

Attendees	Agenda Item 1	Attendees
Councillors	Cr FO Whelan Deputy Mayor Cr PW Lobegeier Cr JF Dowling Cr KS Wendt OAM BEM Cr WJ Bowen Cr PW Francis	
Officers	Chief Executive Officer, MJP Pitt Acting General Manager of Corporate and Community Services, LA Benham General Manager of Engineering and Environmental Services, B Pearce Executive Assistant, NJ Zillman	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Deputy Mayor declared the meeting open at 8:00am and welcomed attendees to the meeting.	
	The Manager of Corporate and Community Services, TA Hansen and Audrey Hutchison - from Creating Links presented a deputation on the Arts and Cultural Strategy and withdrew from the meeting at 9:41am.	
Apologies 594-12-2015	Agenda Item 3	Apologies
	Cr PW Francis moved and Cr JF Dowling seconded: That an apology be received for the Mayor, Cr DG Waugh and the Deputy Chief Executive Officer, D Wiskar. CARRIED 6/0	
Declaration	Agenda Item 4	Declaration of Interest
	Nil Declarations.	
Deputations	Agenda Item 5	Deputations/Petitions
	The meeting was attended by Mr Bert Hutchins as part of the public gallery.	
	10:30am – Morning Tea – Monto Police Officers.	
Minutes	Agenda Item 6	Confirmation of Minutes
General 595-12-2015	6.1	11 – November – General Meeting – Minutes – Gayndah– 171115
	Cr JF Dowling moved and Cr KS Wendt OAM BEM seconded: That the minutes of the General Meeting held in Gayndah on 17 November 2015, appearing on pages 223-229 of the minute book be received. CARRIED 6/0	
Policy and Planning 596-12-2015	6.2	12 – December – Policy and Planning – Minutes – Eidsvold – 011215
	Cr PW Francis moved and Cr WJ Bowen seconded: That the minutes of the Policy and Planning Meeting held in Eidsvold on 01 December 2015, appearing on pages 232-234 of the minute book be received. CARRIED 6/0	

Technical Services 6.3 12 – December – Technical Services – Minutes – Eidsvold – 011215
597-12-2015

Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That the minutes of the Technical Services Meeting held in Eidsvold on 01 December 2015, appearing on pages 235-237 of the minute book be received.

CARRIED 6/0

Governance **Agenda Item 7 Governance Report**

Meeting Dates 7.1 Council Meeting Dates for 2016
598-12-2015

Cr KS Wendt OAM BEM moved Cr WJ Bowen seconded: That Council conducts the following Council Meetings during 2016 commencing at 9:00am and at the Office Meeting Room of the locations nominated.

CARRIED 6/0

2016 North Burnett Regional Council Meeting Schedule

DATE	LOCATION	MEETING TYPE
19 January 2016	Biggenden	General
02 February 2016	Mt Perry	Standing Committee
17 February 2016	Monto	General
01 March 2016	Eidsvold	Standing Committee
15 March 2016	Mundubbera	General
05 April 2016	Gayndah	Statutory Meeting – Post Election

2016 North Burnett Regional Council Workshop Schedule

DATE	LOCATION	MEETING TYPE
12 February 2016	Mundubbera	Workshop
11 March 2016	Mundubbera	Workshop

Statutory Policy 7.2 Statutory Policy 102 and 113 Review
599-12-2015

Cr PW Lobegeier moved and Cr JF Dowling seconded: That Statutory Policy 102 and Policy 113 be tabled for a Councillor Workshop in 2016 and presented to a future Council meeting.

CARRIED 6/0

Policy Updates 7.3 Policy Updates – Internal Audit Function and Appointment of Audit and Risk
600-12-2015 Committee

Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That Council adopt the draft Appointment of Audit and Risk Committee and Internal Audit Function Policies as amended.

CARRIED 6/0

Morning Tea The meeting adjourned for morning tea at 10:27am and met with the Monto Police Officers, resuming at 11:00am.

