

**PROGRAM 1: COMMUNITY INFRASTRUCTURE AND DISASTER MANAGEMENT**

**OUTCOME STATEMENT:**

To have infrastructure and facilities in place that are well planned, affordable and offers a safe environment to the community.

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
1.1 <b>Asset Management</b>  Develop comprehensive asset management plans for all classes of Council's assets (including the water network) and individual asset management plans to support them.	Develop comprehensive asset management plans for Council owned:					
	<ul style="list-style-type: none"> <li>Sewerage Treatment Plants</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council sewerage treatment plants developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Buildings</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council buildings developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Other Structures</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council other structures developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Plant</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council plant developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Roads &amp; Road Furniture</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council roads and road furniture developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Drainage Structures (bridges)</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council land developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Water Reticulation Infrastructure</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council water reticulation infrastructure developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Land</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for all Council land developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Parks &amp; Gardens</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Asset Management Plans for parks and gardens for the region developed</li> </ul>	
1.2 <b>Infrastructure Costing</b>  Develop systems and processes that ensure all new capital works proposals include clear and detailed costs of operating and maintaining the asset through its life, and the impact these will have on future asset management costs for the Council overall.	<ul style="list-style-type: none"> <li>Implement a computer model program that will enable whole of life costing analysis for all new capital works.</li> </ul>	Regional	CEO Directors	06/2012	<ul style="list-style-type: none"> <li>Appropriate infrastructure costing systems and processes undergoing development.</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
1.3 <b>Infrastructure Delivery</b>  Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	<b>ROAD NETWORKS:</b>  • Maintenance of rural roads	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Maintenance of regional roads carried out to the agreed level of service as set by Council</li> <li>Number of rural roads maintained</li> <li>Kilometres completed</li> <li>Total kilometres of rural roads</li> </ul>	
	• Gravel sheeting/re-sheeting of rural roads	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Number of rural roads gravelled</li> <li>Kilometres completed</li> <li>Total kilometres of unsealed rural roads</li> </ul>	
	• Bitumen re-sealing of rural roads	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Number of rural roads re-sealed</li> <li>Kilometres re-sealed</li> <li>Total kilometres of sealed rural roads</li> </ul>	
	• Maintenance of urban streets (sealed)	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Maintenance of urban streets carried out to the agreed level of service as set by Council</li> <li>Number of streets maintained</li> <li>Kilometres completed</li> <li>Total kilometres of sealed town streets</li> </ul>	
	• Maintenance of urban streets (unsealed)	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Number of streets maintained</li> <li>Kilometres completed</li> <li>Total kilometres of unsealed town streets</li> </ul>	
	• Reconstruction of existing rural roads (pavement rehabilitation)	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Rural roads re-constructed and upgraded</li> <li>Kilometres reconstructed</li> </ul>	
	• Drainage maintenance	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Drainage maintenance completed on rural roads</li> </ul>	
	• Kerb & Channelling Reconstruction	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Metres reconstructed within individual communities</li> </ul>	
	• Road furniture (urban and rural)	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Road furniture maintained on urban and rural roads</li> <li>Kilometres of roads inspected</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
1.3 <b>Infrastructure Delivery (continued)</b>  Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	<b>PARKS &amp; GARDENS:</b>  • Maintenance of parks and gardens	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Parks and gardens maintained to a Council determined level of service</li> <li>Removal of all litter and graffiti to a Council determined level of service</li> </ul>	
	• Conduct six monthly inspection of structures, barbeques, playground equipment and soft fall infrastructure	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Six monthly inspections carried out of structures, barbeques, playground equipment is safe and soft fall</li> </ul>	
	<b>SWIMMING POOLS (5):</b>  • Maintenance of Swimming Pools	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Swimming Pools maintained in a safe operational manner</li> <li>Infrastructure painted on a programmed basis</li> <li>Lawns presented in a tidy manner</li> <li>Internal and external parameters free of all litter</li> </ul>	
	<b>CEMETERIES (13):</b>  • Maintenance of cemeteries	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Grass kept in a neat and tidy condition</li> <li>Removal of all litter</li> <li>Graves backfilled and topped up on a regular basis</li> <li>Seek funding for Unmarked Graves Project to identify unmarked graves</li> <li>Works on vandalised graves to fall under maintenance role</li> <li>Clear guidelines on specifications on lawn cemetery hobs</li> </ul>	
	<b>FOOTPATHS AND WALKWAYS:</b>  • Maintain existing footpath areas	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Footpath areas mown on a regular basis within UBD.</li> <li>Gutters cleaned of silt, excess herbage and litter</li> <li>Reporting process in place to report faults pertaining to other departments eg Telstra, Ergon, Main Roads</li> </ul>	
	• Inspections of existing footpaths within each community	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Existing footpaths inspected</li> </ul>	

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1.3 <b>Infrastructure Delivery (continued)</b>  Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	<b>LIBRARIES (6):</b>  <ul style="list-style-type: none"> <li>Provide and maintain an equitable Library Service</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Provision of library services to each community in a professional manner</li> <li>Number of members at the beginning of the financial year compared to numbers at end of the financial year</li> <li>Number of borrowings for the year</li> <li>Reduction in the number of lost items ie books, CD's etc</li> <li>Regular training for Librarians as per Council's agreement with State Library Queensland</li> <li>Regular Regional Library Meetings held at alternating locations</li> </ul>	
	<b>COMMUNITY HALLS:</b>  <ul style="list-style-type: none"> <li>Maintenance of Community Halls</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Hall maintained daily in a clean, tidy and acceptable condition</li> <li>Programmed maintenance in place for the general upkeep / painting of community halls</li> </ul>	
	<ul style="list-style-type: none"> <li>Operation of Community Halls</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Frequency of use of individual halls</li> </ul>	
	<b>COMMUNITY OFFICES:</b>  <ul style="list-style-type: none"> <li>Continue to operate community offices to provide:</li> </ul>					
	<ul style="list-style-type: none"> <li>customer service excellence</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Continue to provide customer service to a Council set level of service</li> <li>Ongoing training of staff in customer service and telephone etiquette</li> </ul>	
	<ul style="list-style-type: none"> <li>financial services support</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Continue to provide financial services support to the Directors</li> <li>Accurate receipting of incoming funds</li> <li>Accurate and timely production of rate notices and debtor accounts</li> <li>Timely and accurate payment of creditors</li> <li>Timely and accurate preparation of annual financial accounts and statements</li> <li>Timely and accurate payment of staff</li> </ul>	

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1.3 <b>Infrastructure Delivery (continued)</b>  Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	<b>COMMUNITY OFFICES (continued):</b>  • executive support	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Continue to provide executive support to the Chief Executive Officer</li> <li>Accurate and timely recording of minutes of meetings</li> <li>Timely production of delegations from meetings</li> <li>Provide draft documents as required by Chief Executive Officer following completion to meeting minutes</li> <li>Prepare, collate and distribute meeting agendas in a timely manner</li> <li>Undertake training, as required to fulfil this position</li> </ul>	
	<b>COMMUNITY WORKS DEPOTS (6):</b>  • Continue to operate Community Works Depots to provide appropriate support to workforce	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Continue to provide support to the Director of Technical Services</li> <li>Continue to provide administrative support to Works Supervisors</li> <li>Continue support and maintenance of Community Works Depots</li> <li>Provide Stores and purchasing services to support Technical Services operation</li> <li>Provide facilities to store goods and services ie pipe and gravel</li> <li>Maintain existing on-site fuel supplies for Council's operations</li> </ul>	
	• Maintenance of Community Depot Workshops	Regional	DTS	Ongoing	• Provide facilities for repairs and maintenance of Council machinery	
	<b>CARAVAN PARKS (5):</b>  • Maintenance of Caravan Parks	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Effective and efficient maintenance of all Caravan Parks under Council's control</li> <li>Engage reputable managers / operators to manage Caravan Parks under Council's control</li> <li>Maintain in a clean and tidy condition (free of litter)</li> <li>Number of visitor / patrons utilising Caravan Park facilities</li> </ul>	<p>Eidsvold Caravan Park RM Williams BLC Mountain View Caravan Park Mingo Crossing Mt Perry Caravan Park Paradise Dam Caravan Park</p> <p>1<sup>st</sup>      2<sup>nd</sup>      3<sup>rd</sup>      4<sup>th</sup></p>

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement	GL Number	Budget	Cost to Date
1.3 <b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects: <b>LAND:</b>							<b>60,000</b>	
	<ul style="list-style-type: none"> <li>Horton Street Subdivision – Planning</li> </ul>	1	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			25,000	
	<ul style="list-style-type: none"> <li>Wuruma Dam Recreation Area – Planning / Survey</li> </ul>	2	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			10,000	
	<ul style="list-style-type: none"> <li>Gayndah Airpark Development – Planning / Survey</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			25,000	

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1.3 <b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects <b>BUILDINGS &amp; IMPROVEMENTS</b>							<b>808,000</b>	
	<ul style="list-style-type: none"> <li>Mingo Crossing OSTP Upgrade (will carry over)</li> </ul>	5	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			60,000	
	<ul style="list-style-type: none"> <li>Skate Park (will carry over)</li> </ul>	5	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			100,000	
	<ul style="list-style-type: none"> <li>Mingo Crossing Water Supply (may carry over)</li> </ul>	5	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			100,000	
	<ul style="list-style-type: none"> <li>Duplex Construction Project (sale of stage one, construction of stage 2)</li> </ul>	6	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			283,000	
	<ul style="list-style-type: none"> <li>Gayndah Office Extensions and Refurbishment – WHS&amp;S Issue</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			100,000	
	<ul style="list-style-type: none"> <li>Sale of Rifle Range Road House</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			100,000	
	<ul style="list-style-type: none"> <li>Single Person Accommodation (access construction, road reserve extension, car park and landscaping)</li> </ul>	5	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			50,000	
	<ul style="list-style-type: none"> <li>Monto Hall Kitchen Upgrade and Bar Relocation – Kitchen Health Issue</li> </ul>	4	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			80,000	
	<ul style="list-style-type: none"> <li>Mundubbera Hall Kitchen Upgrade – Health Issue</li> </ul>	6	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			35,000	
	<ul style="list-style-type: none"> <li>Paradise Dam Mingo / Caravan Park – Planning Stage</li> </ul>	1 5	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			40,000	
	<ul style="list-style-type: none"> <li>Upgrade Toilet / Reception Gayndah Airport (Emergency Management)</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			35,000	
	<ul style="list-style-type: none"> <li>TKAC Building Refurbishment - Internal</li> </ul>	4	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			25,000	

