

<b>Attendees</b>	<b>Agenda Item 1</b>	<b>Attendees</b>
Councillors	Cr DG Waugh, Mayor Cr FO Whelan, Deputy Mayor Cr PW Lobegeier Cr KS Wendt OAM BEM Cr JF Dowling Cr WJ Bowen Cr PW Francis	
Directors/Officers	Chief Executive Officer, MJP Pitt Director of Corporate Service, LD Hotz Director of Development and Environment Services, RJ Savage Director of Community Services, AM Jackson Administrative Assistant, SE Aberdeen Executive Assistant, NJ Zillman	
Welcome	<b>Agenda Item 2</b>	<b>Welcome / Housekeeping</b>
	The Mayor declared the meeting open at 9:05am and welcomed all attendees with the Church of England Minister, Carol Palmer leading the meeting in prayer.	
Apologies	<b>Agenda Item 3</b>	<b>Apologies</b>
	Nil Apologies.	
Declaration	<b>Agenda Item 4</b>	<b>Declaration of Interest</b>
	Nil Declarations.	
Deputations	<b>Agenda Item 5</b>	<b>Deputations/Public Session</b>
	Nil Deputations.	
Confirmation of Minutes	<b>Agenda Item 6</b>	<b>Confirmation of Minutes</b>
	6.1 16 October 2012 – General Meeting Minutes – Mt Perry – Pages 181-192	
	Cr PW Francis moved and Cr FO Whelan seconded: That the minutes from the 16 October 2012 General Meeting held in Mt Perry as amended be adopted.	
	<b>7/0 CARRIED</b>	
Business Arising	<b>Agenda Item 7</b>	<b>Business Arising</b>
	Nil Business Arising.	

Governance	<b>Agenda Item 8</b>	<b>Governance</b>
Native Title	8.1	Native Title Report
		Cr PW Lobegeier moved and Cr FO Whelan seconded: That the content of the report on Native Title be noted and the report be received for information. <b>7/0 CARRIED</b>
Annual Report	8.2	2011/2012 Annual Report
		Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the 2011/2102 North Burnett Regional Council Annual Report as amended be adopted and staff involved in the production be recognised. <b>7/0 CARRIED</b>
General Policy 235	8.3	General Policy 235 – Council Community Halls and Room Hire
		Cr FO Whelan moved and Cr KS Wendt OAM BEM seconded: That General Policy 235 – Council Community Halls and Room Hire as presented, be adopted and the fees and charges for 2012/2013 be amended to reflect the bond for all licenced functions. <b>7/0 CARRIED</b>
Forestry Plantation	8.4	Forestry Plantation QLD – Binjour – Rates
		Cr PW Lobegeier moved and Cr WJ Bowen seconded: That the report in relation to the Forestry Plantation Queensland – Binjour – Rates as presented be received as information. <b>7/0 CARRIED</b>
Monto Lease	8.5	Lease C on lot 86 on RP70358, Parish of Bailey
		Cr PW Lobegeier moved and Cr WJ Bowen seconded: That Council receive the report regarding the lease over Lease C on Lot 86 on RP70358, Parish of Bailey, County of Rawbelle on the following conditions and offer the Monto Polocrosse Club Inc an option to their current agreement with the following conditions: 1. On completion of the lease agreement, the annual rent of ten dollars (\$10.00) per annum (to be paid annually in advance), and payment of costs associated with the preparation of the lease agreement is to be made; 2. Prior to any business action being undertaken at the site, Council permission must be sought and appropriate building/town planning approval must be obtained (if required); 3. Council is prepared to grant the lessee a lease for four (4) years with an option to renew for a further 2 x 4 year period. 4. That the lessee is granted permission to allow other not-for-profit organisations or private individuals access to the grounds (ie Monto Fly In Committee for their annual event), subject to written agreement and conditions from the lessees; 5. That Council is not called upon by any organisation in the future to provide in-kind support for the operation and maintenance of this leased area; 6. All water provided to and utilised on and in association with Lease C will attract a kL charge; and 7. All electricity provided to and utilised on and in association with Lease C will be borne by the Lessee. <b>7/0 CARRIED</b>

