

<b>Attendees</b>	<b>Agenda Item 1</b>	<b>Attendees</b>
Councillors	Cr RL Chambers, Mayor Cr FO Whelan, Deputy Mayor Cr PF Webster Cr RP Radel Cr BJ Zahl Cr WJ Bowen Cr PW Lobegeier	
Officers Chief	Executive Officer, MJP Pitt Deputy Chief Executive Officer, D Wiskar General Manager of Engineering and Environmental Services, B Pearce Executive Assistant, NJ Zillman Administration Officer, J Griffith	
Welcome	<b>Agenda Item 2</b>	<b>Welcome / Housekeeping</b>
	The Mayor declared the meeting open at 9:00am and welcomed all attendees to the meeting.	
Apologies	<b>Agenda Item 3</b>	<b>Apologies</b>
	Nil Apologies.	
Declaration	<b>Agenda Item 4</b>	<b>Declaration of Interest</b>
	<p>Cr Bowen declared a perceived conflict of interest in agenda item 9.2 Paradise Dam Fish Stocking Association (as defined in section 173 of the Local Government Act 2009) due to previous membership and providing assistance with fundraising. Council determined that this personal interest is not of sufficient significance that it will lead to Cr Bowen making a decision on this matter that is contrary to the public interest. Council determined that Cr Bowen would best perform his responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.</p> <p>Cr PW Lobegeier declared a perceived conflict of interest in agenda item 10.2 BioControl Project (as defined in section 173 of the Local Government Act 2009) by being an active board member of the Burnett Catchment Care Association. Council determined that this personal interest is not of sufficient significance that it will lead to Cr Lobegeier making a decision on this matter that is contrary to the public interest. Council determined that Cr Lobegeier would best perform his responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.</p>	
Deputations	<b>Agenda Item 5</b>	<b>Deputations/Petitions</b>
	5.1 Ms Irene Duda, Mt Perry Resident	
	5.2 11:00am – Mt Perry Historical Society	
	Council will make time available at each General Meeting for public questions/representations. This is an opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g.	

development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting. Public Question and Statements Time will commence at 9:30am and run through until 10:30am.

Minutes                    **Agenda Item 6                    Confirmation of Minutes**

**673-11-2016**                    6.1    10 – October – General Meeting – Minutes – Mt Perry – 121016

Cr PW Lobegeier moved and Cr BJ Zahl seconded: That the Minutes of the General Meeting held in Mt Perry on 12 October 2016, appearing on pages 420-425 of the minute book be amended. **CARRIED 7/0**

**674-11-2016**                    6.2    11 – November – Policy and Planning Minutes – Mundubbera – 021116

Cr RP Radel moved and Cr PW Lobegeier seconded: That the Minutes of the Policy and Planning Meeting held in Mundubbera on 02 November 2016, appearing on pages 428-430 of the minute book be amended. **CARRIED 7/0**

**675-11-2016**                    6.3    11 – November – Technical Services – Minutes – Mundubbera – 021116

Cr WJ Bowen moved and Cr BJ Zahl seconded: That the Minutes of the Technical Services Meeting held in Mundubbera on 02 November 2016, appearing on pages 431-435 of the minute book be amended. **CARRIED 7/0**

Governance                    **Agenda Item 7                    Governance Reports**

Central and North Burnett Times representative, Tobi Loftus entered the meeting at 9:04am.

**676-11-2016**                    7.1    Finance Report

Cr PW Lobegeier moved and Cr FO Whelan seconded: That the Financial Report as presented be adopted and Council acknowledge the continued management of the budget by Council managers. **CARRIED 7/0**

**677-11-2016**                    7.2    Contact Centre Update

Cr RP Radel moved and Cr WJ Bowen seconded: That the Contact Centre Report be received as information and Council acknowledge the data collection prepared by Contact Centre Officer, Hannah Cook. **CARRIED 7/0**

**678-11-2016**                    Resolved: That the Contact Centre Report provide a breakdown of the animal requests from callers through the Contact Centre.

**679-11-2016**                    7.3    Library Update

Cr WJ Bowen moved and Cr RP Radel seconded: That the Library Report as presented be received. Further, that the Deputy Chief Executive Officer follow-up on the installation of an out-of-hours return box. **CARRIED 7/0**

Tobi Loftus withdrew from the meeting at 9:32am and re-entered at 9:34am.

