

Attendees	Agenda Item 1	Attendees
Councillors	Cr RL Chambers, Mayor Cr FO Whelan, Deputy Mayor Cr PF Webster Cr RP Radel Cr BJ Zahl Cr WJ Bowen	
Officers	Chief Executive Officer, MJP Pitt Deputy Chief Executive Officer, D Wiskar General Manager of Engineering and Environmental Services, B Pearce Manager of Financial Services, LA Benham Executive Assistant, J Griffith Executive Assistant, NJ Zillman	
Welcome	Agenda Item 2	Welcome / Housekeeping
	The Mayor declared the meeting open at 9:05am and welcomed all attendees the the first Council meeting being held at the Disaster Management Centre.	
Apologies	Agenda Item 3	Apologies
381-07-2016	Cr RP Radel moved and Cr BJ Zahl seconded: That an apology be receive for Cr PW Lobegeier. CARRIED 6/0	
Declaration	Agenda Item 4	Declaration of Interest
	Cr FO Whelan declared a conflict of interest in Agenda Item 12, Confidential Report 06.	
Deputations	Agenda Item 5	Deputations/Petitions
	Council will make time available at each General Meeting for public questions/ representations. This is an opportunity for members of the public to make a representation on a matter in which they have an interest on an item which is before the Council for decision e.g. development applications. Other than with approval of the Mayor, individuals will not be allowed to address Council on agenda related matters at any other time during the meeting. Public Question and Statements Time will commence at 9:30am.	
	5.1 11:00am Resolute Deputation – Ian Dempsey and Dean Bolton.	
Minutes	Agenda Item 6	Confirmation of Minutes
382-07-2016	6.1 06 – June – General Meeting – Minutes – Mundubbera – 150616	
	Cr FO Whelan moved and Cr RP Radel seconded: That the minutes of the General Meeting held in Mundubbera on the 15 June 2016, appearing on pages 333-339 of the minute book be adopted. CARRIED 6/0	

383-07-2016 6.2 07 – July – Special Budget Meeting – Minutes – Biggenden – 060716

Cr WJ Bowen moved and Cr BJ Zahl seconded: That the minutes of the Special Budget Meeting held in Biggenden on 06 July 2016, appearing on pages 343-349 of the minute book be adopted. **CARRIED 6/0**

384-07-2016 6.3 07 – July – Policy and Planning Minutes – Biggenden – 060716

Cr BJ Zahl moved and Cr PF Webster seconded: That the minutes of the Policy and Planning Meeting held in Biggenden on 06 July 2016, appearing on pages 350-351 of the minute book be adopted. **CARRIED 6/0**

385-07-2016 6.4 07 – July – Technical Services – Minutes – Biggenden – 060716

Cr FO Whelan moved and Cr WJ Bowen seconded: That the minutes of the Technical Services Meeting held in Biggenden on 06 July 2016, appearing on pages 352-354 of the minute book be adopted. **CARRIED 6/0**

Governance **Agenda Item 7 Governance Report**

386-07-2016 7.1 Local Government Association of Queensland Nomination for Election of President

Cr RP Radel moved and Cr BJ Zahl seconded: That the Local Government Association of Queensland Nomination for Election of President Report be received for information and the contents noted. **CARRIED 6/0**

387-07-2016 7.2 Portfolio Committee Minutes

Cr WJ Bowen moved and Cr BJ Zahl seconded: That the Portfolio Committee Minutes be received for information and the contents noted:

- Government, Finance and Special Projects Portfolio Meeting (as amended)
 - Corporate and Community Services Portfolio Meeting
 - Technical Services Portfolio Meeting
 - Works Department Portfolio Meeting
 - Planning, Compliance and Development Portfolio Meeting
- CARRIED 6/0**

Economic **Agenda Item 8 Economic Report**

388-07-2016 8.1 Development and Compliance Statistics

Cr FO Whelan moved and Cr RP Radel seconded: That the Development and Compliance Statistics Report as presented be received and contents noted. **CARRIED 6/0**