- Overdue Rates And Charges      8.6      Overdue Rates and Charges
- Cr PW Lobegeier moved and Cr JF Dowling seconded: That the Overdue Rates and Charges Report as presented be received as information. **7/0 CARRIED**
- DOCS      LD Hotz withdrew and re-entered the meeting at 9:24am with Manager of Financial Services, JD Kronk in attendance.
- Public Gallery      Sue Harris from the Central and North Burnett Times entered the meeting at 9:34am as part of the Public Gallery.
- Financial Report      8.7      Financial Report
- Cr PW Francis moved and Cr WJ Bowen seconded: That the Financial Report as presented be adopted and that the Manager of Finance Services prepare a report on the the value of the accruals taken up at 30 June 2012 and capital expenditure review to present at the next General Meeting. **7/0 CARRIED**
- Revenue and Expenditure      8.8      Revenue and Expenditure Report
- Cr WJ Bowen withdrew and re-entered the meeting at 9:43am.
- Cr PW Francis moved and Cr JF Dowling seconded: That the Revenue and Expenditure Report as presented be adopted. **7/0 CARRIED**
- Current Asset Report      8.9      Current Asset Position Report
- Cr PW Francis moved and Cr JF Dowling seconded: That the Current Asset Position Report as presented be received as information. **7/0 CARRIED**
- Community Grants      8.10      Grants to Community Organisations
- Cr PW Francis moved and Cr WJ Bowen seconded: That the Grants to Community Organisations Report as presented be adopted.



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR COMMUNITY GRANT FUNDING NOVEMBER 2012**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2011 / 2012 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	Directors Recommend Cash Donation	Directors Recommend Inkind Donation	Project Budget Comments
274784	5/09/2012	Coalstoun Lakes Soldiers Memorial Hall	Place a 5000 gallon tank and slab at Memorial Hall	N/A	Supply Hall Kitchen and toilets with back up water tank	N/A	\$2,300		\$2,300		Total Project cost \$4,600
277962	24/09/2012	Apex Club of Biggenden	Christmas Fair Biggenden	15/12/2012	Sponsorship for Fire works at fair	\$1,500	\$1,500		\$750		
283963	11/10/2012	Mundubbera Bullarama	Annual Rodeo	01/12/2012	Sponsorship towards cost of annual Rodeo event	N/A	\$5,000	\$1,000	\$1,000		While the applicant only asked for cash I recommend the approval of an inkind component to cover expected rubbish services Total Project cost \$10,000
284251	23/10/2012	Mt Perry RSL Sub Branch	Anzac Day Breakfast	25/01/2013	Funding for Public Breakfast in Mt Perry	N/A	\$999		\$999		Total Project cost \$1000
285380	24/10/2012	Lucy Thompson	Sports Performance	26/10/2012	Sponsorship towards Sports Performance Competition participation	\$250	\$406		\$250		Total Project cost \$406
285645	25/10/2012	Dallarnil Sports Club Inc	Annual Rodeo Night	17/11/2012	Donation towards Advertising for the Event the the Hiring of the light system	\$950 plus \$200 for rubbish bins	\$950	\$200	\$950	\$200	Inkind for 10 rubbish bins and pick up
287421	1/11/2012	Mundubbera Cricket Ass	7-A-side Cricket Carnival, requesting generator, rubbish bins, use of Archer Park, Oval & community kitchen	2/02/2013	Applicant will need to be informed that the Community Kitchen cannot be waived. Clarification will be made that Council inkind assistance extends to delivery and pick up of rubbish bin but not event / rubbish clean up	\$900 inkind		\$900		\$900	Inkind based on prior effective expenditures

**Donations Requested**

Request for Cash Donations Received April - August 2012		\$11,155	
Request for In Kind Donations Received April - August 2012			\$2,100
<b>Total Donations requested April - August 2012</b>			<b>\$13,255</b>

**Directors Recommendations**

Recommended Request for Cash Donations Received October 2012			\$6,249	
Recommended Request for In Kind Donations Received October 2012				\$1,100
<b>Total Donations Recommended for approval requested October 2012</b>				<b>\$7,349</b>

