

<b>Attendees</b>	<b>Agenda Item 1</b>	<b>Attendees</b>
Councillors	Cr DG Waugh, Mayor Cr FO Whelan, Deputy Mayor Cr PW Francis Cr WG Bowen Cr KS Wendt OEM BEM Cr P Lobegeier Cr JF Dowling	
Officers	Chief Executive Officer, MJP Pitt Director of Corporate Services, LD Hotz Director of Development & Environment, BJ Savage Director of Community and Cultural Services, AM Jackson Assistant Director of Technical Services, TJ Harvey Administration Officer, SE Aberdein	
Welcome	<b>Agenda Item 2</b>	<b>Welcome / Housekeeping</b>
<b>567-11-2013</b>	Mayor, DG Waugh welcomed all to the meeting at 9.00am, with the following public gallery members present: Katherine Kokkonen, Central and North Burnett Times Cr Chris Loft, Fraser Coast Regional Council Cr Darren Everard, Fraser Coast Regional Council Cr James Hansen, Fraser Coast Regional Council	
<b>578-11-2013</b>	Mayor DG Waugh invited and welcomed Minister Fay Barton, who lead the meeting in prayer.	
Apologies	<b>Agenda Item 3</b>	<b>Apologies</b>
Declaration	<b>Agenda Item 4</b>	<b>Declaration of Interest</b>
Deputations	<b>Agenda Item 5</b>	<b>Deputations/Petitions</b>
	5.1 Citizenship Ceremony – 10.00am	
Minutes	<b>Agenda Item 6</b>	<b>Confirmation of Minutes</b>
	6.1 General Meeting Minutes – 15 October 2013 – Pages 378-382	
<b>578-11-2013</b>	Cr JF Dowling moved and Cr KS Wendt OAM BEM seconded: That the minutes of the 15 October 2013, General Meeting be adopted as amended.	<b>CARRIED 7/0</b>

Governance                      **Agenda Item 7**                      **Governance Report**

Grants to Community Organisations  
**579-11-2013**

7.1      Grants to Community Organisations

Cr PW Francis moved and Cr JF Dowling seconded: That Council approve the Director of Community Services recommendation as outlined in the following table (Attachment A) for financial and in-kind assistance, under Policy 102 Grants to Community Organisations. Further, that Council endorse the following pre-commitments of Community Grant funds for the 2013-2014 financial year:

<b>Precommitments</b>	<b>\$</b>	<b>Item 1</b>
Australian Red Cross	100.00	Red Cross Calling Appeal
Fruit Fly Mat Cup Program	360.00	Fruit Fly Program
NAIDOC	450.00	Naidoc School initiative
Bundaberg Health Service Rotary House	10,000.00	Annual Contribution
Action Rescue Helicopter	10,000.00	Annual Contribution
<b>Total</b>	<b>\$20,910</b>	

**NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING – MINUTES  
MUNDUBBERA – 19 NOVEMBER 2013**



Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2012/2013 Sponsorship	Requested Cash Amount	Requested In-kind Estimate	Directors Recommended Cash Donation	Directors Recommended In-kind Donation	Project Budget Comments
359357	15/10/13	Mundubbera Kindergarten	Christmas in the Park	13/12/2013	Seeking sponsorship for the fireworks display during the Christmas in the Park Event	N/A	\$1000	\$0	\$0	\$0	In-kind waiver donation for rubbish bin services and barricade fencing has been realised and is under way and will amount to \$450 max.
532752	25/09/13	Bullarama Association	Annual Event	23/11/2013	Seeking Event Sponsorship and the in-kind use of chairs & rubbish bins & generator	\$1,000	\$5,000	\$1000	\$0	\$1000	Total Event Budget is \$10,000
530452	12/09/13	Tory Robertson	Sports Performance Grant	01/10/ 2013	Equestrian National championship	\$250	\$1,000	\$0	\$250	\$0	
530452	12/09/13	Bree Robertson	Sports Performance Grant	01/10/ 2013	Equestrian National championship	\$250	\$1,000	\$0	\$250	\$0	
<b>Donations Requested</b>											
Request for Cash Donations							\$8,000	\$500			
Request for In Kind Donations								\$1,000			
<b>Total Donations requested</b>						<b>\$9,000</b>					