389-07-2016 8.2 QLD Renewable Energy Expert Panel Public Forum

Cr WJ Bowen moved and Cr FO Whelan seconded:

1. QLD Renewable Energy Expert Panel Public Forum be received and contents noted;
2. That Cr RP Radel, Cr PF Webster and Cr PW Lobegeier represent Council at the next Energy Expert Panel Forum in Bundaberg in October 2016 (date still to be announced);
3. That Council stays abreast of developments and supports opportunities as they arise for both the community and Council;

4. That Council explores developments specific to agriculture and communicates them with industry (directly and via community groups i.e. BCCA and AgForce); and
5. That Council proactively assists high schools in accommodating careers of the future in light of decreasing demand on 'carbon' careers (coal and mining careers). **CARRIED 6/0**

Infrastructure **Agenda Item 9** **Infrastructure Reports**

390-07-2016 9.1 B-Double Application – Old Rawbelle, Glencoe and Foleys Gully Roads

Cr PF Webster moved and Cr RP Radel seconded: That the National Heavy Vehicle Regulator be advised that, under the National Heavy Vehicle Legislation, Council **endorses** approval of the permit application of Pownall Grazing Pty Ltd (Journey ID BZEY-8 Vers3) for 25 metre B-Double vehicles used for livestock transport on:

- Glencoe Road from Harsants Rd (Shire boundary) to 2593 Glencoe Road
- Old Rawbelle Road from Burnett Highway to 1358 Old Rawbelle Rd, and
- Foleys Gully Road between Glencoe Road and Old Rawbelle Road subject to the following conditions:

- a) A maximum speed limit of 60kph is to be observed by B-Double transports along the route, except where official traffic signs indicate a lower speed, and
- b) use of this route by B-Double transports, parts of which are used as a school bus route, is to be restricted to outside the hours of 7.30am to 9.00am and 2.30pm to 5.00pm on school days, and
- c) the operation of B-Double transports on these roads is to be suspended in the event of rainfall of 20mm or more being received in the area. Such access is to be restricted until such time as the road pavements and gullies dry sufficiently to prevent damage to the road surface by B-Doubles using the road. **CARRIED 6/0**

Cr WJ Bowen withdrew from the meeting at 9:49am.

391-07-2016 Cr PF Webster moved and Cr RP Radel seconded: That Council receive the late report: B-Double Application for Dykehead Road – Journey ID BO46-8 Version 1. **CARRIED 5/0**

Cr WJ Bowen re-entered the meeting at 9:50am.

392-07-2016 9.2 B-Double Application – Vicarys Road

Cr FO Whelan moved and Cr BJ Zahl seconded: That the National Heavy Vehicle Regulator be advised that Council **endorses** approval of the permit application of JBS Australia Pty Ltd for 25 B-Double vehicles used for general transport from Mundubbera-Durong Road, via Boondooma Road to 123 – 125 Vicarys Road subject to the following conditions:

- a) A maximum speed limit of 60kph is to be observed by B-Double transports along the route, except where official traffic signs indicate a lower speed, and
- b) use of this route by B-Double transports, parts of which are used as a school bus route, is to be restricted to outside the hours of 7.30am to 9.00am and 2.30pm to 5.00pm on school days, and
- c) the operation of B-Double transports on these roads is to be suspended in the event of rainfall of 20mm or more being received in the area. Such access is to be restricted until such time as the road pavements and gullies dry sufficiently to prevent damage to the road surface by B-Doubles using the road. **CARRIED 6/0**