**680-11-2016** 7.4 Customer Service Update

Cr BJ Zahl moved and Cr RP Radel seconded: That the Customer Service Quarterly Report be received as information. **CARRIED 7/0**

**681-11-2016** 7.5 Bus Shelter Funding Biggenden Lions Park

Cr RP Radel moved and Cr WJ Bowen seconded: That Council submits a future application for funding and where possible, full funding of the installation of a Disability Discrimination Act Compliant Shelter at Biggenden – Lions Park. **CARRIED 7/0**

**682-11-2016** Resolved: That Council request a report on the inclusion of Council asset accessibility as part of the 2017-18 budget.

**683-11-2016** 7.6 Portfolio Committee Minutes

Cr WJ Bowen moved and Cr PW Lobgeier seconded: That the Minutes of the attached Environmental Services Portfolio and Development Services Portfolio Meeting be received, contents noted and recommendations endorsed. **CARRIED 7/0**

**684-11-2016** Resolved: That the Environmental Services Portfolio meeting include Waste Management as a standing agenda item for future portfolio meeting.

**685-11-2016** 7.7 First Quarter Budget Review

Cr FO Whelan moved and Cr BJ Zahl seconded: That the First Quarter Budget Review as previously presented be adopted. **CARRIED 7/0**

The Public Gallery entered the meeting at 9:53am.

Mt Perry Men's Shed representative Brian Gerdes, requested an update on the lease of the land and use of the old fire shed for storage.

Brian Gerdes withdrew from the meeting at 9:57am.

Irene Duda presented a deputation to Council on several matters, with details having being emailed to the Mayor for registering.

Joan Elliot discussed the cleaning gutters in Flora Street Mt Perry and the damage to the road on the corner of Elliot and Flora Street.

Herb Taylor addresses the meeting with regards to infrastructure fees and the drainage behind the Mt Perry hotel.

Local Mt Perry State Emergency Services discussed their concerns with activation during storms and requested contact numbers for Disaster Management

The meeting adjourned at 10:51am and resumed at 11:23am. Councillors visited the Mt Perry Historical Museum to view the operation of the stamping machine. Tobi Loftus withdrew from the meeting.

Department of Transport and Main Roads Representatives Craig England, David Gleadow and Reena Peters entered the meeting at 11:23am to discuss the redundant rail lines with Council and withdrew from the meeting at 12:16pm.

Cr PW Lobegeier moved and Cr BJ Zahl seconded:

North Burnett Regional Council supports, in principle, the development of local rail trails so long as the sponsoring groups have;

- Developed appropriate project business cases which manage the legal, infrastructure, environmental risks over the life of rail trail proposal, and
- Undertaken appropriate community and land holder consultation regarding the proposed activities.

Prior to project approvals these rail trail business cases and consultation should be reviewed and endorsed by Department of Main Roads and Transport as representing appropriate practice and for overall project viability and sustainability. **CARRIED 7/0**

Resolved: That Council will not enter further discussions with a North Burnett resident regards to development fees until a formal application has been submitted and further that the Chief Executive Officer write to the resident informing them of the of the Dress Code Policy.

Cr PW Lobegeier moved and Cr FO Whelan seconded: That the issues presented to Council by Mt Perry residents be received as customer requests. **CARRIED 7/0**

Economic **Agenda Item 8 Economic Report**

8.1 Development and Compliance Statistics

Cr RP Radel moved and Cr BJ Zahl seconded: That the Development and Compliance Statistics report as presented be received as information. **CARRIED 7/0**

Social **Agenda Item 9 Social Reports**

9.1 Social Cohesion Committee

Cr RP Radel moved and Cr WJ Bowen seconded:

1. That the Social Cohesion Steering Committee report be received as information;
2. That the minutes from the meeting held on 19th of October 2016 as presented be adopted; and
3. That the action items identified at the meeting be endorsed and tasked to the Community Development Team. **CARRIED 7/0**

9.2 Paradise Fish Stocking Association

Cr PW Lobegeier moved and Cr RP Radel seconded:

1. That the Paradise Fish Stocking Association report be received by Council;
2. That Council approve the Paradise Fish Stocking Association request for a storage shed at Mingo Crossing under the provision that it is a shared facility for other community groups;
3. Council provides in-kind support of Site Preparation to include defining location, Development Plan application – support, grant writing – support;
4. Council enter into a suitable lease agreement with the Paradise Fish Stocking Association upon successfully obtaining funds; and
5. Council progress with further consultation and development of a master plan for Mingo Crossing Caravan Park and Recreational Area. **CARRIED 7/0**

Cr RP Radel moved and Cr PW Lobegiery seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage.

