

2017

# Standing Committee Meetings – Technical Services



GAYNDAH

NORTH BURNETT REGIONAL COUNCIL

MARCH 01 2017

**NORTH BURNETT REGIONAL COUNCIL  
TECHNICAL STANDING COMMITTEE MEETING  
AGENDA – GAYNDAH – 01 MARCH 2017**



**DOCUMENT: 804910**

Attendees	<b>Agenda Item 1</b>	<b>Attendees</b>	
Welcome	<b>Agenda Item 2</b>	<b>Welcome / Housekeeping</b>	
Apologies	<b>Agenda Item 3</b>	<b>Apologies</b>	
	3.1	Cr RP Radel; Chief Executive Officer, MJP Pitt	
Declaration	<b>Agenda Item 4</b>	<b>Declaration of Interest</b>	
Deputations	<b>Agenda Item 5</b>	<b>Deputations/Petitions</b>	
Infrastructure	<b>Agenda Item 6</b>	<b>Infrastructure Reports</b>	
	6.1	Technical Services	<b>003-014</b>
	6.2	Engineering Report	<b>015-021</b>
	6.3	Request for Additional Works – Kariboe Road	<b>022-024</b>
	6.4	2016-2017 Operational Plan 2 <sup>nd</sup> Quarter Review Engineering and Environment	<b>025-055</b>
Environment	<b>Agenda Item 7</b>	<b>Environmental Report</b>	
General Business	<b>Agenda Item 8</b>	<b>General Business</b>	
Closure of Meeting	<b>Agenda Item 9</b>	<b>Closure of Meeting</b>	

# INFRA 01 - TECHNICAL SERVICES INTERNAL REPORTS

## 03/17

*Responsible Officer: Trevor Harvey – Manager Technical Services*

*Reports prepared by: Trevor Harvey – Manager Technical Services*

*Cameron Brauer – Senior Technical Officer Assets*

*Melinda Thorburn – Technical Officer Facilities*

### PART A WATER AND WASTE WATER

**Reporting Period: 16/01/2017 to 15/02/2017**

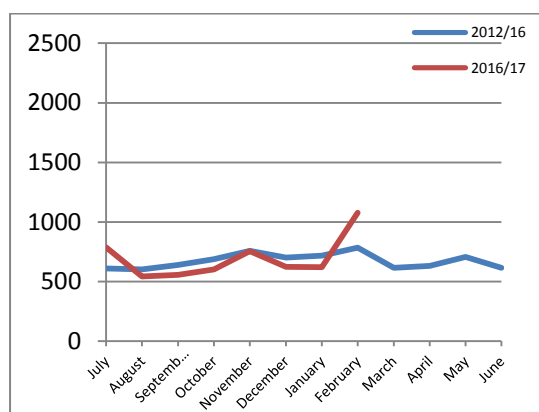
#### Water Operations:

##### *Monthly Statistics*

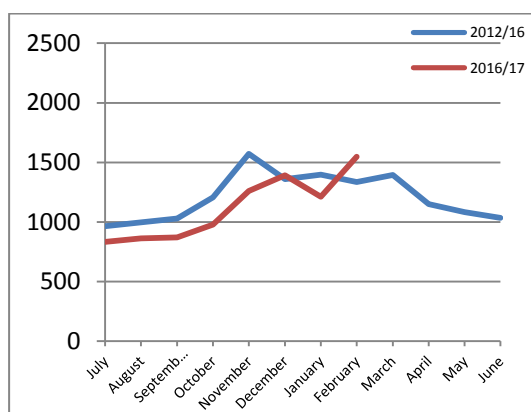
Heat wave conditions in January / February saw a sharp rise in consumption levels in all centres.

No schemes are on abnormal restrictions however there were some supply concerns.

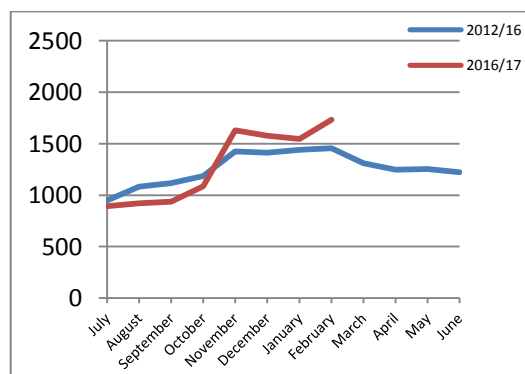
#### Water Consumption Litres/Connection/Day



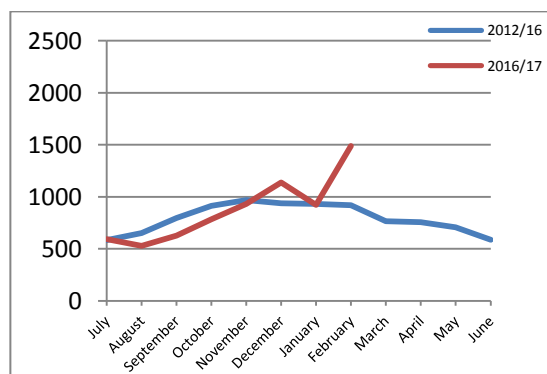
**Biggenden**



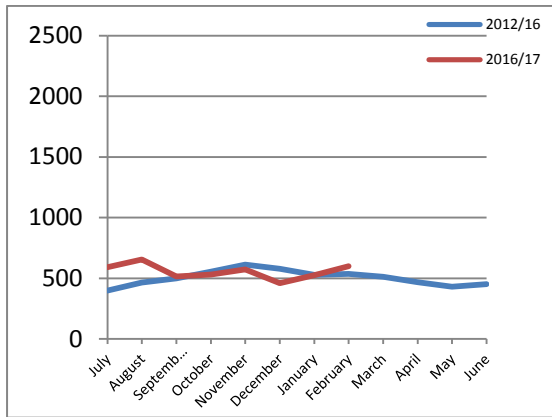
**Eidsvold**



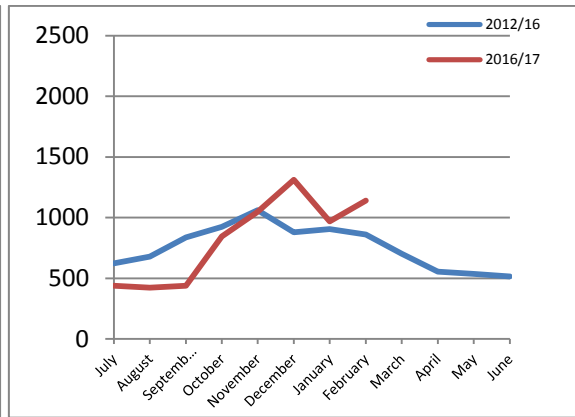
**Gayndah**



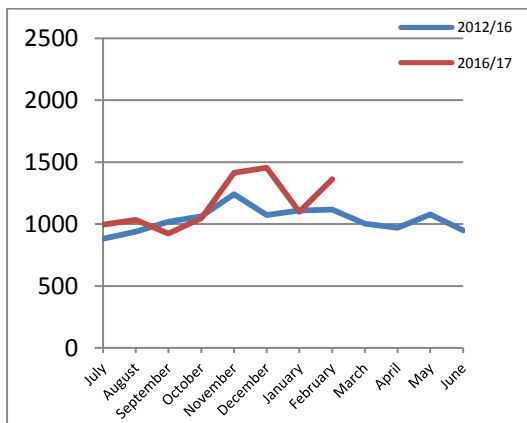
**Monto**



**Mount Perry**



**Mulgildie**



**Mundubbera**

## **Water Maintenance:**

### *General*

Nil

### *Biggenden*

Work was of routine nature during the reporting period. Five service connection breaks were repaired during the reporting period.

Plant rates were maintained to match the raw water bore supply. Run hours were increased to maintain town supply.

### *Eidsvold*

Work was of routine nature during the reporting period. One service connection break was repaired during the reporting period.

The final defect list has been completed and negotiations with the contractor regarding resolution are underway.

### *Gayndah*

Work was of routine nature during the reporting period. Twenty four service connection breaks were repaired during the reporting period.

No1 Reservoir was cleaned when the divers were on-site to isolate No2 for the capital project.

Hydrant installations at the airport fire training facility were completed.

The capital project to replace the No2 Reservoir roof is almost complete. The valves on the outlet manifold have been renewed and the roof sheeting installed. Work on the internal overflow line and some support column rectification is on-going.

### *Mingo Crossing*

Treated water quality reduced due to the lower water level and the high boat traffic adjacent the water intake. Also the high water demand resulted in water flow through the plant reducing residence time below optimum.

### *Monto*

Work was of routine nature during the reporting period. Five main breaks and seven service connection breaks were repaired during the reporting period.

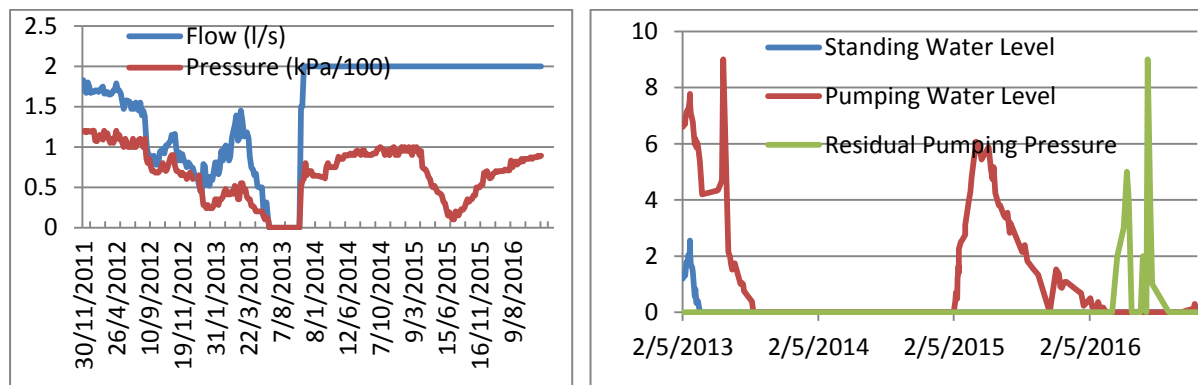
Treated water supply struggled to match system demand over the past two weeks.

The replacement of the 250mm main from the water treatment plant to town continued during the month. This project is approximately 50% complete.

### *Mount Perry*

Work was of routine nature during the two months.

### *Mulgildie*



**Mulgildie Artesian Bore Production**

**Mulgildie Artesian Bore Level & Pressure**

Bore production characteristics remained steady during the reporting period. The residual bore pressure during pumping remained at 0kPa with two reporting occasions showing negative water levels during pumping. The standing bore pressure remains less than 70% of the base line data measured in 2011 and less than the 2014/15 plateaued pressure.