<b>Director Recommendation</b>				
Recommended Request for Cash Donations			\$500	
Recommended Request for In Kind Donations			\$1,000	
<b>Donations Recommended for approval</b>			<b>\$1,500</b>	

**CARRIED 7/0**

Rural Fire Levy 7.2 Rural Fire Levy Application

**580-11-2013** Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded:

1. That North Burnett Regional Council approve the application by the Bancroft Rural Fire Brigade from the Rural Fire Levy fund for:
  - 2 x drip torch units at a cost \$146.52 each
  - 1 x speed loader at a cost of \$1642.36; and
  - 1 x slip-on unit at a cost of \$6173.78.
2. Council note the repairs to the rotating beacons conducted to six (6) Yellow Rural Fire applications. **CARRIED 7/0**

Overdue Rates and Charges 7.3 Overdue Rates and Charges

**581-11-2013** Cr PW Francis moved and Cr PW Lobegeier seconded: That the Overdue Rates and Charges Report as presented be received as information. **CARRIED 7/0**

Intention to Sell Update 7.3 Overdue Rates and Charges – Intention to Sell Update

**582-11-2013** Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the Overdue Rates and Charges Report as presented be received as information. **CARRIED 7/0**

**583-11-2013** Resolved: Director of Corporate Services, LD Hotz to pass on congratulations to those staff have worked on the recovery of rates.

Intention to Sell 7.4 Overdue Rates and Charges – Intention to Sell

Lisa Benham L Benham entered the meeting at 9.29am.

**584-11-2013** Cr FO Whelan moved and Cr WJ Bowen seconded: That Council resolves in accordance with Section 140 of the Local Government Regulation 2012 to sell the land as listed due for overdue rates and/or charges and That Council further resolves that Finemore Walters & Story Solicitors be appointed to act on Council's behalf in undertaking all necessary steps associated with the sale of the listed land. **CARRIED 7/0**

Irrecoverable Rates and Charges 7.5 Overdue Rates and Charges – Irrecoverable Rates and Charges

**585-11-2013** Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: In accordance with Council's financial delegation Council resolves to write off the following listed overdue Rates & Charges as irrecoverable.

ASSESSMENT	PROPERTY OWNER NAME	PROPERTY ADDRESS	DESCRIPTION	AREA	LAND USE	VALUATION	4 YEARS From June 2009	5 YEARS From June 2008	INTEREST AS AT 5 NOVEMBER 2013	TOTAL BALANCE AS AT 5 NOVEMBER 2013
10864-99999-000	WESTLINE INVESTMENTS PTY LTD	ASSESSMENT SET UP FOR RATE ARREARS PRIOR TO SALE OF PARCELS	SPLIT FROM 10864-0 ARREARS PRIOR TO SALE	0	400	NONE	\$2,508.90	\$362.67	\$1,673.71	\$4,545.28