***CARRIED 7/0***

Cr RP Radel moved and Cr FO Whelan seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be reopened to the public.

***CARRIED 7/0***

Cr PW Lob moved and Cr RP Radel seconded: That the review of the Biggenden Washdown Bay be received so any appropriate changes can be completed before the Councillors commence public consultation.

***CARRIED 7/0***

Cr BJ Zahl moved and Cr RP Radel seconded: That Council advise the Department of Natural Resources and Mines that it no objection to the proposed renewal of the lease 212084 or the conversion to freehold tenure.

***CARRIED 7/0***

Cr PW Lobegiery moved and Cr BJ Zahl seconded: That Council advise the Department of Natural Resources and Mines that it no objection to the proposed renewal of the lease 232428 or the conversion to freehold tenure.

***CARRIED 7/0***

Cr WJ Bowen moved and Cr BJ Zahl seconded: That Council advise the Department of Natural Resources and Mines that it offers no objection to the proposed renewal of special lease 7/49481.

***CARRIED 7/0***

Cr PF Webster moved and Cr BJ Zahl seconded: That Council advise the Department of Natural Resources and Mines that it offers no objection to the proposed renewal of the lease 232882.

***CARRIED 7/0***

Cr PF Webster moved and Cr FO Whelan seconded: That Council advise the Department of Natural Resources and Mines that it offers no objection to the proposed conversion of the Grazing Homestead Perpetual Lease 32/1978 to that of freehold.

***CARRIED 7/0***

Cr RP Radel moved and Cr BJ Zahl seconded: that Council Reject the Application for hardship on assessments 40446-00000-000 & 40084-00000-000 and continue with the debt collection process on both properties.

***CARRIED 7/0***

Cr RP Radel moved and Cr FO Whelan seconded: That Council consider the information provided for Building Development Application (151-16) and acknowledge the work of Council's Building Surveyor, John Fraser.

***CARRIED 7/0***

Cr PF Webster moved and Cr WJ Bowen seconded: That the Social Housing Report lay on the table and brought to a Councillor workshop for further discussion.

***CARRIED 7/0***

The Mayor, Cr RL Chambers withdrew from the meeting at 2:00pm and the Deputy Mayor Cr FO Whelan took the chair.

9.3 Queensland Community Recovery Forum

Cr PW Lobegeier moved and Cr RP Radel seconded: That Council provides feedback to Phil Carney (DoCs) regarding recovery funding and the departments operations, with the view of developing relationships with the department and communicating information that is both useful to the department in continually improving their operations but to also better place North Burnett Regional Council in a position for funding that is beneficial to developing community resilience. **CARRIED 6/0**

9.4 Three Moon Historical and Cultural Complex Advisory Committee

Cr PW Lobegeier moved and Cr BJ Zahl seconded:

1. That the Three Moon Historical and Cultural Complex report be received as information and the minutes from the meeting held on 10th of October 2016 as presented be adopted; and
2. Council considers the request for cash contribution of \$2,000 should the Anzac Funding be successful. **CARRIED 6/0**

9.5 Grants to Community Organisations

Cr PW Lobegeier moved and Cr WJ Bowen seconded: That Council review and approve the Community Grant funding applications received as outlined in the following table for financial and in-kind assistance, under Policy 102 Grants to Community Organisations. **CARRIED 6/0**

**NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
MINUTES – MT PERRY – 16 NOVEMBER 2016**



**APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR COMMUNITY  
GRANT FUNDING RECEIVED UNTIL 02 NOVEMBER 2016**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	Requested Cash Amount	Requested Inkind Estimate	Rec Cash Donation	Rec Inkind Donation	Project Comments
779584	16/09/2016	Kelvin Cooper	Sports Event	20/10/16	Q School sport track and field State Championship	\$500.00		\$250.00		Recommended cash donation inline with policy - \$250 State Level Events
785786	11/10/2016	Gayndah Orange Festival Incorporated	Community Event	01/05/17	Bi-Annual Orange Festival	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	Requesting in-kind components: Total of 61 bins (15 for the O Fest Ball and 50 for the Festival), barriers for road closures and staff assistance in erecting and dismantling barriers, generator for Festival day, staff assistance in clean up after Festival and unloading/loading rental truck and printing of flyers. Total in kind of \$5,000.00 as well as \$5,000.00 donation as per pre-commitments.
788887	24/10/2016	Biggenden Engineering Works	Fundraising Event	October 2016	Great Cycle Challenge. Money goes to (Children's Medical Research Institute)	\$1,000		\$0.00		Amount of request not specified. Recommended rejection under the approach to only give cash to large local events.
790310	02/11/2016	Connor Pashley	Sports Event	16/12/16	Q Junior Cricket QLD State (U 12s)	\$500.00		\$250.00		Recommended cash donation inline with policy - \$250 State Level Events
788169	17/10/2016	Eidsvold State School P&C	Fun Run	05/11/16	Fund raiser for playground equipment		\$912.00		\$912.00	Requesting in-kind components: - Barricades \$39.50 - Chairs \$66 - Marquee Hire \$55 - Water Truck & Operator \$751.50
790500	12/10/2016	Matthey Zipf	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0		Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Aiden Taylor	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0		Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Afe Maile	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0		Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Semisi Maile	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0		Recommended for rejection – it is a fun event, not State or National Level competition as per policy

**NORTH BURNETT REGIONAL COUNCIL  
GENERAL MEETING  
MINUTES – MT PERRY – 16 NOVEMBER 2016**



790500	12/10/2016	Shye Ward	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Jayven Maloney	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Flynn Morrees	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Jordan Parr	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Madeleine McGovern	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Brittany Parr	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Natalie Kassulke	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Ali Kassulke	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Sophie Zipf	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy
790500	12/10/2016	Chelsea Webb	Sports Event	04/12/16	Mundubbera State School - Australian Volleyball Schools' Cup	\$500		\$0	Recommended for rejection – it is a fun event, not State or National Level competition as per policy

<b>Donations Requested</b>		
Request for Cash Donations	\$14,000.00	
Request for In Kind Donations		\$5,912.00
<b>Total Donations requested</b>	<b>\$14,000.00</b>	<b>\$5,912.00</b>





<b>GM Recommended</b>			
Recommended Request for Cash Donations		\$5,500.00	
Recommended Request for In Kind Donations	\$5,912.00		\$5,912.00
<b>Total Recommended for approval</b>		<b>\$5,500.00</b>	<b>\$5,912.00</b>

DRAFT

9.6 Christmas Lights Competition

Cr WJ Bowen move and Cr BJ Zahl seconded:

1. The 2016 Christmas Lights Competition Report as presented be received.
2. Council’s Community Development Officers (CDO’s) contact representatives from the following organisations to ascertain if they will be running a Christmas Light Competition for 2016.

Biggenden	Biggenden Apex Club
Eidsvold	Eidsvold Chamber of Commerce
Gayndah	Gayndah Rotary Club
Monto	Monto Magic Tourism Group
Mount Perry	Mount Perry Sport and Recreational Club Inc
Mundubbera	Mundubbera Enterprise Association

3. A donation of \$325 prize money be made available for each of the six communities within the North Burnett region – Biggenden, Eidsvold, Gayndah, Monto, Mount Perry and Mundubbera to be distributed as listed:

Residence: First	\$100	
Second	\$ 50	
Third	\$ 25	\$175
Business: First	\$100	
Second	\$ 50	\$150
Total (per community)	<b><u>\$325</u></b>	
Total (\$325 x 6)	<b><u>\$1,950</u></b>	

4. Once community groups are confirmed, CDO’s liaise with Council’s Media Officer to prepare a media release promoting the event and community organisations involved in each area.
5. The 2016 Christmas Light Competition entries to close Thursday, 09 December 2016 with judging to be held during the week commencing Monday, 12 December 2016.
6. Deputy Chief Executive Officer present a ‘2016 Christmas Lights Competition’ acquittal to the January / February 2017 Council General Meeting providing details of expenditure and listing prize winners.

**CARRIED 6/0**

Environment **Agenda Item 10 Environmental Reports**

10.1 Flying Fox Management

Cr WJ Bowen moved and Cr RP Radel seconded: That as per the Environment Portfolio meeting on Wednesday the 19th of October 2016, that Council:

- a) Adopt the draft North Burnett Flying-Fox Statement of Management Intent (Doc ID: 789803) and
- b) Review the budget for flying-fox management at the end of Q2.