**EXPENDITURE OF DONATIONS 2012 - 2013 as per end of October 2012**

J/Cost Reference	PAYEE	\$	Item
3955-1000-0014	Biggenden Historical Society	500	Grant towards Hospital restoration project
3955-1001-0009	Biggenden Auto Spectacular	999	Grant towards Auto Spectacular
3955-2000-0006	Eidsvold Aboriginal Housing	942.72	Grant towards NAIDOC week
3955-2001-0010	Eidsvold Hospital Auxilliary	36.68	Inkind mowing
3955-3000-0007	Gayndah Swim Club	1000	Grant towards March Relay
3955-3000-0045	Benjamin Kenny	250	Grant towards Sports Performance
3955-3000-0046	Stacey Duncan	250	Grant towards Sports Performance
3955-4001-0059	Monto Fly In	8,116.05	Inkind site preparations for Monto Fly In
3955-5001-0014	Mt Perry Dump Truck Pull	87.45	Inkind support towards Dump Truck pull
3955-5001-0016	Mt Perry Race Club	506.60	Inkind support
3955-6000-0024	CWA	56.72	Inkind mowing
3955-6000-0033	MCDA	724.89	Inkind donation
3955-7000-0003	Fruit Fly Mat Cup Program	236.36	Fruit Fly bait Cups
3955-7000-0007	NAIDOC	72.64	Inkind Support NAIDOC week
<b>Total Grant Donations Expenditure</b>		<b>13,779.11</b>	

- JD Kronk                      Manager of Financial Services withdrew from the meeting at 9:49am.
- Standing Committee      8.11      Standing Committee Meeting Date Change
- Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That the next Standing Committee be scheduled for the 05 December 2012 and a notification of change of date be advertised in the Central and North Burnett Times.                      **7/0 CARRIED**
- Infrastructure              **Agenda Item 9                      Infrastructure**
- Presented as a late agenda item.
- Economic                      **Agenda Item 10                      Economic**
- RMWABLC                      10.1      RM Williams Australian Bush Learning Centre Report
- Cr PW Francis moved and Cr FO Whelan seconded: That the RM Williams Australian Bush Learning Centre Report as presented be received as information.                      **7/0 CARRIED**
- RDA                              10.2      Regional Development Australia Fund
- Presented as a late agenda item.
- Social                              **Agenda Item 11                      Social**
- RADF                              11.1      Arts and Cultural Development – RADF Out of Rounds Application
- Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That Council adopts the Arts and Cultural Development RADF report as provided, and ratifies the North Burnett Regional RADF Committee’s recommendation to approve the application from the Mundubbera Enterprise Association.                      **7/0 CARRIED**
- ROC Up Donation              11.2      R.O.C. UP Concert Barbecue Donations
- Cr FO Whelan moved and Cr JF Dowling seconded: That Council donates the R.O.C. UP Concert Barbecue to the QWCA Monto Branch.                      **7/0 CARRIED**
- Motor Home Rally              11.3      2013 CMCA Solo’s Network Motor Home Rally – Biggenden
- Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That Council support the 2013 CMCA Solo’s Network Motor Home Rally at Biggenden in-principle and that the Director of Community and Cultural Services investigate the placement of a North Burnett tourism stand as part of the event.                      **7/0 CARRIED**
- Environmental              **Agenda Item 12                      Environmental**
- Vector Survey                      12.1      Approved Inspection Program for Vector Survey
- Cr PW Francis moved and Cr PW Lobegeier seconded: That the Approved Inspection Program for Vector Survey Report as presented, be received as information.                      **7/0 CARRIED**





school bus route, is to be restricted to outside the hours of 7.30am to 9.00am and 3.00pm to 4.30pm on school days.

