

Attendees	Agenda Item 1	Attendees
Councillors	Cr DG Waugh, Mayor Cr FO Whelan, Deputy Mayor Cr JF Dowling Cr WJ Bowen Cr KS Wendt OAM BEM Cr PW Francis Cr PW Lobegeier	
Officers	Chief Executive Officer, MJP Pitt Deputy Chief Executive Officer, D Wiskar General Manager of Engineering and Environmental Services, B Pearce Manager of Development Services, AB Webster Executive Assistant, NJ Zillman IDAS Officer, C Dyke	
External Agency	David Newby, Insite SJC.	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Mayor declared the meeting open at 9:01am and welcomed all attendees.	
Apologies	Agenda Item 3	Apologies
	Nil Apologies.	
Declaration	Agenda Item 4	Declaration of Interest
	Nil Declarations.	
Deputations	Agenda Item 5	Deputations/Petitions
	Mr Keith Mossman entered the meeting at 9:02am and presented a deputation to the meeting with regards to a permanent road closure of a number of gazetted but unconstructed roads in the vicinity of Quaggy, Parishes of Redbank and Cloncosse in the Eidsvold West area. Mr Mossman withdrew from the meeting at 9:17am.	
	Mr Robbie Radel entered the meeting at 9:18am and presented a deputation to the meeting on behalf of Port Curtis Dairies, requesting in principle support from Council for the future of the dairy industry.	
Economic	Agenda Item 6	Economic Reports
Industrial Land 487-11-2015	6.1 Monto Industrial Land Planning Report	
	Cr PW Francis moved and Cr PW Lobegeier seconded: That Council approve the application for Monto Industrial Land under section 324 of the Sustainable Planning Act 2009 in full subject to conditions; and,	
	2. That the Council notify the Applicant and Referral Agencies in accordance with the requirements set out in the Sustainable Planning Act 2009.	
		CARRIED 7/0

Eidsvold Plant
488-11-2015

6.2 Eidsvold Water Treatment Plant Planning Report

Cr PW Francis moved and Cr JF Dowling seconded: That Council approve the application for the Eidsvold Water Treatment Plant under section 324 of the Sustainable Planning Act 2009 in full subject to conditions; and

2. That the Council notify the Applicant and Referral Agencies in accordance with the timing and other requirements set out in the Sustainable Planning Act 2009. **CARRIED 7/0**

Gayndah Cemetery
489-11-2015

6.3 Gayndah Cemetery Planning Report

Cr JF Dowling moved and Cr FO Whelan seconded:

1. That Council receive and consider the letter from Grant & Simpson Lawyers, dated 25 September 2015 as a properly made submission;

2. That Council approve the Gayndah Cemetery Planning application under section 324 of the Sustainable Planning Act 2009 in full subject to conditions; and,

3. That the Council notify the Applicant and Submitters in accordance with the requirements set out in the Sustainable Planning Act 2009.

4. That a Community Development Officer visits the Submitter to discuss the proposal and explain the measures that Council will undertake to minimise its impact.

5. That information regarding the impact mitigation measures that Council undertaken advertised in the Central and North Burnett Times. **CARRIED 7/0**

Gayndah Library
490-11-2015

6.4 Gayndah Library Planning Report

Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That Council approve the Gayndah Library Planning application under section 324 of the Sustainable Planning Act 2009 in full subject to conditions; and,

2. That the Council notify the Applicant and Referral Agency in accordance with the requirements set out in the Sustainable Planning Act 2009. **CARRIED 7/0**

Historic Lots
491-11-2015

6.5 Historical Lot Report

Cr PW Lobegeier moved and Cr PW Francis seconded: That under section 117 of the Sustainable Planning Act 2009 and the process outlined in Statutory Guideline 04/14 "Making and amending local planning instruments" Council—

1. Decide to amend the scheme in the manner set out in Attachments A and B;

2. Provide the required material to the Minister under Steps 1.4 and 4.1;

3. Request the Minister conduct a state interest review and agreement to publicly notify the amendment. **CARRIED 7/0**

Morning Tea

The meeting adjourned for morning tea at 10:36am and resumed at 11:08am.

