

Attendees	Agenda Item 1	Attendees
Councillors	Cr DG Waugh, Mayor Cr FO Whelan, Deputy Mayor Cr WG Bowen Cr KS Wendt OEM BEM Cr P Lobegeier Cr JF Dowling Cr PW Francis	
Officers	Chief Executive Officer, MJP Pitt Director of Corporate Services, LD Hotz Director of Community & Cultural Services, AM Jackson Director of Development & Environment, BJ Savage Acting Manager of Finance, L Benham Administration Officer, SE Aberdein Administration Assistant, VL Meyer	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Mayor welcomed all attendees to the meeting and declared the meeting open at 9:00am, Chaplin Moira Thompson led the meeting in prayer.	
Apologies	Agenda Item 3	Apologies
Declaration	Agenda Item 4	Declaration of Interest
Deputations	Agenda Item 5	Deputations/Petitions
	5.1 Carmel Summers – BIEDO – 10.00am	
	5.2 David Newby – In-site Strategies – 10:30am	
Minutes	Agenda Item 6	Confirmation of Minutes
	6.1 07 – July – Special Budget and Flood Restoration Meeting – Minutes - Gayndah – 300713 – Pages 343-345	
418-08-2013	Cr PW Lobegeier moved and Cr PW Francis seconded: That the minutes of the Special Budget and Flood Restoration meeting, held in Gayndah, 30 July 2013 be adopted as amended.	CARRIED 7/0
	6.2 07 – July – General Meeting – Minutes - Gayndah – 300713 – Pages 346-353	
419-08-2013	Cr PW Francis moved and Cr KS Wendt OEM BEM seconded: That the minutes of the General Meeting, held in Gayndah on 30 July 2013 be adopted as amended.	CARRIED 7/0
	6.3 08 – August – Technical Services Standing Committee Meeting - Minutes – Biggenden – 060813 – Pages 356-358	
420-08-2013	Cr JF Dowling moved and Cr PW Frances seconded: That the minutes of the Technical Services Standing Committee Meeting, held in Biggenden on 6 August 2013 be adopted as presented.	CARRIED 7/0

6.4 08 – August – Policy and Planning Standing Committee Meeting – Minutes – Biggenden – 060813 – Pages 359-362

421-08-2013 Cr WG Bowen moved and Cr PW Lobegeier seconded: That the minutes of the Policy and Planning Standing Committee Meeting, held in Biggenden on 6 August 2013 be adopted as presented. **CARRIED 7/0**

Governance **Agenda Item 7 Governance Report**

L Benham Acting Manager of Finance, L Benham entered the meeting at 9.05am.

Rates Relief 7.1 Rates Relief

Conflict of Interest Cr WJ Bowen declared a perceived conflict of interest (as per section 172 of the Local Government Act 2009) on this matter due to Cr WJ Bowen having a personal interest in the matter at hand, left the room at 9:09am, taking no part in the debate or decision of the meeting.

422-08-2013 Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That Council endorse the request for extension of Policy 250 – General Rate Rebate for New Residential Dwellings and make applicable to properties located at 34 Maud Street, Gayndah and 50 Queen Street, Gayndah. **CARRIED 6/0**

423-08-2013 Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That Council endorse the request for extension of Policy 250 for the new residential dwelling at 76-78 Adelong Street Gayndah and that the discount period apply to all outstanding rates on the proviso that the owners rates are paid in full in the next rating period. **CARRIED 6/0**

WJ Bowen Cr WJ Bowen re-entered the meeting at 9.13am

RSL Memorial Walkway 7.2 RSL Memorial Walkway

424-08-2013 Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded: That Council support the joint project in principle between the Gayndah RSL Sub-branch and the North Burnett Regional Council, to construct a Memorial Walkway. Further, this item be included for consideration in the quarter year Budget review. **CARRIED 7/0**

Overdue Rates 7.3 Overdue Rates and Charges

425-08-2013 Cr PW Francis moved and Cr FO Whelan seconded: That the Overdue Rates and Charges Report as presented be received as information. **CARRIED 7/0**

Financial Report 7.4 Financial Report

426-08-2013 Cr PW Francis moved and Cr PW Lobegeier seconded: That the Financial Report as presented be adopted. **CARRIED 7/0**

Revenue and Expenditure 7.5 Revenue and Expenditure Report

427-08-2013 Cr JF Dowling moved and Cr FO Whelan seconded: That the Revenue and Expenditure Report as presented, be adopted. **CARRIED 7/0**