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1.3	<b>Infrastructure Delivery (continued)</b>  Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects						<b>494,000</b>	
	<b>OTHER STRUCTURES:</b>								
	• Biggenden Swimming Pool	1	DTS	06/2012	• Project Complete			60,000	
	• Gayndah Cemetery Fence	3	DTS	06/2012	• Project Complete			6,000	
	• Paradise Dam Ski Club Base 12m x 9m	1	DTS	06/2012	• Project Complete			21,000	
	• Playground Equipment – Safety Issue	–	DTS	06/2012	• Project Complete			60,000	
	• BBQ's, Shelters and Seating	–	DTS	06/2012	• Project Complete			41,000	
	• Recreation Area Infrastructure Renewal Program	–	DTS	06/2012	• Project Complete			60,000	
	• Monto Lawn Cemetery	4	DTS	06/2012	• Project Complete			10,000	
	• Landfill Upgrades	–	DTS	06/2012	• Project Complete			80,000	
	• Regional Signage Program	Regional	DTS	06/2012	• Project Complete			50,000	
	• Footpaths (Zonhoven Park to Oakey Creek, Arthur Street "Wharton to Fielding Street)	3	DTS	06/2012	• Project Complete			50,000	
	• Street Lighting Maynard Park, Main Street	–	DTS	06/2012	• Project Complete			17,000	
	• Cycle / Walking Track Planning & Design (Mt Perry Township to Wolca Reserve)	5	DTS	06/2012	• Project Complete			10,000	
	• Mingo Crossing Boat Ramp	5	DTS	06/2012	• Project Complete			50,000	
	• Concrete Slab & Driveway at Gayndah Tip	3	DTS	06/2012	• Project Complete			25,000	
	• Upgrades to Animal Pounds	–	DTS	06/2012	• Project Complete			20,000	



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1.3 <b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects <b>PLANT</b>							2,000,000	
	<ul style="list-style-type: none"> <li>Plant &amp; Equipment Replacement (net value purchases plus trades)</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Plant &amp; Equipment Purchased</li> </ul>			2,000,000	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement	GL Number	Budget	Cost to Date
1.3	<b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects <b>STREETS</b>						<b>1,974,000</b>	
	<ul style="list-style-type: none"> <li>Landy Street – Seal Widening on School Bus Route</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			45,000	
	<ul style="list-style-type: none"> <li>Queen Street Cause Way – Road to Racecourse</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			40,000	
	<ul style="list-style-type: none"> <li>Sealing Parking Area – Gayndah Swimming Pool</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			4,000	
	<ul style="list-style-type: none"> <li>NBRC Town Reseals</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			350,000	
	<ul style="list-style-type: none"> <li>NBRC Kerb and Channel Replacements &amp; Footpath Replacements</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			250,000	
	<ul style="list-style-type: none"> <li>Pings Lane – Drainage</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			37,000	
	<ul style="list-style-type: none"> <li>Monto Main Street Revitalisation</li> </ul>	4	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			1,103,000	
	<ul style="list-style-type: none"> <li>Guttering Crossover – CWA</li> </ul>	1	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			10,000	
	<ul style="list-style-type: none"> <li>Gayndah School Passenger Set Down Area – RRG</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			40,000	
	<ul style="list-style-type: none"> <li>Monto School Passenger Set Sown Area – RRG</li> </ul>	4	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			40,000	
	<ul style="list-style-type: none"> <li>Capper Street Pedestrian Refuge</li> </ul>	3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			20,000	
	<ul style="list-style-type: none"> <li>Seal Oxford Street (150m extension to current seal)</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			35,000	

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1.3	<b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects						<b>1,989,000</b>	
	<b>ROADS</b>							176,000	
	• Hawkwood Road 25.9 – 27.4 – Construct 2 Land Road	6	DTS	06/2012	• Project Complete				
	• NBRC Reseals	Regional	DTS	06/2012	• Project Complete			600,000	
	• Kapaldo Road 1 – 2/5km reseal – RRG	4	DTS	06/2012	• Project Complete			46,000	
	• Abercorn Road 3.1 – 18.6 reseal – RRG	4	DTS	06/2012	• Project Complete			88,000	
	• Cannindah Road 0 – 2.1 reseal – RRG	4	DTS	06/2012	• Project Complete			32,000	
	• Coringa Road 0 – 0.8 widen and seal – RRG	_	DTS	06/2012	• Project Complete			146,000	
	• Hawkwood Road 27.4 – 29km Construct New Sealed 2 Lane Road – RRG	6	DTS	06/2012	• Project Complete			136,000	
	• Swindon Road 3.89 – 6.57 Form and Pave – RRG	_	DTS	06/2012	• Project Complete			465,000	
	• Sandersons Road 0 – 1.2 Widen and Seal – RRG	_	DTS	06/2012	• Project Complete			120,000	
	• Eureka Road – Install 2 x Culverts	_	DTS	06/2012	• Project Complete			180,000	

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1.3 <b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects <b>DRAINAGE INFRASTRUCTURE</b>							<b>1439,000</b>	
	<ul style="list-style-type: none"> <li>Replace Moorooka Bridge – TIDS</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			105,000	
	<ul style="list-style-type: none"> <li>Shallcross Road – Replace Bridge – TIDS</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			145,000	
	<ul style="list-style-type: none"> <li>Upgrade Flagstone Bridge – RRG/TIDS</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			545,000	
	<ul style="list-style-type: none"> <li>Upgrade Jack Parr Bridge – RRG/TIDS</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			352,000	
	<ul style="list-style-type: none"> <li>Bamboo Street – Rehabilitate &amp; Drain</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			25,000	
	<ul style="list-style-type: none"> <li>Dalgangal Road (RONDS) – Drainage</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			57,000	
	<ul style="list-style-type: none"> <li>Rock Creek Monto</li> </ul>	4	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			170,000	
	<ul style="list-style-type: none"> <li>Rutherford Street Drainage</li> </ul>	4	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			10,000	
	<ul style="list-style-type: none"> <li>Reids Creek Road – Trotts Bridge</li> </ul>	–	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			30,000	

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1.3 <b>Infrastructure Delivery (continued)</b> Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects <b>WATER INFRASTRUCTURE &gt; \$10,000</b>							1,190,000	
	<ul style="list-style-type: none"> <li>SCADA System, Licensing and Upgrades</li> </ul>	-	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			30,000	
	<ul style="list-style-type: none"> <li>Mains Replacements / Upgrades (Mundubbera Ring Main – Dalton Street Monto, Biggenden Direct Feedline, Crown Street Eidsvold identified to date)</li> </ul>	1 2 4 6	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			300,000	
	<ul style="list-style-type: none"> <li>Service Meter Replacements</li> </ul>	-	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			65,000	
	<ul style="list-style-type: none"> <li>Valve and Hydrant Replacements</li> </ul>	-	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			75,000	
	<ul style="list-style-type: none"> <li>Fluoridation System (3 Sites)</li> </ul>	-	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			1,440,000	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement	GL Number	Budget	Cost to Date
1.3 <b>Infrastructure Delivery (continued)</b>  Strategically plan, provide or facilitate community infrastructure and facilities that will meet community needs.	Future Capital Infrastructure Projects  <b>SEWERAGE INFRASTRUCTURE &gt; \$10,000</b>							<b>555,000</b>	
	<ul style="list-style-type: none"> <li>Install 3 Pumping Stations and Associated Pipework</li> </ul>	6	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			130,000	
	<ul style="list-style-type: none"> <li>Main Replacements (William Street Biggenden identified so far)</li> </ul>	1	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			120,000	
	<ul style="list-style-type: none"> <li>Pump Stations Refurbishments (Biggenden Pumping Station, Gayndah No 2,3 &amp; 5 identified so far)</li> </ul>	1 3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			150,000	
	<ul style="list-style-type: none"> <li>Pumpwell Telemetry</li> </ul>	1	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>				
	<ul style="list-style-type: none"> <li>Man Hole Upgrades (Gayndah Industrial Area North, William Street Biggenden)</li> </ul>	1 3	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			100,000	
	<ul style="list-style-type: none"> <li>CCTV Equipment Purchase and Installation</li> </ul>	-	DTS	06/2012	<ul style="list-style-type: none"> <li>Project Complete</li> </ul>			55,000	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
1.4 <b>Infrastructure Funding</b>  Increase commitment to working with the State and Commonwealth Governments to seek improvements to State and Federally controlled assets and actively seek and lobby for funding to meet community and industry needs.	Continue to develop positive relationships with Government Departments to ensure funding opportunities are recognised and submissions are submitted in a timely manner with the following departments for ongoing project commitments.					
	<ul style="list-style-type: none"> <li>Department of Environment &amp; Resource Management (DERM)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with the Department of Environment &amp; Resource Management on specific projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Department of Main Roads</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with the Department of Main Roads on specific projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Department of Sport &amp; Recreation</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with the Department of Sport &amp; Recreation in relation to plans and projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Auslink</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Main Roads in relation to Auslink road funded projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Roads to Recovery (R2R)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Federal Government, Department of Infrastructure, Transport, Regional Development and Local Government</li> </ul>	
	<ul style="list-style-type: none"> <li>Transport Infrastructure Development Scheme (TIDS)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Main Roads in relation to Transport Infrastructure Development Scheme funded projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Bushfire Mitigation</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with the Department of Emergency Services in relation to Bushfire Mitigation projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Security Infrastructure Program (SIP)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Infrastructure &amp; Planning in relation to Security Infrastructure Program projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Rural Living Infrastructure Program (RLIP)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Infrastructure &amp; Planning in relation to Rural Living Infrastructure Program projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Regional &amp; Local Community Infrastructure Program (RLCIP)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Infrastructure &amp; Planning in relation to Regional and Local Community Infrastructure Program projects</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
1.4 <b>Infrastructure Funding (continued)</b>  Increase commitment to working with the State and Commonwealth Governments to seek improvements to State and Federally controlled assets and actively seek and lobby for funding to meet community and industry needs.	<ul style="list-style-type: none"> <li>Regional Arts Development Fund (RADF)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Local Government, Aboriginal &amp; Torres Strait Island Partnerships in relation to Regional Arts Development Fund projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Emergency Management Australia (EMA)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Police, Corrective Services &amp; Emergency Services in relation to Emergency Management Australia projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Emergency Management Queensland (EMQ)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Police, Corrective Services &amp; Emergency Services in relation to Emergency Management Queensland projects</li> </ul>	
	<ul style="list-style-type: none"> <li>Work for the Dole</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Police, Corrective Services &amp; Emergency Services in relation to Work for the Dole Program</li> </ul>	
	<ul style="list-style-type: none"> <li>Community Jobs Program (CJP)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Continued relations with Department of Community Services &amp; Housing &amp; for Women in relation to Community Jobs Program</li> </ul>	
1.5 <b>Disaster Management</b>  Develop a Regional Disaster Management Plan and Memorandum of Understanding between Council and Emergency Management Qld to ensure systems, processes, structures and resources are in place to meet standards and provide a coordinated response to incidents.	<ul style="list-style-type: none"> <li>Develop a Regional Disaster Management Plan ensuring systems, processes, structures and resources are in place to meet standards and to provide a coordinated response to incidents.</li> </ul>	Regional	CEO	12/2010	<ul style="list-style-type: none"> <li>Regional Disaster Management Plan developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Review of Memorandum of Understanding (MOU) between Council and Emergency Management.</li> </ul>	Regional	CEO	06/2012	<ul style="list-style-type: none"> <li>Memorandum of Understanding between Council and Emergency Management reviewed</li> </ul>	



**PROGRAM 2: ECONOMIC DEVELOPMENT & TOURISM**

**OUTCOME STATEMENT:**

An enhanced standard of living within the community through encouraging existing businesses to grow and fostering new economic and tourism development opportunities.