Work was of routine nature during the reporting period. One main break and two service connection breaks were repaired during the reporting period.

### *Mundubbera*

Work was of routine nature during the reporting period. One main break and ten service connection breaks were repaired during the reporting period.

#### *Paradise Dam*

Due to the low water level the raw water pump pontoon had to be relocated. One of the pontoon anchors has become detached from the pontoon and the marker bouy. A new anchor is being constructed.

### **Waste Water Maintenance**

#### *General*

The Wide Bay regional sewer re-lining contract has been awarded to Abergeldie. Due to the savings achieved by the economy of scale of the contract the meterage of reline possible for NBRC has doubled for 2016/17. The project is planned to commence in Monto in April.

#### *Biggenden*

Work was of routine nature during the reporting period.

#### *Eidsvold*

Work was of routine nature during the reporting period.

#### *Gayndah*

Work was of routine nature during the reporting period.

The installation of the new spiral screen at the inlet grit channel has commenced.

#### *Mingo Crossing Caravan Park*

The periodic STP servicing was completed. This unit continues to perform well under heavy loading

#### *Monto*

Work was of routine nature during the reporting period.

Work on No1 pump station exhaust system has commenced

#### *Mount Perry Council Scheme*

The periodic STP servicing was completed.

#### *Mundubbera*

One main repair was completed. There were three sewer blockages during the month. No reportable overflows resulted from the blockages.

## Part B Asset Management Report

### Data Collection

- *Asset verification has commenced on Councils Roads and Drainage network in preparation for next years asset revaluation. This will be an ongoing project with the focus to be on priority roads.*
  - *GPS location information has been provided for water and sewerage infrastructure requested by the successful Asset Valuation company.*
  - *Road register information has been extracted to enable a review of the current Road Hierarchy*
  - *Road defect and intervention standard information along with Council road chainages has been sent to Asset Edge to enable a trial database to be set up for capturing Council asset defects.*
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### GIS

- *Processing of the DCDB has been completed*
  - *A GPS has been purchased and set up for use at Narayen*
  - *Gravel Pit locations have been added to Intramaps for use by the Gravel Pit Inspector*
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### Two Way Repeaters/Communication – Digital Radio Rollout

Disaster Communication Enhancement Initiative – Digital Radio Rollout

- *Delivery of the remaining 120 digital radios is scheduled for 23 February*
  - *Investigations in to power failures at Mt Perry Mountain have identified a solar panel failure. A replacement panel has been arranged and will be installed during the week of the 27<sup>th</sup> February. Currently the power input is at 75% of capacity and appears to be running as normal.*
  - *A budget review has been completed with outcome to be submitted to Council at the next budget review.*
  - *The first subsidy claim will be processed during March.*
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- *Remaining projects include the installation of a new tower at AC Rock Mundubbera as well as installing digital radio repeaters.*
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*Expenditure (2015-2016) - \$221,000*

*Expenditure to date (2016-2017) - \$182,000*

*Remaining Estimated Expenditure (\$2016-2017) - \$180,000*

*Remaining Expenditure (2017-2018) - \$140,000*

*Total Project Cost = 723,000*

*Subsidy/Grant - \$232,557.40*

*Forecast Council Project Cost = \$490,442.60*

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## **TV Towers**

Satellite Television and Radio Australia (STRA) have been on site at Cania View and Bancroft to install input filters and retune equipment. Initial reporting at Bancroft has indicated that the signal input has been improved from around 30% to approximately 70%.

Installation of equipment at Eidsvold is also awaiting further progression of the new communications tower at the Eidsvold Water Reservoir.

Investigations at the Cania View tower indicated that reliable input power/voltage was an issue (low). A request was made to Ergon Energy to have power monitoring equipment installed to verify the initial information. Since Ergon Energy advised that they were attending the site, input power has appeared to increase and stabilise at a sufficient level. No feedback has been provided by Ergon Energy to date.

Further outages have been noted at Eidsvold as a result of recent storms. Staff have attended site to restore services.

Remaining rectification works are to be carried out during March with completion awaiting the Eidsvold tower to be completed.

Unbranded power supplies have also been disconnected, however they remain on site at this stage.

## **RMPC**

- *RMPC Inspections are up-to-date.*
  - *Assets department has temporarily taken over responsibility for RMPC Claims as a result of a staff shortage in the works department.*
  - *RMPC Claim #7 has been processed for January*
  - *Accruals and Forward List of Works has been completed and sent to TMR for Feb/March*
  - *As a result of stores not being processed and delays in payroll on-costs being processed, a large amount of time is required to fix under-claimed works orders dating back to October 2016. In addition, delays are resulting in works not being claimed/reimbursed with an estimate of \$200,000.00 currently outstanding. The issue with stores and payroll on-costs is being resolved with the roll-out of the new financial system.*
  - *A report was created for TMR for the damaged signage on the Burnett Highway between Monto and Mulgildie.*
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## **Plant Procurement**

- **Deliveries**

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- *5 x Mitsubishi Outlanders*
  - *1 x Holden Captiva*
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- **Orders**

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- *1 x UD Truck and Sheppard Trailer*
  - *2 of 3 x Forklifts*
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- **Disposals**

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- *1 x Nissan X-Trail was sold at Nasco Auctioneers Brisbane Auction on 15/02/2017 - \$8,500*
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Planned Disposals for March include

- *1 x Toyota Prado Wagon*
  - *1 x Toyota Camry Sedans*
  - *3 x Toyota RAV 4 Wagons*
  - *1 x John Deere Backhoe*
  - *1 x SES Boat*
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## **General Information**

- *Staff have been preparing and reviewing fleet performance data for a presentation to Council*
  - *A review of the 15 year plant replacement program has been commenced to include a detailed break down of costs associated with replacing fleet (residual values, depreciation, capital investment)*
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## **PART C**

Thirty Councillor projects were scoped and estimated for Works for Qld funding. Advice has been received that 25 of these projects have been approved for construction. Delivery of these projects by 30<sup>th</sup> November will challenge the current staffing of both Technical Services and Works departments.

### **Maintenance**

- As of 19 February, 2017, there are 65 open tasks to be actioned.
- Approximately 96 tasks have been received this month.
- During the month approximately 64 task requests were completed.

### **CONSTRUCTION**

#### **Works in Progress**

##### **Council Facilities – Lock standardisation**

- Tender is currently being prepared for the supply and installation of SALTO locks and infrastructure on the Council's Administration offices, Depots and Waste Facilities.

##### **Monto Hall – External repaint**

- Alternate quotes for the painting are due in early March

##### **Monto Memorial Park – Disabled toilet**

- Additional quotes are due for this project by the end of February.

##### **Monto Lister Street Park – Footbridge repair**

- Timber footbridge has been repaired.



##### **Monto Sportsground – Asbestos flooring replacement**

- Additional quotes are due for this project by the end of February.

##### **Monto Jaycee Park – Playground installation**

- Playground installation has commenced and due to be completed by end of February, 2017.

##### **Mundubbera Admin Office – Front counter alteration**

- Quotation has been received on agreed floor plan. Further detail has been requested by Communities department.

### **Biggenden Memorial Hall – Shower installation**

- Project has been awarded and due to commence early March, 2017.

### **Stronger Communities Grant – Eidsvold Banners and Poles**

- Banner poles have been installed. Christmas themed banners were received and displayed over Christmas period.
- Non-seasonal banner designs promoting Eidsvold Show and Cattle Drive have been ordered.

### **Housing upgrades – 5 year plan**

- Plans and quotes are being sourced for identified projects (floor coverings internal painting etc.).
- Work will commence in early March 2017.

### **Biggenden Office - Internal Painting**

- Quotes are being sourced for the internal painting of the Biggenden Admin office following the successful alterations on the rear stairway.

### **Amenities Upgrades**

- Scope of works is being prepared for the upgrade of the amenities at Eidsvold Caravan Park and will be released with Request for Quotations once completed.

### **Swimming Pool Upgrades**

- Quotations have been invited for swimming pool upgrades as per 5 year Swimming Pool maintenance program. Orders will be issued prior to the end of the swimming season with work to commence in April.

### **Social Housing Unit upgrades**

- Work has commenced in a number of units in Biggenden and Eidsvold.
- Scheduled bathroom re-seals in Biggenden will commence after consultation with residents.

## Part D Capital Budget Report

Capital Projects	Budget	Committed Expenditure	% Complete	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>Water Infrastructure</b>	<b>2,820,000</b>	<b>2,204,860</b>													
Biggenden Clarifier Replacement Stage 1	50,000	15,500	30%												
Biggenden Water Tower Piping & Valve Replacement	65,000	55	20%												
Eidsvold WTP replacement (yr 2 of 2)	2,100,000	1,894,992	95%												
Eidsvold Rising Main Replacement Design	15,000	0	0%												
Gayndah Reservoir Roof Replacement	230,000	111,363	85%												
Regional Mains Replacement	300,000	182,950	45%												
Regional Valve & Hydrant Replacements	60,000	0	0%												
<b>Sewerage Infrastructure</b>	<b>703,415</b>	<b>501,280</b>													
Biggenden STP Coarse Rock Filter replacement	25,000	25,747	100%												
Gayndah STP Upgrade (yr 2 of 2)	508,415	434,348	85%												
Monto Sewerage Screen	35,000	41,185	60%												
Regional Sewer main relining program	135,000	0	15%												
Mundubbera No5 SPS Repair	22,000	19,875	85%												
<b>Buildings &amp; Other Structures</b>	<b>2,008,896</b>	<b>429,057</b>													
Biggenden Hall install shower	37,000	600	15%												
Biggenden Office Internal Painting	20,000	0	0%												
Biggenden Social Housing reseal shower bases in 4 units	25,000	330	5%												
Biggenden Washdown Bay Engineering	50,000	12,700	15%												
Christmas Decorations	29,000	17,050	85%												
Council Housing major repair items	60,000	3,800	5%												
Eidsvold Admin back-up generator	13,000	12,787	100%												
Gayndah Aerodrome Beacon Lights Replacement	80,000	26,163	95%												
Gayndah Hall install large fans	34,000	0	10%												
Gayndah netball court earthworks	104,000	106,735	100%												
Federal small Grant Items 2015-16	20,000	18,290	95%												
Monto Admin back-up generator	19,800	20,291	100%												
Monto Hall External Painting	100,000	0	0%												
Monto main street tree planter boxes	10,000	0	0%												
Monto Memorial Park instal new toilet	45,000	22,730	30%												
Monto Sportsground building floor covering replacement	35,000	100	15%												
Mount Perry Depot Diesel Tank Replacement	50,000	0	5%												
Mundubbera Administration Counter Renewal	32,200	400	15%												
Mundubbera Hall audio upgrade	55,000	0	0%												
Mundubbera Hall Install large fans	34,000	0	2%												
Mundubbera Hall install new lights	22,300	0	0%												
Regional Amenities Upgrade	90,000	1,400	2%												
Regional Lock Standardisation (yr 2 of 3)	90,000	21,000	15%												
Regional Playground equipment upgrades	60,000	28,025	20%												
Signage Paradise Dam & Mingo Crossing	10,000	0	0%												
Sports Ground Lighting	596,596	25,111	10%												
Swimming Pool upgrades	240,000	65,300	35%												
TV Retransmission Upgrade	47,000	46,245	67%												
<b>Plant</b>	<b>1,200,000</b>	<b>1,283,006</b>													
Cars, Utes, Yellow Plant and appliances	1,381,000	851,844	85%												
Sale of Plant	- 381,000	-85,177	20%												
Digital radio vehicle communications system including towers (Yr 2 of 3)	200,000	516,339	65%												

# INFRA 02 - ENGINEERING INTERNAL SECTION REPORTS

**20/01/2017 to 19/02/2017**

*Responsible Officer:*            *Brendan Pearce – General Manager Engineering & Environmental Services*

*Report prepared by:*           *Lucy Connolly*

## **1 PURPOSE OF REPORT**

To inform Council of major activities undertaken by the Engineering Department in the reporting period.