**CARRIED 7/0**

Financial Report 7.6 Financial Report

<b>586-11-2013</b>	Cr PW Francis moved and Cr PW Lobegeier seconded: That the Financial Report as presented be adopted.	<b>CARRIED 7/0</b>
KS Wendt	Cr KS Wendt OAM BEM left the meeting at 9.46am and returned 9.49am	
Citizenship Ceremony <b>587-11-2013</b>	The meeting adjourned at 10.00am for the Citizenship Ceremony followed by Morning Tea and recommenced at 10.43am.	
Revenue and Expenditure <b>588-11-2013</b>	7.7 Revenue and Expenditure Report  Cr PW Lobegeier moved Cr PW Francis seconded: That the Revenue Expenditure Report as presented, be adopted.	<b>CARRIED 7/0</b>
Current Asset Position Report <b>589-11-2013</b>	7.8 Current Asset Position Report  Cr PW Francis and Cr PW Lobegeier seconded: That the Current Asset Position Report as presented, be adopted.	<b>CARRIED 7/0</b>
Hospitality and Entertainment <b>590-11-2013</b>	7.9 Hospitality and Entertainment Report  Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the 2012 – 2013 financial year report to 30 June 2013 Hospitality and Entertainment expenditure be adopted as presented.	<b>CARRIED 7/0</b>
Meeting Dates <b>591-11-2013</b>	7.10 Meeting Dates 2013  Cr PW Francis moved and Cr PW Lobegeier seconded: That the Meeting Dates 2013 be reviewed and tabled at the Policy and Planning Standing Committee Meeting, scheduled 27 November 2013.	<b>CARRIED 7/0</b>
Infrastructure Report	<b>Agenda Item 8                      Infrastructure Report</b>	
Economic	<b>Agenda Item 9                      Economic Report</b>	
REDAC Project Update <b>592-11-2013</b>	9.1 WBBROC Regional Economic Development Advisory Committee (REDAC) Project Update  Cr KS Wendt OAM moved and Cr WJ Bowen seconded: that the WBBROC Regional Economic Development Advisory Committee (REDAC) Project Update be received for information.	<b>CARRIED 7/0</b>
Rural Living Expo <b>593-11-2013</b>	9.2 North Burnett Agricultural and Rural Living Expo <i>Local and Loving It</i>  Cr PW Francis moved and Cr WJ Bowen seconded: That <ol style="list-style-type: none"> <li>1. Council agree to endorse the North Burnett Agricultural @ Rural Expo - "Local and Loving It" Festival as Council sponsored major event, and</li> <li>2. Delegate Cr KS Went OAM BEM to chair a Steering Committee to facilitate the planning of the North Burnett Agricultural @ Rural Expo - "Local and Loving It" Festival.</li> </ol>	<b>CARRIED 7/0</b>

BNBRTB Partnership <b>594-11-2013</b>	9.3 Bundaberg North Burnett Regional Tourism Board (BNBRTB) Tourism Partnership Agreement (TPA) Cr FO Whelan moved and Cr KS Wendt seconded: That Council endorse the Tourism Partnership Agreement (TPA) between the North Burnett Regional Council and Bundaberg North Burnett Tourism Board.		<b>CARRIED 7/0</b>
Cycle Queensland <b>595-11-2013</b>	9.4 Cycle Queensland Agnes to Coolum Beach, 9 Day Cycling Adventure Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: 1. That Council support the Cycle Queensland Agnes Waters to Coolum Beach 9 Day Cycling Adventure by agreeing to provide the level of supports as identified in the report above, and 2. Council allocate \$7,000 in kind financial support in the 2014/15 Operational Budget to support the Cycle Queensland Agnes Waters to Coolum Beach 9 Day Cycling Adventure.		<b>CARRIED 7/0</b>
Development Stats <b>596-11-2013</b>	9.5 Development Statistics Cr PW Francis moved and Cr PW Lobegeier seconded: That the Development Statistics for September and October be received for information.		<b>CARRIED 7/0</b>
Social	<b>Agenda Item 10</b>	<b>Social Report</b>	
Cycle Network <b>597-11-2013</b>	10.1 Wide Bay Burnett Principal Cycle Network Cr KS Wendt OAM BEM moved and Cr PW Francis seconded: That 1. Council endorse the Wide Bay Burnett Principal Cycle Network Plan 2. Council advise the Department of Transport and Main Roads of the endorsement prior to the deadline being 25 November 2013.		<b>CARRIED 7/0</b>
<b>598-11-2013</b>	Resolved: Director of Community and Cultural Services, AM Jackson to write to the Department of Transport and Main Roads seeking funding opportunities to convert Railway Corridors into recreational corridors.		
<b>599-11-2013</b>	Resolved: Assistant Director of Technical Services, TJ Harvey to present an updated Queensland Rail Corridor Report at a future Council Meeting.		
RADF Report <b>600-11-2013</b>	10.2 RADF Report Cr JF Dowling moved and Cr KS Wendt OAM BEM seconded: That Council approve recommendations of RADF Committee as outlined in Item 2 of this report.		<b>CARRIED 7/0</b>
Environmental	<b>Agenda Item 11</b>	<b>Environmental Report</b>	