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
2.1 <b>Economic Development</b>  Implement the recommendations of the Economic Development Strategy on a prioritised basis.	Provide Council leadership:  Council's role is to lead regional economic development and create partnerships with Federal and State Governments to provide sustainable development within the region. This will be done by:  <ul style="list-style-type: none"> <li>Development of close working relationships with Federal &amp; State Governments</li> </ul>	Regional	CEO Directors	06/2011	<ul style="list-style-type: none"> <li>Assess and prioritise the recommendations of the Economic Development Strategy</li> <li>Close working relationships developed between State &amp; Federal Governments, other Departmental agencies and Council</li> </ul>	
	<ul style="list-style-type: none"> <li>Listening to business and industry representatives</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Establishment of six (6) Business Advisory Groups</li> </ul>	
	<ul style="list-style-type: none"> <li>Greater promotion and advocacy of the region</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Promotion and advocacy of the region with relevant organisations and agencies</li> <li>Customer service staff familiarisation to enable promotion advocacy of the region</li> </ul>	
	<ul style="list-style-type: none"> <li>Recognition of the need to facilitate economic development and to resource this through the North Burnett Region Futures Program</li> </ul>	Regional	CEO DCC	Ongoing	<ul style="list-style-type: none"> <li>Engagement of services of economic development personnel</li> </ul>	
	<ul style="list-style-type: none"> <li>Town Planning                             <ul style="list-style-type: none"> <li>reviewing local laws relating to business and industry in collaboration with Business Advisory Groups;</li> </ul> </li> </ul>	Regional	DCS	12/2010	<ul style="list-style-type: none"> <li>Local laws reviewed and developed in collaboration with businesses and advisory groups</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
2.1 <b>Economic Development (continued)</b>  Implement the recommendations of the Economic Development Strategy on a prioritised basis.	<ul style="list-style-type: none"> <li>• Support for existing business and industry               <ul style="list-style-type: none"> <li>○ provide regular forums hosted by local Business Advisory Groups to identify key issues and concerns as well as opportunities. Key industries include agriculture (Citrus, Beef &amp; Timber), lifestyle industries, hospitality industries, light engineering, primary industries (including value adding eg food processing) and cultural heritage (indigenous and non indigenous)</li> </ul> </li> </ul>	Regional	CEO DCC	Ongoing	<ul style="list-style-type: none"> <li>• Regular forums hosted to identify key issues of concern and opportunities</li> <li>• Provide advocacy to Government Department on behalf of key industry groups</li> </ul>	
	New & Emerging Opportunities <ul style="list-style-type: none"> <li>• Council to investigate and support new, innovative and emerging ideas / industries in the region through business advice, assistance, promotion and advocacy through political channels, examples of ideas / industries may include:               <ul style="list-style-type: none"> <li>○ industry of regional significance;</li> <li>○ value adding of existing industry or significantly stimulating new industries;</li> <li>○ building on existing skills and capabilities within the region;</li> <li>○ solutions orientated (addressing critical issues in the region, whatever they may be at a particular time).</li> </ul> </li> </ul>	Regional	CEO DCC	Ongoing	<ul style="list-style-type: none"> <li>• Provide support (where possible) for new, innovative and emerging ideas / industries throughout the region</li> </ul>	
	Tourism <ul style="list-style-type: none"> <li>• Product Development               <ul style="list-style-type: none"> <li>○ Branding of the North Burnett. Council to lead in branding the region regarding tourism marketing</li> </ul> </li> </ul>	Regional	CEO DCC	Ongoing	<ul style="list-style-type: none"> <li>• Maintain integrity of North Burnett Regional Council Logo</li> <li>• Determine suitable motto</li> </ul>	
	<ul style="list-style-type: none"> <li>○ Regional Tourism Hubs. Establishment of Visitor Information Centres throughout the North Burnett Region</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Number of Regional Tourism Hubs and Visitor Information Centres established throughout the region</li> <li>• Interpretative panels installed within Visitor Information Centres</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
2.1 <b>Economic Development (continued)</b>  Implement the recommendations of the Economic Development Strategy on a prioritised basis.	<ul style="list-style-type: none"> <li>• Product Development (continued) <ul style="list-style-type: none"> <li>○ Drive Product. Development and identification of touring loops within the region within individual communities identifying places of significance</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Number of touring loops developed within the region in individual communities</li> </ul>	
	<p>Infrastructure</p> <ul style="list-style-type: none"> <li>• Transport / Freight <ul style="list-style-type: none"> <li>○ establish mapping for freight through a comprehensive regional survey for all business operators including existing costs, materials, dimensions, volume, regularity of service need and current service providers;</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Consultant engaged to undertake survey</li> <li>• Survey completed and recommendations presented to Council</li> <li>• Mapping for freight for all businesses completed</li> </ul>	
	<ul style="list-style-type: none"> <li>○ establish mapping for existing supply and demand for public transport (and or private transport) services using results of survey to advocate for a Regional Transport Plan including the possibility of rail opportunities</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Consultant engaged to undertake survey</li> <li>• Survey completed and recommendations presented to Council</li> <li>• Mapping for freight for all businesses completed</li> </ul>	
	<ul style="list-style-type: none"> <li>• Social Infrastructure <ul style="list-style-type: none"> <li>○ establish and maintain a detailed and comprehensive community directory for each community, searchable on-line and promote it as part of all regional marketing campaigns</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Detailed and comprehensive community directory prepared and up-loaded onto Council's website</li> </ul>	
	<ul style="list-style-type: none"> <li>• Accommodation <ul style="list-style-type: none"> <li>○ establish and maintain a detailed and comprehensive mapping of existing accommodation services in each community, estimating future demand</li> </ul> </li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>• detailed and comprehensive mapping completed</li> <li>• future accommodation demand identified</li> </ul>	
	<ul style="list-style-type: none"> <li>○ identifying gaps in accommodation and services in order to attract investment for accommodation options, highlighting seasonal demands for accommodation during citrus picking season</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>• accommodation and services needs identified, especially during seasonal demands</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
2.1 <b>Economic Development (continued)</b>  Implement the recommendations of the Economic Development Strategy on a prioritised basis.	<ul style="list-style-type: none"> <li>• Roads linked to tourism <ul style="list-style-type: none"> <li>○ identify major roads that require upgrade including sealing of road between Mt Perry – Gayndah and Mt Perry – Monto to enable ease of access for drive tourists and business commuters</li> </ul> </li> </ul>	Regional	DCC DTS	12/2010	<ul style="list-style-type: none"> <li>• Major roads of significance identified</li> </ul>	
	<ul style="list-style-type: none"> <li>• Education <ul style="list-style-type: none"> <li>○ promote and support existing and future access to senior secondary education in each community (providing attraction and retention of professional people in the region allowing them positive education for their children)</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Senior secondary education facilities within the region retained and improved</li> </ul>	
	<ul style="list-style-type: none"> <li>• Arts, Culture &amp; Heritage Facilities <ul style="list-style-type: none"> <li>○ development of a specific museums and heritage which defines the key assets in each community, recognising Council's assistance in supporting the implementation of this strategy</li> </ul> </li> </ul>		DCC	12/2011	<ul style="list-style-type: none"> <li>• Museums and heritage facilities established defining key assets in each community</li> <li>• Support the Regional Partnership Program and foster working together to provide equal support from Council</li> </ul>	
	Marketing <ul style="list-style-type: none"> <li>• Revitalising Community Business Districts (CBD) <ul style="list-style-type: none"> <li>○ shop locally campaign;</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Shop locally campaign encouraged</li> </ul>	
	<ul style="list-style-type: none"> <li>○ facilitation of joint E-Commerce facility and provide training in E-Commerce;</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• E-Commerce encouraged</li> </ul>	
	<ul style="list-style-type: none"> <li>○ CBD redevelopments;</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>• Planning for CBD redevelopments completed</li> </ul>	
	<ul style="list-style-type: none"> <li>○ signage;</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Appropriate signage for area installed</li> </ul>	
	<ul style="list-style-type: none"> <li>○ product packaging.</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Appropriate product packaging developed</li> </ul>	
	<ul style="list-style-type: none"> <li>• External Marketing <ul style="list-style-type: none"> <li>○ resourcing the marketing of the region through Council or an outsourced enterprise</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• Marketing strategies of region developed</li> </ul>	
	<ul style="list-style-type: none"> <li>○ promotion of the region into key market segments</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>• promotional strategy developed</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
2.1 <b>Economic Development (continued)</b>  Implement the recommendations of the Economic Development Strategy on a prioritised basis.	<ul style="list-style-type: none"> <li>External Marketing (continued) <ul style="list-style-type: none"> <li>liaising with business community to ensure up to date knowledge of local trends</li> </ul> </li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Meeting with business community held</li> </ul>	
	<ul style="list-style-type: none"> <li>coordinating industry attraction activities</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>industry attraction activities coordinated</li> </ul>	
	<ul style="list-style-type: none"> <li>maintaining Council's web presence and coordination of its content</li> </ul>	Regional	Directors DCS	Ongoing	<ul style="list-style-type: none"> <li>Council's website maintained with appropriate documentation</li> </ul>	
2.2 <b>Business Development</b>  Increase commitment to working with the private sector and other levels of government to support new business investment within the region and encourage population growth.	<ul style="list-style-type: none"> <li>Continued engagement of economic development partnership through the development of North Burnett Futures Program.</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Ongoing development of partnership with North Burnett Futures Program</li> </ul>	
	<ul style="list-style-type: none"> <li>Continued membership with the Burnett Inland Economic Development Organisation (BIEDO).</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Renewed membership with the Burnett Inland Economic Development Organisation (BIEDO)</li> </ul>	
	<ul style="list-style-type: none"> <li>Implementation of Western Hardwoods Programs to support displaced timber workers.</li> </ul>	Regional	CEO Directors	12/2010	<ul style="list-style-type: none"> <li>Alternative employment provided for displaced timber workers</li> </ul>	
2..3 <b>Business Growth</b>  Enhance relationships and networks with local businesses and the rural industry, and assist them to grow through appropriate support and assistance.	<p>Positive engagement with community groups:</p> <ul style="list-style-type: none"> <li>AgForce</li> <li>Citrus growers</li> <li>Chamber of Commerce</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Regular meetings with community groups regarding business growth convened</li> </ul>	
2.4 <b>Land Use Planning</b>  Ensure there is an availability of appropriate land to support industry and residential development, whilst still maintaining quality rural land.	Provide land use planning, building certification and approvals, and plumbing certification and approvals staff and services to North Burnett region residents and their representatives.	Regional	DDE	06/2012	<ul style="list-style-type: none"> <li>One staff member to undertake Cert 4 or Diploma of Local Government Planning. One staff member to undertake Cert iv in Horticulture (or similar) to enable preparation and assessment of landscaping plans. Building Certifier to do Energy Efficiency training and Swimming Pool Inspectors course</li> <li>Maintain and improve staff qualifications and competencies in land use planning</li> <li>Provide advisory, expert and assessment services to the North Burnett community and its consultants in relation to land use planning proposals</li> <li>Monitor compliance with development conditions</li> <li>Complete preparation of Council's new planning scheme</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
<p>2.4 <b>Land Use Planning (continued)</b></p> <p>Ensure there is an availability of appropriate land to support industry and residential development, whilst still maintaining quality rural land.</p>	<p>Provide land use planning, building certification and approvals, and plumbing certification and approvals staff and services to North Burnett region residents and their representatives (continued).</p>	<p>Regional</p>	<p>DDE</p>	<p>06/2012</p>	<ul style="list-style-type: none"> <li>• Conduct flood studies at Monto and Mundubbera</li>   <li>• Complete Priority Infrastructure Plan for new planning scheme</li> <li>• Commence preparation of council's Local Heritage Register in accordance with Heritage Act</li> <li>• Engage consultants to undertake satellite imagery for North Burnett Region</li> <li>• Engage expert legal advice in relation to land use planning matters</li> <li>• Maintain and improve staff qualifications and competencies in administration of building certification services</li> <li>• Council's Building Surveyor to undertake BERS Energy Efficiency Training and Pool Safety Legislation Training. Compliance Officer to commence Building Surveyor Technician Course.</li> <li>• Provide advisory, expert and assessment services to the North Burnett community and its consultants in relation to building proposals</li> <li>• Maintain adequate staff to provide building certification and administration services to the North Burnett community</li> <li>• Maintain a professional library in relation to building certification services</li> <li>• Provide guidance and assistance to staff in the administration of swimming pool compliance</li> <li>• Maintain and improve staff qualifications and competencies in administration of plumbing and drainage certification services</li> <li>• Provide advisory, expert and assessment services to the North Burnett community and its consultants in relation to plumbing and drainage applications</li> <li>• Maintain adequate staff to provide plumbing and drainage certification and administration services to the North Burnett community</li> <li>• Maintain a library of current and/or relevant plumbing and drainage materials</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
2.4 <b>Land Use Planning (continued)</b>  Ensure there is an availability of appropriate land to support industry and residential development, whilst still maintaining quality rural land.	Provide land use planning, building certification and approvals, and plumbing certification and approvals staff and services to North Burnett region residents and their representatives (continued)	Regional	DDE	06/2012	<ul style="list-style-type: none"> <li>Manage and administer the Development Services section of council's operations</li> <li>Direct and administer the Development and Environment Directorate of Council's operations</li> </ul>	
2..5 <b>Tourism</b>  Support the development of key tourism opportunities within the area, with particular emphasis on North Burnett's built and natural attractions, emphasising North Burnett Region holistically as a tourist destination.	<ul style="list-style-type: none"> <li>Maintain membership with Bundaberg &amp; North Burnett Region Tourism, Country Way &amp; Rural Getaway and braided experience</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Membership retained</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop appropriate promotion / tourist signage</li> </ul>	Regional	DCC	12/2010	<ul style="list-style-type: none"> <li>Promotional / tourist signage developed and installed</li> </ul>	
	<ul style="list-style-type: none"> <li>Delegate to attend Country Week promotion activity and Brisbane Exhibition to promote regional key events</li> </ul>	Regional	DCC	12/2011	<ul style="list-style-type: none"> <li>Attendance at Country Week promotional activity and Brisbane Exhibition</li> </ul>	
	<ul style="list-style-type: none"> <li>Support annual fishing competitions and Fish Stocking Associations</li> </ul>	Regional	Council CEO	Ongoing	<ul style="list-style-type: none"> <li>Council support for fishing competition events</li> </ul>	
	<ul style="list-style-type: none"> <li>Review Tourist Audit</li> </ul>	Regional	Council CEO	06/2012	<ul style="list-style-type: none"> <li>Tourist Audit reviewed</li> </ul>	
	<ul style="list-style-type: none"> <li>Carry out Tourism Marketing Surveys to ascertain needs for future facilities</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Tourism Marketing survey complete</li> </ul>	
	<ul style="list-style-type: none"> <li>Review and update of the Regional Tourist Map broken into specific tourist areas</li> </ul>	Regional	Council CEO Directors	06/2012	<ul style="list-style-type: none"> <li>Regional Tourist Map reviewed and updated</li> </ul>	
	<ul style="list-style-type: none"> <li>Development and maintenance of existing and new Caravan Parks at Mingo Crossing, Cania Dam, Paradise Dam and Wuruma Dam</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Existing Caravan Parks maintained</li> <li>New Caravan Parks considered and plans developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Support for information Centres throughout the region.</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Demonstrated ongoing support for new and existing information centres</li> </ul>	
	<ul style="list-style-type: none"> <li>Maintain Relations with sister city Zonhoven</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Relationship maintained</li> </ul>	

