

Attendees	Agenda Item 1	Attendees
Councillors	Cr FO Whelan, Deputy Mayor Cr PW Lobegeier Cr JF Dowling Cr PW Francis Cr KS Wendt OAM BEM Cr WJ Bowen	
Officers	Chief Executive Officer, MJP Pitt General Manager of Corporate and Community Services, D Wiskar Manager of Technical Services, TJ Harvey Manager of Finance, LA Benham Executive Assistant, NJ Zillman	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Acting Mayor declared the meeting open at 9:02am and welcomed all attendees with Biggenden School Chaplain, Moira Thompson leading the meeting in prayer.	
	The Public Gallery was attended by Rachael Chambers and Central and North Burnett Times representative Erica Murree .	
Apologies 610-10-2014	Agenda Item 3	Apologies
	Cr PW Francis moved and Cr WJ Bowen seconded: That an apology be received and leave of absence granted for the Mayor, Cr DG Waugh and the General Manager of Engineering and Environmental Services, B Pearce. CARRIED 6/0	
Declaration	Agenda Item 4	Declaration of Interest
	Nil Declarations.	
Deputations	Agenda Item 5	Deputations/Petitions
	Mr Bill Staib entered the meeting at 9:07am and discussed issues of land use and rates and withdrew from the meeting at 9:41am.	
611-10-2014	Resolved: That the General Manager of Corporate and Community Services liaise with Mr Staib to assist in resolving his concerns.	
	5.1 Engineering Award Presentation	
	The Manager of Technical Services presented Council with the 2014 Engineering Excellence Awards for Projects under \$1 million.	
	Manager of Technical Services, TJ Harvey was also presented with the IPWEA Presidents Award.	

Minutes	Agenda Item 6	Confirmation of Minutes
General 612-10-2014	6.1 09 – September – General Meeting – Minutes – Mundubbera	
	Cr PW Francis moved and Cr JF Dowling seconded: That the Minutes of the General Meeting held in Mundubbera on 19 September 2014 appearing on pages 172-180 of the minute book be adopted.	CARRIED 6/0
Special Meeting 613-10-2014	6.2 09 – September – Special Meeting – Minutes – Mundubbera	
	Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That the Minutes of the Special Meeting held in Mundubbera on 30 September 2014 appearing on pages 182-183 of the minute book be adopted.	CARRIED 6/0
Policy and Planning 614-10-2014	6.3 10 –October – Policy and Planning – Minutes – Gayndah	
	Cr JF Dowling moved and Cr PW Francis seconded: That the Minutes of the Policy and Planning Meeting held in Gayndah on 07 October 2014 appearing on pages 186-190 of the minute book as amended be adopted.	CARRIED 6/0
Technical Services 615-10-2014	6.4 10 – October – Technical Services – Minutes – Gayndah	
	Cr PW Francis moved and Cr WJ Bowen seconded: That the Minutes of the Technical Services Meeting held in Gayndah on 07 October 2014 appearing on pages 191-193 of the minute book be adopted.	CARRIED 6/0
Governance	Agenda Item 7	Governance Report
LGMA 616-10-2014	7.1 LGMA State Concourse	
	Cr PW Lobegeier moved and Cr JF Dowling seconded: That the report on attendance at the 2014 LGMA State Conference is received for information and the contents of the report noted.	CARRIED 6/0
	Manager of Finance entered the meeting at 9:54am	
Shop in the NB 617-10-2014	7.2 Project Status Report – Shop in the North Burnett	
	Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the Project Status Report – Shop in the North Burnett be received and contents noted.	CARRIED 6/0
	Cr WJ Bowen withdrew from the meeting at 10:00am and re-entered at 10:02am.	
Overdue Rates 618-10-2014	7.3 Overdue Rates and Charges	
	Cr PW Lobegeier moved and Cr PW Francis seconded: That the Overdue Rates and Charges Report as presented be received.	CARRIED 6/0
Financial 619-10-2014	7.4 Financial Report	
	Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the Financial Report as presented be adopted.	CARRIED 6/0