**CARRIED 6/0**

10.2 Biocontrol Project

Cr RP Radel moved and Cr PW Lobegeier seconded: That Council continue to support, encourage and promote this community collaboration recovery project with broader regional environmental, economic and educational benefits.

**CARRIED 6/0**

Infrastructure **Agenda Item 11 Infrastructure Reports**

11.1 Plant Information Report

Cr PW Lobegeier moved and Cr PF Webster seconded: That Council receive the information as provided and devote significant time at the next Technical Services Portfolio meeting to discuss the current program and commence work on revision of the Asset Management Plan.

**CARRIED 6/0**

11.2 Naming of Crown Street Crossing Eidsvold

Cr PF Webster moved and Cr BJ Zahl seconded: That Council advise the applicant that approval is given in relation to this request and that Council installs appropriate signage on each side of the Crown Street crossing, Eidsvold.

**CARRIED 6/0**

Councillors **Agenda Item 12 Councillor Reports**

Cr WJ Bowen moved and Cr BJ Zahl seconded: That the Councillor Reports as presented be received.

**CARRIED 6/0**

Confidential **Agenda Item 13 Confidential Reports**

General Business **Agenda Item 14 General Business**

The General Manager of Engineering and Environmental Services provided an update to the meeting on the progress of the Mt Perry development.

The Deputy Chief Executive Officer provided an update on the Eidsvold mountain bike trail request including working on an application for a grant and the possibly of a feasibility study .

Resolved: That the Manager of Technical Services follow-up on the request for Christmas lights by Councillors.

The Chief Executive Officer provided Councillors with an update on the engagement of the position of Regional Gardener.

Resolved: That the Deputy Chief Executive Officer investigate the progression of the request to use the Eidsvold SES Shed as a gym or Men's Shed.

Cr Zahl advised of the following events in Gayndah:

- Ted Kirk Aerodrome Field opening on Saturday 19 November commencing at 10:30am.
- Crack-up Sisters Friday 18 November commencing at 6:00pm.
- BIEDO Business Expo Tuesday 22 November commencing at 5:30pm.

Cr BJ Zahl will host the Councillor Christmas Party in Gayndah for 2016.

The Deputy Chief Executive Officer and Cr PF Webster withdrew from the meeting at 3:00pm.

Resolved: That the Manager of Development Services follow-up on the footpath obstruction request in Gayndah on the corner of Capper and Warton Street.

Resolved: That the Manager of Environmental Services investigate the increase in grazing permits as a result of the current fire prone climate.

Resolved: That the Manager of Technical Services follow-up on the Kimba Street drainage concerns in Biggenden and report to Council with an update.

Resolved: That the General Manager of Engineering and Environmental Services follow-up on the request for signage on Eureka Road to slow traffic as a method of dust suppression.

Resolved: That that Manager of Technical Services follow-up on progress of the Biggenden gazebo completion.

Resolved: That Council liaise with a Biggenden sculptor to assist with a submission to Council for construction of a metal bottle tree as part of funding received.

Resolved: That the Manager of Corporate and Community Services report to Council on the financial implications of installing an information kiosk touch screen at Coalstoun Lakes.

Resolved: That the Manager of Corporate and Community Services liaise with Biggenden's Little Athletics with regards to a request for assistant from Council's Sport and Recreations Officer.

Cr RP Radel moved and Cr WJ Bowen seconded: That Council write to the Minister for Agriculture and Fisheries and Minister for Rural Economic Development, the Hon Bill Byrne, requesting a meeting to discuss the States position on the use of Hail Cannons. Further, that the Chief Executive Officer investigate the possibility of a graduate position within Council to investigate the impact of the cannons on the environment and agriculture in the region.

***CARRIED 5/0***

Resolved: That the Council investigate the reduction in mobile service Beeron Road, west of Mundubbera and follow-up on the submission of previous blackspot applications.

The Chief Executive Officer, Mayor and Deputy Mayor will attend the Mundubbera Refuse Facility onsite meeting 23 November 2016.

Resolved: That Council lobby the Minister for Communities, the Hon Shannon Fentiman for extended funding for the North Burnett Wellbeing Counsellors, whose tenure finishes in 2017.

Meeting Close **Agenda Item 15** **Closure of Meeting**

There being no further business the meeting closed at 3:27pm.