- 393-07-2016** B-Double Application for Dykehead Road – Journey ID BO46-8 Version 1
- Cr FO Whelan moved and Cr RP Radel seconded: That the National Heavy Vehicle Regulator be advised that:
Council endorses approval of the permit application of JBS Australia Pty Ltd for 25 metre B-Double vehicles used for general transport from Mundubbera-Durong Road to 240 Dykehead Road subject to the following condition:
- i. A maximum speed limit of 60kph is to be observed by B-Double transports along the route, except where official traffic signs indicate a lower speed. **CARRIED 6/0**
- 394-07-2016** Resolved: That the General Manager of Engineering and Environmental Services:
- conduct a signage audit on Boondoomba Road; and
 - consider the installation of signage for international visitors, reinforcing the road rule of driving on the left hand side of the road.
- 395-07-2016** Resolved: That the General Manager of Engineering and Environmental Services be authorised to enter into discussion with Martin’s Transport to discuss B-Double Applications.
- 396-07-2016** Cr WJ Bowen moved and Cr FO Whelan seconded: That Council submit the following resolutions to the LGAQ Annual State Conference:
- Change Significant Risk to Reasonable Persons; and
 - As of Right in QLD **CARRIED 6/0**
- Social **Agenda Item 10 Social Report**
- 397-07-2016** 10.1 Statutory Policy Free Use of Supper Room
- Cr FO Whelan moved and Cr RP Radel seconded: That Council endorse the presented draft Policy – Free use of Supper Rooms for Local Not-For-Profit Organisations with the amendment of the Eidsvold Meeting Room. **AGAINST THE MOTION – Cr WJ Bowen
CARRIED 5/1**
- 398-07-2016** 10.2 Information Report – Monto Combined Sports Association Meeting
- Cr PF Webster moved and Cr WJ Bowen seconded: That the Minutes of Monto Combined Sports Association Meeting be received and recommendations endorsed. **CARRIED 6/0**
- 399-07-2016** Resolved: That the Deputy Chief Executive Officer present a report to Council on the expenditure to date for in-kind works carried out by Council for the construction of the Army sheds.
- 400-07-2016** 10.3 Grants to Community Organisations
- Cr FO Whelan moved and Cr RP Radel seconded: That Council approve the Community Grant funding applications as presented and outlined in the following table for financial and in-kind assistance, under Policy 102 Grants to Community Organisations. **CARRIED 6/0**

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
MINUTES – GAYNDAH – 20 JULY 2016**



**ATTACHMENT A - APPLICATIONS FOR NORTH BURNETT REGIONAL COUNCIL FOR
COMMUNITY GRANT FUNDING RECEIVED APRIL 2016 UNTIL 04 JULY 2016**

Doc ID	Date Received	Organisation	Proposal Description	Event Date	Details	Requested Cash Amount	Requested Inkind Estimate	Recommended Cash Donation	Recommended Inkind Donation	Project Comments
755284	11-04-2016	Burnett Adult Tutoring Society Inc.	Requesting funding assistance for community project	Every Monday and Wednesday	Requesting funding to support 'free' morning tea held at meeting dates each week.	\$960		\$0		Requesting Council to fund morning for social inclusion activities. Morning tea will have healthy options plus scones, a pastries or cake selection. \$20 per week for 48 weeks. Recommended for rejection due to cash only policy.
755376	12-04-2016	Paradise Stocking Association Inc.	'Catch-a-Catty' fundraising event	27-08 to 28-08-2016	Requesting wheelie bins and in-kind assistance towards event		\$232		\$232	Requesting for 10 wheelie bins to be delivered and picked up at Mingo Crossing CP. Also requesting mobile toilets for the two days and a P/A system.
757879	03-05-2016	Mount Perry Arts Group Inc.	Annual Art Exhibition	12-08 to 14-08-2016		\$800		\$800		Requesting funding for prize money in the landscape section of exhibition and also hire of Mt Perry Hall at discounted rate. (already on NFP listing). Similar cash donation was provided in 2015-16.
759086	11-05-2016	Biggenden Apex Rose Festival	Biggenden Apex Rose Festival	14-10 to 16-10-2016	Biggenden Apex are reviving the bi-annul Rose Festival.	\$5,000	\$5,000	\$5,000	\$5,000	Requesting funding for festival and in-kind support. <ul style="list-style-type: none"> • 50 wheelie bins delivered • Parade road closures • All day road closures • Staff assistance in clean up/ help festival volunteers with street sweep after festival • 3 phase generator • Memorial Hall booking Recommendation made to support similar amount as other Regional Events.
761575	26-05-2016	Mount Perry Family Fun Day/ Truck Pull	Dump Truck Pull	13-08-2016	Community fundraising event		\$1,942		\$1,942	Requesting hire of double portable toilets at \$57.00. 60 chairs for the elderly at \$66.00. Staff assistance with preparing a traffic management plan at \$1,500.00. Use of 12 wheelie bins at \$124.80 and sign installation for road closures \$195.00.