## **2 CORPORATE PLAN**

### **Infrastructure**

#### 1.1 Roads and Drainage

*1.1.1 Develop, maintain and review Asset Management Plan for Council to ensure effective delivery of road infrastructure.*

#### 1.2 Built Infrastructure

*1.2.1 Maintain and review Asset management plan for Council to ensure effective delivery of Built Infrastructure.*

## **3 POLICY IMPLICATIONS**

All relevant NBRC Policies are adhered to where applicable.

## **4 STATUTORY REQUIREMENTS**

All relevant Standards and Codes are applied where required.

## **5 RISK MANAGEMENT**

Risk management is an integral part in the planning and delivery of infrastructure services by the Engineering Department.

## **6 CONSULTATION**

Internal consultation occurs formally fortnightly at Engineering Management meetings and informally through briefing sessions with Councillors and staff. Engineering staff engage with Government agencies, other agencies and with the wider community on an 'as needs' basis.

## **7 OPTIONS FOR COUNCIL TO CONSIDER**

For information only.

## **8 OFFICER'S COMMENTS / CONCLUSION**

Nil

## **9 RECOMMENDATIONS**

That the report be received.

## WORKS SUPERVISOR – MONTHLY REPORT – PERIOD ENDING 19-02-17

ROADS		
Completed or Commenced		
Maintenance	Monal Road	Tenningering Road
	Cahalane Road	Round Hill Road
	Youlambie Road	Emu Creek Road (Perry)
	Powers Road	Old Eidsvold Road
	Barram Road	Binjour Branch Creek Road
	Glenleigh Road	Skeates Road
	Three Moon Road	Back Benyenda Road
	Wahoon Road	Yenda Road
	Redvale Road	Boogaroo Tommy Road
	Back Glenrae Road	Kerles Road
	Old Eidsvold Road	Dykehead Road
	Leggetts Road	
	Gravel Formation	Prestons Road
Mt Eagle Road		
Roads to Recovery	Mountain View Road	Muan Road
	Mt Shamrock Road	Longaton Road
	Paradise Road	
Flood Resilience	Selene Mine Road	Powers Road
	Hayes Road	Glen Valley Road
TIDs	Hawkwood Road	Mt Debateable Road
Other	Storm damage repair and removal of fallen limbs/trees	
FUTURE WORKS: <i>Planning for a month in advance:</i>		
Maintenance	Old Rawbelle Road	Kalliwa Road
	Staatz Road	Currawong Road
	Roths Road	Pearce Road
	Eric's Road	Stevens Road
	Berts Road	Leggetts Road
	Mt Margaret Road	
Gravel Formation	Lochaber Access Road	Delleys Road
	Rockmelon Lane	
	Mount Eagle Road	
Roads to Recovery	Normans Road	Back Woodmillar Road
	East Woodmillar Road	Redvale Road
Flood Resilience	Hayes Road	Glen Valley Road
	Powers Road	
TIDs	Mount Steadman Road – Second Coat Seal	Sandersons Road



BRIDGES AND DRAINAGE	
Completed or Commenced	
Bridges	Galloways Lane Flood Gully, Cannindah Road
Floodways	Selene Mine Road Sunday Creek Road
FUTURE WORKS: <i>Planning for a month in advance:</i>	
Floodways	Back Derra Road Pile Gully Road

DEPARTMENT OF TRANSPORT & MAIN ROADS WORKS (Including RMPC, Private Works, RPC etc)	
Completed or Commenced	
RMPC	Slashing
Other	Patching
FUTURE WORKS: <i>Planning for a month in advance:</i>	
RMPC	Pavement Failures on Burnett Highway and Monto Mount Perry Road

TOWN CREW	
Completed or Commenced	
Town	Ongoing maintenance of town streets, facilities and parks
Community Event Assistance	ANZAC Day Preparation
FUTURE WORKS: <i>Planning for a month in advance:</i>	
Town	

PRIVATE WORKS	
Completed or Commenced	
	Grade private access Supply and delivery of gravel
FUTURE WORKS: <i>Planning for a month in advance:</i>	

**National Heavy Vehicle Regulator**  
**Permits Issued from 19.01.17 to 20.02.17**

Permit Number	Date	Applicant Details	Type	Description	Route	Imposed Conditions	Permit Period Start	Permit Period End
226629	30.01.17	Amac Cranes	Excess Mass or Dimension Permit	Frana Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	04.01.17	03.04.17
226313	30.01.17	Bushman Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
226314	30.01.17	Bushman Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
226315	30.01.17	Bushman Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
226316	30.01.17	Bushman Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
226319	30.01.17	Bushman Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
226320	30.01.17	Bushman Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
226383	15.02.17	Camel Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	03.03.17	02.06.17

**National Heavy Vehicle Regulator**  
**Permits Issued from 19.01.17 to 20.02.17**

Permit Number	Date	Applicant Details	Type	Description	Route	Imposed Conditions	Permit Period Start	Permit Period End
226384	15.02.17	Camel Tanks	Excess Mass or Dimension Permit	Water Tanks	Local Authority controlled roads within NBRC	As per DTMR Condition Report	03.03.17	02.06.17
227916	27.01.17	CKG Welding	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	27.01.17	26.04.17
227917	27.01.17	CKG Welding	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	27.01.17	26.04.17
227918	27.01.17	CKG Welding	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	27.01.17	26.04.17
227919	27.01.17	CKG Welding	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	27.01.17	26.04.17
227920	27.01.17	CKG Welding	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	27.01.17	26.04.17
227595	27.01.17	Herbener Brothers	Excess Mass or Dimension Permit	Building	Contains all or part of: Selene Hall Road Kapaldo Road Lister Street Faraday Street Mill Road	As per DTMR Condition Report	30.01.17	28.02.17

**National Heavy Vehicle Regulator**  
**Permits Issued from 19.01.17 to 20.02.17**

Permit Number	Date	Applicant Details	Type	Description	Route	Imposed Conditions	Permit Period Start	Permit Period End
228609	20.02.17	Lee Crane Hire	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	03.02.17	23.03.17
227886	02.02.17	Persal and Co	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
227887	02.02.17	Persal and Co	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
227888	02.02.17	Persal and Co	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
227889	02.02.17	Persal and Co	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
227890	02.02.17	Persal and Co	Excess Mass or Dimension Permit	Crane	Local Authority controlled roads within NBRC	As per DTMR Condition Report	25.01.17	24.04.17
227184	20.01.17	Toll Transport	Excess Mass or Dimension Permit	Excavator	Contains all or part of: Swindon Road	As per DTMR Condition Report	24.01.17	22.02.17

# North Burnett Regional Council

## Proposed Future Works Program

### February / March / April / May



	20-Feb	27-Feb	6-Mar	13-Mar	20-Mar	27-Mar	3-Apr	10-Apr	17-Apr	24-Apr	1-May	8-May
Monto	R2R - Mountain View	R2R - Mountain View	R2R - Normans	R2R - Normans	Old Rawbelle	Old Rawbelle	Foleys Gully	Camboon		RMPC - Grading	RMPC - Grading	RMPC - Grading
Monto	School Footpath Karlson Pipe Monal Pipe	Youlambie Powers	Staatz	Roths	Elrco	Berts Mt Margaret	Cedar Creek	Myles		Misfortune	RMPC - Grading	RMPC - Grading
Eidsvold	Prestons Three Moon	New Floristan	Lochaber Access Meznars	Rockmelon Lane	Mt Eagle	Old Rawbelle	Cheltenham	Yerilla		Chinchilla Boundary	Redbank Yerilla	Rockybar
Mundubbera	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood		TIDs - Hawkwood	Hawkwood	
Gayndah	R2R - Back Glenrae	R2R - East Woodmillar	R2R - East Woodmillar	R2R - Back Woodmillar	R2R - Back Woodmillar	R2R - Back Woodmillar	Back Woodmillar	East Woodmillar		East Woodmillar	Smiths	Mt Lawless
Biggenden	R2R - Mt Shamrock	R2R - Mt Shamrock	Delleys	Delleys	Kukar Pearce	Stevens	Stevens Glossop	Coringa Hills		Eureka	Eureka	
Mount Perry	Kallwa	Kallwa	Kallwa	Kallwa	Swindon	Rocky Creek	Lophole Lane Eight Mile	Eight Mile		RMPC Grading	RMPC - Grading	
Construction	TIDs - Flood Gully	TIDs - Flood Gully	PR - Hays, Powers Glen Valley	DTMR Pavement Failure	DTMR Pavement Failure	DTMR - Pavement Failures	DTMR - Pavement Failures	DTMR - Eldsvold ST		DTMR Hot Seals	Abercorn	Monal
Construction	TIDs - Sandersons	TIDs - Sandersons	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Hawkwood	TIDs - Glenrae Dip	TIDs - Glenrae Dip		Mick Lutvey Private Works	Gordon Street Sealing	Gayndah Carpark Sealing
Bridge & Drainage	R2R - Galloways Lane	R2R - Galloways Lane	Back Derra	Back Derra	Pile Gully	Pile Gully	TIDs - Flood Gully	TIDs - Flood Gully		Sunday Creek	Sunday Creek	Harkness Boundary Footbridge
Mundubbera	R2R - Redvale	Leggetts										

Maintenance	Council resourced funding utilised to undertake various works on Council roads, ranging from grading to pothole patching, installing guideposts and improving signage.
Gravel Formation	Improving the surface material of a gravel road.
Roads to Recovery	The Roads to Recovery Programme is Federal Government based funding which facilitates the construction or maintenance of Roads and Bridges within the North Burnett region.
TIDs	Transport Infrastructure Development Scheme (TIDs) is State Government funding designed for the development or upgrade of roads and transport related infrastructure.
Main Roads	Undertaking contractual works on behalf of the Department of Transport and Main Roads on the State Road Network.
Flood Resilience	The improvement of a flood prone asset to minimise damage and delays in access following a flood event.
Concrete Floodway	The improvement or replacement of a concrete floodway.
Pavement Rehab	Rehabilitation of a sealed pavement to remove defects and improve the life of the asset plus its safety and driveability.
Private Works	Contractual works undertaken for a private entity.
Capital	A project that helps maintain or improves Council's asset.

