

2015

Standing Committee Meetings –
Technical Services



NORTH BURNETT
REGIONAL COUNCIL

Biggenden

North Burnett Regional Council

July 07, 2015

Attendees	Agenda Item 1	Attendees	
Welcome	Agenda Item 2	Welcome / Housekeeping	
Apologies	Agenda Item 3	Apologies	
Declaration	Agenda Item 4	Declaration of Interest	
Deputations	Agenda Item 5	Deputations	
Environment	Agenda Item 6	Environmental Report	
	6.1	Natural Resources Management Report	003-008
Infrastructure	Agenda Item 7	Infrastructure Report	
	7.1	Technical Services Internal Section Report	009-017
	7.2	Major Projects July Report	018-023
	7.3	Monto Sewerage Treatment Plant Odour	024-025
	7.4	Engineering Internal Section Report	026-028
General Business	Agenda Item 7	General Business	
Closure of Meeting	Agenda Item 8	Closure of Meeting	

NATURAL RESOURCES MANAGEMENT REPORT 07.2014 REPORTING PERIOD 20th May 2015 to 30th June 2015

Responsible Officer: Brendan Pearce, General Manager Engineering and Environmental Services
Report prepared by: Natural Resource Management Staff

1 PURPOSE OF REPORT

To inform Council of major activities undertaken by the Natural Resource Management Staff in the reporting period.

2 INTRODUCTION/BACKGROUND

Detail any background information relevant to the report – e.g. has it been an issue previously dealt with by Council

3 CORPORATE/OPERATIONAL PLAN

Environment

4.1 Pest Management

Implementation of the Pest Management Plan to ensure effective and efficient pest control.

4.2 Stock Routes

Well maintained and managed stock routes.

4.6 Natural Resource Management

Protecting areas of high ecological significance areas managed effectively

4 POLICY IMPLICATIONS

All relevant NBRC policies are adhered to where applicable.

5 STATUTORY REQUIREMENTS

All relevant Standards and Codes are applied where required.

6 FINANCIAL IMPLICATIONS

Part of the 2014/2015 Operational budget, as approved.

7 RISK MANAGEMENT

Risk management is an integral part of the planning and implementation of NRM Services as delivered by the NRM Stream.

8 CONSULTATION

Internal consultation occurs monthly through NRM Stream meetings and Fortnightly meetings with the Environmental Services senior staff.

9 OPTIONS FOR COUNCIL TO CONSIDER

For Information Only.

10 OFFICER'S COMMENTS/CONCLUSION

No comments

11 ATTACHMENTS

The detailed report of operations is attached.

RECOMMENDATION

It is recommended that the report be received.

Natural Resource Management Report

Quarterly report for July Standing Committee Meeting

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Bunny Ears- Class One Declared Plant

(Opuntia microdasys)

Bunny ears (*Opuntia microdasys*) is a cactus native to Northern Mexico and has been found all over Queensland in gardens and ornamentals. As a Class 1 Pest Plant in Queensland it is a targeted plant for eradication. Also known as Polka-dot cactus and Golden Bristle Cactus has the potential to form extensive, dense stands, much like prickly pear cactus which could reduce agricultural productivity over large areas of arid and semi-arid grazing land.

The plant is a dense shrub 40-60cm tall, occasionally more and composes of pad-like stems 6-15cm long and 4-12cm broad. It has no central stem and pads always grow in pairs giving the appearance of bunny ears. It prefers open habitats within arid and semi-arid rangeland and can be found throughout Queensland.

Vegetative spread of this species is the most common form of dispersal. This can occur all year round when segments break off and fall to the ground and start growing. Being drought resistant they survive where other plants can't and are easily transported by animals, people, water and vehicles.

The species was first identified by Biosecurity Queensland Officer, Mr Duncan Swann where it was removed from a residence in Gayndah as a potted ornamental plant.

Since then, Glenn Proctor (Biggenden LPO) found another plant when requested to visit the Biggenden Community Shop (the Den) and advised the staff that the plant was a Class 1 species and must be removed and eradicated. Glenn provided the shop with a flyer which was hung on the wall of the facility and since then we have received a call from a resident that she had two of the same species. These have been removed and they are now being

displayed at the Biggenden Office in glass cases for customers to see, please refer to picture below.

Live samples were displayed at the 2015 annual shows and as a result a landholder in Gayndah has surrendered a large Bunny Ears plans from her garden.



Statistics for the NRM Team

Figure 1: Total Number of Applications for Approval to Burn on Council Road Reserves.

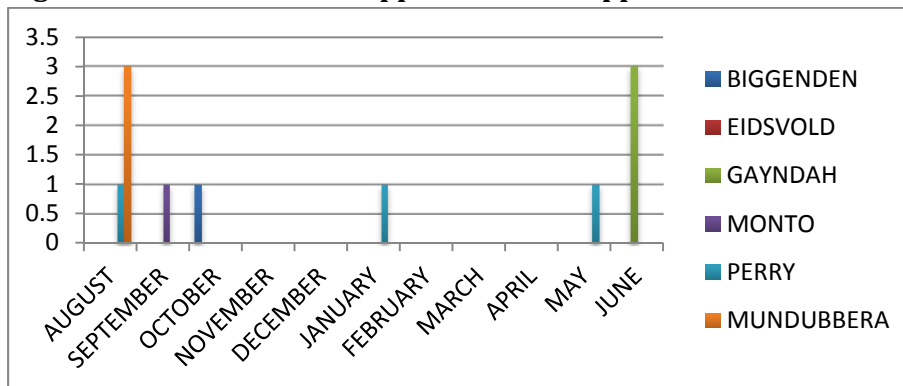


Figure 2: Total number of Applications for Stock Route Grazing and Travel Permits in the North Burnett Region.