**NORTH BURNETT REGIONAL COUNCIL
GENERAL MEETING
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763924	15-06-2016	Matthew Roth	Sports Event	23-06 to 28-06-2016	State 10-12years Rugby League Carnival held in Runaway Bay, Gold Coast	\$500		\$250		Recommended cash donation inline with prior sports performance grants.
700496	21-06-2016	Mt Perry Sport & Recreation Club	Mt Perry monthly news letter	n/a	Printing copies of the Mt Perry monthly news letter		\$2,700		\$2,700	300 times 3 pages double sided, A4 black/white at Not For Profit rate of \$0.25 = \$225 times 12 monthly prints = total \$2,700

Donations Requested			
Request for Cash Donations	\$7,260		
Request for In Kind Donations		\$9,874	
Total Donations requested			

GM Recommended			
Recommended Request for Cash Donations		\$6,050	
Recommended Request for In Kind Donations			\$9,874
Total Recommended for approval			\$9,874

401-07-2016 10.4 Information Report - Arts and Cultural Development – Cypher Performance

Cr PF Webster moved and Cr RP Radel seconded: That the Information Report –Arts and Cultural Development – Cypher Performance be received and contents noted.

CARRIED 6/0

402-07-2016 10.5 Information Report – Archer Park Advisory Committee Meeting Minutes

Cr FO Whelan moved and Cr WJ Bowen seconded: That the Minutes of the Archer Park Advisory Committee Meeting be received and recommendations endorsed. **CARRIED 6/0**

403-07-2016 10.6 Customer Service Charter Report

Cr RP Radel moved and Cr BJ Zahl seconded: That the Draft Customer Service Charter be considered, feedback provided to the Manager of Corporate and Community Services and then presented to the August General Meeting for adoption and publication. **CARRIED 6/0**

404-07-2016 10.7 Science Week 2016

Cr BJ Zahl moved and Cr RP Radel seconded:

1. The Science Week 2016 report as presented be received.
2. Council Libraries provide a display of books, DVD's, CD's, suitable for exhibition during Science Week 2016 from Friday, 12 August through to Monday, 22 August.
3. Council's Media/Grants Officer prepare a Media Release on Council's involvement with Science Week 2016.
4. Council's Manager Corporate & Community Services register Council's library exhibitions on the National Science Week website.

CARRIED 6/0

405-07-2016 10.8 Keep Australia Beautiful Week 2016

Cr RP Radel moved and Cr BJ Zahl seconded:

1. That the Keep Australia Beautiful Week 2016 report as presented be received.
2. Council Libraries provide a display of books, DVD's, CD's, suitable for exhibition during Keep Australia Beautiful Week 2016 from Friday, 22 August through to Thursday, 28 August.
3. Council's Media/Grants Officer prepare a Media Release on Council's involvement with Keep Australia Beautiful Week 2016.

CARRIED 6/0

The meeting adjourned for morning tea at 10:30am and resumed at 11:04am.

The Manager of Special Projects, JD Kronk and Resolute representatives Ian Dempsey and Dean Boltan entered the meeting to present an update to Councillors on the rebuild of the Council website.

The Manager of Special Projects and Resolute representatives withdrew from the meeting at 11:51am.