Disclaimer: Proposed Future Works Program is subject to change without notice or approval as it is dependant on resources, materials and weather permitting.

## INFRA 03

### REQUEST FOR ADDITIONAL WORKS - KARIBOE ROAD

*Responsible Officer: Brendan Pearce – General Manager Engineering and Environmental Services*

*Report prepared by: Brendan Pearce – General Manager Engineering and Environmental Services*

#### 1 PURPOSE OF REPORT

The purpose of this report is to inform Council of a request received from a local contractor currently undertaking flood restoration works on Kariboe Road to do additional, non flood related, works based on a cost sharing arrangement with Council.

#### 2 INTRODUCTION / BACKGROUND

The contractor undertaking flood restoration works on Kariboe Road requested an onsite meeting in January 2017 to discuss a proposal to do additional non flood related works to a number of sections on Kariboe Road.

There were four sections identified at the meeting. The contractor was advised to provide a written quote to Council for each of the sections for Council's consideration. A breakdown of the quote by each section is provided in the table below:

**Table 1.**

No.	Section	Proposal	Quoted Cost (exc GST) and cost sharing arrangement	Recommendation
1	Kariboe Road at Kariboe Yard T – junction	Undertake earthworks and provide additional fill material to improve turning movements by double deckers in each direction.	\$4,900 by each party.	Approved
2	Crest of hill on Kariboe Road between T-Junction and Rideouts Road.	Cut 3 – 5 metres out of hill and widen road to improve visibility.	\$5,800 by Council.	Approved
3	Black All Gully on Kariboe Road.	Reconstruct and widen with new Council supplied RCP.	\$5,325 by each party with Council also supplying the RCP in addition to this.	Not Approved
4	Section of Kariboe Road between T-junction back towards Cania Road to the top of the range.	Additional gravel resheeting for a total combined distance of 800 metres.	Contractor hourly hire rate only with the contractor supplying the gravel.	Approved to a maximum cost of \$8,000

### **3 COMMUNITY / CORPORATE / OPERATIONAL PLAN**

Any decision on this matter relates to Outcome 1.1 of the Corporate Plan:

“To have infrastructure facilities in place that are well planned, affordable and offers a safe environment to the community”.

### **4 POLICY IMPLICATIONS**

Nil

### **5 STATUTORY REQUIREMENTS**

Nil

### **6 FINANCIAL IMPLICATIONS**

If approved the cost of these minor capital works improvements will be \$18,700. This amount can be accommodated from within the existing Capital budgets (Heavy formation works and Gravel Road resheeting).

### **7 RISK MANAGEMENT**

The contractor is on the approved panel of providers Contract for General Council Works. The work will be done under Council supervision and WHS systems.

### **8 CONSULTATION**

Consultation has been undertaken with technical staff and district supervisors.

### **9 OPTIONS FOR COUNCIL TO CONSIDER**

Council approve the works as recommended.  
Council reject the works as recommended.

### **10 OFFICER’S COMMENTS / CONCLUSION**

Council officers have considered and discussed this request and feel that the additional work as proposed offers good value to Council and that the three projects recommended for approval will provide additional safety outcomes for all road users. The reconstructed pipe culvert will be done by Council’s day labour as it was considered that the price offered was not best value to Council.

### **11 ATTACHMENTS**

Nil

## **12 RECOMMENDATION**

It is recommended that Council accept the offer from the contractor to undertake additional non flood related minor capital works improvements on Kariboe Road to a total value of \$18,700 as per Table 1 of the report.



**2016-2017**

# **OPERATIONAL PLAN**



**NORTH BURNETT**  
REGIONAL COUNCIL

## INTRODUCTION

The 2016 – 2017 North Burnett Regional Council Operational Plan is required to be developed in accordance the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the twelve month period in order to implement the longer term goals detailed in the North Burnett Regional Council Corporate Plan for the period 2013-2018.

In accordance with the provisions of Section 175 of the Local Government Regulation 2012, an Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
  - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
  - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government

In accordance with section 174(3) of the Local Government Regulation 2012, Council will assess its progress towards implementing its annual Operational Plan on a quarterly basis. The long-term Strategies within the Corporate Plan are allocated to one or more Department to progress. Therefore the Operational Plan has displayed the Operational Initiatives and Operational Services according to Departmental responsibility, to provide clarity and accountability, as well as providing operational focus for the Departments within North Burnett Regional Council. All day to day core business activities and services are not necessarily listed in the Operational Plan; instead the Plan focuses on initiatives and services that will be required in the current financial year to achieve long term corporate objectives.

The Corporate Plan provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future.

Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting operational plan goals. This plan is closely linked to North Burnett Regional Council 2016-2017 budget and Council's available human resources.

The Council's Operational Plan is a statement of specific works to be undertaken and services to be provided in order to progress the Long-Term Strategies set out in the Corporate Plan for the current financial year. This Operational Plan for the Financial Year period July 2016 to June 2017 and prepared in conjunction with the Budget for the 2016 to 2017 Financial Year, both of which are to be effective 1 July 2016 and adopted at the Budget Meeting of 6 July 2016.

## THE CORPORATE PLAN FRAMEWORK

The 2016 - 17 Operational Plan highlights to Council and the community the key initiatives that Council will pursue in 2016-2017 towards achievement of the long term objectives as stated in the Corporate Plan.

The Corporate Plan is a document required under the Local Government Act 2009 and Regulations that outlines the strategic direction of North Burnett Regional Council, over a 5 year period. The Corporate Plan also sets out Councils Vision and Values and will be led by the requirements of sustainability, management of growth and development and legislative standards.

The Corporate Plan refers to the long-term priorities, outcomes and strategies for North Burnett Regional Council Departments as a whole and also refers to performance indicators for measuring progress in achieving the North Burnett Regional Council vision. In formulating the Corporate Plan, Council refers to a number of other community economic, social and environmental indicators and reports, including the aspirations of the community expressed in documents such as North Burnett Regional Council Community Plan.

The Corporate Plan is to be agreed and adopted by Council and is available for the community to examine. The Key Result Areas, Goals and Strategies listed in the Corporate Plan flow down in more detail to the various Operational Initiatives and Operational Outcomes listed in annual Departmental Operational Plans, and will also feed into the long-term Financial Plan and Councils annual budgets.

The Corporate Plan is a major driver of activity across Council.

## OPERATIONAL PLAN ACTIVITIES AND OUTCOMES

Outcome number	Outcome name	Outcome description	Focus number	Focus Name	Focus Description	Strategy Name	Measure assignee	Measure description	Measure target / Outcome Achieved
1	Infrastructure	To have infrastructure facilities in place that are well planned, affordable and offers a safe environment to the community	1.1	Roads and Drainage	Safe road network, efficiently and effectively maintained	1.1.1 Develop, maintain and review asset management plan for Council to ensure effective delivery of road infrastructure	Engineering & Environmental	<ul style="list-style-type: none"> <li>Develop and Implement an asset management plan</li> </ul>	Converting all roads register into Assetic System and verifying data.
						1.1.2 Develop a 5 year strategic maintenance Programme for roads and bridges consistent with asset management strategies	Engineering & Environmental	<ul style="list-style-type: none"> <li>Plan Developed</li> </ul>	Commenced development of a road maintenance strategy based on intervention levels.
								<ul style="list-style-type: none"> <li>\$ cost/ km for each asset class and location</li> </ul>	Information being collated for mid year report. Q2.
								<ul style="list-style-type: none"> <li>Km of road maintained by asset class maintained</li> </ul>	Measuring kms of roads maintained.
			1.1	Roads and Drainage	A well maintained and upgraded State Road network	1.1.3 Advocate and lobby for the maintenance and upgrading of key strategic Main Roads and Bridges within Council area and of regional significance	Engineering & Environmental	<ul style="list-style-type: none"> <li>Number of engagement activities</li> <li>Upgrades conducted on Burnett, Isis H'ways (Km of road upgraded)</li> <li>Boyne River Bridge upgraded</li> <li>all bridges on Main Road Networks</li> <li>Number of bridges upgraded</li> <li>Full sealed links between all North Burnett Regional Council communities</li> </ul>	Seeking to engage with District Director and local minister for Transport.  3 Bridges worked on
						1.1.4 Advocate for NBRC to be the provider of maintenance and construction work for DTMR on State controlled roads in accordance with Council pre-qualification	Engineering & Environmental	<ul style="list-style-type: none"> <li>Value of RMPC</li> <li>Value of RPC</li> </ul>	RMPC contract value has not increased in 7 years (decreased by \$230,000). No RPC planned
			1.1	Roads and Drainage	Upgrade strategic roads and bridges to allow for the safe transition of B-doubles and large trucks	1.1.5 Develop a 5 year Programme to improve the overall safety of roads used by B Doubles and large trucks consistent with asset management strategies	Engineering & Environmental	<ul style="list-style-type: none"> <li>Programme developed</li> <li>Length of roads up-graded</li> <li>Number of bridges upgraded</li> </ul>	More B-Double routes approved with conditions <b>Q2- Council has signed up to the National notice for Class 1 SPV vehicles allowing further access.</b>
								<ul style="list-style-type: none"> <li>No. of B double applications received and approved</li> </ul>	Q1 - received 10 B Double applications for the period 01.07.16 to 30.09.16. They were for 16 different routes and were all approved with the exception of two routes. <b>Q2 – 0 new applications received 1 application approved</b>
			1.1	Roads and Drainage	Upgrade of roads and bridges to allow for the safe transition of school buses in all weather conditions	1.1.6 Develop a 5 year Programme to improve the overall safety of roads and bridges used	Engineering & Environmental	<ul style="list-style-type: none"> <li>Safety of roads and bridges Programme developed</li> <li>No. of roads and bridges</li> </ul>	Highlighting SBR'S in 1.1.2 above