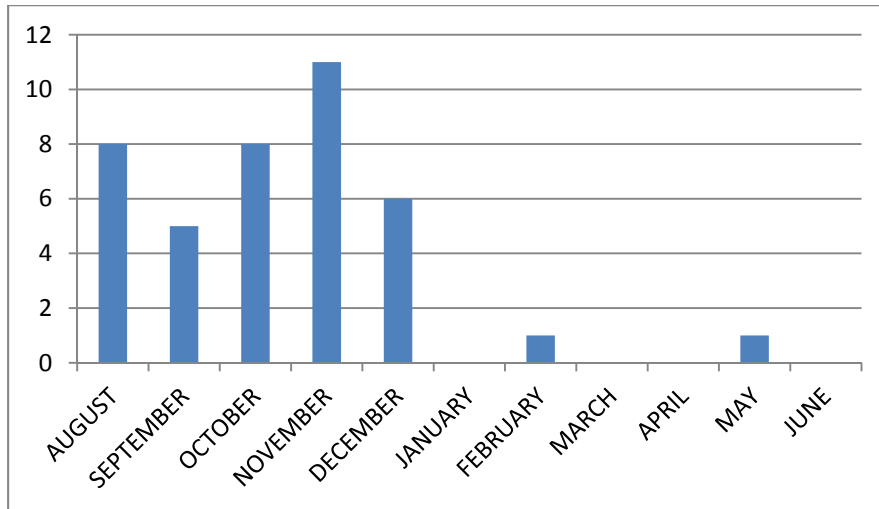


Figure 3: Total Number of Complaints for Wandering Livestock

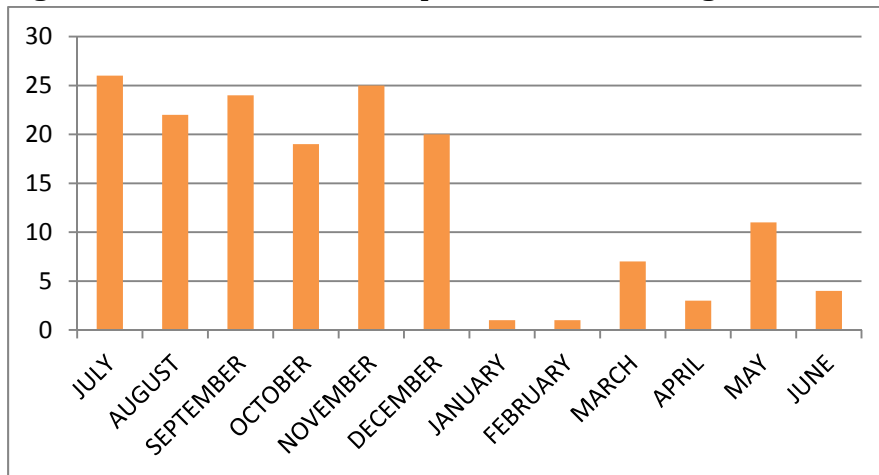
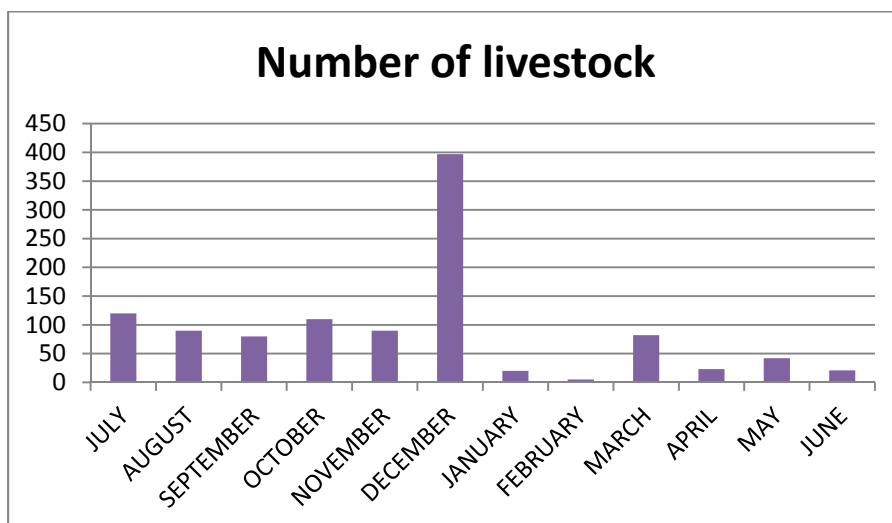


Figure 4: Total Number of Wandering Livestock (Number of Head)



Works Undertaken in the Council Region during May 2015.

1. Private property inspections under Pest Survey Program
2. Other Property inspections
3. Completed spraying under the Transport and Main Roads contract for 2014-2015
4. Vehicle wash down inspections for private contractors in our Eidsvold and Monto wash down facilities
5. Commenced fortnightly/ monthly inspections and maintenance of the 4 public wash downs and 6 depot washdown facilities
6. Undertaken private work for TMR for the control of Parthenium weed on Monto-Mt Perry Rd
7. Vector control
8. Treatment of Grader Grass on state roads.