**PROGRAM 3: ORGANISATIONAL CAPABILITY**

**OUTCOME STATEMENT:**

Improved Council business systems and processes and have a valued, skilled and motivated team focussed on meeting community needs.

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.1 <b>Organisational Culture</b>  Develop a more cohesive Council through cultural change and individual ownership of corporate values supported by consistent and responsive leadership.	<ul style="list-style-type: none"> <li>Positive leadership by elected members and Management Executive Group</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Orderly meetings conducted for Council and Management Executive Group Meetings in accordance with the Code of Conduct</li> </ul>	
	<ul style="list-style-type: none"> <li>Introduction of whole of workforce (including elected member) social functions facilitated to encourage interaction between workforce</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Number of social functions conducted and attendance (minimum of one function facilitated)</li> </ul>	
	<ul style="list-style-type: none"> <li>Continued support for inter depot and office work and social activities</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Number of inter depot and office function / social activities</li> </ul>	
	<ul style="list-style-type: none"> <li>Development of trust between workforce, Management Executive Group and elected members to ensure openness and accountability in all areas</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Content of reporting to Council</li> <li>Satisfaction of Council with standard of reporting</li> <li>Regular communication to regional workforce regarding Council resolutions / media releases</li> <li>Expectations of standard of work performed by workforce</li> </ul>	
	<ul style="list-style-type: none"> <li>Ongoing training and development of workforce to provide service excellence to communities within the region</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Number of appropriate training programs provided</li> <li>Feedback from community to Councillors</li> </ul>	
	<ul style="list-style-type: none"> <li>Survey of workforce to provide opportunity for input to proposed cultural changes</li> </ul>	Regional	CEO Directors	06/2011	<ul style="list-style-type: none"> <li>Survey conducted within Council's staff and workforce</li> <li>Suggestion box provided at each community office and works depot</li> </ul>	
	<ul style="list-style-type: none"> <li>Regular scheduled visits to community offices and depots by Management Executive Group</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Quarterly visits to all community offices and depots</li> </ul>	
	<ul style="list-style-type: none"> <li>Programmed Staff Meetings to promote Council's decisions and expectations</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Monthly visits to staff meetings by CEO or Directors</li> </ul>	



Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.2 <b>Organisational Systems</b>  Review and implement 'whole of Council' policies, processes, systems and a Council Committee and internal organisational structure that will support the corporate values and strategic objectives in provision of services to the community.	<ul style="list-style-type: none"> <li>Provide a comprehensive list of policies to enable Council to determine new policies to be developed for the region</li> </ul>	Regional	DOCS	06/2011	<ul style="list-style-type: none"> <li>Number of new Policies developed and existing Policies reviewed</li> </ul>	
	<ul style="list-style-type: none"> <li>Preparation of Community Plan</li> </ul>	Regional	CEO	06/2011	<ul style="list-style-type: none"> <li>Community Plan prepared and adopted</li> <li>Councillors and staff encouraged to attend Community Meetings</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop procedures for Regional Council to enable smooth operation in all areas</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Operational procedures in all areas of operation developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Continuation of development of Information Technology (IT) Systems to enable elected member and staff to effectively perform their duties</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>All Council offices and depots connected to network</li> <li>Implementation of universal printer driver</li> <li>Increase server capacity</li> <li>Significant reduction in down time of network users</li> </ul>	
	<ul style="list-style-type: none"> <li>Maintain an Information Technology 'Help Desk' for users of the system</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Number of enquiries to 'Help Desk'</li> </ul>	1 <sup>st</sup> Quarter      2 <sup>nd</sup> Quarter      3 <sup>rd</sup> Quarter      4 <sup>th</sup> Quarter
	<ul style="list-style-type: none"> <li>Continued maintenance and development of InfoXpert to provide and efficient electronic Records Management System</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Improved access to electronic Records Management System</li> <li>Monitor statistical reports to gauge improvement in usage</li> <li>Increased training for users of InfoXpert system</li> </ul>	
	<ul style="list-style-type: none"> <li>Conduct a review of organisational structure to ensure effective service delivery to the community and ensure that legislative requirements are met</li> </ul>	Regional	Council CEO	06/2012	<ul style="list-style-type: none"> <li>Review conducted</li> </ul>	
	<ul style="list-style-type: none"> <li>Conduct annual internal audit review</li> </ul>	Regional	CEO	06/2012	<ul style="list-style-type: none"> <li>Audit review conducted</li> </ul>	
	<ul style="list-style-type: none"> <li>Ensure that all operational forms within the Regional Council are uniform</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Templates reviewed for consistency, uniformity and currency</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.2 <b>Organisational Systems (continued)</b>  Review and implement 'whole of Council' policies, processes, systems and a Council Committee and internal organisational structure that will support the corporate values and strategic objectives in provision of services to the community.	<ul style="list-style-type: none"> <li>Ongoing staff training ensuring all staff are conversant with policies, processes and systems</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Training to staff provided</li> </ul>	
	<ul style="list-style-type: none"> <li>Continual upgrade and uploading on information to Council's website to ensure accurate and informative information is presented, removing any issue that is obsolete from this medium</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Information uploaded to Council's website in a timely manner by responsible officer</li> <li>Obsolete information removed from Council's website in a timely manner</li> <li>Quarterly review of website content and services</li> <li>Monitor number of website hits</li> <li>Regular testing of Council's website to ensure accessibility</li> </ul>	
3.3 <b>Resource Efficiencies</b>  Review the structure for delivery of services, with particular emphasis on maximising quality, effectiveness and efficiency through sharing of resources and cross utilisation of plant and machinery, without compromising current standards.	<ul style="list-style-type: none"> <li>Ongoing development of human resource sharing across the region internally and externally, where feasible, when required</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Increased human resources sharing both internally and externally</li> <li>Monitor staff movements across the region</li> <li>Utilise expertise of Development Services staff in Project Management – design briefing and development, schematic design, contract/tender/documentation, construction management</li> </ul>	
	<ul style="list-style-type: none"> <li>Ensuring plant utilisation is maximised by utilising items of plant within the region, as required</li> </ul>	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Increased plant utilisation across all work projects</li> <li>Monitor plant utilisation</li> </ul>	
3.4 <b>Transparency in Performance</b>  Ensure appropriate levels of transparency and accountability through communication are in place to give the community and staff confidence in Council's performance.	<ul style="list-style-type: none"> <li>Monthly production of a professionally produced and printed newsletter, providing accurate and timely information of Council's activities and proposed meeting dates</li> </ul>	Regional	Mayor CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Community feedback</li> </ul>	
	<ul style="list-style-type: none"> <li>Timely and accurate Press Releases be made by authorised persons only to inform community of Council's operations</li> </ul>	Regional	Mayor	Ongoing	<ul style="list-style-type: none"> <li>Community satisfaction and accuracy of releases</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.4 <b>Transparency in Performance (continued)</b> Ensure appropriate levels of transparency and accountability through communication are in place to give the community and staff confidence in Council's performance.	<ul style="list-style-type: none"> <li>Conduct community surveys on matters of importance affecting the positive development of our communities</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Community surveys conducted as required</li> </ul>	
	<ul style="list-style-type: none"> <li>Preparation of a Press Release Year Book</li> </ul>	Regional	Mayor	Ongoing	<ul style="list-style-type: none"> <li>Press Release Year Book developed through InfoXpert</li> </ul>	
	<ul style="list-style-type: none"> <li>Development of a Corporate Plan that reflects Council's corporate values and principles of: <ul style="list-style-type: none"> <li>working together positively</li> <li>openness and accountability</li> <li>service excellence</li> <li>growth and sustainability</li> </ul> and make available to the public from community offices and Council's website</li> </ul>	Regional	Council CEO Directors	07/2010	<ul style="list-style-type: none"> <li>Corporate Plan developed</li> <li>Community and Council satisfaction</li> </ul>	
	<ul style="list-style-type: none"> <li>Review Corporate Plan annually and make available to the public from community offices and Council's website</li> </ul>	Regional	Council CEO Directors	06/2012	<ul style="list-style-type: none"> <li>Corporate Plan reviewed</li> <li>Community and Council satisfaction</li> <li>Necessity to amend Corporate Plan</li> </ul>	
	<ul style="list-style-type: none"> <li>Prepare an Operational Plan on annual basis detailing all work to be carried out for that financial year to be made available to the community</li> </ul>	Regional	Council CEO Directors	07/2011	<ul style="list-style-type: none"> <li>Operational Plan developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Report on Operational Plan on a quarterly basis to Council</li> </ul>	Regional	CEO Directors	Quarterly	<ul style="list-style-type: none"> <li>Quarterly reports presented to Council in a timely manner</li> </ul>	
	<ul style="list-style-type: none"> <li>Prepare a realistic budget showing operational and capital works for the financial year, ensuring that proposed works are achievable (both resourced and funded) within given timelines</li> </ul>	Regional	Council CEO Directors	07/2011	<ul style="list-style-type: none"> <li>Budget prepared and adopted</li> <li>All budgeted works completed</li> <li>Number of projects carried over to following year</li> </ul>	
3.5 <b>Community Engagement</b> Develop processes that will provide a better understanding of community needs and help prioritise and secure funding.	Community Engagement Policy <ul style="list-style-type: none"> <li>Local Government recognises that community engagement is vital to the democratic process and contributes to building balanced healthy communities</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Score obtained complies with the minimum requirement of the Department of Infrastructure &amp; Planning</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.5 <b>Community Engagement (continued)</b>  Develop processes that will provide a better understanding of community needs and help prioritise and secure funding.	<ul style="list-style-type: none"> <li>Local Government will apply the core elements of community engagement (information, consultation, active participation and empowerment of community), where appropriate, to facilitate meaningful community involvement in the decision making process</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Community consultation meetings</li> <li>Community feedback incorporated into Council decision making</li> </ul>	
	<ul style="list-style-type: none"> <li>Community Capacity Worker / Multicultural Officer funded by DIAC</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Community Capacity Worker (CCW) engaged with six (6) communities</li> <li>CCW liaising with DIAC Pacific Seasonal Workers Pilot Scheme</li> <li>CCW engaging with regions itinerant population</li> <li>Feedback sought from community</li> <li>Strengthening partnership with DIAC and Diverse Australia</li> </ul>	
3.6 <b>Workforce Development</b>  Increase the level of skills, knowledge and staff cohesion within Council through training, development and cross Council sharing and engagement events.	<ul style="list-style-type: none"> <li>On an annual basis or on an as needs basis, Supervisors will determine skills training needs for persons employed under their control and seek permission from relevant Director to ensure staff and workforce skill levels are increased to equip employees with required skills to undertake tasks set before them, which includes, but not limited to specific Business Administration Studies, Plant Operation Tickets etc</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Review Study Policy</li> <li>Number of staff trained</li> <li>Professional qualification maintained</li> </ul>	
	<ul style="list-style-type: none"> <li>Apprenticeships / Traineeships will be offered on an annual basis, subject to government subsidy being provided for the opportunity for mature aged and school leavers to enter the workforce and to gain appropriate skills within determined areas such as Administration, Library Services, Technical Services, Water &amp; Sewerage and Council Workshops</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Government subsidy obtained</li> <li>Number of Apprenticeships / Traineeships employed</li> <li>Number of Apprenticeships / Traineeships successfully completed</li> </ul>	
	<ul style="list-style-type: none"> <li>Shared Training – As opportunity arises, staff / workforce from community offices and workforces will come together for common shared training ie Librarians, Payroll Officers, Workplace Health &amp; Safety Officers etc</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Number of shared training opportunities</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.7 <b>Sourcing External Funds</b>  Investigate options that will expand Council's ability to source and access external funding opportunities.	<ul style="list-style-type: none"> <li>Council will continue to retain its membership with the Burnett Inland Economic Development Organisation (BIEDO) for the duration of this plan and to utilise the skills and services from this organisation for grant writing services in an attempt to access subsidies and grants from State and Federal Governments</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Number of grants / subsidies obtained through Burnett Inland Economic Development Organisation (BIEDO)</li> </ul>	
	<ul style="list-style-type: none"> <li>Opportunities will be given to individual officers to receive training for grant writing to assist with accessing of subsidies and grants from government sources</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Number of officers trained in grant writing</li> </ul>	
	<ul style="list-style-type: none"> <li>Foster public and private partnerships in relation to developing Council facilities ie Mingo Crossing Caravan Park</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Develop Public &amp; Private Partnerships Policy</li> <li>Number of partnerships developed</li> </ul>	
3.8 <b>Regional Representation</b>  Increase Council's focus in lobbying government agencies at a regional, State and National level to achieve greater commitment to service delivery.	North Burnett Regional Council is committed to secure and ensure a greater commitment to service delivery which is often restricted due to lack of funding. Council will actively increase its focus in lobbying government agencies at a regional, State and National level to achieve its aim. Agencies will include, but are not limited to:					
	<ul style="list-style-type: none"> <li>Australian Local Government Association</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Wide Bay Burnett Regional Organisation of Council's (WBBROC)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Local Government Association of Queensland (LGAQ)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Burnett Inland Economic Development Organisation (BIEDO)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Bundaberg &amp; North Burnett Regional Tourism</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Wide Bay Burnett Regional Road Group (RRG)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Roads to Recovery (R2R)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Central Queensland Local Government Association (CQLGA)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
3.8 <b>Regional Representation (continued)</b>  Increase Council's focus in lobbying government agencies at a regional, State and National level to achieve greater commitment to service delivery.	<ul style="list-style-type: none"> <li>State &amp; Federal Local Members</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Area Promotion Campaigns</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>State Development &amp; Innovation</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Queensland Tourism (QT)</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	
	<ul style="list-style-type: none"> <li>Australia Country Way &amp; Rural Getaway</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Successful lobbying outcomes</li> </ul>	

**PROGRAM 4: COMMUNITY COHESION & IDENTITY**

**OUTCOME STATEMENT:**

To have a cohesive community where Council services are delivered consistently and equitably throughout the region.

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement				
<b>4.1 Community Identity</b>  Deliver a vision that supports a strong community identity through common values, common issues, opportunities and strengths.	Regional Branding	Regional	CEO Directors	12/2010	<ul style="list-style-type: none"> <li>Signage installed with a common symbol / logo</li> </ul>					
	<ul style="list-style-type: none"> <li>Install signage with a common symbol / logo that will identify all communities / townships within the area as belonging to that region</li> </ul>									
	<ul style="list-style-type: none"> <li>Install signage with the common symbol logo identifying every workplace and infrastructure within the region owned by Council</li> </ul>					Regional	DTS DCS	12/2010	<ul style="list-style-type: none"> <li>Signage installed with a common symbol / logo</li> </ul>	
	<ul style="list-style-type: none"> <li>Install signage with a common symbol logo identifying localities within the area as belonging to the region</li> </ul>					Regional	DTS DCS	06/2010	<ul style="list-style-type: none"> <li>Signage installed with a common symbol / logo</li> </ul>	
	<ul style="list-style-type: none"> <li>Maintain correspondence letterhead that displays Council's Vision and symbol /logo that will identify the North Burnett Region</li> </ul>					Regional	CEO Directors	06/2011	<ul style="list-style-type: none"> <li>Letterhead developed maintained</li> </ul>	
	Local Laws	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Numbers of Local Laws developed</li> </ul>					
<ul style="list-style-type: none"> <li>Identify and develop Local Laws common to the region</li> </ul>										
<b>4.2 Town Beautification</b>  Develop town beautification programs that promote community cohesion and also recognise the unique features of each town.	Community Aesthetics					Regional	Council CEO	12/2010	<ul style="list-style-type: none"> <li>Priority Action Plans developed for upgrading the entry statements to communities within the region and central business development presentation</li> <li>Plans to include a measurable maintenance standards</li> </ul>	
	<ul style="list-style-type: none"> <li>Facilitate Priority Action Plans from Business Advisory Groups to develop a Regional Plan for upgrading the entry statements to communities within the region and central business development presentation</li> </ul>									
	<ul style="list-style-type: none"> <li>Liaise with Burnett Inland Economic Development Organisation (BIEDO) representatives who have specialist knowledge in the development of community gardens</li> </ul>									Regional
<b>4.3 Community Relationships</b>  Develop programs that promote cross community networks and interactions (including sport, recreation and arts), with a process to engage the youth and young families.	<ul style="list-style-type: none"> <li>Seek funding to develop actions from the study carried out in 2008/09 in respect to the Youth Strategy (Eidsvold)</li> </ul>	2	DCC	12/2011	<ul style="list-style-type: none"> <li>Funding received and strategies implemented</li> </ul>					

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
4.3 <b>Community Relationships (continued)</b>  Develop programs that promote cross community networks and interactions (including sport, recreation and arts), with a process to engage the youth and young families.	<ul style="list-style-type: none"> <li>Undertake feasibility of establishing Youth Councils within the region</li> </ul>	Regional	CEO	12/2011	<ul style="list-style-type: none"> <li>Feasibility undertaken</li> </ul>	
	<ul style="list-style-type: none"> <li>Continue to invite school students to attend Council Meetings at all community locations</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Attendance of School students at General Meetings</li> </ul>	
	<ul style="list-style-type: none"> <li>Foster regional sporting and cultural events with the presentation of trophies to encourage participation ie Battle of the Burnett, Youth Festival in liaison with Youth Workers</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Number of events held</li> </ul>	
	<ul style="list-style-type: none"> <li>Identification of perpetual trophies that currently exist within the region</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Number of perpetual trophies identified</li> </ul>	
	<ul style="list-style-type: none"> <li>Facilitate, where possible, funding for transport from community to community</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Level of funding obtained for transport</li> <li>Transport services available</li> </ul>	
4.4 <b>Community Group Networking</b>  Develop programs that encourage cross collaboration and input of community groups and organisations to address key common issues.	Achieve Sustainable Business & Industry:  Engage business and industry in future planning discussions  <ul style="list-style-type: none"> <li>Promote business and industry by providing easy access to information for business operators</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Provision of easy access to information to business and industry</li> </ul>	
	<ul style="list-style-type: none"> <li>continued development of Council's website to include business and tourism;</li> </ul>	Regional	DCS DCC	Ongoing	<ul style="list-style-type: none"> <li>Website developed to include business and tourism</li> </ul>	
	<ul style="list-style-type: none"> <li>investment programs be development for hard and soft copy distribution;</li> </ul>	Regional	DCS DCC	Ongoing	<ul style="list-style-type: none"> <li>Investment programs developed in hard and soft copy forms and available for distribution at Council's direction</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide opportunity for Ratepayer concerned residents Groups to have input into major decisions of concern within communities</li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Liaison meetings held with Ratepayer Concerned Groups and concerns and suggestions considered</li> </ul>	



Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
4.5 <b>Regional Networking</b>  Develop networks with other regional Councils that have similar challenges to gain and share knowledge to assist in developing population growth strategies.	Networking <ul style="list-style-type: none"> <li>Endeavour to increase network opportunities with other regional Councils and Associations to gain and share knowledge in developing population growth strategies. These groups include, but are not limited to: <ul style="list-style-type: none"> <li>Central Queensland Local Government Association (CQLGA)</li> <li>Urban Local Government Association (ULGA)</li> <li>Australian Local Government Association (ALGA)</li> <li>Local Government Association of Queensland (LGAQ)</li> <li>Wide Bay Burnett Regional Organisation of Council (WBBROC)</li> <li>Dalby Regional Council</li> <li>Banana Shire Council</li> <li>South Burnett Regional Council</li> <li>Gladstone City Council</li> <li>Bundaberg Regional Council</li> </ul> </li> </ul>	Regional	Council CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Number of contacts made</li> <li>Conferences attended</li> </ul>	
4.6 <b>Community Support</b>  Ensure there are support programs in place for new arrivals (permanent and itinerant workers), and that the necessary services and infrastructure exist, including appropriate land allocation.	<ul style="list-style-type: none"> <li>Develop welcome kits for new residents to all communities, ensuring kits include Chamber of Commerce information ie shopping facilities, health services, education opportunities, sporting venues, service clubs, childcare facilities, religious organisations etc (refer to Burnett Inland Economic Development Organisations (BIEDO) 'the little orange book')</li> </ul>	Regional	CEO	12/2010	<ul style="list-style-type: none"> <li>Community welcome kits developed</li> <li>Number of kits distributed</li> <li>Feedback from receivers of welcome kits</li> </ul>	
	<ul style="list-style-type: none"> <li>Install pictorial / international symbol signage on public venues and streets to assist itinerant workers and visitors of other nationalities</li> </ul>	Regional	DCC DTS	12/2011	<ul style="list-style-type: none"> <li>Signage installed</li> </ul>	
	<ul style="list-style-type: none"> <li>Foster immigrants who move to the region to undertake citizenship</li> </ul>	Regional	Mayor	Ongoing	<ul style="list-style-type: none"> <li>Number of citizenship ceremonies performed</li> </ul>	
	<ul style="list-style-type: none"> <li>Recognition of new residents with the provision of a 'North Burnett Regional Council Citizenship Ceremony'</li> </ul>	Regional	Mayor	Ongoing	<ul style="list-style-type: none"> <li>Number of new residents to the region recognised</li> </ul>	
4.7 <b>Community Youth</b>  Investigate the opportunity of attracting youth to the region through tertiary educational opportunities such as an agricultural college and/or TAFE facility.	<ul style="list-style-type: none"> <li>Seek opportunities to further develop Narayan in conjunction with Australian Agricultural College to provide rural training for youth</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Ongoing development of the working relationship with Australian Agricultural College</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide appropriate delegates to the Board of Trustees of Narayan</li> </ul>	Regional	CEO	Ongoing	<ul style="list-style-type: none"> <li>Delegates appointed</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
4.7 <b>Community Youth (continued)</b>  Investigate the opportunity of attracting youth to the region through tertiary educational opportunities such as an agricultural college and/or TAFE facility.	<ul style="list-style-type: none"> <li>Continue plans to develop RM Williams Complex to provide employment and training for youth (Eidsvold)</li> </ul>	2	DCC	Ongoing	<ul style="list-style-type: none"> <li>Plans for RM Williams Complex developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Lobby the State Government to continue to maintain and improve existing TAFE facilities in Gayndah &amp; Monto and to provide similar opportunities and accessibility for all communities within the region</li> </ul>	Regional	Council CEO	Ongoing	<ul style="list-style-type: none"> <li>Contacts made with State Government representatives</li> <li>Undertaking by State Government to maintain and improve TAFE facilities across the region</li> </ul>	
	<ul style="list-style-type: none"> <li>Support a Youth Service within the North Burnett Region in consultation with Lifeline</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Ongoing support provided</li> </ul>	
	<ul style="list-style-type: none"> <li>Development of a Youth Strategy as per Arts &amp; Cultural Strategy 2010/2013</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Strengthened partnerships with Youth Service providers</li> <li>Youth Strategy developed</li> </ul>	

**PROGRAM 5: ENVIRONMENT**

**OUTCOME STATEMENT:**

To be environmentally responsible in the region's ongoing development by improving and managing the natural and built environments..

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
<p>5.1 <b>Land &amp; Pest Management</b></p> <p>Improve land and pest management practices through consolidation of existing plans and pursuing a partnership approach with other levels of Government and local landholders.</p>	<ul style="list-style-type: none"> <li>Undertake activities to help maintain the Region's natural resources and environment.</li> </ul>	Regional	DDE	06/2011	<ul style="list-style-type: none"> <li>Regional Pest Management Plan developed</li> <li>Provide community assistance with Natural Resource Management programs</li> <li>Continue to maintain Council's African lovegrass demonstration/test sites.</li> <li>Pay Council's contribution to Department of Environment and Resource Management (Precept)</li> <li>Maintain updates to Council's Pest Management Plan</li> <li>Convene Council's African lovegrass Action Group Meetings.</li> <li>Finalise The Threatened Species Mapping Project</li> <li>Conduct Awareness Day activities</li> <li>Conduct Weedbuster Week projects</li> <li>Monitor use of Hail Cannons used by citrus orchards</li> <li>Provide NRM displays at community show days.</li> <li>Undertake NRM projects as determined.</li> <li>Provide in-kind support to Fruit Fly Force program</li> <li>Maintain NRM Awareness Trailer in conjunction with Bundaberg Regional council</li> <li>Provide support for the Glossy Black cockatoo program</li> <li>Maintain and administer program for the control of rubbervine</li> <li>Maintain Killala Creek revegetation program</li> <li>Administer BMRG Rabbit Control program</li> <li>Administer Threatened Species Program</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
5.1 <b>Land &amp; Pest Management (continued)</b>  Improve land and pest management practices through consolidation of existing plans and pursuing a partnership approach with other levels of Government and local landholders.	<ul style="list-style-type: none"> <li>Develop a relationship with the Department of Environment and Resource Management (DERM) to encourage the State Government to take responsibility for environmental management (land &amp; pest issues) on land under their control ie National Parks &amp; Forestry</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Relationships developed with Department of Environment and Resource Management (DERM)</li> <li>State Government gives commitment to take responsibility for environmental management on land under their control</li> </ul>	
	<ul style="list-style-type: none"> <li>Seek funding opportunities to further develop vehicle wash down facilities in an endeavour to prevent to spread of noxious weeds</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Subsidy funding approved by the Department</li> </ul>	
5.2 <b>Waste Management</b>  Develop a Waste Management Strategy for Council facilities and individual plans for each site, with cost effective action plans addressing site specific issues. Investigate the viability of recycling for the region.	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner</li> </ul>	Regional	DDE	Ongoing	<ul style="list-style-type: none"> <li>Conduct approved DrumMuster Activities</li> <li>Conduct Clean Up Australia Day activities</li> <li>Administer the Queensland Waste Levy</li> <li>Complete Waste Management Strategic Plan</li> <li>Complete identified 2011/12 action plan items in the Waste Management Strategic Plan</li> </ul>	
		1	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide weekly Waste Collection Service in the Biggenden Waste Collection Area</li> <li>Collect waste missed on weekly collection and provision of ancilliary waste services in Biggenden</li> <li>Maintain supply of 240 Lt wheelie bins in Biggenden</li> <li>Administration of illegal dumping in Biggenden area</li> <li>Dispose of waste from Biggenden Waste Collection Area</li> <li>Collect Biggenden street bins on a regular basis</li> <li>Maintain Biggenden Waste Management Facility</li> <li>Provide manned Waste Management Facility at Biggenden for 20 hours per week</li> <li>Provide basic recycling facilities at Biggenden Waste Management Facility</li> <li>Construct trenches for waste disposal at Biggenden Waste Management Facility</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
5.2 <b>Waste Management (continued)</b>  Develop a Waste Management Strategy for Council facilities and individual plans for each site, with cost effective action plans addressing site specific issues. Investigate the viability of recycling for the region.	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner (continued)</li> </ul>	1	DDE	Ongoing	<ul style="list-style-type: none"> <li>Hire of shelter and toilet facilities at Biggenden Waste Management Facility</li> <li>Conduct kerbside cleanup in Biggenden</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner</li> </ul>	2	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide weekly Waste Collection Service in the Eidsvold Waste Collection Area</li> <li>Collect waste missed on weekly collection and provision of ancilliary waste services in Eidsvold</li> <li>Maintain supply of 240 Lt wheelie bins in Eidsvold</li> <li>Collect Eidsvold street bins on a regular basis</li> <li>Provide maintenance to Eidsvold Waste Management Facility and provide manned Waste Management Facility at Eidsvold</li> <li>Provide recycling facilities at Eidsvold Waste Management Facility</li> <li>Conduct kerbside clean up in Eidsvold</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner</li> </ul>	3	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide weekly Waste Collection Service in the Gayndah Waste Collection Area</li> <li>Collect waste missed on weekly collection and provision of ancilliary waste services in Gayndah</li> <li>Maintain supply of 240 Lt wheelie bins in Gayndah</li> <li>Administration of illegal dumping in Gayndah area</li> <li>Pay electricity costs at Gayndah Waste Management Facility</li> <li>Maintain Gayndah Waste Management Facility</li> <li>Provide manned Waste Management Facility at Gayndah</li> <li>Provide recycling facilities at Gayndah Waste Management Facility</li> <li>Conduct or assist conduct of Clean Up Australia campaign in Gayndah</li> <li>Conduct kerbside cleanup in Gayndah</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
<p>5.2 <b>Waste Management (continued)</b></p> <p>Develop a Waste Management Strategy for Council facilities and individual plans for each site, with cost effective action plans addressing site specific issues. Investigate the viability of recycling for the region.</p>	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner</li> </ul>	4	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide weekly Waste Collection Service in the Monto Waste Collection Area</li> <li>Collect waste missed on weekly collection and provision of ancilliary waste services in Monto</li> <li>Maintain supply of 240 Lt wheelie bins in Monto</li> <li>Administration of illegal dumping in Monto area</li> <li>Collect Monto street bins on a regular basis</li> <li>Maintain Monto Waste Management Facility</li> <li>Provide manned Waste Management Facility at Monto</li> <li>Provide recycling facilities at Monto Waste Management Facility</li> <li>Conduct or assist conduct of Clean Up Australia campaign in Monto</li> <li>Conduct kerbside cleanup in Monto</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner</li> </ul>	5	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide weekly Waste Collection Service in the Mount Perry Waste Collection Area</li> <li>Collect waste missed on weekly collection and provision of ancilliary waste services in Mount Perry</li> <li>Maintain supply of 240 Lt wheelie bins in Mount Perry</li> <li>Administration of illegal dumping in Mount Perry area</li> <li>Collect Mount Perry street bins on a regular basis</li> <li>Maintain Mount Perry Waste Management Facility</li> <li>Provide manned Waste Management Facility at Mount Perry for opening hours as determined.</li> <li>Provide basic recycling facilities at Mount Perry Waste Management Facility</li> <li>Provide shelter and toilet facilities at Mount Perry Waste Management Facility</li> <li>Conduct kerbside clean-up in Mount Perry</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
<p>5.2 <b>Waste Management (continued)</b></p> <p>Develop a Waste Management Strategy for Council facilities and individual plans for each site, with cost effective action plans addressing site specific issues. Investigate the viability of recycling for the region.</p>	<ul style="list-style-type: none"> <li>Provide waste collection, disposal and recycling services in an efficient and environmentally friendly manner</li> </ul>	6	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide weekly Waste Collection Service in the Mundubbera Waste Collection Area</li> <li>Collect waste missed on weekly collection and provision of ancillary waste services in Mundubbera</li> <li>Maintain supply of 240 Lt wheelie bins in Mundubbera</li> <li>Administration of illegal dumping in Mundubbera area</li> <li>Collect Mundubbera street bins on a regular basis</li> <li>Maintain Mundubbera Waste Management Facility</li> <li>Provide manned Waste Management Facility at Mundubbera</li> <li>Provide recycling facilities at Mundubbera Waste Management Facility</li> <li>Provide new trenches at Mundubbera Waste Management Facility</li> <li>Conduct or assist conduct of Clean Up Australia campaign in Mundubbera</li> <li>Conduct kerbside cleanup in Mundubbera</li> </ul>	
<p>5.3 <b>Water Management</b></p> <p>Achieve more efficient and equitable use of water resources through storage practices, consolidation of existing entitlements and more cooperative partnerships with other users and government authorities.</p>	<ul style="list-style-type: none"> <li>Develop a working relationship with SunWater Officers to gain maximum understanding of water storage and transfer issues</li> </ul>	Regional	DTS	12/2011	<ul style="list-style-type: none"> <li>Discussions held with SunWater Officers and report submitted to Council regarding water storage and transfer issues</li> </ul>	
	<ul style="list-style-type: none"> <li>Developing statutory Management Plans for efficient and cost effective water management for example:</li> </ul>					
	<ul style="list-style-type: none"> <li>Total Management Plans</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Total Management Plans developed and adopted</li> </ul>	
	<ul style="list-style-type: none"> <li>Temporary Transfer Plans</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Temporary Transfer Plans developed and adopted</li> </ul>	
	<ul style="list-style-type: none"> <li>Drought Management Plans</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>Drought Management Plans developed and adopted</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
5.3 <b>Water Management (continued)</b>  Achieve more efficient and equitable use of water resources through storage practices, consolidation of existing entitlements and more cooperative partnerships with other users and government authorities.	<ul style="list-style-type: none"> <li>System Leakage Management Plans</li> </ul>	Regional	DTS	06/2012	<ul style="list-style-type: none"> <li>System Leakage Management Plans developed and adopted</li> </ul>	
	<ul style="list-style-type: none"> <li>Levy realistic water charges (two part tariff) on individual schemes to ensure that all costs associated with the supply of potable water to householders is retrieved</li> </ul>	Regional	Council CEO DCS	07/2011	<ul style="list-style-type: none"> <li>Realistic water charges levied 2010/11</li> </ul>	
	<ul style="list-style-type: none"> <li>Undertake water wise education annually to ensure that water users are fully conversant on the precious commodity that is being provided</li> </ul>	Regional	DTS DCS	12/2011	<ul style="list-style-type: none"> <li>Water wise education provided</li> </ul>	
5.4 <b>Building on Environmental Strengths</b>  Investigate opportunities to leverage off the North Burnett Regional Council environmental policy to create jobs and potentially attract new residents and tourism, without detracting for the existing environmental values.	<ul style="list-style-type: none"> <li>Liaise with the Department of Environment and Resource Management (DERM) in an effort to seek improved opportunities for employment within National Parks within the region</li> </ul>	Regional	DTS	06/2012  06/2012	<ul style="list-style-type: none"> <li>Relationships developed with delegates within the Department of Environment &amp; Resource Management (DERM)</li> <li>Improved employment opportunities gained in National Parks within the region</li> </ul>	
	<ul style="list-style-type: none"> <li>Installation of tourist signs (brown signs) to identify tourist bush drives and the provision of shelters, barbeques ie basic facilities along identified routes.</li> </ul>	Regional	CEO	06/2012	<ul style="list-style-type: none"> <li>Tourist signs installed along with shelters, barbeques and basic facilities</li> </ul>	
5.5 <b>Environmental Protection</b>  Ensure Council's approach to land use planning, management of roads, drainage and stock routes considers both the protection and maintenance of the natural environment, as well as the economic and tourism development potential.	<ul style="list-style-type: none"> <li>Ensure that every effort is made during road construction phase and road maintenance to preserve the natural environment and to adhere to legislative environmental practises</li> </ul>	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Measures in place to ensure workforce are aware of legislative environmental requirements</li> </ul>	