- Current Asset Position
428-08-2013
- 7.6 Current Asset Position
- Cr PW Francis moved & Cr PW Lobegeier Seconded: That the Current Asset Position Report as presented, be adopted. **CARRIED 7/0**
- L Benham
- L Benham exited the meeting at 9.38am.
- Camping in Showgrounds
Declaration of Interest
429-08-2013
- 7.7 Camping in Showgrounds
- Cr JF Dowling declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) on this matter due to Cr JF Dowling being a member of the Gayndah Show Society but not in an Executive role. The meeting noted this perceived conflict of interest and resolved that no real conflict of interest existed and that the interest would have no impact on the Councillor performing her role.
- 430-08-2013**
- Cr KS Wendt OAM BEM moved and Cr PW Francis seconded: That the report be received for information and Council seeks legal advice on the options presented to it in relation to its previous resolution (189-4-2013) to pursue measures to allow camping on showgrounds reserves under its control and that a further report be presented to Council.
- CARRIED 7/0**
- In-Kind Grants
431-08-2013
- 7.8 In-Kind Grants to NFP Community Organisations
- Cr KS Wendt OAM BEM moved and Cr FO Whelan seconded: That the In-Kind Grants to Not-For-Profit (NFP) be received as information and that the report be amended and tabled at a future Council Meeting. **CARRIED 7/0**
- Grants to Community Organisations
432-08-2013
- 7.9 Grants to Community Organisations
- Cr FO Whelan moved and Cr KS Wendt OEM BEM seconded: That Council approve the recommendation as outlined in the following table (Attachment A) for Financial & In – Kind assistance, under Policy 102 Grants to Community Organisations. **CARRIED 7/0**

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – BIGGENDEN – 20 AUGUST 2013**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR
COMMUNITY GRANT FUNDING AUGUST 2013**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2012/2013 Sponsorship	Requested Cash Amount	Requested In-kind Estimate	Directors Recommended Cash Donation	Directors Recommended In-kind Donation	Project Budget Comments
470355	31/07/2013	Biggenden Historical Society	New Shed in museum ground	09/2013	Building of new shed in Museum Grounds at 8 Edward Street Biggenden	N/A	\$0	\$527	\$0	\$527	Building Application Fee
471236	03/08/2013	Mundubbera Small Bore Rifle Club	Mundubbera Mug Shoot	25/08/13	Requesting in-kind donation of double toilet trailer	N/A	\$0	\$205	\$0	\$205	\$55 / day hire fee, \$150 cleaning, suggesting hire subject to applicant picking up and dropping off trailer. Trailer is to be emptied prior to return
465031	16/07/2013	Ruff 'n' Tuff Car Club Inc	To hold a car show & shine & swap meet	05/10/13	Charity Car show event at Biggenden Showgrounds requesting cash & in-kind	N/A	\$999	\$691	\$0	\$691	No cash components available, Bins \$7*20 (\$140), labour \$260, toilet hire single \$11 (cleaning \$75) double toilet \$55 (cleaning \$150) suggesting hire subject to applicant picking up and dropping off trailer. Trailer is to be emptied prior to return
471959	07/08/2013	Mt Perry Sports & Rec Club	Printing of Mt Perry Preview newsletter	Monthly	12 x Printing of monthly newsletter (250ea) using Council photocopier	In-kind copying	\$0	\$750	\$0	\$750	At new NFP fees = 250 copies double sided * 12 = \$750

Donations Requested			
Request for Cash Donations		\$999	
Request for In Kind Donations			\$2,173
Total Donations requested			\$3,172

Director Recommendation			
Recommended Request for Cash Donations			\$0
Recommended Request for In Kind Donations			\$2,173
Donations Recommended for approval			\$2,173

Deputation	5.1	Carmel Summers – BIEDO – 10.00am
433-08-2013		Mayor, DG Waugh welcomed Carmel Summers, Financial Councillor – BIEDO to the meeting at 10.00am.
Morning Tea		The meeting was adjourned at 10.17am for morning tea and resumed at 10.40am with David Newby – Insite Strategies and Manager of Development Services, AB Webster in attendance.
Environmental	Agenda Item 10	Environmental Report
Draft Planning Scheme	10.1	Proposed Draft Planning Scheme Under the SPA for Submission to Minister
K Palmer		K Palmer entered the meeting at 12.03pm.
434-08-2013		Cr PW Francis moved and Cr JF Dowling seconded: That the report be received. Further, comments are to be provided to Director of Development and Environment, BJ Savage by 13 September 2013. CARRIED 7/0
Lunch		The meeting was adjourned for lunch at 12.30pm and resumed 1.35pm.
Economic	Agenda Item 8	Economic Report
Levees	8.1	Consultation Regulatory Impact Statement – Levees
435-08-2013		Cr FO Whelan moved and Cr PW Lobegeier seconded: That the North Burnett Regional Council resolves to provide the following comments to LGAQ in response to the Regulations of Levies in Queensland: a) Constitution Regularity Impact Statement Assessment to stay with the State. b) Council supports the LGAQ position CARRIED 7/0
Social	Agenda Item 9	Social Report
Wilga Collection	9.1	Wilga Collection
436-08-2013		Cr PW Lobegeier moved and Cr PW Francis seconded: 1. The report regarding the Wilga Collection of Aboriginal Cultural Heritage objects/stone artefacts be received. 2. That this collection be stored at the Monto Library for safe keeping until an appropriate building be available for display. 3. That Director of Corporate Services, LD Hotz compile and implement a Memorandum of Agreement between collection owner and Council. CARRIED 7/0
Environmental	Agenda Item 10	Environmental Report
Camera Surveillance	10.2	General Policy – Application and Operation of Camera Surveillance
437-08-2013		Cr KS Wendt OEM BEM moved and Cr PW Lobegeier seconded: That General Policy – Application and Operation of Camera Surveillance as presented, be adopted. CARRIED 7/0