Finance Report
601-12-2015

7.4 Finance Report

Cr PW Francis moved and Cr WJ Bowen seconded: That the Finance Report as presented be adopted. **CARRIED 6/0**

Rural Fire Levy
602-12-2015

7.5 Rural Fire Levy

Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That Council adopt the changes to Policy 248 – Rural Fire Levy, effective immediately. **CARRIED 6/0**

Economic

Agenda Item 8 Economic Report

Statistics
603-12-2015

8.1 Development and Compliance Statistics

Cr PW Lobegeier moved and Cr JF Dowling seconded: That the Development and Compliance Statistics as presented be received. **CARRIED 6/0**

Compliance
604-12-2015

Resolved: That the Acting General Manager of Corporate and Community Services follow-up with the storage of rubbish on construction sites in the Monto area.

Social

Agenda Item 9 Social Report

Grants
605-12-2015

9.1 Grants to Community Organisations

Cr JF Dowling moved and Cr PW Francis seconded: That Council review and approve the Community Grant funding applications outlined in the following table (Attachment A) for financial and in-kind assistance, under Policy 102 Grants to Community Organisations. **CARRIED 6/0**

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – MONTO – 15 DECEMBER 2015**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL
FOR COMMUNITY GRANT FUNDING UNTIL 2014/2015**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2013/2014 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	Recommended Cash Donation	Recommended Inkind Donation	Project Comments
731641	11/11//15	Gayndah Men's Shed	In-kind donation	14/11/15	Donation of two large dry powder fire extinguishers	0.00	0.00	140.00	0.00	140.00	Requesting the donation of two large fire extinguishers for the Gayndah Men's Shed.
732194	16/11//15	Eidsvold Little Athletics	Funding for equipment	14/11/15	Replacing Discus netting that had gone missing in the Cricket Shed	0.00	616.00	0.00	0.00	00.0	Recommended for rejection both because it is not in-kind but cash and also because the requested cash component of the donation is asking for 100% funding of the project which does not fulfil policy requirements (matching funding, policy 102, page 5, point 22 Inkind set up requirements have been provided and approved as waiver for the event of 14/11/15 (already completed)
732429	18/11/15	Taleah Putney	Sports event	07/12/15	'Across the Ditch' development series Q v Auckland in Lawn Bowls	0.00	600.00	0.00	600.00	0.00	Recommended cash donation as per applicant request but not inline with possible maximum International Level Event allocation of \$750
733065	23/11/15	Montonians	Funding to cover NBRC servicing fees	Monthly	Requesting donation to cover 10 months worth of cleaning fees in Monto Hall	0.00	660.00	0.00	0.00	0.00	Recommended for rejection as it does not fulfil policy requirements – recurrent or running costs are exempt from receiving funding. See policy 102, page 5, and point 21. Also problematic is point 22. See attachment B for further background information to consider the special circumstances surrounding this application. The Montonians did not expect this Council invoice and donated their annual proceeds already which would cause them problems in this case.

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – MONTO – 15 DECEMBER 2015**



733070	23/11/15	Mundubbera Cricket Association	Inkind assistance with sporting carnival	06/02 to 07/02/16	7-a-side cricket fundraising money to upgrade sporting facilities, signage etc.	0.00	0.00	270.40	0.00	270.40	6 wheelie bins - \$ 62.40 Hire of ML Oval - \$ 208.00 Total - \$270.40 Requesting in-kind support for 6 wheelie bins, sports oval and staff assistance with cleaning and taking down marquees. Recommended for approval except for the also requested Mobile Kitchen which cannot be waived.
734751	03/12/15	Woowoonga Public Hall Incorp.	Funding for Carols by Candlelight event	22/12/15	Woowoonga Hall does not currently hold 'Carols by Candlelight' would like to provide this to the community	0.00	600.00	0.00	0.00	0.00	Funding requests to cover the purchasing of LED candles and the hire of a sound system. Recommended for rejection because it is not in-kind but cash.