**PROGRAM 6: COMMUNITY SERVICES & HEALTH**

**OUTCOME STATEMENT:**

To ensure the community has access to a range of affordable services that supports their health, wellbeing and mobility.

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
<b>6.1 Access to Community Services</b>  Investigate opportunities that will enable a broader and more equitable range of community services to be available to residents.	<ul style="list-style-type: none"> <li>Participate in existing health services network programs offered within each community</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Attendance by Council delegates to existing health service network programs</li> </ul>	
	<ul style="list-style-type: none"> <li>Encourage health services to undertake a survey to identify further health facility and service needs</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Discussions held with health services and survey undertaken</li> </ul>	
<b>6.2 Usage of Community Facilities</b>  Increase the use of existing community facilities through improved marketing opportunities and encouragement of a wider range of programs and events.	<ul style="list-style-type: none"> <li>Promote Council facilities that are available for community use</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Council facilities promoted in newsletter and website</li> </ul>	
	<ul style="list-style-type: none"> <li>Ensure that competitive fees and charges are set on an annual basis for the use of Council facilities, ensuring that such fees and charges are affordable for local organisations</li> </ul>	Regional	DCC	07/2011	<ul style="list-style-type: none"> <li>Responsible Fees &amp; Charges levied for use of Council facilities</li> </ul>	
<b>6.3 Community Group Support</b>  Provide community groups with the support necessary to enable greater access to information, resources or funds, especially where it is not Council's role to provide those services or where funds are limited.	<ul style="list-style-type: none"> <li>Continue to provide community grants and donations within Council's annual budget, ensuring that all eligible groups are given realistic support without becoming dependant on donations</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Community Grants advertised, assessed and granted to eligible groups</li> </ul>	
<b>6.4 Community Housing</b>  Work with relevant stakeholders to obtain more affordable and diverse range of housing options that will meet the community's needs.	<ul style="list-style-type: none"> <li>Conduct a survey within communities to ascertain the current need for low cost housing</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Survey conducted within all communities within the North Burnett Region</li> </ul>	
	<ul style="list-style-type: none"> <li>Carry out audit of facilities for the ageing within the region to determine future needs</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Audit of facilities for ageing completed</li> </ul>	
	<ul style="list-style-type: none"> <li>Lobby State and Federal Governments for necessary funds to meet the needs of low cost housing and aged persons facilities</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>State &amp; Federal Government lobbied for funding for low cost housing and aged persons facilities</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
6.5 <b>Community Service Costs</b> Monitor the provision of community services to identify potential cost shifting from other levels of Government and lobby to address these issues.	<ul style="list-style-type: none"> <li>Identify tasks undertaken by staff members that is not core business of Local Government and document costs associated with such tasks</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Tasks identified and costs documented that are not core business of Local Government</li> </ul>	
	<ul style="list-style-type: none"> <li>Lobby Federal &amp; State Government to meet financial costs associated with the provision of non Local Government activities such as:</li> </ul>					
	<ul style="list-style-type: none"> <li>Queensland Government Agent Program (QGAP) operations (Mundubbera &amp; Eidsvold)</li> </ul>	2 6	DCC	Ongoing	<ul style="list-style-type: none"> <li>Submission to State Government in relation to costs associated with the operation of Queensland Government Agent Program (QGAP)</li> </ul>	
	<ul style="list-style-type: none"> <li>Centrelink services (Biggenden, Gayndah &amp; Mundubbera)</li> </ul>	1 3 6	DCC	Ongoing	<ul style="list-style-type: none"> <li>Submission to Federal Government in relation to costs associated with the operation of Centrelink services</li> </ul>	
	<ul style="list-style-type: none"> <li>Home and Community Care (HACC) &amp; Community Aged Care Program (CACP) (Mt Perry)</li> </ul>	5	DCC	Ongoing	<ul style="list-style-type: none"> <li>Submission to Federal &amp; State Government in relation to costs associated with HACC &amp; CACP</li> </ul>	
	<ul style="list-style-type: none"> <li>Banking facilities (Eidsvold)</li> </ul>	2	DCC	Ongoing	<ul style="list-style-type: none"> <li>Submission to individual banking institutions in relation to costs associated with banking facilities</li> </ul>	
6.6 <b>Community Health</b> Engage with key stakeholders in identifying community health needs and lobby for the government agencies to develop and deliver a Regional Public Health Plan.	<ul style="list-style-type: none"> <li>Identify community health needs in consultation with key stakeholders</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Community health needs identified</li> </ul>	
	<ul style="list-style-type: none"> <li>Lobby State and Federal Governments to develop and deliver funds for the building of infrastructure and the running of regional public health care facilities</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>State &amp; Federal Governments lobbied</li> <li>Sufficient funding for the building of infrastructure and running of regional public health care facilities achieved</li> </ul>	
6.7 <b>Community Wellbeing</b> Develop a program to promote healthy lifestyles and to reduce the incidence of preventable diseases.	<ul style="list-style-type: none"> <li>Identify the needs of individual communities for infrastructure such as walking paths / cycle tracks that will provide and promote a healthy lifestyle to reduce the incidence of preventable diseases</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Community needs identified for infrastructure in respect to walking paths / cycle tracks, promoting a healthy lifestyle</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop a program of identified needs and seek government subsidy to assist in funding the provision of basic infrastructure</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Program of identified infrastructure developed</li> <li>Government subsidy sought</li> <li>Basic infrastructure funded</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
6.7 <b>Community Wellbeing (continued)</b>  Develop a program to promote healthy lifestyles and to reduce the incidence of preventable diseases.	<ul style="list-style-type: none"> <li>Encourage the continuation of existing triathlon groups and training programs within the region</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Continuance of existing triathlon groups and training programs</li> </ul>	
6.8 <b>Environmental Health</b>  Review environmental health services to ensure a suitable and equitable standard of such services is provided to address infectious vermin and other pests across the region.	<ul style="list-style-type: none"> <li>Ensure compliance with Council's Local Laws and development permits and State Legislation in relation to swimming pools, animal management (cats and dogs) and building compliance</li> </ul>	Regional	DDE	Ongoing	<ul style="list-style-type: none"> <li>Administer Council's Local Laws and the Animal Management (Cats and Dogs Act) in relation to Keeping and Control of Animals</li> <li>Engage local veterinarians as required</li> <li>Maintain and replenish Council's supply of animal traps and protective equipment</li> <li>Maintain Councils animal pounds</li> <li>Provide sustenance to impounded animals not covered by fees and charges</li> <li>Pay rates and charges on Council's pounds</li> <li>Administer (or assist to administer) Council's Local Laws, development conditions, state legislation in relation to swimming pool compliance, building compliance, animal management</li> <li>Maintain and replenish Council's compliance equipment</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide Environmental Health Services to assist the region to maintain an appropriate level of community health</li> </ul>	Regional	DDE	Ongoing	<ul style="list-style-type: none"> <li>Provide Environmental Health Services to maintain the Region's food, hazardous goods and environmentally relevant activities including Council's own workshops, sewerage and water plants and waste management facilities.</li> <li>Complete Annual ERA licence renewals and pay associated fees</li> <li>Provide training to Council's Environmental Health Technician towards formal qualifications.</li> <li>Maintain membership of Environmental Health Australia.</li> <li>Update environmental health monitoring equipment.</li> <li>Provide supplementary mice/rat baits to assist community combat vermin.</li> <li>Provide administrative assistance to Council's Environment and Compliance Section.</li> <li>Increase Council's ability to manage vector incidents.</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
6.8 <b>Environmental Health (continued)</b>  Review environmental health services to ensure a suitable and equitable standard of such services is provided to address infectious vermin and other pests across the region.	<ul style="list-style-type: none"> <li>Schedule a regular monitoring program for drinking and potable water quality needs</li> </ul>	Regional	DTS	Ongoing	<ul style="list-style-type: none"> <li>Monitoring program for drinking and potable water developed</li> </ul>	
6.9 <b>Ageing &amp; Disability</b>  Ensure facilities and services are in place to support the ageing population and people with disabilities, including housing and health care.	<ul style="list-style-type: none"> <li>Ensure that access to new and existing Council facilities provides for the needs of all members of the community, especially the aged and disabled ie access to halls, libraries, amenities car parks etc</li> </ul>	Regional	Council CEO	Ongoing	<ul style="list-style-type: none"> <li>Appropriate access and disability requirements met on new and existing Council facilities</li> </ul>	
	<ul style="list-style-type: none"> <li>Continuation of provision of Home &amp; Community Care (HACC) and Community Aged Care Program (CACP) as state funds permit (Mt Perry)</li> </ul>	5	DCC	Ongoing	<ul style="list-style-type: none"> <li>Provision of funding for Home &amp; Community Care (HACC) and Community Aged Care Programs (CACP)</li> </ul>	
	<ul style="list-style-type: none"> <li>Encourage existing and new businesses to provide access to their business for aged and disabled persons</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Appropriate access to new businesses provided</li> </ul>	
	<ul style="list-style-type: none"> <li>Identify future needs through survey and seek State and Federal funding for the provision of further aged care housing and facilities within the region</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Future needs survey undertaken</li> <li>State &amp; Federal funding sought</li> </ul>	
	<ul style="list-style-type: none"> <li>Maintain provision of audio and enlarged print materials for aged persons be made available within regional library network</li> </ul>	Regional	DCS	07/2011	<ul style="list-style-type: none"> <li>Appropriate audio and print materials available through regional library network maintained.</li> </ul>	
6.10 <b>Community Transport</b>  Investigate transport options for and between areas of the region, including public and private provision.	<ul style="list-style-type: none"> <li>Investigate transport options for and between areas of the region, including public and private provision</li> </ul>	Regional	DCC DTS	06/2012	<ul style="list-style-type: none"> <li>Transport options investigated</li> </ul>	
	<ul style="list-style-type: none"> <li>Coordinate discussions between community groups and private operators to operate a community transport service for the North Burnett Region</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Meetings coordinated between community groups, private operators and Council to determine the operation of a community transport service</li> </ul>	
	<ul style="list-style-type: none"> <li>Investigate funding opportunities for the provision of Taxi services within individual communities within the North Burnett Region</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Suitable funding opportunities identified</li> </ul>	

