
Policy Title:	Repairs to Council Assets (Roads)
Policy No:	201
Policy Subject:	Roads
Directorate:	Technical Services
Department:	Strategic Asset Management
Responsible Officer:	Director Technical Services
Authorised by:	North Burnett Regional Council
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Authorities:	

INTRODUCTION:

In the Summer of 2010/2011 the North Burnett experienced excessive rain across the region which led to substantial damage to the road network and assets, beyond the level that would require normal maintenance.

The event was declared a disaster and was subject to Natural Disaster Relief & Recovery Arrangements (NDRRA).

This policy covers NDRRA events and any other event where substantial damage to the road network and assets occur beyond the normal maintenance level.

OBJECTIVES:

Council intends to provide a road network to a level which best serves the road category and user in an attempt to:

1. Provide functional access for all residents, school buses and primary production movement; and
2. Ensure that no further unnecessary damage is caused to the road network (assets) due to heavy traffic movement over saturated infrastructure.

PRINCIPLES:

To provide a management process to enable Council to:

1. Inspect all Council roads, Council structures and parkland affected by the event;
2. Prioritise identified repairs of Council structures and parkland to a functional level based on user needs;
3. Prioritise the repairs of Council roads to a functional standard based on:
 - a. The road hierarchy
 - b. Bus routes
 - c. Single access areas of the region
 - d. On an as needs bases for primary production movement
 - e. On a medical needs of residents in the area being accessed by the road.
4. Negotiate unit rates and audit requirements;
5. Develop and estimate repair cost;
6. Complete all emergent repairs;
7. Prepare submissions for State and Commonwealth funding;
8. Commencement of reconstruction work; and
9. Establish a claim process

POLICY:

1. Inspect all Council roads, Council structures and parkland affected by the event

Following an event, Council officers are required to inspect all Council roads, Council structures and parkland within the affected area.

Council Officers will record location using GPS coordinates and chainages, dimensions, photographs and log damage before repairs are undertaken on a QRA Form 8. This data may be used for insurance of NDRRA funding claims.

2. Prioritise emergent repairs of Council roads, structures and parkland to a functional level based on user needs and availability of resources.;
3. Prioritise the repairs of roads to a functional standard:

Prior to repairs commencing Council roads are required to be prioritised based on Council's approved road hierarchy and assessed using the Road Functional Standards in the following order:

- a. Four Wheel Drive (4WD) access only
- b. Two Wheel Drive (2WD) access only
- c. Fifteen tonne weight limited access only
- d. Normal weight limit access

These functional standards may be achieved through emergent or reconstruction works. Part of the process for determining the order of upgrading from 2WD functionality standard to the fifteen tonne and normal weight limit access will be through public consultation.

4. Negotiate unit rates and audit requirements; and

Negotiate unit rates and audit requirements based on current costs of a select number of reconstruction activities.

5. Develop and estimate repair cost;

Develop and estimate repair costs based on the logged damage reports and the negotiated unit rates using appropriate QRA spreadsheets.

6. Complete all emergent repairs;

Complete all emergent repairs based on prioritised list of road in item 2 above. Note: Prior to any emergent works being undertaken, ensure that disaster status has been granted and all data has been collected as per item 1 above.

7. Prepare submissions for State and Commonwealth funding;

Prepare submissions for State and Commonwealth funding using the current NDRRA forms based on item 5 above estimates. No Reconstruction work is to commence until a submission is approved.

8. Commencement of reconstruction work

On Submission approval, reconstruction work is to begin.

9. Establish a claim process

Negotiate claiming process and data required to be collected for inclusion in the claim.