				by school buses		upgraded	
1.1	Roads and Drainage	Roads Off Alignment		1.1.7 Address issues of roads off alignment within budget & legislative parameters	Engineering & Environmental	<ul style="list-style-type: none"> <li>Number of roads off alignment resolved each financial year</li> </ul>	Road off alignment - Aitkenhead Road completed – Sandarra Road in progress
1.2	Telecommunication	Adequate mobile phone and internet coverage to ensure safety of residents and visitors to the region		1.2.1 Advocate to provide internet and Mobile Phone service providers to expand mobile phones and broadband internet access	Corporate & Community	<ul style="list-style-type: none"> <li>Number of homes with mobile access</li> </ul>	<p>Q1 Coalstoun Lakes mobile phone tower in installation Mulgildie Community consultation complete and reported to Telstra Mulgildie tower scheduled for installation Regional Coverage Mapping taken to another level in partnership with WBBROC</p> <p>Q2 - Mulgildie Tower now operational Coalstoun Lakes Tower now operational Council has secured funding for a new tower at Abercorn in the latest round of Federal Announcements. Work underway with WBBROC to prepare for future funding rounds..</p>
						<ul style="list-style-type: none"> <li>Number of homes with internet &amp; broadband access</li> </ul>	<p>Briefing of Council by NBN representatives and Council and the communities requirements communicated. NBN roll out information campaign delivered to community Advocacy for NBN information buses to visit region completed Customer service Staff informed of NBN contact details to assist with community enquiries.</p> <p>Q2 - Customer Service and Libraries continue to provide information re NBN rollout. This includes access to the latest fact sheets and power points developed by NBN. Tech Savvy Seniors training provided by the Libraries Team saw an increase in enquiries regarding internet access options. Council staff are currently developing a tech savvy truckers project to enable carters for the rural sector to be able better use the online permitting system for heavy vehicles.</p>
				1.2.2 Develop a Telecommunication Plan	Corporate & Community	<ul style="list-style-type: none"> <li>HF &amp; UHF Radio communication map and expand</li> </ul>	<p>Discussion at Local Disaster Management Sub-group meetings re emergency services using the same radio channels Digital Radio</p> <p>Q2 - Council has secured funding for the rollout of digital radio coverage for Council vehicles across the North Burnett. This will enhance disaster management and Council operations.</p>
1.2	Telecommunication	Television coverage in poor reception areas covered by Councils retransmission sites is maintained to a satisfactory standard		1.2.3 Enhanced television reception through black spots and other Programmes	Engineering & Environmental	<ul style="list-style-type: none"> <li>Number of Customer Requests received regarding loss of television signal</li> </ul>	Customer Service staff continue to receive calls (esp from Eidsvold) regarding reception outage, and actioning with appropriate section of Council Customer Service Requests lodged for



							incidents Television Transmission Mapping  Q2 10 Customer Service Requests have been received within the quarter. Customer Service team have provided Q2 12 Customer service requests received with 90 days of loss of reception/interruptions recorded.
							<ul style="list-style-type: none"><li>Number of household affected by self held broadcasting</li></ul>
1.3	Water	Effective and efficient delivery of water services – Adequate high quality potable water supplies	1.3.1 Maintain and review TMP, SLMP, DMP, CSS, SAMP & DWQMP for Council to ensure effective delivery of water services	Engineering & Environmental	<ul style="list-style-type: none"><li>Number of mandatory ADWG Parameter exceedances</li><li>Main breaks / 100km mains</li></ul>	<ul style="list-style-type: none"><li>0 mandatory ADWG Parameter exceedances in Q1</li><li>Q1 there were 6.11 main breaks/100km</li><li>0 mandatory ADWG Parameter exceedances in Q2</li><li>Q2 there were 15 main breaks/100km</li></ul>	
					<ul style="list-style-type: none"><li>Quality complaints/1000 properties</li></ul>	Q1 no quality complaints received. Q2 no quality complaints received.	
			1.3.2 Maintain dialogue with Sunwater and DNRM to ensure most efficient water allocation for requirements	Engineering & Environmental	<ul style="list-style-type: none"><li>Review options for water trading</li></ul>	Meeting held with Department of Natural Resources and Mines regarding water trading. Commenced negotiations with a national water trading company which is ongoing.  Q2 Preparation has been made to undertake a workshop regarding the sale of excess Council water allocations with the aim of delivering a financial dividend for Council.	
			1.3.3 Develop and implement a 1 year routine maintenance Programme for the maintenance of essential reticulation assets	Engineering & Environmental	<ul style="list-style-type: none"><li>Develop Programme to include activities such as valve exercising and replacement, hydrant test and replacement mains flushing and service connect replacements</li><li>Implement Programme</li></ul>	Changed from a 5 year to a 1 year maintenance programme. <ul style="list-style-type: none"><li>Commenced development of programme with completion expected Q3.</li><li>Have commenced valve exercising, hydrant testing and main replacement programme with completion expected end of 2016/17 financial year.</li></ul>	
1.4	Sewerage	Effective and efficient delivery of sewerage services – enhanced access to sewerage and maintenance of high public standards	1.4.1 Maintain and review TMP, CSS & SAMP for Council to ensure effective delivery of sewerage services	Engineering & Environmental	<ul style="list-style-type: none"><li>Sewage overflows affecting customer properties/1000 properties</li></ul>	One sewerage overflow reported Q1. Q2 four sewerage overflows none were DEHP reportable.	
					<ul style="list-style-type: none"><li>Odour complaints/1000 properties</li></ul>	1 odour complaint received in Q1. 1 odour complaint received in Q2.	
					<ul style="list-style-type: none"><li>Sewer main chokes/100km main</li></ul>	Q1 2.1 sewer chokes per 100km main. Q2 4.11 sewer chokes per 100km main.	
					<ul style="list-style-type: none"><li>Overall sewage overflows/100 km mains</li></ul>	1.1 sewerage overflows/100km mains in Q1. 4.11 sewerage overflows/100km mains in Q2.	
			1.4.2 Develop and implement a 1 year routine maintenance Programme for the maintenance of essential reticulation	Engineering & Environmental	<ul style="list-style-type: none"><li>Develop a Programme to include activities such as CCTV inspections, jet rodding, PS desludging, smoke testing etc</li></ul>	Changed from a 5 year to a 1 year maintenance programme. <ul style="list-style-type: none"><li>Commenced development of programme with completion expected Q3. Have assisted WBBROC in the development of a</li></ul>	

				assets	sewerage main realignments tender, will program for Q3/Q4.		
						<ul style="list-style-type: none"><li>Implement Programme</li></ul>	
1.5	Aviation Infrastructure	Safe and well maintained aviation facilities for all six towns/communities with the North Burnett Regional Council	1.5.1 Implement review of the North Burnett Airport/Aerodrome Review 2013 for the establishment and improvement of aviation facilities within the region	Engineering & Environmental	<ul style="list-style-type: none"><li>5 year Programme commenced with R4R Grant – Mun &amp; Gay Complete</li><li>Monto CapX 16-17 fin year</li></ul>	Aviation tourism program established; database of airport users under development and a number of visits from Aviation groups undertaken. Engagement of local businesses in Gayndah in the Aviation tourism opportunity.  Q2 Aviation tourism operator identified and initial engagement in business plan has commenced; Gayndah businesses engaged in discussions regarding aviation tourism opportunities. Ted Kirk Airfield consultation by CDO's. Dedication and event completed with community groups (RSL) and support from CDOs.	
					<ul style="list-style-type: none"><li>Seek funding opportunities for Mt Perry; Biggenden; Eidsvold</li></ul>	Eidsvold Airstrip Lighting in progress for upgrade.	
1.5	Aviation Infrastructure	Safe and well maintained aviation facilities	1.5.2 Maintain aviation infrastructure in accordance with CASA requirements and Council aviation services requirements	Engineering & Environmental	<ul style="list-style-type: none"><li>Aviation facilities to be maintained within the approval budget</li></ul>	Gayndah CASA Regular inspections are conducted which identify any potential hazards or any work required.	
			1.5.3 Develop a 5 year Programme to improve aviation infrastructure		<ul style="list-style-type: none"><li>Programme developed</li></ul>		
1.6	Community Facilities	The provision of well maintained and developed community facilities that support Council services	1.6.1 Maintain and review asset management plan for Council to ensure effective delivery of Community facilities	Engineering & Environmental	<ul style="list-style-type: none"><li>Development of asset management plan</li><li>Cost per park</li></ul>	Plan has been drafted and is awaiting 1 <sup>st</sup> review.	
1.6	Community Facilities	Quality design and effective construction management of Councils major building projects	1.6.2 Employ best design principles to create successful community buildings and environments	Engineering & Environmental	<ul style="list-style-type: none"><li>Positive end user responses</li></ul>	Q1 – no major projects commenced or completed.  Q2 - DMCC – Council has received significant positive feedback from community and the disaster industry regarding the DMCC project. The DMCC project has been entered into the Master Builders Award Program. The DMCC has been used by QFES to respond to fires. Emergency agencies have booked to use the DMCC and the training pad for three events in the first half of 2017. Q2 – Eidsvold Monto Generator installations complete;	
			1.6.3 Engage effective and efficient construction management techniques that ensure time and cost parameters are met	Engineering & Environmental	<ul style="list-style-type: none"><li>Ensure buildings are completed on time and within budget</li></ul>	Q1 – no major projects commenced or completed.  Q2 - DMCC – Built within budget and construction met Commonwealth's guide lines Q2 - Commenced Playground upgrades; Memorial Park toilet install, Amenities upgrade all commenced.	

