

Attendees	Agenda Item 1	Attendees
Councillors	Cr DG Waugh, Mayor Cr FO Whelan, Deputy Mayor Cr WJ Bowen Cr PW Francis Cr KS Wendt OAM BEM Cr PW Lobegeier Cr JF Dowling	
Officers	Chief Executive Officer, MJP Pitt General Manager of Engineering and Environmental Services, B Pearce General Manager of Corporate and Community Services, D Wiskar Manager Finance, L Benham Executive Assistant, NJ Zillman	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Mayor declared the meeting open at 9:05am and welcomed all attendees, with Reverend Derek Bound leading the meeting in prayer.	
Apologies	Agenda Item 3	Apologies
	Nil Apologies.	
Declaration	Agenda Item 4	Declaration of Interest
	The Mayor declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) on Confidential Item 1. The meeting noted this perceived conflict of interest and resolved that no real conflict of interest existed and that the interest would have no impact on the Councillor performing his role.	
Deputations	Agenda Item 5	Deputations/Petitions
	10:30 – Morning Tea to acknowledge Buy-a-Bale participation and appreciation of Mr and Mrs Robertson and Mr and Mrs Kerle.	
Minutes	Agenda Item 6	Confirmation of Minutes
282-06-2015	6.1	05 – May – General Meeting – Minutes – Mt Perry – 190515
	Cr PW Francis moved and Cr WJ Bowen seconded: That the Minutes of the General Meeting held in Mt Perry on 19 May 2015, appearing on pages 087-094 of the minute book be adopted. CARRIED 7/0	
283-06-2015	6.2	06 – June – Policy and Planning – Minutes – Eidsvold – 020615
	Cr KS Wendt OAM BEM moved and Cr JF Dowling seconded: That the Minutes of the Policy and Planning Meeting held in Eidsvold on 02 June 2015, appearing on pages 097-098 of the minute book be adopted. CARRIED 7/0	

284-06-2015 6.3 06 –June – Technical Services – Minutes – Eidsvold – 020615

Cr FO Whelan moved and Cr WJ Bowen seconded: That the Minutes of the Technical Services Meeting held in Eidsvold on 02 June 2015, appearing on pages 099-102 of the minute book be adopted. **CARRIED 7/0**

Governance **Agenda Item 7 Governance Report**

285-06-2015 7.1 Corporate Plan Annual Review

Cr KS Wendt OAM BEM moved and Cr PW Lobegeier seconded: That pursuant to the Local Government Act 2009 and section 165 (3) – Local Government Regulation 2012, North Burnett Regional Council receives the second annual review of the North Burnett Regional Council Corporate Plan 2013 – 2018 and adopts the amendments to the North Burnett Regional Council Corporate Plan 2013 – 2018 as a result of the review. **CARRIED 7/0**

286-06-2015 7.2 Policy Update – Procurement Policy

Cr PW Francis moved and Cr FO Whelan seconded: That Council adopt the changes to the Purchasing policy including Appendix A as amended to remove the position of Manager of Tourism and Economic Development within this report to be effective immediately. **CARRIED 7/0**

Central and North Burnett Times representative Annie Perets entered the meeting at 9:30am.

287-06-2015 7.3 Financial Report

Cr PW Lobegeier moved and Cr KS Wendt OAM BEM seconded: That the Financial Report as presented be adopted. **CARRIED 7/0**

288-06-2015 7.4 Overdue Rates and Charges

Cr PW Lobegeier moved and Cr JF Dowling seconded: That the Overdue Rates and Charges Report as presented be received as information. Further, that the list of Assessments for Approval to proceed to external debt collection if payment has not been received or an acceptable payment arrangement has not been entered into by the 30 June 2015 be approved. **CARRIED 7/0**

289-06-2015 7.5 Trust Account Report

Cr PW Francis moved and Cr PW Lobegeier seconded:

1) Council Resolve to Transfer out the unknown bonds from the Trust Account to the value of \$23,628.36 to the General Account and in the future if there is a substantiated claim to this money, that it is refunded from the General Fund.