**Councillor
406-07-2016** **Agenda Item 11** **Councillor Reports**

Cr WJ Bowen moved and Cr RP Radel seconded: That the Councillor Reports as presented be received and the contents noted. **CARRIED 6/0**

Confidential

Agenda Item 12 Confidential Reports

- 407-07-2016** Cr RP Radel moved and Cr BJ Zahl seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be closed to the public to allow discussion regarding other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain financial advantage. **CARRIED 6/0**
- 408-07-2016** Cr FO Whelan declared a real conflict of interest in the matter of confidential item 06 (as defined in section 173 of the Local Government Act 2009) due to association with the Mundubbera Enterprise Association and withdrew from the meeting at 12:06pm while the matter was debated.
- Cr FO Whelan re-entered the meeting at 12:21pm.
- 409-07-2016** Cr RP Radel moved and Cr BJ Zahl seconded: That in accordance with Section 275 of the Local Government Regulation 2012, the meeting be reopened to the public. **CARRIED 6/0**
- The meeting adjourned for lunch at 12:47pm and resumed at 1:55pm.
- 410-07-2016** 12.1 Confidential Report 01
- Cr PF Webster moved and Cr BJ Zahl seconded:
1. That Council receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) (c) - hardship provision of the Local Government Regulations for Assessments 10005-00000-000 and 10006-00000-000.
 2. Council allows reduced payments for the Months of July 2016 and August 2016, payments from September 2016 to December 2017 will be increased to still comply with the requirements of Council’s Rate Recovery Policy. **CARRIED 6/0**
- 411-07-2016** 12.2 Confidential Report 02
- Cr BJ Zahl moved and Cr WJ Bowen seconded:
1. Receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) (c) - hardship provision of the Local Government Regulations for Assessments 10287-00000-000.
 2. Council allow the Rate Payer 6 months of reduced payments of \$100.00 per week (\$400.00 per month) for July to December 2016, then require increased payment amount of \$160.00 per week (\$640.00 per month) from January 2017 to December 2017 to meet requirements of Council’s Rate Recovery Policy. **AGAINST THE MOTION-Cr RP Radel
CARRIED 5/1**
- 412-07-2016** 12.3 Confidential Report 03
- Cr RP Radel moved and Cr WJ Bowen seconded:
1. Receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) (c) - hardship provision of the Local Government Regulations for Assessments 10404-50000-000.
 2. Council allows reduced payments for the Months of July 2016 to December 2016, then payments from January 2017 to December 2017 will be increased to comply with the requirements of Council’s Rate Recovery Policy. **CARRIED 6/0**

413-07-2016 12.4 Confidential Report 04

Cr FO Whelan moved and Cr RP Radel seconded:

1. That Council receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) (c) - hardship provision of the Local Government Regulations for Assessments 60354-00000-000 and 60166-00000-000.
2. Council requires no payments for Assessments 60354-00000-000 and 60166-00000-000 for the months of July to December 2016, but require ratepayer to enter into an arrangement that is acceptable under Council's Rate Recovery Policy commencing January 2017. **CARRIED 6/0**

414-07-2016 12.5 Confidential Report 05

Cr WJ Bowen moved and Cr RP Radel seconded:

1. Receives the report in relation to an application for rates and charges concessions under Part 10 – Concessions Section 120 (1) (c) - hardship provision of the Local Government Regulations for Assessments 50496-100000-000.
2. Council requires no payments for Assessments 50496-10000-000 for the months of July to December 2016, but require ratepayer to enter into an arrangement that is acceptable under Council's Rate Recovery Policy commencing January 2017. **CARRIED 6/0**

415-07-2016 Confidential Report 07

Cr PF Webster moved and Cr RP Radel seconded: That Council set a date for a meeting with the YMCA and advise the organisation of the decision. **CARRIED 6/0**

Cr FO Whelan declared a real conflict of interest in the matter of confidential item 06 (as defined in section 173 of the Local Government Act 2009) due to association with the Mundubbera Enterprise Association and withdrew from the meeting at 2:01pm while a vote was taken.

416-07-2016 Cr RP Radel moved and Cr BJ Zahl seconded: That Council endorse the proposed arrangements regarding a partnership with MEA and a long term capped cost lease for the Mundubbera Depot, extending the lease with the first right of refusal for the land. **CARRIED 5/0**

Cr FO Whelan re-entered the meeting at 2:03pm.