Donations Requested			
Request for Cash Donations		\$2,476.00	
Request for In Kind Donations			\$410.40
Total Donations requested		\$2,476.00	\$410.40

GM Recommended				
Recommended Request for Cash Donations			\$600.00	
Recommended Request for In Kind Donations				\$410.40
Total Recommended for approval			\$600.00	\$410.40

Drought Support 606-12-2015	9.2 Drought Support Funding Outcome Report Cr PW Lobegeier moved and Cr WJ Bowen seconded: That the Drought Support Funding Outcome Report as presented be received. CARRIED 6/0
Councillor Reports 607-12-2015	Agenda Item 10 Councillor Reports Cr PW Francis moved and Cr WJ Bowen seconded: That the Councillor Reports be received. CARRIED 6/0
General Business	Agenda Item 11 General Business
QFES	Cr PW Lobegeier discussed the Queensland Fire and Emergency Services co-ordination centre being set up in the South Burnett and the North Burnett Disaster Coordination Centre.
Wide Bay Health	Cr WJ Bowen provided an update on the meeting with Wide Bay Health to discuss the frequency of the medical practitioner.
Notice Board	Cr WJ Bowen advised that a community notice board had been donated to the Mt Perry Health Centre.
Onsite Meeting Cr Francis	The Chief Executive Officer discussed the progress of the on-site meeting with Sunwater in 2016 to discuss Wuruma Dam camping issues.
B-Double Route Cr Francis	The General Manager of Engineering and Environmental Services advised on the progress of the pre-approval of B-Double routes in the North Burnett.
Motor Bikes	Cr PW Francis requested an update on the availability of land for use by Eidsvold motorcyclists.
Branch Removal 608-12-2015	Cr PW Francis moved and Cr PW Lobegeier seconded: That the General Manager of Engineering and Environmental Services follow-up on the request to remove blue gum limbs on Cania Dam Road near Homestead Gully Bridge. CARRIED 6/0
ALGA	Cr PW Francis informed the meeting on details from the National Local Roads and Transport Congress held in Ballarat 17-19 November 2015, attended by the Councillor and the General Manager of Engineering and Environmental Services.
Annual Report	Cr WJ Bowen requested a copy of the Annual Report from the Acting General Manager of Corporate and Community Services.
Jaycees Park Cr Dowling 609-12-2015	Resolved: That the Facilities Officer investigate the fading of flood plaques at Jaycees Park in Gayndah.
BIEDO Grant 610-12-2015	Cr JF Dowling moved and Cr PW Lobegeier: That the Manager of Corporate and Community Services follow-up with the BIEDO grant received for a cycling education track in Gayndah and work with the Community Development Officer to progress a long term blue print for Lions Park. CARRIED 6/0

Mr Hutchins withdrew from the meeting at 12:32pm

Bridge Vegetation
Cr Lobegeier
611-12-2015

Resolved: That the Works Engineer follow-up on the request to clear vegetation surrounding Bowling Green Bridge.

Weed Management
Cr Lobegeier
612-12-2015

Resolved: That the General Manager of Engineering and Environmental Services follow-up on the customer request with regards to the management of parthenium weed in the Splinter Creek Bridge, Bancroft and Kalpower area.

Road Slashing
Cr Lobegeier
613-12-2015

Resolved: That the Chief Executive Officer discuss the issue of scout/safety vehicles for roadside slashing along the Burnett Highway with the District Director of the Department of Transport and Main Roads and advise Council of the outcome.

Telstra Outages
614-12-2015

Cr PW Lobegeier moved and Cr KS Wendt seconded: That the Deputy Chief Executive Officer make contact with Telstra to discuss the frequency of outages that have been occurring in Monto and request a further information on the expected duration and solution.

CARRIED 6/0

BMRG

Cr KS Wendt OAM BEM discussed the Burnett Mary Regional Group.

Water Trail

Cr FO Whelan raised the item of the Council of the Wide Bay Burnett Regional Organisation of Council (WBBROC) Water Trail.

Lunch

The meeting adjourned for lunch at 12:41pm and resumed at 1:43pm with Council Staff representative Scott Bambrick in attendance.