3) That the applicant be advised of Council's decision relating to this particular application. **7/0 CARRIED**

Rural Addresses	Cr WJ Bowen moved and Cr FO Whelan seconded: That the following amendments be made to rural addresses at Byrnestown.  1) Install new signage at the intersection of Shamrock Street and Dobson Road; 2) The road known as Cemetery Road to be officially named Cemetery Road and Department of Environment and Resources advised accordingly; 3) To place Dobsons Road on the local register; 4) To identify property L9RP22008 as 275 Cemetery Road once Cemetery Road is officially known; and 5) To identify property L7RP863067 as 18 Dobsons Road, Byrnestown. <b>7/0 CARRIED</b>
Confidential	<b>Agenda Item 13</b> <b>Confidential Reports</b>
JF Dowling	Cr JF Dowling proposed a declaration of interest with Confidential Report 13.1 Administrative Action Complaint – Permitting Overnight Camping at Gayndah Showgrounds and withdrew from the meeting at 11:21am.
JD Kronk	Manager of Financial Services entered the meeting at 11:21am
Closed Session	Cr PW Lobegeier moved and Cr PW Francis seconded: That in accordance with Section 72(h) of the Local Government (Operations) Regulation 2010 the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. <b>6/0 CARRIED</b>
Open session	Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That in accordance with Section 72(h) of the Local Government (Operations) Regulation 2010 the meeting be re-open to the public. <b>6/0 CARRIED</b>
Gayndah Showgrounds	13.1 Administrative Action Complaint – Permitting Overnight Camping at Gayndah Showgrounds  Cr PW Francis moved and Cr FO Whelan seconded:  1) That Council review the camping activities at Gayndah Showgrounds to ensure that they, are consistent with the purpose of the Reserve, are in accordance with its lease to Gayndah Show Society and do not compete directly against the private caravan parks in Gayndah; and 2) That Council review the activity in consideration of the Local Government (Beneficial Enterprises and Business Activities) Regulation 2010 (and the Code of Competitive Conduct) in view of the potential impact the activity may have on private businesses in Gayndah. <b>6/0 CARRIED</b>
Cr JF Dowling	Cr JF Dowling re-entered the meeting at 11:31am.

- Closed Session Cr WJ Bowen moved and Cr PW Francis seconded: That in accordance with Section 72(h) of the Local Government (Operations) Regulation 2010 the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. **7/0 CARRIED**
- Cr KS Wendt OAM BEM Cr KS Wendt OAM BEM withdrew and re-entered the meeting at 12:07pm.
- Open Session Cr PW Francis moved and Cr JF Dowling seconded: That in accordance with Section 72(h) of the Local Government (Operations) Regulation 2010 the meeting be re-open to the public. **7/0 CARRIED**
- Lunch The meeting adjourned for lunch at 12:39pm and resumed at 1:30pm.
- Purchase of Land 13.2 Proposed Purchase of Lot 2 on RP168734 QLD Rail to North Burnett Regional Council
- Cr PW Francis moved and Cr PW Lobegeier seconded:
1. That the report in relation to the proposed purchase of land from Queensland Rail (QR) National Located on Lot 2 on RP168734, Parish of Bailey (32 Saleyards Road, Monto) be received;
  2. Council endorse Cr Waugh and Director of Corporate Services action in negotiation of purchase of land for nominal purchase price of \$10,000 (exc GST);
  3. Provision be made in the 2012/2013 revised capital works budget for this purchase; and
  4. Contract documents be signed on receipt with payment being made within 30 days of signing. **7/0 CARRIED**
- Rates Rebate 13.3 Rates Rebate – New Residential Dwellings
- Cr PW Lobegeier moved and Cr PW Francis seconded: That the Council Rate Rebate – New Residential Dwellings Report as information and that the New Residential Dwelling Rate Rebate Policy as amended, be adopted. **7/0 CARRIED**
- Stormwater Drainage 13.4 Stormwater Drainage Easements – Elizabeth Street Biggenden
- Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded:
1. That the report in relation to the stormwater drainage and Easement B on plan SP24117 be received; and
  2. That Council undertake the relocation of the open stormwater drain this financial year, on the proviso that the owner signs the easement agreement prior to commencement of work. **7/0 CARRIED**



Earth Berm and  
Infrastructure

13.5 Relocation of Earth Berm and Infrastructure Charges, 14 Elizabeth Street  
Biggenden

Cr KS Wendt OAM BEM moved and Cr PW Francis seconded:

1. That the report in relation to the two issues raised in Rose Bryers email/letter be received;
2. That Council resolve to:
  - a. Withdraw the requirement for Rose Bryer and Harkins Property Investments P/L to pay Infrastructure Charges of \$6,000; and
  - b. Undertake the relocation of the existing earth berm and reinstatement of it wholly within proposed easement C at no cost to the property owners.