Policy Change
492-11-2015

6.6 Amenity and Aesthetics Policy Report

Cr JF Dowling moved and Cr FO Whelan seconded: That pursuant to Schedule 7 of the Sustainable Planning Regulation 2009 Council declares that development in the stated locality and of the following forms may—

(i) Have an extremely adverse effect on the amenity, or likely amenity, of the locality; or

(ii) Be in extreme conflict with the character of the locality, including—

- the relocation of any single detached class 1(a) building (dwelling) from one lot to another lot (or part thereof), or to another location

on the same lot within the North Burnett Regional Council area;

- the relocation of any single detached class 1(a) building (dwelling) from an area outside of the North Burnett Regional Council area to a lot (or part thereof) within the North Burnett Regional Council area;
- erection of a new Class 1(a) building (dwelling), or a new Class 10a building (shed) in the form of a shipping container or railway wagon for long term use on a lot anywhere within the North Burnett Regional Council area;
- erection of a new Class 1(a) building (dwelling) for long term use being a portable building having any of the following characteristics—
 - (a) a flat or skillion roof;
 - (b) metal clad walls, either wholly or partly;
 - (c) a 'boxlike' shape;
- conversion of an existing Class 10a building (shed) into a Class 1(a) building (dwelling) on the same lot anywhere within the North Burnett Regional Council area;
- additions, alterations or repairs to an existing Class 1(a) building or Class 10a building (shed) on a lot with a common boundary with premises listed on the North Burnett Regional Council Local Heritage Register;
- erection of a new Class 1(a) building or Class 10a building (shed) on a lot with a common boundary with premises listed on the North Burnett Regional Council Local Heritage Register.

Further that Council adopts the attached Amenity and Aesthetics Policy to assist the consistent assessment of relevant building applications.

FOR THE MOTION

Cr DG Waugh

Cr FO Whelan

Cr JF Dowling

Cr WJ Bowen

Cr KS Wendt OAM BEM

Cr PW Lobegeier

AGAINST THE MOTION

Cr PW Francis

CARRIED 6/1

Planning Scheme
493-11-2015

6.7 Administrative Amendments to Planning Scheme

Cr PW Francis moved and Cr WJ Bowen seconded: That under section 117 of the Sustainable Planning Act 2009 and the process outlined in Statutory Guideline 04/14 "Making and amending local planning instruments" Council—

1. Decide, under Step 1.1, to amend the scheme generally in accordance with the Attachment A;
2. Notify the Minister under subsection 2.3A.3(k) of the Statutory Guideline of the reasons why the Council considers the amendments to be 'minor amendments';
3. Instruct staff to prepare detailed scheme amendments (Step 3.2) and consult with DILGP representatives (Step 3.2).
4. That a final report be presented to council.

CARRIED 7/0

C Dyke withdrew from the meeting at 11:31am.

The Manager of Development Services presented Agenda Item 7.1

Surveillance
494-11-2015

7.1 Body Worn/Vehicle Camera Surveillance

Cr FO Whelan moved and Cr PW Lobegeier seconded: That the Body Worn / Vehicle Camera Policy Surveillance is adopted to satisfy the requirements of use, capture and storage of information in accordance with relevant legislation. **CARRIED 7/0**

Council expressed thanks to David Newby from Insite SJC.
David Newby withdrew from the meeting at 11:36am.

Closed Session
495-11-2015

Cr PW Francis moved and Cr FO Whelan seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other businesses for which a public discussion would likely to prejudice the interest of the local government of someone else, or enable a person to gain financial advantage. **CARRIED 7/0**

Re-Open Session
496-11-2015

Cr PW Francis moved and Cr PW Lobegeier seconded: That in accordance with Section of the Local Government Regulation 2012, the meeting be re-opened to the public. **CARRIED 7/0**

Unlawful Building
497-11-2015

Cr KS Wendt moved and Cr WJ Bowen seconded: That Council resolved to undertake fair and reasonable compliance action throughout the North Burnett by adopting the approach detailed in the report. **CARRIED 7/0**

The Manager of Development Services withdrew from the meeting at 11:50am.

Tourism Initiative
498-11-2015

6.8 Sandstone Wilderness Tourism Initiative

Cr PW Francis moved Cr JF Dowling seconded:
1. That Council note the Sandstone Wilderness initiative being undertaken by RTO's and inland Local Governments with the aim of enhancing inland tourism, extending visitor length of stay and spend in the North Burnett Region.
2. That Council delegate that Cr Paul Lobegeier and Deputy CEO work with stakeholders to ensure that the activities of the Sandstone Wilderness Initiative contributes positively the achievement enhanced tourism outcomes for the region. (Note; this outcome is to be achieved within existing budget envelopes.) **CARRIED 7/0**

Gayndah Airport
499-11-2015

6.9 Emergency Management Exercise Pad for the Gayndah Airport

Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded:
1. That Council approve construction, at the Gayndah Airport, of a concrete slab to be used for emergency management exercises. (to the specification of QFES requirements for such assets)
2. The use of funds held in reserve as follows to construct this asset;
i. Local Disaster Management Levy - \$31,500
ii. Rural Fire Levy - \$31,500
3. That a rural training schedule be developed for the Queensland Fire and Emergency Services facility and that Council enter into a formal agreement with the QFES. **CARRIED 7/0**

Lunch

The Meeting adjourned for lunch at 12:29pm and resumed at 1:25pm.