Forward List of Works for July 2015

1. Property inspections under the new Pest Survey Program commence on 1st July 2015.
2. Mother of Millions inspections in Burnett River and Tributaries.
3. Clean road inspections throughout the North Burnett Region.
4. Vector Management inspections and dipping.
5. Fortnightly / monthly inspections of Council's washdown facilities

Infra No. 1 Technical Services Internal Reports

Responsible Officer: Trevor Harvey – Manager Technical Services

Report prepared by: Trevor Harvey – Manager Technical Services

PART A WATER AND WASTE WATER

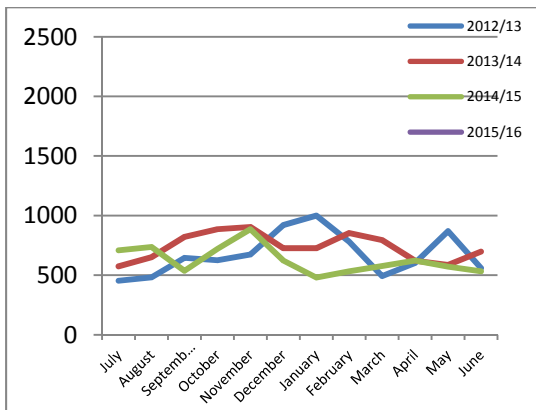
Reporting Period: 16/05/2015 to 15/06/2015

Water Operations:

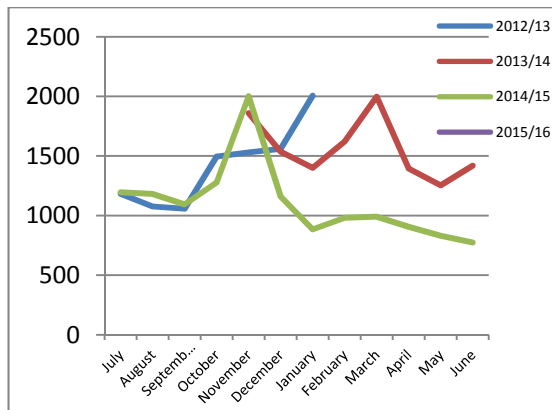
Monthly Statistics

Water usage across the Council area was close to average compared to previous years.

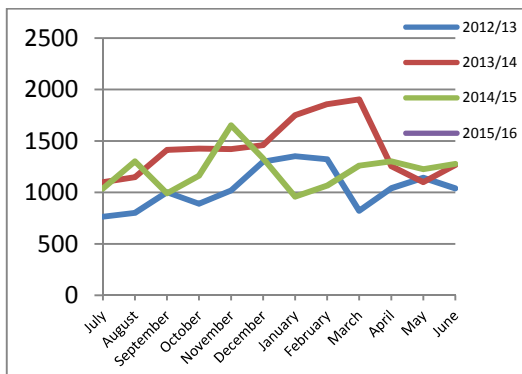
Water Consumption Litres/Connection/Day



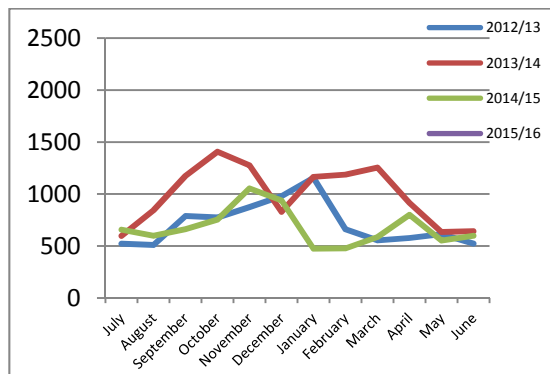
Biggenden



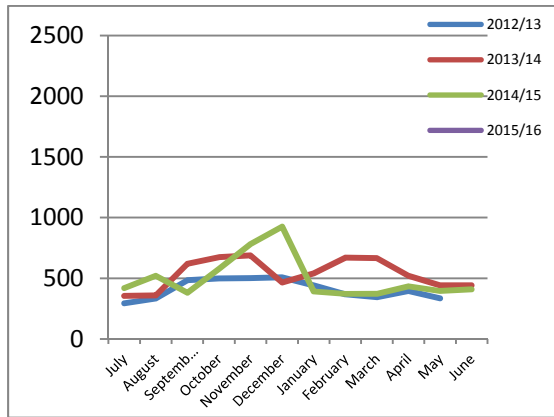
Eidsvold



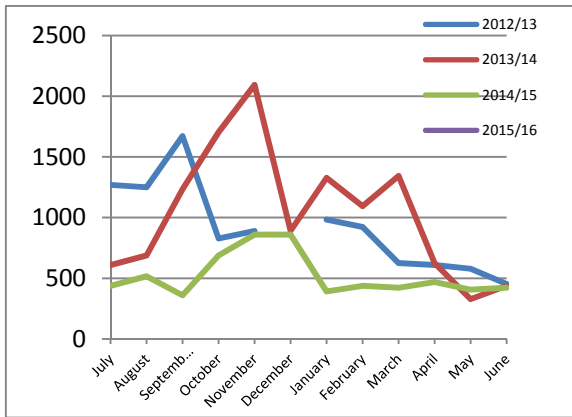
Gayndah



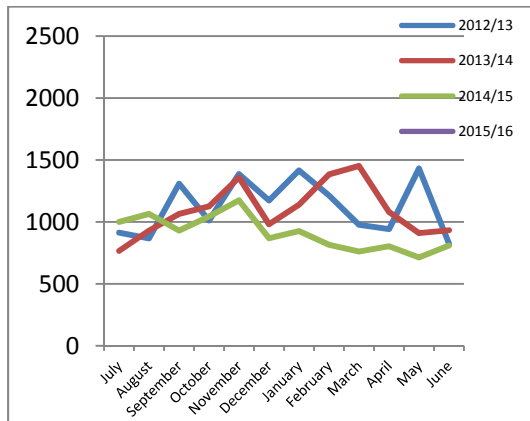
Monto



Mount Perry



Mulgildie



Mundubbera

Water Maintenance:

General

Two senior operators attended the annual WIOA (Water Industry Operators Australia) Qld conference and trade show in Toowoomba.

Assistance to the asset data capture contractor was given in all schemes.

Biggenden

Work was of routine nature during the month. Four service connection breaks were repaired.

Eidsvold

Other work was of routine nature during the month with one main break repaired.

Gayndah

Work was of routine nature during the month. One main break and eleven service connection breaks were repaired.

Monto

Work was of routine nature during the month with two main and nine service connection breaks repaired.