Councillor Reports	<b>Agenda Item 14</b>	<b>Councillor Reports</b>
<b>601-11-2013</b>	Cr PW Lobegeier moved and Cr WJ Bowen seconded: That the Councillor Reports be adopted as presented.	<b>CARRIED 7/0</b>
	14.1 Cr Don Waugh	
	14.2 Cr Faye Whelan	
	14.3 Cr John Bowen	
	14.4 Cr Lofty Wendt OAM BEM	
	14.5 Cr Paul Francis	
	14.6 Cr Paul Lobegeier	
	14.7 Cr Joanne Dowling	
Mt Margaret Road <b>602-11-2013</b>	Cr PW Francis moved and Cr PW Lobegeier seconded: That the Southern Section of the Mt Margaret Road be added to the Road Register as a category 5 road in lieu of the survey section that is impractical to construct.	<b>CARRIED 7/0</b>
Confidential Reports	<b>Agenda Item 12</b>	<b>Confidential Reports</b>
Public Gallery	The Public Gallery Members left the meeting at 11.35am.	
Closed Session <b>603-11-2013</b>	Cr FO Whelan moved and Cr KS Wendt OAM BEM seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding: (a) the appointment, dismissal or discipline of employees; (g) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.	<b>CARRIED 7/0</b>
Senior Staff <b>604-11-2013</b>	Senior Staff left the meeting at 11.49am. Chief Executive Officer, MJP Pitt and Administration Officer, SE Aberdein remained.	
Reopened Meeting <b>605-11-2013</b>	Cr PW Francis moved and Cr JF Dowling seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be re-opened to the public.	<b>CARRIED 7/0</b>
Lunch	The meeting adjourned for lunch at 12.19pm and recommenced at 1.30pm.	



Organisational Restructure <b>606-11-2013</b>	12.1 Organisational Restructure  Cr PW Lobegeier moved and Cr WJ Bowen seconded: That 1. North Burnett Regional Council receive the North Burnett Regional Council Organisational Review Report; 2. That North Burnett Regional Council adopt a two Departmental Structure with the Departments being a) Corporate and Community Services and b) Engineering and Environmental Services; 3. Council create the positions of General Manager Corporate and Community Service and General Manager of Engineering and Environmental Services; and 4. Direct the Chief Executive Officer to provide regular reports to Council on the implementation of the adopted structure and the amalgamation of the four Directorates into the adopted two Departmental Structure. <b>CARRIED 7/0</b>
Unpresented Cheques <b>607-11-2013</b>	12.2 Write Off of Outstanding Unpresented Cheques  Cr JF Dowling moved and Cr KS Wendt OAM BEM seconded: That Council resolve to write of all cheques details in Attachment 1 to the amount of \$1,279.30. <b>CARRIED 7/0</b>
Direct Debit Payment <b>608-11-2013</b>	12.3 Write Off by Direct Debit Payment  Cr PW Francis moved and Cr FO Whelan seconded: That Council resolve to write off Direct Debit Transaction in Attachment 1 to the amount of \$400.00. <b>CARRIED 7/0</b>
General Business	<b>Agenda Item 13                      General Business</b>
QRAA Deadline <b>609-11-2013</b>	Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That North Burnett Regional Council write to the Mayor of South Burnett Regional Council, Mr Wayne Kratzmann, in support of extending the QRAA deadline from 29 November 2013 to a future date. <b>CARRIED 7/0</b>
Standing Committee <b>610-11-2013</b>	Cr JF Dowling moved and Cr WJ Bowen seconded: That the Standing Committee Meetings scheduled to take place on 3 December 2013 in Gayndah Boardroom be rescheduled to take place on 27 November 2013, in Mundubbera commencing at 2pm. <b>CARRIED 7/0</b>
Cheque Donation <b>611-11-2013</b>	Cr FO Whelan moved and Cr KS Wendt OAM BEM seconded: That the donation of \$5000.00 cheque presented by Mundubbera IGA be placed in a trust fund.  Further, Chief Executive Officer, MJP Pitt to forward a letter of thanks to the Mundubbera IGA. <b>CARRIED 7/0</b>
Eidsvold SES Group <b>612-11-2013</b>	Cr FO Whelan moved and Cr PW Francis seconded: That the Chief Executive Officer, MJP Pitt forward a letter of congratulations to the Eidsvold SES Group for their achievement in receiving the Regional Operational Response Award 2013 and Executive Director State Award 2013. <b>CARRIED 7/0</b>
Arts Reference Group <b>613-11-2013</b>	Resolved: Cr PW Lobegeier to attend the Arts Reference Group, 12 December 2013. Executive Support to arrange appropriate accommodation.
Selene School Road <b>614-11-2013</b>	Cr PW Lobegeier moved and Cr PW Francis seconded: That Assistant Director of Technical Services, to present a report to a future dated Council Meeting in regards to

placing Selene School Road on Council's Road Register.