Revenue 620-10-2014	7.5 Revenue and Expenditure and Net Cash Position Report
	Cr PW Francis moved and Cr JF Dowling seconded: That the Revenue and Expenditure and Net Cash Position Report as presented be adopted for information. CARRIED 6/0
	Manager of Finance withdrew from the meeting at 10:19am.
Corporate Plan 621-10-2014	7.6 Corporate Plan Report
	Cr KS Wendt OAM BEM moved and Cr PW Francis seconded: That pursuant to the <i>Local Government Act 2009</i> and <i>section 165 (3) – Local Government Regulation 2012</i> , North Burnett Regional Council receives the annual review of the North Burnett Regional Council Corporate Plan 2013-2018 as a result of the review. CARRIED 6/0
622-10-2014	Cr PW Lobegeier moved and Cr WJ Bowen seconded: That the General Manager of Corporate and Community Services Council investigate a Public Art Policy for future developments. CARRIED 6/0
Morning Tea	The meeting adjourned for morning tea at 10:24am and resumed at 10:56am.
Camping Strategy 623-10-2014	7.7 Camping Strategy
	Cr PW Lobegeier moved and Cr JF Dowling seconded: That Council adopt the North Burnett Regional Council Camping Strategy as amended with reference to management options at Wuruma Dam. CARRIED 6/0
Q1 Budget Review 624-10-2014	Cr PW Lobegeier moved and Cr WJ Bowen seconded: That the North Burnett Regional Council adopt the 2014-15 Amended Budget Statements including:
	<ul style="list-style-type: none"> - Statement of Comprehensive Income and Long Term Forecast; - Balance Sheet and Long Term Forecast; - Cash Flow Statement and Long Term Forecast ; - Statement of Changes in Equity and Long Term Forecast; - Financial Sustainability Ratios; and - Rate and Utility Charges Analysis.
625-10-2014	Cr PW Lobegeier moved and Cr WJ Bowen seconded: That a letter be sent to the Federal Minister, Ken O'Dowd requesting the arrangement of meetings with Ministers to discuss the Commonwealth funding cuts to regional local government. CARRIED 6/0
Infrastructure	Agenda Item 8 Infrastructure Report
Water Restrictions 626-10-2014	8.1 Gayndah Water Restrictions
	Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded: That North Burnett Regional Council lifts the current water restrictions in Gayndah and advises the public. CARRIED 6/0
NDRRA 627-10-2014	8.2 2013 NDRRA Monthly Restoration Works Report
	Cr PW Lobegeier moved and Cr PW Francis seconded: That the 2013 NDRRA Monthly Restoration Works Report be received as information. CARRIED 6/0

Social
628-10-2014

Agenda Item 9 Social Report

9.1 Grants to Community Organisations

Cr PW Francis moved and Cr JF Dowling seconded: That Council decline the application for a cash sponsorship under the current Policy 102 Grants to Community Organisations with Council to review the conditions for individual sponsorship within the Policy.

CARRIED 6/0

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – BIGGENDEN – 21 OCTOBER 2014**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR
COMMUNITY GRANT FUNDING UNTIL AUGUST 2014**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2013/2014 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	GM's Recommended Cash Donation	GM's Recommended Inkind Donation	Project Comments
652944	09/10/2014	Michelle Radel	The Queensland Regional Achievement & Community Awards	08/11/2014	<p>M Radel is a finalist to the The Queensland Regional Achievement Community Awards. The request is for cash sponsorship towards her expenses of participating at the Gala Event where the winners are announced.</p> <p>Michelle is the first finalist to represent the North Burnett Region since the awards began.</p> <p>A table for 10 participants at the event has been booked at the cost of \$1100</p>	\$0	\$1100	\$0	\$0	\$0	GM recommendation is for rejection as cash Sponsorship is unavailable under the current in-kind only approach.

Donations Requested			
Request for Cash Donations		\$1100	
Request for In Kind Donations			\$0
Total Donations requested			\$0

GM Recommended				
Recommended Request for Cash Donations			\$0	
Recommended Request for In Kind Donations				\$0
Recommended for approval				\$0

Economic

Agenda Item 10

Economic Report

Planning Scheme
629-10-2014

10.1 Proposed Planning Scheme Adoption and Commencement

Cr PW Francis moved and Cr PW Lobegeier seconded:

That in accordance with the Sustainable Planning Act 2009 and Statutory Guideline 02/14 Council -

- (i) adopts the proposed North Burnett Regional Council planning scheme 2014 subject to:
 - a. the changes required in the Ministerial conditions;
 - b. notation of the appropriate integration of the SPP;
 - c. the commencement date being 3 November 2014; and,
- (ii) notifies the adoption by placing a notice—
 - a. in the gazette;
 - b. a newspaper circulating generally in the area; and
 - c. on its website.

That in accordance with the Sustainable Planning Act 2009 and Statutory Guideline 02/14 Council notifies it has adopted the following planning scheme policies with the commencement date being 3 November 2014 -

- (i) PSP SC6.2 Design and construction standards for non-trunk infrastructure work;
- (ii) PSP SC6.3 Agricultural land,
- (iii) PSP SC6.4 Information Council may request,
- (iv) PSP SC6.5 Landscaping,
- (v) PSP SC6.6 Third party advice or comment, and
- (vi) PSP SC6.7 Building form for the Centre zone;

by placing a notice:

- a. in the gazette;
- b. a newspaper circulating generally in the area; and
- c. on its website.

CARRIED 6/0

630-10-2014

Cr WJ Bowen moved and Cr JF Dowling seconded: That Council acknowledge the work and contribution of David Newby, from Insite Strategy.