**7/0 CARRIED**

Development  
Application

13.6 Development Application WILLMAC and HIMAC

Cr PW Francis moved and Cr JF Dowling seconded: That in regard to the revised reconfiguration plan provided by representative of Willmac and Himac P/L dated 19 October 2012 Council does not raise any objection to settling the matter based on this plan subject to the lease area being removed and standard planning conditions for easements and accesses be applied in accordance with the former Gayndah Shire Planning Scheme.

**7/0 CARRIED**

Councillor Reports

**Agenda Items 14**

**Councillor Reports**

Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the Councillor Reports be received.

**7/0 CARRIED**

14.1 Cr DG Waugh, Mayor

14.2 Cr FO Whelan, Deputy Mayor

14.3 Cr KS Wendt OAM BEM

14.4 Cr PW Francis

14.5 Cr JF Dowling

14.6 Cr WJ Bowen

14.7 Cr PW Lobegeier

General Business

**Agenda Item 15**

**General Business**

Fire Levy

Cr FO Whelan moved and Cr PW Francis seconded: That the Director of Technical Services investigate the option of applying the North Burnett fire levy to provide adequate communication in isolated forest country within the region and provide a further report to Council.

**7/0 CARRIED**

- Fire Siren Resolved: That the Director of Technical Services follow-up on the maintenance of the Mundubbera fire siren.
- Counselling Services Cr FO Whelan moved and Cr PW Francis seconded: That the Chief Executive Officer correspond with the Minister for Communities, Child Safety and Disability Services, Hon Tracy Davis MP on the subject of maintaining the community counselling services within the North Burnett including Farm Financial Counselling. **7/0 CARRIED**
- Christmas Decorations Resolved: That the Director of Technical Services liaise with the Facilities Officer to complete an audit of the current Christmas Decorations owned by Council.
- Mt Perry Toilets Resolved: That Director of Technical Services task the Facilities Officer to organise for hooks to be placed on the back of the toilet doors in the Mt Perry female toilets.
- Monto Memorial Cr PW Francis moved and Cr PW Lobegeier seconded: That the Director of Technical Services arrange for inspection of Kenny Russell monument in Monto and presented a report to Council of the cost of maintenance of the memorial. **7/0 CARRIED**
- Line Marking Resolved: That the Director of Technical Services provide an update on the line marking programme in the North Burnett.
- Cania Dam Facility Resolved: That a meeting between the Cania Dam Advisory Committee and Technical Services be convened to progress the Cania Dam Facility Project.
- Rubbish Bins Cr PW Lobegeier moved and Cr JF Dowling seconded: That the Director of Development and Environment Services investigate the cost of suitable rubbish bin enclosures for the regions town centres and provide a report to a future Council meeting. **7/0 CARRIED**
- Clothing Purchase Cr WJ Bowen moved and Cr PW Francis seconded: That the Correspondence from a local Gayndah business with regards to the purchase of safety clothing be received with the Chief Executive Officer to respond to the request. **7/0 CARRIED**
- Corporate Plan Cr PW Francis moved and Cr PW Lobegeier seconded: That pursuant to the Local Government Act 2009, North Burnett Regional Council proposes to develop a Corporate Plan for the period 2013 to 2018. **7/0 CARRIED**
- JD Kronk Manager of Finance Services withdrew from the meeting at 2:27pm.
- Councillor Function Resolved: That the Councillor Christmas Function be held in Monto on Saturday 8 December 2012.
- Closure of Meeting **Agenda Item 16** **Closure of Meeting**
- There being no further business the meeting closed at 2:31pm.

Presented to Council at its General Meeting held on 18 December 2012 and confirmed.

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Mayor