Social	Agenda Item 8	Social Reports
Gayndah Reserve 500-11-2015	8.1 Renaming the Gayndah Sports Reserve	<p>Cr JF Dowling moved and Cr WJ Bowen seconded:</p> <ol style="list-style-type: none">1. That Council endorse the renaming of the main sports oval at the reserve to “Peter Dunn Oval”;2. That following consultation with local sporting groups the appropriate signage is erected; and3. That a community renaming event be undertaken by the Mayor, Councillors and relevant community sporting leaders. <p style="text-align: right;">CARRIED 7/0</p>
Local Produce 501-11-2015	8.2 Cooking with Local Produce	<p>Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That Council use the drought funding to implement the Cooking with Local Produce Event.</p> <p style="text-align: right;">CARRIED 7/0</p>
Community Grants 502-11-2015	8.3 Grants to Community Organisations	<p>Cr KS Wendt OAM BEM moved and Cr PW Francis seconded: That Council review and approve the recommendations on Community Grant funding applications as outlined in the following table (Attachment A) for financial and in-kind assistance, under Policy 102 Grants to Community Organisations.</p> <p style="text-align: right;">CARRIED 7/0</p>
503-11-2015		<p>Resolved: That whilst the Grant to the RSL in Eidsvold does not qualify under the Community Grants Policy, Council has made arrangements to support this activity through the Australian Day Program and the applicants advised accordingly.</p>

**NORTH BURNETT REGIONAL COUNCIL
POLICY AND PLANNING STANDING COMMITTEE MEETING
MINUTES – BIGGENDEN – 04 NOVEMBER 2015**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR
COMMUNITY GRANT FUNDING UNTIL 27th OCTOBER 2015**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2013/2014 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	DCEO's Recommended Cash Donation	DCEO's Recommended Inkind Donation	Project Comments
724012	15/09/2015	Nicole Garrigon	Sports Event	15/10 and 16/10/2015	State level athletics discus in Townsville		340.00		250.00		Recommended cash donation inline with prior sports performance grants. Recent Policy change sets a \$250 standard for State Level Events
725862	25/09/2015	Mundubbera P&C Association	School Fete & Oktoberfest	24/10/2015	School Fete & Oktoberfest event at the Mundubbera Sate School		950.00		0.00		Inkind in form of 6 additional wheelie bins has already been provided through the waiver process. Cash requested for advertising, music & face painting
726905	6/10/2015	Monto Football Club Inc.	Football Presentation Awards Night	10/10/2015	Annual Football Presentation Awards Night to present trophy winners of the year 2015		1,000.00		0.00		Inkind in form of bins already provided. Cash request recommended for rejection according to inkind only strategy.
728196	15/10/2015	Brittany Wiley	Sports Event	7/12 to 11/12/2015	U 18 Queensland Bowls test series. Q Vs Auckland		500.00		500.00		Recommended cash donation inline with maximum National Level Event allocation.
728293	19/10/2015	Sarah Duncan	Sports Event	22/11 to 24/11/2015	State track & field Athletic trails - Javelin, Shotput & discus		500.00		250.00		Recommended cash donation inline with maximum State Level Event allocation.
728625	20/10/2015	Eidsvold Kindergarten Association	Refurbishing outdoor play area	Within first two weeks of November	Outdoor play area require refurbishing with labour assistance			\$654		\$654	Seeking in-kind assistance with refurbishing outdoor area. Removal of current sand, provisioning and cartage of new sand & rock, -4 cubic of sand = \$84 (21) -4 cubic of rock = \$120 (30) -2 hours by backhoe = \$300 -1 hour by truck = \$150 Total inkind request = \$654

**NORTH BURNETT REGIONAL COUNCIL
POLICY AND PLANNING STANDING COMMITTEE MEETING
MINUTES – BIGGENDEN – 04 NOVEMBER 2015**



728158	15/10/2015	Eidsvold RSL	Street party	26/01/2016	Street party to commemorate the end of the Gallipoli campaign to coincide with the Australia Day celebrations	1,230.00	0.00	Asks for 100% funding from Council for the event, covering food to advertising. Council policy seeks matching funding. Recommendation inline with inkind only recommendations.
729010	22/10/2015	Rotary Club of Mundubbera	Bi-Centennial Park garden improvements	When funding approved	Project to install irrigation and plant native shrubs in vicinity of the Train	400.00	0.00	Cash requested to finance irrigation and purchase trees for the gardens. Recommendation inline with inkind only recommendations.
729158	23/10/2015	Friends of Sensory Garden	Bi-Centennial Park garden improvements	When funding approved	Project to remove and replace plants in the garden, repair irrigation system	400.00	0.00	Cash requested to finance seedlings, plants and fertilizer. Recommendation inline with inkind only recommendations. The application of the Friends of Sensory Garden is clearly related to the application (above) of the Rotary Club of Mundubbera, however inquiries have identified that the applications are for 2 separate garden beds.