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Waste Management Strategic Plan 438-08-2013	10.3 Waste Management Strategic Plan Cr PW Francis moved & Cr KS Wendt OEM BEM seconded: That the North Burnett Regional Council Waste Management Strategic Plan 2013-2018 be adopted as presented. <p style="text-align: right;">CARRIED 7/0</p>
Councillor Reports 439-08-2013	<p style="text-align: center;">Agenda Item 12 Councillor Reports</p> Cr PW Lobegeier moved and Cr FO Whelan seconded: That the Councillor Reports as presented, be adopted. <p style="text-align: right;">CARRIED 7/0</p>
General Business In-Kind Mowing 440-08-2013	<p style="text-align: center;">Agenda Item 11 General Business</p> Resolved: Director of Corporate Services, AM Jackson to liaise with Director of Technical Services, K Palmer to determine if the submission of yearly fee waivers for in-kind support such as mowing, be the most suitable way to report on expenditure. Further this be included in future reports to the Policy and Planning Standing Committee Meeting.
Private Works 441-08-2013	Resolved: Director of Technical Services, K Palmer to table a report at the next Technical Services Standing Committee Meeting outlining the status of the private works issue as per resolution, 336-07-2013.
Industry Summit 442-08-2013	Resolved: Councillors are to advise Administration Assistant, V Meyer of their intentions to attend the to the Banana Shire Industry Summit, by 3 September 2013.
Queensland Miss Showgirl Reception 443-08-2013	Cr PW Lobegeier moved and Cr PW Bowen seconded: That a Reception be held on Saturday the 24 August at the Monto Community Hall, commencing at 2pm to congratulate Queensland Miss Showgirl, Donna Baker. Director of Corporate Services, LD Hotz to organise for a light afternoon tea will follow. Further, Cr DG Waugh advised that a notice will appear in the Central and North Burnett Times on 22 August 2013.
Railway Depots 444-08-2013	Resolved: Council progress the investigations in regards to the Region’s Railway Depots. Further, Councillors to continue to liaise with community members to determine suitable usage of those areas.
Alternate Camping Area 445-08-2013	Cr FO Whelan moved and Cr PW Lobegeier seconded: That Director of Development and Environment, BJ Savage liaise with Director of Corporate Services, LD Hotz to investigate the re-purposing of the old Mundubbera Shire Caravan Park area at the top of Jones Weir to enable an agreement to be established to form a backpacker camping are. <p style="text-align: right;">CARRIED 7/0</p>
Queensland Weekender 446-08-2013	Resolved: Director of Community and Cultural Services, AM Jackson to liaise with Councillors to determine suitable areas of interest for Queensland Weekender to film from 2-5 September 2013. Queensland Weekender will be airing a 30 minute feature of the North Burnett.
Closed Session 447-08-2013	Cr PW Francis Moved and Cr FO Whelan seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. <p style="text-align: right;">CARRIED 7/0</p>

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
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- Re-opened Meeting
448-08-2013 Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be re-opened to the public.
CARRIED 7/0
- QGC
449-08-2013 Cr PW Francis moved and Cr PW Lobegeier seconded: That Director of Technical Services, K Palmer to liaise with Chief Executive Officer, MJP Pitt to confirm the current agreement held with QGC in regards to flood-ways, grids and road re-instatements. Further, request a schedule of works outlining relevant timeframes.
CARRIED 7/0
- Traffic Management
450-08-2013 Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That Council contact Queensland Industrial Minerals to obtain a copy of the Traffic Management Plan.
CARRIED 7/0
- Land Valuation
450-08-2013 Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That Chief Executive Officer, MJP Pitt to advise the Department of Natural Resources and Mines, Valuer-General, Neil Bray that Council would like to participate in the statutory valuation of all rateable land within the North Burnett Region.
CARRIED 7/0
- Notice of Meeting
451-08-2013 Cr JF Dowling moved and Cr PW Frances seconded: That the General Meeting scheduled to be held 17 September 2013 in Monto be re-scheduled to be held, Tuesday 24 September in Monto commencing at 9am.
- Further, a Notice of Meeting to be placed in the Central and North Burnett Times advising public of the change.
CARRIED 7/0
- 452-08-2013** Mayor, DG Waugh congratulated Administration Assistant, V Meyer for successfully raising \$626.00 At the Mayor's Breast Ever Brunch Fundraiser held 17 August 2013 in Gayndah.
- Closure of Meeting **Agenda Item 13 Closure of Meeting**
- With no further business, the meeting was closed at 2.55pm.
- Presented to Council at its General Meeting held on Tuesday, 24 September 2013, and confirmed.

MAYOR