Black Spot Funding
615-12-2015

Cr PW Francis moved and Cr JF Dowling seconded: That Council submit the existing priority mobile coverage as part of Round 2 of the Federal Government's Mobile Black Spot Programme to include:

- Burnett Highway from Ceratodus to South of Monto;
- Burnett Highway from boundary of Gympie Regional Council to Ban Ban Springs;
- Paradise Dam and Mingo Crossing;
- Mt Perry to Burnett Highway ;
- Burnett Highway from Eidsvold to Gayndah;
- South Burnett Regional Council Boundary to Mundubbera on Mundubbera-Durong Road;
- Monto – Mt Perry road from Burnett Highway to Mt Perry

CARRIED 6/0

Closed Session
616-12-2015

Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage.

CARRIED 6/0

Scott Bambrick withdrew from the meeting at 2:20pm.

Re-Open Session
617-12-2015

Cr PW Francis moved and Cr PW Lobegeier seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be re-opened to the public.

CARRIED 6/0

Confidential Reports	Agenda Items 12	Confidential Reports
Procurement Tender 618-12-2015	12.1 Procurement Panel Contract for the Supply of Hardware and Related Goods for 24 months	Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded: That Council terminate the tender for the supply of hardware and related goods. CARRIED 6/0
Concession 619-12-2015	12.2 Ratepayer Concession for Rates and Charges 30298	Cr WJ Bowen moved and Cr PW Lobegeier seconded: 1. That Council receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) c – Hardship provision of the Local Government Regulations for assessment 30298-101-00000-000. 2. That Council denies the application for a payment arrangement and enforces requirements of Policy 230 requiring a payment of \$507.00 per month. CARRIED 6/0
Concession 620-12-2015	12.3 Ratepayer Concession of Rates and Charges 40404	Cr PW Francis moved and Cr KS Wendt OAM BEM seconded: 1. That Council receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) c – Hardship provision of the Local Government Regulations for assessment 40404-00000-000. 2. That Council agrees to allow rate payer to make reduced monthly payments of \$400.00 for the months of December 2015 and January 2016, if the property does not settle in January 2016 payments would need to increase to \$2213.00 per month to ensure the debt is paid within the terms of the Rate Recovery Policy. CARRIED 6/0
Road Closure 621-12-2015	12.4 Application for Permanent Road Closure O’Bil Bil Road	Cr PW Lobegeier moved and Cr WJ Bowen seconded: That Council advise the Department of Natural Resources of its objection to the proposed permanent road closure as: 1. the applicant has an alternative legal access to Lot 33YL143; 2. the applicant has not demonstrated sufficient need to permanently close the road; and 3. objections to the proposed permanent road closure had previously been received from other adjoining land owners. CARRIED 6/0
Closed Session 622-12-2015	Cr PW Francis moved and Cr PW Lobegeier seconded: That in accordance with Section 275 (b) of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion on industrial matters affecting employees.	CARRIED 6/0
Re-Open Session 623-12-2015	Cr PW Francis moved and Cr PW Lobegeier seconded: That in accordance with Section 275 of the Local Government Regulation 2012 the meeting be reopened to the public.	

EBA
624-12-2015

12.5 Enterprise Bargaining Agreement

Cr PW Francis moved and Cr PW Lobegeier seconded:

- That Council defers its decision regarding an Administration Agreement/MOU until after the staff vote; and
- That Council endorse the draft document as amended for staff vote with a report to be presented to the Standing Committee 02 February 2016. **CARRIED 6/0**

Media Release
625-12-2015

Cr KS Wendt OAM BEM moved and Cr WJ Bowen: That Council approved publication of the proposed media release once a signed lease is received from the applicant for the Gayndah Business. **CARRIED 6/0**

Commercial Lease
626-12-2015

Cr WJ Bowen moved and Cr PW Francis seconded: That Council reconfirms its intention to sell the commercial premise by auction and that this action take place no later than 30 June 2016, further that Council endorses continued investigation for a ministerial exemption by 30 June 2016. **CARRIED 6/0**

Closure of Meeting

Agenda Item 13 Closure of Meeting

There being no further business the meeting closed at 4:36pm.