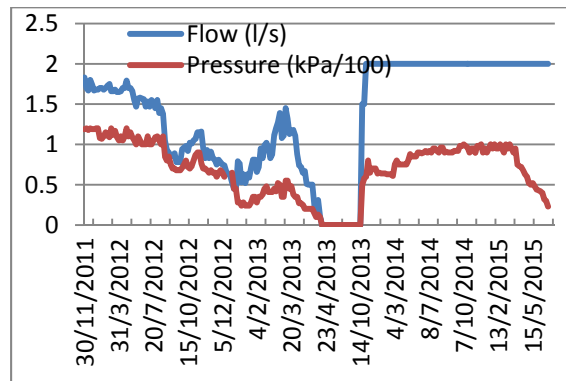
Mount Perry

Work was of routine nature during the month.

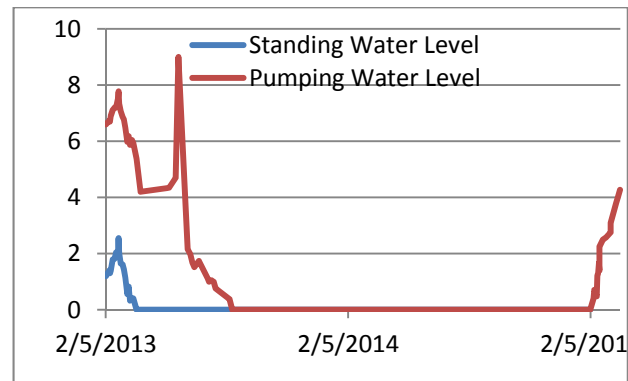
Mundubbera

Work was of routine nature during the month. Five service connection breaks were repaired.

Mulgildie



Mulgildie Artesian Bore Production



Mulgildie Artesian Bore Level

Closed bore pressure has reduced significantly (to 25%) from the early March level during the month. The water level in the bore during pumping has also dramatically reduced – going from an overflow state to a negative 4.27m.

The deterioration of the bore performance has coincided with the re-commissioning of the mining operations at Goondicum.

Negotiations have been ongoing with Melliors (mine owner) regarding potential solutions to the Mulgildie Town raw water supply once the mine recommences production. Three options are currently being considered by Melliors, a meeting between Council and Melliors prior to the June Council meeting will occur to progress the resolution of the deteriorating supply issue.

Work was of routine nature with one service connection failure repaired.

Waste Water Maintenance

General

A CCTV survey of approximately 9km of trunk mains has commenced with Council staff assistance. This inspection will result in the development of an annual relining program which is to commence in the 2015/16 financial year.

Biggenden

Work was of routine nature during the month.

Eidsvold

Assistance for the installation of the screen and filter at the treatment plant continued during the month.

Gayndah

Preparations including public notification for a smoke test of the sewer reticulation system were completed. The smoke test is planned for late June.

Monto

The CCTV survey of trunk sewer mains commenced in Monto and has already identified some serious deterioration of mains condition in at least one of the mains.

Mundubbera

Work was of routine nature during the month.

Water & Waste Water Capital:

Capital Project	Budget	Expenditure	% Complete	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE		
Water Infrastructure (>\$10,000)	472,000	416,907															
Regional Meter, Hydrant & Service Connection Replacements	180,000	154,950	85%	→													
Regional DWWQMP compliance upgrades	117,000	115,130	98%			→											
Eidsvold WTP design	50,000	27,450	80%			→											
Gayndah Simon St main / storm channel repair	100,000	95,700	95%												→		
Gayndah Supernatant system upgrade	25,000	23,677	100%												→		
Mulgildie WTP cooling tower replacement	-	0	0%	POSTPONED - Q2 CAPITAL REVIEW													
Mundubbera Supernatant system upgrade	-	0	0%	POSTPONED - Q2 CAPITAL REVIEW													
Sewerage Infrastructure (>\$10,000)	785,000	674,956															
Regional CCTV survey of rising mains and emergency main replacements	180,000	167,876	65%	→													
Eidsvold STP No3 lagoon modification	200,000	163,200	85%												→		
Gayndah STP No2 lagoon modification	50,000	5,700	15%	Reduced to design only →													
Gayndah renew rising main under Oakley Creek	-	0	0%	POSTPONED - Q3 CAPITAL REVIEW													
Mundubbera Rising main No1SFS to STP design	50,000	41,700	90%												→		
Mundubbera STP Lagoon repair	-	0	0%	POSTPONED - Q2 CAPITAL REVIEW													
Mt Perry Admin & Caravan Park Sewerage system	305,000	296,480	95%	→													

PART B: ASSET MANAGEMENT / GIS REPORT

Reporting Period: 16/05/2015 to 15/06/2015

Two Way Repeaters/Communication

Council has registered to a State Government Standard Offer Arrangement Contract (S.O.A) for the supply of communications infrastructure through the Public Safety Bureau Agency. This contract allows Council to meet required purchasing requirements whilst enabling efficient purchase and installation of communication equipment (including Councils Microwave Network being managed by the I.T department). Currently we are obtaining new frequencies from the Australian Communication and Media Authority (ACMA).

Roads

The assets team has been working with the finance department to update records within Assetic including reseals, water and sewerage infrastructure.

GIS

Upgrades to Intramaps and the transfer to a new GIS server are now complete with minor alterations to continue in the next month.

Development of a Council Chainage system is undergoing updates to assist in effective and consistent management of Councils road infrastructure. Trials are underway to identify inconsistencies or errors in the Monto region. Staff are providing updates and feedback resulting in ongoing modifications to the data.

Data verification of the entire North Burnett Regional Council water reticulation scheme is due for completion by the end of financial year. This data will be utilised to update the relevant asset registers and maps.

Data verification of the sewerage schemes in Monto and Eidsvold are complete, however data has not yet been updated within the asset register.

ASSETIC

Development of a data dictionary is ongoing to identify fields of data that require capture to populate the Asset Register.