**CARRIED 7/0**

- Selene School Road  
**615-11-2013** Cr PW Lobegeier moved and Cr PW Francis seconded: That Technical Services investigate and carry out any repairs/re-sheeting required on Selene Mine Road. **CARRIED 7/0**
- Burnett Highway  
**616-11-2013** Resolved: Assistant Director of Technical Services, TJ Harvey to consult with Main Roads Coordinator, Nathan Roth in regards to scheduled repairs to a section of the Burnett Highway, before Mullers Hill, Monto and report back to a future dated Council Meeting.
- Boyle Lane  
Cr PW Lobegeier requested an update on works in Boyle Lane
- Royal Lane  
**617-11-2013** Resolved: Assistant Director of Technical Services TJ Harvey, to follow up with Monto IGA in regards to a concrete slab which is required to repair Royal Lane and report back to a future Council Meeting.
- Selene Mine Road  
**618-11-2013** Resolved: Director of Technical Services, K Palmer to liaise with Joe Koch to determine the repairs required on Selene Mine Road, due to subsidence.
- REDAC Meeting  
**619-11-2013** Resolved: Mayor, DG Waugh, Cr FO Whelan, Cr JF Dowling and Director of Community and Cultural Services, AM Jackson be delegated to attend the REDAC Meeting being held in Gympie, Friday, 22 November 2013.
- Bench Seat Gayndah  
**620-11-2013** Cr JF Dowling moved and Cr PW Francis seconded: That Council agree in principle to the Gayndah Lions Group's proposal of installing a Bench Seat in the main street of Gayndah, subject to discussions about the location. **CARRIED 7/0**
- Darra Road  
**621-11-2013** Resolved: Director of Technical Services, K Palmer to provide a report to a future Council meeting in regards to previous resolution 532-10-2013, renaming of Darra Road.
- Norwegian Room  
**622-11-2013** Resolved: Cr PW Francis to liaise with the Eidsvold community to instate an advisory committee to oversee plans to revamp the Norwegian room of the Eidsvold Shire Hall in celebrations of the 200 year anniversary in May 2014 of the signing of the Norwegian constitution.
- Monto Clock  
**623-11-2013** Cr PW Francis moved and Cr PW Lobegeier to inform the Monto Late Night Shopping Committee that Council has no hesitation in allowing the clock to be decorated providing that there is an understanding that there is to be no damage to the clock and the committee is to clean up afterwards.
- Not For Profit  
Hall Hire  
**624-11-2013** Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded: That the \$5.00 hall fee for Not-For-Profit Organisations remain as adopted. Further, Cr PW Francis to advise concerned Not-For-Profit Organisation that the Committee is welcome to write to Council expressing their concerns which will be considered in the 2014-2015 Budget deliberations.

**For**

**CARRIED 6/1**

**Cr DG Waugh**

**Cr FO Whelan**

**Cr FO Dowling**

**Cr KS Wendt OAM BEM**

**Cr WJ Bowen**

**Against**  
**Cr PW Lobegeier**  
**Cr PW Francis**

**625-11-2013** Christmas Decorations Resolved: Assistant Director of Technical Services, TJ Harvey to advise Councillors outcome of recent proposal put to Ergon Energy in regards to the installation of Christmas Decorations throughout the region.

**626-11-2013** Cr DG Waugh requested a report on the progress of transfer of rail assets to Council. Director of Technical Services, to report back to a future Council Meeting.

Closure of Meeting **Agenda Item 15 Closure of Meeting**

With no further business, the meeting was closed at 2:25 pm.

Presented to Council at its General Meeting held on 17 December 2013 and confirmed.

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**Mayor**