CARRIED 6/0

Application MOU
631-10-2014

10.2 Application for Material Change of Use – Extractive Industry

Cr PW Francis moved and Cr PW Lobegeier seconded:

- 1. That the Council receive and consider the following letter from a submitter as a properly made submission—
 - a. Brad Baldwin – Baldwin Sand Gravel & Concrete, received 21 August 2014.
- 2. That the Council, as Assessment Manager, decide the application under section 324 of the Sustainable Planning Act 2009 by approving it subject to conditions; and,
- 3. That the Council notify the Applicant, Referral Agencies and Submitter in accordance with the timing and other requirements set out in the Sustainable Planning Act 2009.
- 4. That Council issue a charges notice under its Adopted Infrastructure Charges

Resolution as a nil charge on the basis that the deed of agreement will recover impacts on the road network. **CARRIED 6/0**

Disaster Centre
632-10-2014

10.3 Application for Material Change of Use – Disaster Management Centre

Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded:

1. That the Council approve the application under s324 of the Sustainable Planning Act 2009 by approving all of it subject to conditions;
2. That the Council notify the applicant of its decision; and
3. That Council issue a charges notice under its Adopted Infrastructure Charges Resolution. **CARRIED 6/0**

Environmental

Agenda Item 11

Environmental Report

Nil Reports.

Councillor Reports
633-10-2014

Agenda Item 12

Councillor Reports

Cr WJ Bowen moved and Cr KS Wendt OAM BEM seconded: That the Councillor Reports be received. **CARRIED 6/0**

Rachael Chambers and Erica Murree withdrew from the meeting at 11:44am.

Closed Session
634-10-2014

Cr PW Lobegeier moved and Cr JF Dowling seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. **CARRIED 6/0**

Re-Open Session
635-10-2014

Cr KS Wendt OAM BEM moved and Cr PW Francis seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be re-opened to the public. **CARRIED 6/0**

Confidential Reports

Agenda Items 13

Confidential Reports

Purchase of Water
636-10-2014

13.1 Purchase of Water

Cr PW Francis moved and Cr WJ Bowen seconded: That North Burnett Regional Council note that current regulatory framework and trading arrangements will not permit the request to purchase high priority water; and Council work with all stakeholders to find a solution to the identified water issues. **CARRIED 6/0**

637-10-2014

Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the Manager of Technical Services prepare a report for Council on the current water assets and possible resolutions for the trading of Unused High Priority Allocation held by Council. **CARRIED 6/0**

Procurement Tender
638-10-2014

13.2 Procurement Tender

Cr PW Lobegeier moved and Cr JF Dowling seconded: That Council note the Fuel Tender and its projected business benefits for North Burnett Regional Council. **CARRIED 6/0**

Lunch	The meeting adjourned for lunch at 12:39pm and resumed at 1:38pm
General Business	Agenda Item 14 General Business
Cr PW Francis 639-10-2014	Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That the Wide Bay/Burnett District Director, Scott Whitaker be invited to attend the Technical Services Meeting on Wednesday 05 November in Monto or the General Meeting on the 18 November 2014 in Gayndah. CARRIED 6/0
Cr PW Francis 640-10-2014	Resolved: That the General Manager of Corporate and Community Services investigate the cost of five (5) sets of Town entry walls/signage similar to the Mundubbera signs.
Cr PW Francis 641-10-2014	Resolved: That the Manager of Environment organise the spraying of large amounts of Saffron Thistle which is growing amongst the guide posts located west of Didcot.
Cr WJ Bowen 642-10-2014	Resolved: That Council organise a function to acknowledge the donation of land from Mrs Robinson.
Cr KS Wendt 643-10-2014	Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded: That Council request the removal of the private infrastructure on Old Bumpa and Golden Fleece Roads to allow access to land owners. CARRIED 6/0
Cr PW Lobegeier 644-10-2014	Cr PW Lobegeier discussed the following items: <ul style="list-style-type: none">• Burnett Mary Regional Group Board nominations• Bundaberg and North Burnett Tourism Group and Council liaison Cr PW Francis moved and Cr WJ Bowen seconded: That Council write to the Bundaberg and North Burnett Tourism Group expressing concerns with the delay in the touch screen delivery and the representative time spent in the North Burnett. CARRIED 6/0
Cr JF Dowling	Cr JF Dowling discussed the following items: <ul style="list-style-type: none">• Touch screen update• InfoXpert Customer Service Request function• Individual town maps/brochures• Australian Local Government Women's Association meeting in November
CEO	The CEO provided an update on the progression of the Local Disaster Management Group and the role of Acting Co-ordinator during the Christmas period being the General Manager of Engineering and Environmental Services and the Acting Deputy Local Area controller, Peter Van Breeman.
Cr FO Whelan	Cr FO Whelan discussed the following items: <ul style="list-style-type: none">• Auslink Regional Migration representative to meet with primary producers through Regional Economic Development Advisory Committee representatives• Concerns that Abercorn residents are running out of water and cannot afford to refill tanks. Suggested link up with UCC counsellors.
Cr FO Whelan 645-10-2014	Cr PW Francis moved and Cr PW Lobegeier seconded: That a letter of appreciation be sent to the artist of the Mundubbera entry signs, Malcom Brown. CARRIED 6/0



Closure of Meeting **Agenda Item 15** **Closure of Meeting**

There being no further business the meeting closed at 2:36pm.

Presented to Council at its General Meeting held on 18 November and confirmed. _____

Mayor