2) Council Resolve to change the process of processing bonds for Council Equipment and Facility Hire to the General Account rather than the Trust Account. **CARRIED 7/0**

290-06-2015

7.6 Cost Recovery and Non-Regulatory Charges 2015-16

Cr PW Lobegeier moved and Cr WJ Bowen seconded: That Council adopt the new cost-recovery and commercial charges effective 1 July 2015 excluding landfill tip charges which are to change effective 1 August 2015 as amended to include:

- Private individual rates for use of the supper room in Gayndah following
 - \$3 per day for hire of cat trap and barking collar after 14 days (even rate)
 - Eidsvold Boxing Club fees be set separately to the fees and Charges in conjunction with the sports fields review.
- CARRIED 7/0**

291-06-2015

Resolved: That the General Manager of Corporate and Community Services investigate the Eidsvold hall hire fees.

Economic

Agenda Item 8 Economic Report

292-06-2015

8.1 Biggenden Butcher Shop

Cr KS Wendt moved and Cr PW Lobegeier seconded: That Council support the request of the owners of the Biggenden Butcher shop to allow a complying access ramp to be constructed on the road reserve (foot path) in order to provide non-discriminatory access to the premises. The following items to be conditioned as part of the approval:

1. The access ramp is to be constructed is to comply with the Building Code of Australia and AS1428.1 -2009 and building approval is to be obtained prior to commencement of the works.
2. Ongoing maintenance of the ramp is the responsibility of the current and subsequent owners.
3. Prior to commencement of works, the property owners are to locate all services on the footpath and ensure that all works are clear of any located services. Where services are required to be relocated, all costs associated are the responsibility of the property owner.

CARRIED 7/0

293-06-2015

Resolved: That the Biggenden Butcher Shop owners be informed of Council's Business Streetscape program and the possibility for funding if criteria is met accordingly.

294-06-2015

8.2 Information Only – Industrial Land North Burnett

C Dyke entered the meeting and L Benham withdrew from the meeting at 9:57am.

Cr PW Francis moved and Cr FO Whelan seconded: That the Information Only - Industrial Land North Burnett Report be received and tabled at a future Council Workshop for further discussion.

CARRIED 7/0

295-06-2015

8.3 National Stronger Regions Fund

Cr FO Whelan moved and Cr WJ Bowen seconded:

The National Stronger Regions Fund (NSRF) Report as presented be received.

2) Council endorse the Water Treatment Plant and Sportsground Lighting Projects for submission under the National Stronger Regions Fund (NSRF).

3) Council allocate 50% towards the proposed Water Treatment Plant and Sportsground Lighting Projects cost.

4) That Council support the submission of Community Applications for the Gayndah YMCA and the Mt Perry Disable Toilet.

CARRIED 7/0

296-06-2015

8.4 Tourism Projects Update

Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council note the progress with these initiatives.

CARRIED 7/0

297-06-2015

8.5 Regional Queensland Showcase Report

Cr PW Francis moved and Cr PW Lobegeier seconded: That the report on the Regional Queensland Showcase as presented be received and Council acknowledge the work of the staff involved.

CARRIED 7/0

C Dyke withdrew from the meeting at 10:24am.

Liz Robertson presented a deputation to the meeting on current Monto Magic programs and future concepts.

The meeting adjourned for Morning Tea at 10:33am to acknowledge Buy-a-Bale participation and appreciation of Monto residents Mr and Mrs Robertson and Mr and Mrs Kerle.

The meeting resumed at 11:18am.

Environmental

Agenda Item 9

Environmental Report

298-06-2015

9.1 Application for material Change of Use Approval

Cr PW Francis moved and Cr PW Lobegeier seconded:

1. That Council approve the application under section 324 of the Sustainable Planning Act 2009 by approving it subject to conditions; and

2. That the Council notify the Applicant and Referral Agencies in accordance with the timing and other requirements set out in the Sustainable Planning Act 2009.

3. That Council issue a charges notice under its Adopted Infrastructure Charges Resolution as a nil charge on the basis that the use has a short life and the agreement and conditions to remediate Yarrol Road will recover impacts on the road network.

CARRIED 7/0

Social

Agenda Item 10

Social Report

299-06-2015

10.1 Arts and Cultural Development – Round 5

Cr JF Dowling moved and Cr PW Lobegeier seconded: That Council receive the Minutes of the RADF Committee held on 15 June 2015 and endorse the committee's recommendations.