Assetic staff visits are scheduled for 22nd – 26th June to continue the training and implementation phase.

Rural Addressing

Ongoing feedback is being received from Google Maps confirming that updates have been carried out as requested. These updates have been taking a considerable time. 9 out of 40 updates have been successfully completed.

PART C: PLANT REPORT

Reporting Period: 16/05/2015 to 15/06/2015

Plant Deliveries :-

5019 & 5020 Superior Side shift slashers for Biggenden and Mundubbera Works depots received last month are waiting on modifications to headstocks at suppliers expense.

Plant deliveries :-

2503 Fuso Rosa bus

1263 & 1264 Nissan Patrols expected late May for LPO officers in Perry and Monto.

1154 Mazda BT50 expected late May for Animal Control officer in Gayndah.

Plant programed for Disposal July:-

Brisbane 22/7/2015

2501 MB Sprinter Bus subject to completion of repairs.

Biloela Auction 8/7/2015

4102 John Deere 5620 ex Biggenden

2002 Isuzu FSR500 ex Eidsvold

1334 Toyota Prado ex Monto

1239 Ford Ranger ex Monto

1241 Ford Ranger ex Perry

Local Buy Tender out for supply of 2 Bogie drive tippers closes 29/6/2015

PART D BUILDINGS AND FACILITIES

Reporting Period: 20/05/2015 – 19/06/2015

Prepared by: Melinda Thorburn

Maintenance

- As of 19 June, 2015, there are 44 open tasks to be actioned.
- Approximately 125 tasks have been received this month.
- During the month approximately 76 task requests were completed.

CONSTRUCTION

Works in Progress

Eidsvold SES Shed Fit out:

- Anthony Jones has commenced work on the alterations to the roller doors of the Shed. He will begin the fence construction week 22/6/15.
- Purchase Order has been issued to DF Electrical for the electricity connection.

Monto Hall Roof/Gutter:

- Work on the Monto Hall roof/gutter has been completed by Krebs Building Services. Sections of new gutter were installed on the exterior of the Hall as well as flashing on the box gutter between main hall building and annex repaired/replaced.

Monto Sportsground Hand Rail replacement:

- Alan Vock has completed the work on the handrails. Alan has replaced damaged rails/edge boards as well as inserted additional horizontal rails. Painting is currently underway. Job is on schedule to be completed prior to end of June.



Cania Dam Toilet block refurbishment:

- Purchase Order has been issued to DJ's Steel and Concrete.

Grease Trap Installation

- Schulte Plumbing & Gas were awarded this Tender. Grease Trap has been installed at the Eidsvold Hall, with Mt Perry scheduled to begin 22/6/15. Owen will then continue on to Biggenden and finish at Mundubbera.

Public Convenience Upgrades

- Water damaged ceiling was replaced in female toilets attached to the Hall in Gayndah prior to Orange Festival Ball by LD Baker Constructions.
- Epoxy flooring is being installed at the Lions Park and external Hall toilets in Biggenden by Cotewell. This work will commence on 25 June 2015. John Stradman will commence painting the Lions Park toilet block beginning of week 22 June 2015.
- Painting is underway at the public toilets at Archer Park by Ron Ormston. Some of the toilet suites and hand basins are also being replaced by Mundubbera Plumbing Service.



Gayndah Hall foyer, rail and floor repaint

- RA & JA Solano completed this work prior to Orange Festival Ball.

Biggenden Aged Home Unit 2 Kitchen replacement

- Kitchen installation has been scheduled to begin on 22 June 2015 and will take approximately one week.

Gayndah McConnell's Lookout Toilet replacement (Insurance)

- Purchase Order has been issued to Modus Australia for supply of the toilet block. Due to delays in production delivery is only expected in first week of July 2015. Dehydration unit has been despatched to Gayndah depot.
- Purchase Order has been issued to Possco Homes for the construction of the toilet block. Once delivered construction is only expected to take a week.
- Council will be reimbursed from our Insurer Vero once this work is completed and invoiced.

Infra No. 2 - Major Projects July Report

Responsible Officer: Trevor Harvey – Project Director & Manager Technical Services
Report prepared by: Trevor Harvey – Project Director & Manager Technical Services

1 PURPOSE OF REPORT

The purpose of this report is to advise Council of current status of the Airport Upgrades and TC Marcia flood damage repair projects.

2 INTRODUCTION / BACKGROUND

North Burnett Regional Council has received funding from the Royalties for the Regions (R4R) program to undertake significant upgrading of airports at Mundubbera, Gayndah and Monto.

Current status of the project is:-

- Mundubbera airport paving has been completed.
- Sealing of Mundubbera is scheduled to commence last full week of June and finish first week of July.
- The tender evaluation for the Aeronautical Ground Lighting replacement of Mundubbera, Gayndah and Monto airports is completed. Saunders electrical has been engaged for the work.
- Preliminary work stockpiling gravel for the Gayndah airport is scheduled to commence in mid July

The status of the project to repair flood damage caused by ex TC Marcia is:-

- All damage inspections are complete.
- Information received from Councillors and the public regarding damage extent has been cross checked with damage known to Council staff and all sites have now been assessed.
- Seven submission packages have been submitted to QRA for final approval. This represents all flood damage repairs required. There are some variations that will be requested to identified landslips once engineering design has been completed.
- Steve McMillan has finished as Project Manager with North Burnett Regional Council. His replacement is Nick Mackay who commenced in the second week in June.
- Jackie Lynch has commenced to fill the role as Financial Controller which will allow Justin Kronk to return to Special Projects.

The status of the project to repair the 2013 flood damage is:-

- Twenty out of twenty one claims have been submitted to QRA for payment.
- The outstanding claim involves Council day labour and has current timesheets outstanding.