1.7	Built Infrastructure	Effective and efficient delivery and maintenance of Council built infrastructure	1.7.1 Maintain and review asset management plan for Council to ensure effective maintenance of Council built infrastructure	Engineering & Environmental	<ul style="list-style-type: none"> <li>Development of asset management plan</li> <li>Maintenance of housing register</li> </ul>	<ul style="list-style-type: none"> <li>90% completion of asset register for regulatory valuation. Expect complete in Q4.</li> <li>Register commenced with establishment of new Assetic register.</li> </ul>
					<ul style="list-style-type: none"> <li>Number of complaints per dwelling</li> </ul>	<ul style="list-style-type: none"> <li>Council housing – 0.4 complaints/requests per dwelling</li> <li>Social housing – 0.19 complaints/requests per dwelling</li> <li>Q2 – Council housing 0.05 complaints/request per dwelling</li> <li>Q2 – Social housing – 0.45 complaints/requests per dwelling.</li> </ul>
1.7	Built Infrastructure	The provision of staff housing to facilitate in the employment of appropriate staff	1.7.2 A review of current housing stock relating to location and use	Engineering & Environmental	<ul style="list-style-type: none"> <li>Annual maintenance costs per dwelling</li> </ul>	<ul style="list-style-type: none"> <li>Q1 Council housing - \$328.95 per dwelling (including rates)</li> <li>Q1 Social housing - \$1361.24 per dwelling (including rates)</li> <li>Q2 Council housing- \$154.03 per dwelling</li> <li>Q2 Social housing - \$409.93 per dwelling.</li> <li>Q2 – Commenced Council housing upgrades as per 5 year plan and commenced upgrades to bathrooms in Biggenden APHU.</li> </ul>
1.8	Streetscape & Signage/Local amenity	Consistent regional and localised streetscape and signage – improved local amenity of the six towns, main streets and surrounding areas	1.8.1 Maintain and review asset management plan and Council policy to ensure effective maintenance of Council streetscapes and signage	Engineering & Environmental	<ul style="list-style-type: none"> <li>Number of complaints</li> <li>Council streetscapes maintained as per asset management guidelines</li> </ul>	Asset Management Guidelines to be reviewed.
					<ul style="list-style-type: none"> <li>Beautification of Town Centres with a focus on 1 town per year for completed works</li> </ul>	<p>Council's Streetscape Grants continue to be promoted and accessed.</p> <p>Q2 – Council's Street Scape Grants Policy reviewed</p> <ul style="list-style-type: none"> <li>- CDOs delivered business consults to promote grant available</li> <li>- as a result of this promotion we have seen increase in applications received</li> </ul> <p>Q2 to value of \$2,450 streetscape grants and total value of \$6,745 invested into business improvements</p> <p>Mundubbera Main Street consultations delivered</p> <p>Business Banners program was implemented with 60 banners being distributed across 6 communities, to promote shopping locally and becoming involved in community groups</p> <p>Q2 – Annual Council Christmas Light competition delivered in partnership with community groups</p> <ul style="list-style-type: none"> <li>- CAPEX Budget Item of Town Christmas Decoration upgrades implemented by Facilities</li> </ul>
			1.8.2 Develop within the Roads Asset Management Plan a section relating to streetscapes	Engineering & Environmental	<ul style="list-style-type: none"> <li>Asset management plan developed</li> <li>Rural Addressing issues are address and rectified</li> </ul>	<ul style="list-style-type: none"> <li>Plan needs review. Not planned for commencement this financial year.</li> <li>Commenced work on 2 new road name changes. 5 new rural address numbers issues Q1.</li> <li>Q2 – 16 requests received for rural addressing numbers and 12</li> </ul>

road name changes.									
	1.9	Cemeteries	Effective and efficiently maintained cemeteries that reflect community wishes	1.9.1 Maintain and improve cemeteries	Engineering & Environmental	<ul style="list-style-type: none"><li>Number of burials conducted</li><li>Number of complaints</li></ul>	<div>- No of Burials – Biggenden 1 Eidsvold 3 Gayndah 3 Monto 5 Mt Perry 2 Mundubbera 7 TOTAL 21 Burials for Q1</div> <div>- No of complaints – Biggenden 0 Eidsvold 0 Gayndah 0 Monto 0 Mt Perry 0 Mundubbera 1 TOTAL 1 Complaint for Q1</div> <div>July 4 August 1 September 2</div> <div>Q2</div> <div>- No of Burials – Biggenden 2 Eidsvold 2 Gayndah 3 Monto 3 Mt Perry 0 Mundubbera 5 TOTAL 15 Burials for Q2</div> <div>Burials by month: October 7 November 5 December 3</div> <div>- No of requests/complaints – Biggenden 0 Eidsvold 0 Gayndah 0 Monto 1 Mt Perry 1 Mundubbera 1 TOTAL 3 requests/complaints for Q2</div>		
Outcome number	Outcome name	Outcome description	Focus number	Focus Name	Focus Description	Strategy Name	Measure assignee	Measure description	Measure target / Outcome Achieved
2	Social Wellbeing	Residents have access to a range of suitable and affordable services to support their quality of life	2.1	A community for all ages – Youth	Youth friendly communities through structures that support the planning and development of youth and youth-related strategies and policies	2.1.1 Development of a Regional Youth Plan	Corporate & Community	<ul style="list-style-type: none"><li>Regional Youth plan adopted</li><li>Review conducted</li></ul>	Program planning in progress to establish youth advisory committee Program re Youth being Proud to live in NB in progress Youth Exchange program planning in progress (with Logan City Council) Continuation of Central Burnett Youth Services provisioning North Burnett Youth Challenge Program developed and presented to Council Installation of Wii consoles in Libraries Program planning for School Holiday activities delivered as a key arm of the Library 2020 strategy. Youth and ATOD (Alcohol, Tobacco and Other Drugs) tabled at Community Services Advisory Committee Participation in Public Health Network Survey and Strategic Plan



						<p>Q2 – CBYS Meet and greet sausage sizzle in Mundubbera with new service providers linking into network</p> <ul style="list-style-type: none"> <li>- Youth Exchange – first phone link with Logan City Council held – waiting on further contact from Logan</li> <li>- North Burnett Youth Survey was developed and distributed. Results were starting to come in towards the end of the year</li> <li>- Commencement of (Science Technology, Engineering, Mathematics) STEM.I.A.M project working with Librarians in Eidsvold, development of a coding, electronics and robotic project plan to submit for funding available</li> <li>- Sport and Recreation Officer partnering with Monto Youth Worker on programs to be delivered in partnership</li> <li>- Provision of professional services to Central Burnett Youth Services to assist with the development of a fitness and weights program to assist with Youth mental health</li> <li>- Sport and Recreation Officer was invited as guest speaker to Eidsvold State School's Annual Speech Night and attended their annual swimming carnival as a guest positive role model</li> <li>[MJ] CDOs assisted with hosting of Meet and Greet event in Eidsvold in partnership with Monto Youth Worker and Uniting Care Community</li> <li>New Sport and Rec officer implementing partnerships with local pool lease's to increase use of pools including the uptake of Bronze Medallion Training MAKROS program delivered at the RMWABLC incorporating development opportunities for youth in the area of rural operations (Cert II and III)</li> <li>- Youth Vacation Care activities held at RMWABLC in partnership with Library and Eidsvold Christian Centre</li> </ul>
2.3	A community for all ages - Seniors	Age friendly communities through structures that support the planning and development of age and age-related strategies and policies	2.3.1 Review the opportunities to expand existing age care services and advocate for improved services as identified	Corporate & Community	<ul style="list-style-type: none"> <li>• Provision of age care services</li> <li>• Identification of aged care business opportunities</li> </ul>	<p>Senior Week Celebrations in 6 locations and libraries. COTA grant funding received</p> <p>Aged Care Audit completed and presented to Council</p> <p>Aged Care Facility Business Case prepared and presented to Council</p> <p>Aging and Disability Service Provision tabled at Community Services Advisory Committee</p> <p>Q2 – Aged Care Audit report presented to Aged Care Facility Stakeholders and providers for their use</p> <p>– COTA Travelling Seniors Week Photographic Exhibition started tour in Biggenden due to be completed in March 2017</p> <p>– Initial discussions with Qld Health regarding support for senior population. Development of a suitable program to come under the Healthy North Burnett Banner will be finalised in Q3, and in</p>

							partnership with Qld Health's new Exercise Physiologist and Aged Care Facilities - Initial contact made with Biggenden, Mt Perry and Monto walking groups to identify needs and to resume program in the New Year - CWA Eidsvold and Mundubbera held two craft days (October and December) culminating in an exhibit at the RMWABLC - QUT Big Lift group annual visit volunteering to help work at the RMWABLC, Eidsvold Museum and private Senior homes - Partnership with Qld Health Dietitian presented information session for Seniors at the RMWABLC
						<ul style="list-style-type: none"><li>Determine the most appropriate delivery model for Council aged and community housing care</li></ul>	Aged Care Facility Audit completed  Q2 – Social Housing report presented to Council for consideration including fully scoped facility audit and maintenance schedule
	2.4	A community for all ages – Community Services	Community Services meet community need	2.4.1 Review the opportunities to expand existing community services and advocate for improved services as Identified	Corporate & Community	<ul style="list-style-type: none"><li>Review of internal Council resources</li></ul>	Partnership with BIEDO on Mental Health Awareness Days in Libraries North Burnett Regional Council Community Services Advisory Committee continued – including advocacy and advice Tackling Adversity in Regional Drought and Disaster Communities through Integrated Health Services (TARDDiHS) - Grant approved for development and implementation of a Community Service platform for service providers and community  Q2 – BIEDO Mental Health Awareness Days delivered in partnership with CDOs - Act Local (Domestic Violence Campaign) partnerships established between Council and Save the Children - Initial relationship has been made with new service through Queensland Health, Exercise Physiologist – working together to compliment health programs throughout the North Burnett - Community Services Advisory Committee continues to meet - TARDDiHS working project group established, and tender documents developed for implementation
						<ul style="list-style-type: none"><li>North Burnett Community Services Advisory Committee established 2015</li><li>Development and implementation of a Community Services Strategy</li></ul>	North Burnett Regional Council Community Services Advisory Committee continued – including advocacy and advice Tackling Adversity in Regional Drought and Disaster Communities through Integrated Health Services (TARDDiHS) Grant approved for development and implementation of a Community Service platform for service providers and community  - Community Services Advisory Committee continues to meet - Benefits are starting to be realised from

						<p>the Community Services Advisory panel with improved collaboration between service providers.</p> <ul style="list-style-type: none"> <li>- Government Advocacy program prepared with the aim of retaining generalist Councillor support for the North Burnett.</li> <li>- TARDDiHS working project group established, and tender documents developed for implementation</li> </ul>
			2.4.2. Support for Community organisations in line with Council adopted policy framework	Corporate & Community	<ul style="list-style-type: none"> <li>\$ value of support and total number of community groups supported</li> </ul>	<p>July \$nil</p> <p>August \$5,250 - 7 groups</p> <p>September \$nil</p> <p>TOTAL \$5,250</p> <p>Q2</p> <p>Oct/Nov \$5,025 – 5 groups</p> <p>December \$1,000 – 2 groups</p> <p>TOTAL \$6,025</p>
					<ul style="list-style-type: none"> <li>In-kind support – total value and number of community organisations supported</li> </ul>	<p>July \$nil</p> <p>August \$10,674 - 7 groups</p> <p>September \$500 - 2 groups</p> <p>TOTAL \$11,174</p> <p>Q2</p> <p>Oct/Nov \$5,000 – 1 group</p> <p>December \$143.20 – 1 group</p> <p>TOTAL \$5,143.20</p>
			2.4.3 Community housing operated in accordance with social housing policies	Corporate & Community	<ul style="list-style-type: none"> <li>Number of community houses occupied</li> <li>Community housing advisory committee meetings held</li> </ul>	<p>Occupancy Rates:</p> <p>Mt Perry 6/6</p> <p>Eidsvold 8/9</p> <p>Biggenden 16/16</p> <p>TOTAL 30/31</p> <p>- Community Housing Advisory Committee Report and MOU prepared for presentation to Council</p> <p>Q2 - Occupancy Rates Q2:</p> <p>Mt Perry 6/6</p> <p>Eidsvold 8/9</p> <p>Biggenden 16/16</p> <p>TOTAL 30/31</p>
2.5	Education and Training	Educational and Training services to meet community need	2.5.1 Advocate improving the range of quality educational opportunities and facilities	Corporate & Community	<ul style="list-style-type: none"> <li>5% increase in students progressing higher to tertiary education</li> <li>Continue to advocate for year 11-12 in Mundubbera</li> </ul>	<p>Meeting held with Education Qld Partnership plan established</p> <p>Q2 – STEM.I.A.M program application for funding in an area which is new for this region. This project provides an opportunity for teachers, librarians and students to obtain some training and development in coding, electronics, robotics and web development – an opportunity which would put them in good stead for post-school education and would inspire students to pursue tertiary education in future.</p> <p>MAKROS program targeted participants aged 15 years and over to encourage further advancement of training and educational opportunities Intake of 16 participants at commencement</p> <p>Information on the requirements of Education in the North Burnett has been added to WBBROC Lobbying program.</p>
					<ul style="list-style-type: none"> <li>Council maintain existing support for Narayan and</li> </ul>	External Asset Management Valuation report completed.

