitation for attendance.

Closure of Meeting Agenda Item 15 Closure of Meeting

There being no further business the meeting closed at 3:42pm.

Presented to Council at its General Meeting held on Tuesday 23 August 2011, and confirmed.

MAYOR