**PROGRAM 7: CULTURE, HERITAGE, SPORT & RECREATION**

**OUTCOME STATEMENT:**

To be a region that cherishes its history and offers a variety of choices for participation in community and sporting life.

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
7.1 <b>Regional Arts Development</b> Further develop and support of the Regional Arts Development Fund to recognise and promote the region.	<ul style="list-style-type: none"> <li>Provide appropriate funding as required by the State Government to secure Regional Arts Development Funds (RADF) on an annual basis</li> </ul>	Regional	DCC	07/2011	<ul style="list-style-type: none"> <li>Appropriate funding allocated in 2011/12 budget</li> </ul>	
7.2 <b>Indigenous Culture</b> Develop and maintain close relationships with the local indigenous groups in relation to traditional and cultural heritage issues.	<ul style="list-style-type: none"> <li>Encourage involvement by local indigenous groups in the day to day operations of the RM Williams Centre (Eidsvold)</li> </ul>	2	DCC	Ongoing	<ul style="list-style-type: none"> <li>Discussions held with indigenous groups</li> </ul>	
	<ul style="list-style-type: none"> <li>Support National Aboriginal Day of Celebration (NADOC) within our indigenous community (Eidsvold)</li> </ul>	2	Council	Ongoing	<ul style="list-style-type: none"> <li>Council conscientious support for National Aboriginal Day of Celebration (NADOC)</li> </ul>	
	<ul style="list-style-type: none"> <li>Support funding applications to enhance the cultural and heritage activities of indigenous persons</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Application for funding complete</li> </ul>	
	<ul style="list-style-type: none"> <li>Record the history and existence of indigenous persons and tribes within the region</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Accurate history record completed</li> <li>Development of an Aboriginal Cultural Heritage Strategy as identified in the Arts &amp; Cultural Strategy 2010-2013</li> </ul>	
	<ul style="list-style-type: none"> <li>Recognise and support significant cultural events.</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Cultural events supported</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide appropriate signage to indicate traditional aboriginal lands</li> </ul>	Regional	CEO	06/2012	<ul style="list-style-type: none"> <li>Signage indicating traditional aboriginal lands in place</li> </ul>	
7.3 <b>Funding Options</b> Investigate options for funding and grants from various government bodies.	<ul style="list-style-type: none"> <li>Investigate options for funding and grants from various government bodies.</li> </ul>	Regional	CEO Directors	06/2012	<ul style="list-style-type: none"> <li>Funding options investigated</li> </ul>	
7.4 <b>Cultural Heritage</b> Maintain and promote the cultural heritage of the region.	<ul style="list-style-type: none"> <li>Promote and foster regional heritage collections and historical sites within the region</li> </ul>	Regional	CEO Directors	Ongoing	<ul style="list-style-type: none"> <li>Regional heritage collection and historical sites promoted and encouraged</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide signage of previous significant business locations and of cultural and heritage areas of significance</li> </ul>	Regional	CEO Directors	06/2012	<ul style="list-style-type: none"> <li>Signage of significant business locations and cultural heritage areas of significance complete</li> <li>Development of a Regional History and Heritage Strategy as identified in the Arts &amp; Cultural Strategy 2010-2013</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
7.5 <b>Arts &amp; Crafts</b> Support arts and crafts of the region through improved gallery facilities, the promotion of professional development opportunities to foster local artists and the building of stronger relationship with relevant bodies.	<ul style="list-style-type: none"> <li>Develop submission for funding for the purchase of disused Biggenden Hospital for use for Cultural &amp; Art purposes</li> </ul>		CEO	12/2009	<ul style="list-style-type: none"> <li>Submission for funding completed</li> </ul>	
	<ul style="list-style-type: none"> <li>Seek and provide funding for travelling artists throughout the region</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Appropriate funding provided</li> </ul>	
	<ul style="list-style-type: none"> <li>Continue to maintain existing art galleries within the region</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Allocation for maintenance of existing art galleries provided for in 2009/10 budget</li> </ul>	
	<ul style="list-style-type: none"> <li>Continue implementation of Council's Arts &amp; Cultural Strategy 2010-2013</li> </ul>	Regional	DCC	Ongoing	<ul style="list-style-type: none"> <li>Outcomes of the Arts &amp; Cultural Strategy 2010/2013 implemented.</li> </ul>	
	<ul style="list-style-type: none"> <li>Provide ongoing support to St Joseph's School's application to convert the former school into an Art &amp; Information Cultural Centre (Gayndah)</li> </ul>	3	CEO	06/2012	<ul style="list-style-type: none"> <li>Ongoing support provided</li> </ul>	
7.6 <b>Libraries</b> Build and enhance on the role of our Libraries to develop as community hubs, through resource sharing and integration of services.	<ul style="list-style-type: none"> <li>Lobby the State Government to maintain the status quo of the Public Library System within each community</li> </ul>	Regional	DCS	06/2012	<ul style="list-style-type: none"> <li>Correspondence to State Government outlining Council's desire to maintain status quo forwarded</li> </ul>	
	<ul style="list-style-type: none"> <li>Continue to provide internet facilities on a cost recovery basis</li> </ul>	Regional	DCS	06/2012	<ul style="list-style-type: none"> <li>Internet facility provision continued and fees and charges set on a cost recovery basis</li> </ul>	
	<ul style="list-style-type: none"> <li>Display promotional material where opportunity permits, subject to availability of display area</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Appropriate display units in place</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop an appropriate children's section for the enjoyment of juveniles</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Appropriate children's section in all community libraries developed</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop a Sports Library within the Eidsvold Community Library</li> </ul>	2	DCS	09/2010	<ul style="list-style-type: none"> <li>Sports Library developed</li> </ul>	
7.7 <b>Sport &amp; Recreation</b> Develop a Regional Sport & Recreation Strategy, with a focus being on transport issues.	<ul style="list-style-type: none"> <li>Review Sport &amp; Recreation Plans and develop into a Regional Plan, with a focus being on Transport issues to support this function</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Sport &amp; Recreation Plans reviewed and developed as one plan for the region</li> </ul>	

Strategy	Activity	Location	Who	When	Measure/KPI	Comment/Achievement
7.7 <b>Sport &amp; Recreation (continued)</b>  Develop a Regional Sport & Recreation Strategy, with a focus being on transport issues.	<ul style="list-style-type: none"> <li>Submit a substantial funding application to Sport &amp; Recreation to support activities contained within the Regional Sport &amp; Recreation Plan</li> </ul>	Regional	DCC	06/2012	<ul style="list-style-type: none"> <li>Funding application submitted</li> </ul>	
	<b>LEASES</b> <ul style="list-style-type: none"> <li>Maintain existing leases over Council owned land and infrastructure within the region and update leased land / infrastructure register</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>Leases maintained and register updated</li> </ul>	
	<ul style="list-style-type: none"> <li>Develop new leases within the region for Council owned land and infrastructure as requested</li> </ul>	Regional	DCS	Ongoing	<ul style="list-style-type: none"> <li>New leases developed</li> </ul>	