General Business **Agenda Item 13** **General Business**

417-07-2016 Cr RP Radel moved and Cr FO Whelan seconded: That Council investigate and progress the disposal of gas bottles for scrap metal use. **CARRIED 6/0**

The Chief Executive Officer provided an update on proposed changes to the Board Room in Gayndah with a staff consultation meeting to be held on Friday 22 July 2016.

418-07-2016 Cr RP Radel moved and Cr WJ Bowen second: That the General Manager of Engineer and Environmental Services investigate the option of a shared zone/ traffic calming or reduced speed zone for pedestrians and vehicles in Edward Street Biggenden and report to Council. **CARRIED 6/0**

419-07-2016 Resolved: That the General Manager of Engineering and Environmental Services investigate the request of a pedestrian crossing at the Gayndah RSL.

- 420-07-2016** Resolved: That Community Development Officers liaise with the Biggenden community with regards to the proposed location of the Edward Street rose sculpture and report.
- 421-07-2016** Cr RP Radel moved and Cr PF Webster seconded: That the General Manager of Engineering and Environmental Services investigate reports of non-compliant structures located at Eureka Road, North Burnett boundary. **CARRIED 6/0**
- The Deputy Chief Executive Officer provided an update on the proposed sale of the old Library to the Dentist with plans having been submitted.
- 422-07-2016** Cr WJ Bowen moved and Cr RP Radel: That the old Gayndah bus shelter be recycled as a cover for the Byrnestown cemetery information site. **CARRIED 6/0**
- 423-07-2016** Cr WJ Bowen move and Cr RP Radel seconded: That the General Manager of Engineering and Environmental Services advance the road maintenance/grading of Staibs Road and Sandarra Road. **CARRIED 6/0**
- 424-07-2016** Resolved: That the Deputy Chief Executive Officer progress the upgrade of the Gayndah Netball Courts, with an amendment to be made to the capital budget in Q1.
- 425-07-2016** Resolved: That the General Manager of Engineering and Environmental Services follow-up on the works program for Cheese Factory Road.
- Cr RP Radel withdrew from the meeting at 2:43pm.
- 426-07-2016** Cr WJ Bowen moved and Cr PF Webster seconded: That the dead tree on Darlingtons Road be removed for safety reasons. **CARRIED 5/0**
- 427-07-2016** Resolved: That the General Manager of Engineering and Environmental Services ask the Department of Transport and Main Roads to level the rail corridor once the line has been removed and if further land is available to allow for an extension of Archer Park.
- 428-07-2016** Resolved: That Council seek insurance advice on the current rail corridor structures.
- Cr Webster discussed the following items:
- Flying Fox dispersal methods;
 - Abercorn Hall freehold land and trustees, with a consultation to be held on 22 July 2016; and
 - Eidsvold Golf Club water.
- 429-07-2016** Cr PF Webster moved and Cr BJ Zahl seconded: That the Eidsvold Golf Club excess water account be written off and funded as a community service obligation, with Council to investigate future ways of water savings, including the option of water reuse. **CARRIED 6/0**
- Cr BJ Zahl withdrew from the meeting at 3:21pm.
- 430-07-2016** Resolved: That the General Manager of Engineering and Environmental Services follow-up on the report of untidy Allotments in Eidsvold and work towards a solution with the landowners.

The Mayor, Cr RL Chambers discussed the following items:

- Committee members of the Kalpowar Hall will be contacting Council to request assistance for a grant to restump the hall and possibly install a kitchen.
- Eidsvold Heritage Committee and the return of bond money.
- Hawkwood Road signage and safety concerns.

431-07-2016 Resolved: That the General Manager of Engineering and Environmental Services follow-up on works carried out on Mt Narayan Road and report to Council.

Meeting Close **Agenda Item 13 Closure of Meeting**

There being no further business the meeting closed at 3:30pm.