						lobby for increased usage	<p>Program of weed control and sucker management implemented. Program of Lobbying of the Queensland Government being implemented including a high level meeting and asset inspection with Wally Keenan Executive Director DNRM. Joined Auburn Tick Irradiation group. Investment in a series of grids to enhance livestock management issues in partnership with properties neighbours. Continuing to invoice Ag College whilst Lease Transition is finalised.</p> <p>Q2 In December 2016, the Trustees have endorsed a program of weed control and building repair. A detailed assessment of water supply infrastructure has begun with the aim of bringing proposals to the Trustees for endorsement. NBRC is actively working to lobby the Government regarding the future of Narayen and discussions have been held with senior NRM officers and a letter written to the Minister. The Queensland Agricultural College continues in their long term lease of the property and are invoiced quarterly for the agreed rental..</p>
	2.6	Enhancing International Links	Maintain and enhance Sister City relations	2.6.1 Maintain and expand links between communities in the North Burnett Communities overseas	Executive	<ul style="list-style-type: none"> <li>Maintain Sister city relationship with Zonhoven and advisory committee continued</li> <li>Establish sister city relationship with Eidsvoll – Norway</li> </ul>	<p>Eidsvoll display in Eidsvold Library continues to be updated and promoted Zonhoven Committee Councillor meeting – 3 meetings held</p> <p>Q2 Positive feedback received from visitors looking at Eidsvoll display No Eidsvoll meetings held this quarter</p>
	2.7	Health and Wellbeing	Health Services to meet community need	2.7.1 Advocate improving the range of quality health services and facilities	Corporate & Community	<ul style="list-style-type: none"> <li>Audit of health services available</li> <li>Number of representations made</li> </ul>	<p>Advocacy continues through the North Burnett Community Services Advisory Committee</p> <p>Q2 – Advocacy continues through the North Burnett Community Services Advisory Committee - Brief prepared for Mayor to aenable lobbying of the Minister advocating for permanent Generalist Counselling Support Services completed - Letter to Queensland Health regarding 10 Mental Health Support Workers providing services to North Burnett [- Initial contact made with Qld Health's new position of Exercise Physiologist. Working on joint health programs with Council's Sport and Recreation Officer to compliment programs</p>
						<ul style="list-style-type: none"> <li>Liaison with Wide Bay Hospital and Health Board</li> </ul>	<p>Participation in Public Health Network</p> <p>Q2 – continued participation in Public Health Network - Initial discussions held regarding co-design workshop to be held in May 2017 developing pathways to partnerships with PHN</p>

2.8	Sport & Recreation	Provision of quality activities and well maintained facilities	2.8.2 Maintain and enhance river assets in each communities in partnership with not for profit groups	Corporate & Community	<ul style="list-style-type: none"> <li>Partnerships formed between Not-for-profit groups</li> </ul>	<p>River Asset Brochure produced through WBBROC</p> <p>Combined Sports Committees supported in Monto, Eidsvold, Mundubbera and Gayndah.</p> <p>Funding leveraged for Gayndah Netball, Sport Ground Lights (Monto, Mundubbera and Gayndah)</p> <p>Funding Leveraged for new Canteen Facilities at Gayndah sports ground.</p> <p>Funding leveraged for disabled toilets Mt Perry Show Grounds.</p> <p>Appointment of a full time sport and Recreation Officer.</p> <p>Initial draft of a regional sport and recreation strategy developed with completion aimed for December 2016.</p> <p>Q2 – Combined Sports Committees supported in Monto, Eidsvold, Mundubbera and Gayndah</p> <ul style="list-style-type: none"> <li>- Get Started Vouchers expression of interest and application forms have been submitted to gain 120 vouchers for the North Burnett</li> <li>- Construction of the new netball courts in Gayndah via grant from Queensland Government.</li> <li>- Funding for Lighting upgrades for Monto Munduberra and Gayndah secured.</li> <li>- Lions park master plan developed and funding for cycling education park secured.</li> <li>- Gayndah Combined Sport Group grant application submitted to Infrastructure Grants (finalise Netball courts and build portable grand-stands)</li> <li>- WBBROC Funding application to the Qld Government Sport and Recreation Planning Program prep work commenced</li> <li>- Supporting North Burnett Schools in obtaining School Bronze Scheme and Royal Life Saving programs</li> <li>- Mundubbera Gym Facility – full assessment and evaluation completed and urgent improvements implemented to ensure compliance. Further work scope submitted for 2017-18 budget considerations</li> <li>- Eidsvold Gym Facility – full assessment and evaluation completed. Initial discussions held with multiple community members/interested parties investigating option of a private gym facility</li> <li>- Initial planning has commenced for re-launch of Healthy North Burnett program</li> <li>- [MJ] Grant writing assistance for Monto Tennis Club for upgrade of lighting and court surfaces – grant successful</li> <li>- Monto Combined sports Association Army Shed foundations and concrete slab completed. Construction commences 2017</li> <li>- Monto Lions Park Playground consultation and assistance with grant application - successful</li> </ul>
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					Engineering & Environmental	<ul style="list-style-type: none"><li>Burnett River Management plan implementation</li><li>Gayndah Riverwalk</li></ul>	Master Plan Report to September General Meeting  [Q2 – Community Consultation meeting held to discuss progression of Gayndah Riverwalk]
2.9	Law and Order	Low crime rates maintained – safe community	2.9.1 Advocate improving the range of quality police services and facilities	Corporate & Community	<ul style="list-style-type: none"><li>Extent of police service maintained</li></ul>	Continue to lobby for full police staffing in region – strong working relationship with QPS  Q2 – Police Representation was made at the Youth Meet and Greet in Mundubbera, this initiative builds stronger relationships between North Burnett Youth Workers and QPS - Relationship building opportunities provided to foster better linkages between Stakeholders working with Youth and QPS - Mayoral lobbying of Queensland Government regarding replacement of police officer in Mt Perry.	
						<ul style="list-style-type: none"><li>Number of representations made</li></ul>	Council participation in Youth Justice Conferencing  Q2 – Invitation has been extended to Youth Justice Conferencing Services to attend the Central Burnett Youth Service Advisory Committee meetings and Youth Meet and Greet events Council has participated in a Youth Justice Council in Eidsvold following a number of local break-ins including the library.
2.10	Public Transport	Effective public transport network	2.10.1 Advocate improving the range of quality public transport services and facilities	Corporate & Community	<ul style="list-style-type: none"><li>Extent of services maintained</li><li>Funding received for bus services</li><li>Number of representations made</li><li>North Burnett Transport Service performance</li></ul>	Bus services established funding provided for service and bus by Queensland Government.  [HY] Q2 Passenger numbers: October 189 November 275 December 367 TOTAL 831  Q2 Revenue October \$2,607.00 November \$3,784.36 December \$5,435.55 TOTAL \$11,826.91  Q2 - North Burnett Public Transport Consultation Forum was held in October to present Transport performance to date and seek feedback. Stakeholder included Qld Transport, members of the public and business holders Bus co-ordinator invited to Health Meetings in Gin Gin and Kolan to make these communities aware of the bus services. New Bus Stop Infrastructure delivered in all towns with funding from Translink.	
2.11	Arts and Culture	Community celebration of arts and cultural diversity of region	2.11.1 Review and implementation of North Burnett Arts &	Corporate & Community	<ul style="list-style-type: none"><li>Arts and Cultural Strategy Reviewed</li><li>Draft strategy for</li></ul>	Draft Arts and Cultural Strategy 2020 completed for Council’s adoption	

			Cultural Strategy		review/adoption	[TH] Q2 – no further progress in Q2
			2.11.2 Maintain and enhance a vibrant arts community in each community and a regional network of galleries	Corporate & Community	<ul style="list-style-type: none"> <li>Galleries services maintained</li> </ul>	<p>Galleries supported by Arts and Cultural Officer.</p> <p>[TH] Q2 – Galleries continue to be supported by Council Officers with officers attending the Monto and Mundubbera Gallery meetings</p>
					<ul style="list-style-type: none"> <li>Number and quality of exhibitions maintained</li> </ul>	<p>Council Managed Galleries (Mundubbera &amp; RMWABLC) have held exhibitions consistently over the Quarter including one Regional Touring Exhibit bought in from Museum and Gallery Services Queensland.</p> <p>Q2</p> <p>1 Exhibition from Lesley Perk in the Mundubbera Regional Art Gallery</p> <p>RMWABLC – 2 Exhibitions held at the centre in Q2 incorporating CWA workshops as an additional component to exhibit</p>
					<ul style="list-style-type: none"> <li>Number of regional Gallery meetings held</li> </ul>	-
					<ul style="list-style-type: none"> <li>Number of regional Gallery initiatives rolled out</li> </ul>	-
			2.11.3 Develop and implement a Multicultural Strategy	Corporate & Community	<ul style="list-style-type: none"> <li>Multicultural Strategy Developed</li> <li>Formation of Community Social Cohesion Committee</li> </ul>	<p>Draft template documents and project plan for re-establishment of Social Cohesion Committee completed</p> <p>Q2 – 2 Social Cohesion Steering Committee meetings held in Q2</p> <p>- Filming of Meeting for documentary series promoting PSWS</p> <p>- Continuation of Mundubbera Welcome Hub</p> <p>- Living in the North Burnett Booklet reviewed</p>
					<ul style="list-style-type: none"> <li>Develop and Implement strategy for Back Packer Management</li> </ul>	<p>Seasonal Workers Camp operational throughout fruit season.</p> <p>A number of Backpacker Communication, consultation and engagement activities implemented (Volunteer Program, Brochures in different languages, Sporting activities, movie nights)</p> <p>Backpacker Education and compliance initiatives implemented in partnership with local Queensland Police Officers.</p> <p>[MJ] – Current Mundubbera Seasonal Worker's Camp Lease completed in October</p> <p>- Tender for Mundubbera Seasonal Worker's Camp distributed November, closed December</p>
2.12	Libraries	Community has access to quality library services	2.11.3 Build and enhance on the role of Libraries to develop as community hubs through resource sharing and integration of services	Corporate & Community	<ul style="list-style-type: none"> <li>Total loans/circulations</li> <li>Total visitor numbers</li> <li>Cost per loan</li> </ul>	<p>Total Loans for quarter as at 27/09/2016 = 10,613</p> <p>Total stock for quarter as at 27/09/2016 = 16,596</p> <p>Total members for quarter as at 27/09/2016 = 3,141</p> <p>Cost per loan not able to be identified as the customer service and library</p>