Donations Requested			
Request for Cash Donations		5,320.00	
Request for In Kind Donations			654.00
Total Donations requested		5,320.00	

Deputy CEO Recommended			
Recommended Request for Cash Donations			1000.00
Recommended Request for In Kind Donations			654.00
Total Recommended for approval			1000.00 654.00

Infrastructure	Agenda Item 9	Infrastructure Reports
<p>Tourism Funding 504-11-2015</p>	<p>9.1 2016-2017 Queensland Tourism Infrastructure Fund</p>	<p>Cr PW Francis moved and Cr PW Lobegeier: 1) The 2016-17 Queensland Tourism Infrastructure Fund (QTIF) Report as presented be received. 2) Council endorse the following projects for submission under the 2016-17 Queensland Tourism Infrastructure Fund (QTIF) and further that Council provide funding on a dollar-for-dollar matched funding basis:</p> <ul style="list-style-type: none"> • Expansion of the Biggenden Caravan Park • RM Williams Australian Bush Learning Centre Camp Kitchen • Mingo Crossing Extension • Monto Streetscape <p style="text-align: right;">CARRIED 7/0</p>
<p>Donation 505-11-2015</p>	<p>Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That Council ratify and support the request for a charity donation as per the email circulated to Councillors.</p>	<p style="text-align: right;">CARRIED 7/0</p>
<p>Confidential</p>	<p>Agenda Item 10 Confidential</p>	
<p>Closed Session 506-11-2015</p>	<p>Cr JF Dowling moved and Cr WJ Bowen seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other businesses for which a public discussion would likely to prejudice the interest of the local government of someone else, or enable a person to gain financial advantage.</p>	<p style="text-align: right;">CARRIED 7/0</p>
	<p>The Manager of Finance, LA Benham entered the meeting at 1:57pm.</p> <p>Cr WJ Bowen withdrew from the meeting at 2:09pm and re-entered at 2:18pm. Cr KS Wendt OAM BEM withdrew and re-entered the meeting at 2:19pm.</p>	
<p>Re-Open Session 507-11-2015</p>	<p>Cr FO Whelan moved and Cr PW Francis seconded: That in accordance with Section of the Local Government Regulation 2012, the meeting be re-opened to the public.</p>	<p style="text-align: right;">CARRIED 7/0</p>
<p>Eidsvold Cattle Drive 508-11-2015</p>	<p>Cr WJ Bowen moved and Cr PW Lobegeier seconded: That the Minutes of the Eidsvold Cattle Drive Meeting be received and contents noted.</p>	<p style="text-align: right;">CARRIED 7/0</p>
	<p>General Business</p>	
<p>509-11-2015</p>	<p>Cr KS Wendt OAM BEM moved and Cr PW Lobegeier: That the Deputy Chief Executive Officer prepare a letter of support for the development of the Sunshine Coast Airport Expansion.</p>	
<p>Cr Dowling</p>	<p>The Gayndah Show Society will be holding a Public Meeting this evening commencing at 7:00pm to decided if the show with continue in 2016.</p> <p>Cr KS Wendt OAM BEM withdrew from the meeting at 2:20pm.</p>	
<p>Regional Snapshot 510-11-2015</p>	<p>Resolved: That the Deputy Chief Executive Officer provide a report to Council with regards to the inclusions of the Gayndah-Mundubbera Road as an alternate tourist route.</p>	

Cr KS Wendt OAM BEM re-entered the meeting at 2:29pm.

Cr Dowling discussed information received from the representatives of the Campervan and Motorhome Club of Australia Stand at the LGAQ Annual Conference.

Cr Francis Eidsvold RSL have extended an invitation to the Cr Francis and the Mayor to attend the Eidsvold RSL Remembrance Day function.

Cr Whelan
511-11-2015 Resolved: That the General Manager of Engineering and Environmental Services investigate and present a report to Council on the register of rural properties for Emergency Services .

Closure of Meeting **Agenda Item 11** **Closure of Meeting**

There being no further business the meeting closed at 2:37pm.

DRAFT