3 CORPORATE / OPERATIONAL PLAN

In accordance with Outcome 1 Section 1.5 of the 2013-2018 Corporate Plan

4 POLICY IMPLICATIONS

Nil

5 STATUTORY REQUIREMENTS

Compliance with the requirements for the new RFDS air fleet.

6 FINANCIAL IMPLICATIONS

The tenders for the Mundubbera, Gayndah and Monto airports upgrades have and will follow requirements of the funding agreement and both State Government and Council purchasing guidelines and will be under the scrutiny of a probity advisor for tendered sections of the project.

The Flood damage repair will be completed using NDRRA and QRA guidelines.

7 RISK MANAGEMENT

The associated risks of the airport project are both the timeframes for completion and the capped budget.

8 CONSULTATION

Continual consultation with relevant State Government Authorities is occurring.

9 OPTIONS FOR COUNCIL TO CONSIDER

The option for Council is to consider whether or not to reform the Project Management Group.

10 OFFICER'S COMMENTS / CONCLUSION

Advice has been received that the Federal Government is prepared to extend the exemption to the day labour rule subject to the Qld State Government agreeing to eight detailed conditions.

To cater for this possible eventuality the Project Team has commenced scoping a second repair plan utilising Council workforce. The intention is to continue with both paths until detailed programming and contract writing is required.

11 ATTACHMENTS

- Attachment 1 – Minutes of 17/06/2015 Project Team Meeting
- Attachment 2 – Minutes of 24/06/2015 Project Team Meeting

12 RECOMMENDATION

It is recommended that Council endorse the reforming of the Project Management Group (as per the 2013 Flood Damage Repair project) to ensure face to face information flow and feedback.

Attachment 1

**2015 NBRC Project Team Meeting No. 1
10.30am, Wednesday 17 June 2015**

Attendees:	<i>Brendan Pearce, Trevor Harvey, Justin Kronk, Tyronne Meredith, Nick Mackay, Jackie Lynch</i>
Apologies:	
CC:	<i>Cameron Brauer, Trish Hansen, Sue Keune</i>

Item	Details	Action
1.	Airports	
1.1	<u>General</u> <ul style="list-style-type: none"> - R4R Project Plan (May 2015) to be finalised and submitted to DSDIP ASAP to facilitate Milestone 1 payment. Currently waiting on GHD to correct errors in Cost Benefit Analysis. - Draft letter with Karen Thomas, Dept of State Development for Milestone 2 change. Response to be expedited. - Airport Ground Lighting contract for Saunders Electrical to be prepared internally this week. 	NM TH NM/JL
1.2	<u>Mundubbera</u> <ul style="list-style-type: none"> - QRA have confirmed there will be no extension of time beyond 30 June for REPA and Betterment funded works. - Pavement inspection is scheduled for this week – dependant on current rain. - Final seal current scheduled for 29 June. - Commitments for seal, hydromulch, AGL, painting to be raised ASAP. - Liaise with suppliers/contractor to ensure invoices are received by 30 June where possible. 	Note Note Note TM TM
1.3	<u>Gayndah</u> <ul style="list-style-type: none"> - Anticipated closure date is 10 August. - Community consultation session to be arranged ASAP. - Job numbers to be set up in PCS today. - Final design documentation requested from Cardno. To be expedited. - Carting to commence late June/early July. - Final BOQ to be reviewed and Letter of Acceptance issued ASAP. - Further clarification required on coordination of Disaster Management Centre and Airstrip construction. Location of AGL panel required for Saunders. 	Note TM JL NM Note NM TH
2.	2015 Flood Event	
2.1	<u>Submissions</u> <ul style="list-style-type: none"> - Submissions to be finalised and submitted to QRA this week. QRA have advised landslip designs to be submitted as variations. - QRA approval of submissions is anticipated by 30 June. - GHD geotech on site next week to investigate landslips (Clonmel, A Creek, Leggetts) and crossings (Scanlans, Clonmel). Design to be provided by 30 June. NBRC foremen to accompany GHD geotech to provide local knowledge. - Betterment and complimentary works lists to be provided by Wed 24 June for review. Mapping overlays to be expedited. - Preparation of CDO and Emergent Claims to commence next week. 	NM/CB Note NM/TM TM/CB/NM JL
2.2	<u>Construction</u> <ul style="list-style-type: none"> - Federal approval of day labour exemption has been issued. Awaiting State response to confirm go ahead. - QRA to respond to NBRC regarding Value for Money criteria and process for use of day labour. - NBRC have commenced preliminary planning to undertake day labour works pending 	Note Note Note

	<p>State response.</p> <ul style="list-style-type: none"> - If day labour is not approved it is proposed 5 contracts be issued: <ul style="list-style-type: none"> • Monto North/Kariboe • Monto South • Mundubbera/Gayndah • Biggenden/Mt Perry • Bridges - It is proposed works commence in the Monto North area, followed by the southern areas. - Environmental licence on Monto Landfill Pit to be extended. - EOI documentation to be prepared and ready for issue mid July. There will be 2 EOIs: <ul style="list-style-type: none"> • Preferred Supplier Subcontract Plant at unit rates • Principal Contractor - Workshop for contractors/subcontractors to be conducted early July prior to issue of EOI. Meeting to be held next week to plan for workshop. 	<p>Note</p> <p>Note</p> <p>TM NM/JL</p> <p>TH/JK/NM/JL</p>
3.	General	
3.1	Senior Inspector to be sourced to assist with setout, quality inspections, checking quantities and facilitating paperwork required for QRA audit purposes.	JL

Next Meeting: 8.30an Wednesday 24 June 2015

Attachment 2

2015 NBRC Project Team Meeting No. 2 8.30am, Wednesday 24 June 2015

Attendees:	Mark Pitt, Don Waugh, Brendan Pearce, Trevor Harvey, Justin Kronk, Tyrone Meredith, Nick Mackay, Jackie Lynch
Apologies:	Trish Hansen, Sue Keune
CC:	Cameron Brauer, Dave Francis