CARRIED 7/0

300-06-2015

10.2 Grants to Community Organisations

Cr KS Wendt OAM BEM moved and Cr WJ Bowen seconded: That Council approve the Community Grant funding application as outline at Attachment A for financial and in-kind assistance, under Policy 102 Grant to Community Organisations.

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – MONTO – 23 JUNE 2015**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR
COMMUNITY GRANT FUNDING UNTIL JUNE 2015**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	2013/2014 Sponsorship	Requested Cash Amount	Requested Inkind Estimate	GM's Recommended Cash Donation	GM's Recommended Inkind Donation	Project Comments
696928	13/05/2015	Eidsvold State School	School event	24/07/2015	Naidoc week	N/A	\$4,000	\$0	\$1,000	\$0	Total cost of project is \$4,040 upon discussion with applicant we agreed to reduce requested cash to \$2,000 to match Council policy criteria In former years Council contributed \$450 annually towards the National NAIDOC effort. Recommended is to shift this support towards the local NAIDOC effort
700496	03/06/2015	Mt Perry Sport & Rec Club Inc.	Community Project	Every month of the year	Printing of the Mt Perry preview newsletter	\$1,000	\$0	\$1,000	\$0	\$1,000	Continuation of the Mt perry Newsletter as per previous years support
694854	24/04/2015	Metali Havili	Sports event	07/05 & 10/05/2015	State Championships - rugby union U 15's	N/A	\$1,000	\$0	\$250	\$0	Recommended cash donation inline with prior sports performance grants.
696075	05/05/2015	Kate O'Brien	Sports event	04/06 & 07/06/2015	State Championships - 18 years in touch football	N/A	\$500	\$0	\$250	\$0	Recommended cash donation inline with prior sports performance grants.

Donations Requested			
Request for Cash Donations		\$5,500	
Request for In Kind Donations			\$1,000
Total Donations requested			\$6,500

GM Recommended				
Recommended Request for Cash Donations			\$1,500	
Recommended Request for In Kind Donations				\$1,000
Total Recommended for approval				\$2,500

Councillor Reports	Agenda Item 11	Councillor Reports
301-06-2015	Cr PW Francis moved and Cr PW Lobegeier seconded: That the Councillor Reports be received.	CARRIED 7/0
General Business	General Business	
302-06-2015	Cr PW Francis moved and Cr WJ Bowen seconded: That a leave of absence be received for Cr KS Wendt OAM BEM for the 11-18 July 2015 and for Cr FO Whelan for the 01-08 September 2015.	CARRIED 7/0
Cr Dowling 303-06-2015	Resolved: That when in conversation with the Department of Transport and Main Roads, the General Manager of Engineering and Environmental Services initiate discussion on the need for a turning/slip lane at the Ideraway turn-off.	
304-06-2015	Resolved: That Council receive the correspondence from Michael Coulston requesting the renaming of the Gayndah Sports Grounds to Peter Dunn Oval and that a report be presented to the July General Meeting.	
Cr Francis	Cr Francis discussed the Bridge Renewal Programme with the inclusion of Deep Creek Bridge as a possible project and a Heavy Vehicle/B-Double programme.	
Cr Bowen 305-06-2015	Resolved: That the Works Engineer organise for the McConnell's lookout guard rails and tables to be prepared and painted before the Australian Local Government Women's Association Queensland Branch Conference 22-24 July 2015.	
Cr Lobegeier 306-06-2015	Cr PW Lobegeier moved and Cr JF Dowling seconded: That Council sends a representative to the Destination Q Summit, 8-9 October 2015 to be held in Townsville.	
307-06-2015	Resolved: That the Works Engineer investigate the condition of a corner of Abercorn Road, near Black and Gold Dairy and report back to Council with the findings and resolutions.	
	The Mayor declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) on Confidential Report 1 due to Cr DG Waugh being an example of the subject matter. The meeting noted this perceived conflict of interest and resolved that no real conflict of interest existed and that the interest would have no impact on the Councillor performing his role.	
Closed Session 308-06-2015	Cr PW Lobegeier move and Cr KS Wendt seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage.	CARRIED 7/0
Re-Open Session 309-06-2015	Cr PW Francis moved and Cr JF Dowling seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be re-opened to the public.	CARRIED 7/0

Councillor
Superannuation
310-06-2015

Cr PW Lobegeier moved and Cr FO Whelan seconded: That Council approve payment of maximum 12% to superannuation providing Councillors contribute 50% (6%) (unless restricted by Commonwealth Government Legislation) and that Councillors have the option of salary sacrificing of a maximum of 50% of remuneration to a Superannuation Fund.