Item	Details	Action
4.	Airports	
1.1	<u>General</u> <ul style="list-style-type: none"> - CEO requested regular updates on progress and any issues. - R4R Project Plan (May 2015) submitted to DSDIP last week for Milestone 1 payment. - Draft letter with Karyn Thomas, DSDIP for Milestone 2 change. Response expedited, expected early July. - Airport Ground Lighting contract for Saunders Electrical prepared and reviewed. Cardno to provide updated Annexure A. - Saunders have visited site. Document deliverables have been expedited by Cardno and official prestart requested for Monday 29 June. - Cardno airport consultant has also visited site to deliver light poles and has been liaising with Saunders. - Cardno have not yet confirmed their agreement to their contract document. Response being expedited from Mark Ricketts. Once confirmed LGIS will prepare contract document for signature. 	<p>Note Note Note</p> <p>NM/Cardno</p> <p>NM/Cardno</p> <p>Note</p> <p>NM/LGIS</p>
1.2	<u>Mundubbera</u> <ul style="list-style-type: none"> - QRA have confirmed there will be no extension of time beyond 30 June for REPA and Betterment funded works. - GHD Principal Pavement Engineer is on site today to inspect pavement and advise on options going forward. - Primer seal is currently booked for tomorrow. - Outstanding orders for seal, hydromulch, AGL, painting to be raised by 30 June. - Liaise with suppliers/contractor to ensure invoices are received by 30 June. - Airport to be reopened in mid July once mandatory works are complete in mid July. NOTAMS can be arranged if required. - Potential for registering ambulance personnel as reporting officers discussed. 	<p>Note</p> <p>TM</p> <p>TM</p> <p>TM</p> <p>TM</p> <p>Note</p> <p>Note</p>
1.3	<u>Gayndah</u> <ul style="list-style-type: none"> - Anticipated closure date is 10 August. - Community consultation session arrangements underway. Flyer information has been given to Dave Francis. TOLL have already contacted Trevor Harvey. Post meeting note: 1 July is proposed date consultation session in Gayndah. - Carting to commence mid July. - Final design documentation to be issued by Cardno this week. Minor change to stormwater is being finalised. - Final BOQ to be reviewed and Letter of Acceptance issued once minor stormwater change is finalised. - Coordination of Disaster Management Centre and airstrip construction will be required onsite between NBRC, Saunders and winning tenderer – tender closes 7 July. Tender drawings have been reviewed and discussed with Saunders. - CEO requested new traffic signs be installed on John Taylors road as part of traffic management plan. Possible temporary changes to road signage also discussed. - Careflight refuelling tanks relocation to be addressed via community consultation. 	<p>Note NM</p> <p>Note NM</p> <p>NM</p> <p>Note</p> <p>TM</p> <p>NM</p>
5.	2015 Flood Event	

2.1	<u>Submissions</u> <ul style="list-style-type: none"> - Submissions to be finalised and submitted to QRA this Friday. Landslips have been submitted as like for like but QRA have advised geotech design changes can be submitted later as variations. - QRA approval of submissions is anticipated within 10 days of submission. - GHD geotech on site today to investigate landslips (Clonmel, A Creek, Leggetts) and crossings (Scanlans, Clonmel). Design to be provided by 30 June. - Betterment and complimentary works lists to be finalised today for review. Mapping overlays to be expedited. Budget for complimentary works is \$600k this financial year. Betterment funding statewide is \$20M. Federal approval is now required for individual betterment projects over \$1M (2013 was \$2M). - Preparation of CDO and Emergent Claims has commenced. 	NM/CB Note NM/TM TM/CB/NM JL
2.2	<u>Construction</u> <ul style="list-style-type: none"> - Federal approval of day labour exemption has been issued. Awaiting State response to confirm go ahead. - QRA to respond to NBRC regarding Value for Money criteria and process for use of day labour. - NBRC had commenced preliminary planning to undertake day labour works pending State response and will prepare a more detailed proposal to submit to first PMC meeting. - If day labour is not approved it is proposed 5 contracts be issued: <ul style="list-style-type: none"> • Monto North/Kariboe • Monto South • Mundubbera/Gayndah • Biggenden/Mt Perry • Bridges - It is anticipated that majority of works are completed in 2015/16 financial year, commencing with priority roads and the Monto North area. - Environmental licence on Monto Landfill Pit to be extended. - EOI documentation is being prepared ready to issue at Working with Local Government Workshop. There will be 2 EOIs: <ul style="list-style-type: none"> • Preferred Supplier Subcontract Plant at unit rates • Principal Contractor - Workshop for contractors/subcontractors to be conducted early July prior in conjunction with issue of EOI. Meeting today to plan workshop. - Setout to commence ASAP after approvals received. - GHD have submitted a quote to convert Form 4s to construction BOQs with a 7 day turnaround. Quote to be confirmed and PO raised. Go ahead is pending Form 4 approval by QRA. GHD have advised they can do some preliminary work using Form 3s prior to QRA approval. 	Note Note TM Note Note TM NM/JL TH/JK/NM/JL Note JK/NM
6.	2013 Flood	
3.1	Mark Ricketts, Cardno agreed to provide reports as proof of write offs during final negotiations of 2013 project management costs. These have been outstanding for several months and expedited several times. 2015 invoices will now be held until report received.	JK
3.2	5 submissions remain open. 4 of these (Combined Roads, Missed Roads, Parks and Gardens, Stuart Russell St) acquittals will be submitted to QRA on Friday. Mundubbera Airport to remain open. In total 20 out of the 21 2013 submissions will have been submitted.	JK
3.3	Job number to be set up for any minor project management costs during final acquittals.	JK
7.	General	
3.1	Senior Inspector to be sourced to assist with setout, quality inspections, checking quantities and facilitating paperwork required for QRA audit purposes. Lo-Go to be contacted this week	TH/JK/JL
3.2	Progress report with these minutes attached will be presented at Tech Services meeting on 7 July with a recommendation to convene Project Management Committee (PMC) mid July.	TH

Next Meeting: 3pm Wednesday 1 July 2015 at Gayndah

Infra No. 3 - Monto Sewerage Treatment Plant Odour

Responsible Officer: Trevor Harvey – Manager Technical Services

Report prepared by: Trevor Harvey – Manager Technical Services

1 PURPOSE OF REPORT

The purpose of this report is to advise Council of actions taken as a result of the receipt of a public petition regarding the Monto Treatment Plant Odour.