CARRIED 7/0

311-06-2015

Cr FO Whelan moved and Cr PW Lobegeier seconded:
That Council

1. Receives the report in relation to an application for rates & charges concessions under Part 10 – Concessions Section 120 (1) c – hardship provision of the Local Government Regulations for assessment for assessment
 - 1) 60197-00000-000
2. Council agrees to allow ratepayer of assessment 60197-00000-000 to make reduced weekly payments of \$15.00 for a period of four months while she considers options. After this four month period payments will need to be increased to \$60 to ensure the debt is paid within the terms of the Rate Recovery Policy.

FOR THE MOTION
Cr DG Waugh
Cr FO Whelan
Cr WJ Bowen
Cr PW Francis
Cr PW Lobegeier

AGAINST THE MOTION
Cr KS Wendt OAM BEM
Cr JF Dowling

CARRIED 5/2

Write-Off of Debtors
312-06-2015

Cr WJ Bowen moved and Cr JF Dowling seconded: That Council resolve to write off all outstanding debts as detailed in the report.

CARRIED 7/0

313-06-2015

Customer Service and
Library Mundubbera

Cr FO Whelan moved and Cr PW Lobegeier seconded:

1. Council adopts the move of the Mundubbera Administration Centre into the current Mundubbera Library to provide a consistent one-stop-shop in the Mundubbera Community; and
2. That the Mundubbera community are surveyed with regard to the placement of the Family History services and the Centrelink services in the new Mundubbera Library and Administration Centre.

CARRIED 7/0

Customer Service and
Gayndah Library
314-06-2015

Cr JF Dowling moved and Cr KS Wendt OAM BEM seconded: That Council adopts the move of the Gayndah Administration Centre into the current Gayndah Library to provide a consistent one-stop-shop in the Gayndah Community.

CARRIED 7/0

Customer Service
Opening Hours Survey
315-06-2015

Cr JF Dowling moved and Cr PW Francis seconded: That Council adopts the following opening hours:

Biggenden Library and Administration Centre
Monday to Friday: 8.30am to 11.30am and 12.30pm to 4.30pm

Gayndah Library and Administration Centre

Monday to Friday: 8.30am to 11.30am and 12.30pm to 4.30pm

Saturday: 9.00am to 12.00noon

Mundubbera Library and Administration Centre

Monday to Friday: 8.30am to 11.30am and 12.30pm to 4.30pm

Saturday: 9.00am to 12.00noon

to implement consistent opening hours across all North Burnett Regional Council Centres for a trial period of eight (8) weeks with a report back to Council on all centres.

CARRIED 7/0

Mayor

Discussed: The Mayor discussed that Ken O'Dowd MHR has advised that \$30k may be available to North Burnett for small projects with Council required to match the funding. The Mayor requested that Councillors consider possible projects for each division e.g. Centenary of ANZAC and the refurbish of memorials and generator for the Monto Office for disaster management.

Discussed: The Mayor meet with a Gayndah couple to discuss the possibility of a fund raising evening for Ravenshoe families.

Discussed: Keith Pitt/Ken O'Dowd MHR advised of ex Vietnam War sheds in storage being made available to organisations, with application to be made through local members.

Discussed: Position on QR land availability for lease to organisations/clubs and not Council.

316-06-2015

Cr WJ Bowen moved and Cr PW Francis seconded: That Council follow-up on residents donating to the buy-a-bale fund, with hay not being received. ***CARRIED 7/0***

317-06-2015

Resolved: That the General Manager of Corporate and Community Services provided assistance to submit an application for funding for the Monto Sportsground score boards.

In accordance with Section 107A(2) of the Local Government Act 2009, the Mayor provided all Councillors a draft copy of the budget.

Closure of Meeting

Agenda Item 14 Closure of Meeting

There being no further business the meeting closed at 1:00pm.