2 INTRODUCTION / BACKGROUND

A petition was received by Council in December 2014 authorised by a local resident complaining about a perceived odour issue originating at the Sewerage Treatment Plant. The petition was signed by 35 people. Each signatory of the petition was sent a letter acknowledging their participation and requesting that further information be supplied to Council. The information requested was to fill out an odour log (attached to the letter) over a period of one month and return it to Council. The intent of the odour logs is to identify any patterning which could assist in treatment of the odour source.

Two responses were received. The first from a rural resident with general comments and no odour log and the second response from a resident not far from the treatment plant had the log completed that indicated no odour issues.

3 CORPORATE / OPERATIONAL PLAN

In accordance with Outcome 1 Section 1.4 of the 2013-2018 Corporate Plan

4 POLICY IMPLICATIONS

Nil

5 STATUTORY REQUIREMENTS

Compliance with the ERA 63 license requirements for Permit Number EPPR00529613

6 FINANCIAL IMPLICATIONS

Nil for the 2015/16 financial year

7 RISK MANAGEMENT

Nil

8 CONSULTATION

Consultation has occurred with the 35 petition signatories.

9 OPTIONS FOR COUNCIL TO CONSIDER

Nil, for information only

10 OFFICER'S COMMENTS / CONCLUSION

Investigation and correction of odour issues in all five sewerage treatment plants are part of operational duties for the Water & Sewerage staff. The proximity of both Monto and Gayndah treatment plants to neighbouring residences results in more complaints than the other plants. A more technical investigation into odour filtration has been ongoing for the past six months and a potential project has been identified in the 10 year sewerage capital plan.

11 ATTACHMENTS

Nil

12 RECOMMENDATION

For Councillor Information.

INFRA 04 - ENGINEERING INTERNAL SECTION REPORTS

06/2015

Responsible Officer: Tyronne Meredith – Works Engineer
Engineering & Environmental Services
Report prepared by: Lucy Connolly

1 PURPOSE OF REPORT

To inform Council of major activities undertaken by the Engineering Department in the reporting period.

2 CORPORATE PLAN Infrastructure

1.1 Roads and Drainage

1.1.1 Develop, maintain and review Asset Management Plan for Council to ensure effective delivery of road infrastructure.

1.2 Built Infrastructure

1.2.1 Maintain and review Asset management plan for Council to ensure effective delivery of Built Infrastructure.

3 POLICY IMPLICATIONS

All relevant NBRC Policies are adhered to where applicable.

4 STATUTORY REQUIREMENTS

All relevant Standards and Codes are applied where required.

5 RISK MANAGEMENT

Risk management is an integral part in the planning and delivery of infrastructure services by the Engineering Department.

6 CONSULTATION

Internal consultation occurs formally fortnightly at Engineering Management meetings and informally through briefing sessions with Councillors and staff. Engineering staff engage with Government agencies, other agencies and with the wider community on an 'as needs' basis.

7 OPTIONS FOR COUNCIL TO CONSIDER

For information only.

8 OFFICER'S COMMENTS / CONCLUSION

Nil

9 RECOMMENDATIONS

That the report be received.

WORKS SUPERVISOR – MONTHLY REPORT – PERIOD ENDING 19-06-15

SEALED ROADS	
District	Work Details
West	Bitumen patching and shoulder slashing on the remainder of the sealed road network

UNSEALED ROADS			
District	Roads Graded	Roads Re-sheeted	Roads Other Works
Central			Shoulder grade Gayndah- Mundubbera Rd Bon Accord-Wetheron Rd Mt. Debateable Road
East	Log Hole Road Dellys Road Kukar Road Pearces Road		
West	Tecoma Road Glencoe Road Coominglah Road Coonambula/Eidsvold Riverleigh Station Road Derra Road Back Derra Road	Yerilla Road Kapaldo Road Monogoriliby Road Derra Road Back Derra Road	

CAPITAL PROJECTS		
District	Work Details	Status [% complete]
Central	Dempsters Road	100%
	West Woodmillar Road	100%
	Pipes & clear stockpile site Gayndah Airport. Gayndah/Mundubbera A Creek Road Culvert	20%
West	Glencoe Rd B Double upgrade.	100%
	Commence Cranks Avenue gravel resheeting. (School Bus)	50%
	Commence formation and gravel resheeting Janke Rd. (School Bus)	20%
	Town street kerb and channel	100%
	Splinter Creek bridge approaches	10%

DEPARTMENT OF TRANSPORT & MAIN ROADS WORKS
(Including RMPC, Private Works, RPC etc)

Anything outside of normal routine maintenance

District	Work Details	Status [% complete]
East	Grade Gayndah –Perry Road Biggenden –Gooroolba shoulder grading Shoulder Grading Gayndah –Perry Road Pipe Replacement Gayndah –Perry Road side track to remove , Gayndah/Perry Culvert	100%

TOWN CREW

Anything outside of normal routine maintenance

District	Work Details	Status [% complete]
Central	Orange Festival assistance	

BRIDGE AND DRAINAGE CREW

Anything outside of normal routine maintenance

District	Work Details	Status [% complete]
Central		
East		
West		

PRIVATE WORKS

District	Work Details
West	Resident 1: Clean out eco shelter and cart sawdust.