									<p>functions are funded through same budget item</p> <p>Total Q2 Loans = 9703 Total Q2 stock = 16,867 Total Q2 members = 2432</p> <p>A clean-up of the membership was undertaken in December. Members who had not used Library Services for 2 plus years were removed from the system.</p> <p>Cost per loan not able to be identified as the customer service and library functions are funded through same budget item</p>
									<ul style="list-style-type: none"> <li>Library Strategy Developed 2016 Implemented</li> </ul> <p>Library 2020 Strategy Developed, approved by Council and Implemented. Quarterly reports on Strategy to Council underway.</p> <p>Q1 and Q2 update reports presented to Council.</p>
Outcome number	Outcome name	Outcome description	Focus number	Focus Name	Focus Description	Strategy Name	Measure assignee	Measure description	Measure target / Outcome Achieved
3	Economic	Developing a mix of profitable and innovative businesses which provide sustainable economic growth including a viable primary industry sector. Planning and development for regional growth and change is based on sustainability principals, cultural heritage and community engagement	3.1	Economic Development	Implementation of Economic Development Strategy	3.1.1 Review and implement Council Economic Strategy	Corporate & Community	<ul style="list-style-type: none"> <li>Economic Development Plan reviewed</li> <li>Updated Plan adopted and implemented</li> </ul>	<p>Portfolio Committee established and Council priorities identified</p> <p>[MJ &amp; DT] Portfolio action items further developed and in progress</p>
									<ul style="list-style-type: none"> <li>Priority Actions implemented from the Economic Development Plan 2014-2020</li> </ul> <p>Monto Biohub Facility pre-feasibility complete and full feasibility underway. \$2.2 million dollars in Federal Funding Achieved for the Deep Creek Bridge to support the development of the citrus industry.</p> <p>Funding achieved for telecommunication Black Spots at Coalstoun Lakes and Mulgildie.</p> <p>First Heartland Festival delivered in partnership with the community.</p> <p>Active community support to key community events and festivals eg. Local Shows, Mt Perry Races, Truck Pull, Dairy Festival, Rose Festival etc.</p> <p>Free WIFI implemented across all six communities including a website portal for promotion of local businesses.</p> <p>Low Cost RV Facilities established in Monto and Biggenden in partnership with local business groups to capture tourism expenditure from Grey Nomads in our communities.</p> <p>Continuing dialogue with CMCA regarding efforts to promote communities</p> <p>Queensland Weekender Visit to our communities facilitated.</p> <p>Promotion of the region for investment via Mayoral visit to Taiwan and China.</p>



							Facilitation of overseas investment visits and through Trade Investment Queensland.
							<div>Q2</div> <div>Progress made on following Portfolio items:</div> <div>Adult Tourist challenge, Airport User's listing and business case development, further discussions regarding Minerals Province, Business Streetscape Policy review and engagement</div> <div>[Q2 – Mt Perry registration of RV Friendly status</div> <div>- Biggenden Information Touch Screen Kiosk and Wifi completed</div> <div>- Grant for the upgrade of the RMW Williams Centre achieved from the State Government.</div> <div>MOU's Established with two Monto Based Piggeries regarding the Monto Biogas Project. Feasibility on project to be completed by March with scheduled construction to be completed by end of 2017.</div> <div>Partnership with the State Government established regarding the Monto Bio Hub project with the aim of securing funding and appropriate energy sales return.</div>
	3.2	Tourism	Implementation of Tourism Strategy	3.2.1 Review and implantation of Tourism Strategy	Corporate & Community	<div><div></div><div>Plan Reviewed and integrated into Economic Development Plan</div></div>	<div>Integration underway – Key activities and initiatives detailed in 3.1 above.</div> <div>Q2 – Mt Perry registration of RV Friendly status</div> <div>- Biggenden Information Touch Screen Kiosk and Wifi completed</div> <div>Q2 – Eidsvold Volunteer Drive morning tea – currently have 7 volunteers inducted</div> <div>- Establishment of arrangements local leather worker to establish demonstration at RM Williams centre.</div> <div>- Famil Tour consultations held in 6 communities</div> <div>- Ask Me I'm a Local consultations held in 6 communities</div> <div>- Mundubbera Heritage Volunteers continued to be supported by Tourism Officer</div> <div>- Combined Christmas BBQ held with Mundubbera Museum, Heritage Centre and Art Gallery Volunteers</div> <div>- Hosting of "A Hero's Experience" event for Biloela publication</div>
				3.2.2 Maintain and enhance the RM Williams Australian Bush Learning Centre as a key regional tourism and educational facility	Corporate & Community	<div><div></div><div>Number of visitors</div></div>	<div>No Visitors:</div> <div><div>July</div><div>927</div></div> <div><div>August</div><div>630</div></div> <div><div>To 20 Sept</div><div>437</div></div> <div><div>TOTAL</div><div>1,994</div></div> <div>[DT] Q2</div> <div>No Visitors:</div> <div><div>October</div><div>450</div></div> <div><div>November</div><div>341</div></div> <div><div>December</div><div>218</div></div> <div><div>TOTAL</div><div>1,009</div></div>
						<div><div></div><div>Profit and Loss</div></div>	<div>Q1 Expenditure \$16,585 incl rates etc</div> <div>Q1 Revenue \$3,443</div>

								Q2 Expenditure: currently unavailable due to system changeover Q2 Revenue: currently unavailable due to system changeover
				3.2.3 Develop Paradise Dam Recreational Facility as a key tourism and recreational facility for the region	Corporate & Community	<ul style="list-style-type: none"><li>Operation of facility maintained and opportunities for expansion explored</li></ul>		Development actives undertaken in Q1 – Temporary replacement of amenities to portable units and closure of long drops due to maintenance issues. Replacement of Solar powered unit to increase power efficiencies to lower campsites as well as lighting around the toilets and rotunda. Development of top camping sites: tree planting and seeding of area, water trenched to area and 12 powered sites. Development of Signage proposals has been developed and is currently in review with Tech Services.  [MJ] Q2 – Replacement of air-conditioning in Kiosk - Signage proposal to increase tourism signage across the region in implementation stage
						<ul style="list-style-type: none"><li>Number of visitors</li></ul>		Number of visitors for Q1 July: 217 – Average per night: 7.0 August: 211 – Average per night: 6.8 September: 251 – Average per night: 8.4 Total: 679 – Average per night for Q1:7.4  [MJ] Q2 Number of visitors for Q2 October: 228 – Average per night: 7.4 November: 150 – Average per night: 5.0 December: 133 – Average per night: 5.5 Total: 511 – Average per night for Q2: 5.5
						<ul style="list-style-type: none"><li>Profit and Loss</li></ul>		Q1 Revenue: \$11,513.64 Q1 Expenditure: \$27,222.40 incl rates etc  [MJ] Q2 Revenue: \$7,100 Q2 Expenditure: \$32,097
3.3	Caravan Parks	Well maintained and economically viable caravan parks that service community and visitor needs	3.3.1 Maintain and enhance caravan park facilities to promote visitation and recreational opportunities	Corporate & Community	<ul style="list-style-type: none"><li>Number of visitors</li><li>Tourism yield increase by 10%</li><li>Profit and Loss</li></ul>		<b>Eidsvold Caravan Park</b> Number of visitors for Q1 July: Nil recorded as Contractors only commenced recording from August – Average per night: August: 621 – Average per night: 20.0 September: 465 – Average per night: 15.5 Total: 1086 – Average per night for Q1: 17.8 Q1 Revenue: GST Inc \$26,289.55 No GST: \$7,457.50 Q1 Expenditure: \$24,287.93 <b>Mingo Crossing Caravan Park</b> Number of visitors for Q1 July: 430 – Average per night: 13.9 August: 703 – Average per night: 22.7 September: 558 – Average per night: 18.6 Total:1691 – Average per night for Q1: 18.4 Q1 Revenue: GST Inc \$48,312.26 No GST: \$56.00 Q1 Expenditure: \$22,792.84 <b>Mountain View Caravan Park</b>	

Number of visitors for Q1  
July: 1621 – Average per night: 52.3  
August: 1513 – Average per night: 48.8  
September: 1218 – Average per night: 40.6  
Total: 4352 – Average per night for Q1: 47.3  
Q1 Revenue: GST Inc \$45,065.71 No GST: \$22,947.00  
Q1 Expenditure: \$47320.56  
**Mt Perry Caravan Park**  
Lessee Chris MacLean provided the following up date on the Park:  
The number of park users is very low with just one or two on the weekends, the average stay is two nights, over the last 12 months occupancy was 42.5%  
The single men’s quarters has 17 rooms, over the last 12 months was 53.6% occupancy.  
Q1 Revenue: GST Inc \$23,170.32 No GST: \$0.00  
Q2 Expenditure: \$2,648.91

[MJ] Q2  
**Eidsvold Caravan Park**  
Number of visitors for Q2  
October: 482 – Average per night: 15.5  
November: 206 – Average per night: 6.9  
December: 196 – Average per night: 6.3  
Total: 884 – Average per night for Q2: 9.6  
Q2 Revenue: \$24,719  
Q2 Expenditure: \$17,408 excl on-costs  
**Mingo Crossing Caravan Park**  
Number of visitors for Q2  
October: 610 – Average per night: 19.7  
November: 514 – Average per night: 17.1  
December: 629 – Average per night: 20.3  
Total: 1,753 – Average per night for Q2: 19  
Q2 Revenue: \$38,913  
Q2 Expenditure: \$38,907 excl on-costs  
**Mountain View Caravan Park**  
Number of visitors for Q2  
October: 1,039 – Average per night: 33.5  
November: 1,013 – Average per night: 33.7  
December: 727 – Average per night: 23.4  
Total: 2,779 – Average per night for Q2: 30.2  
Q2 Revenue: \$47,266  
Q2 Expenditure: \$30,960 excl on-costs  
**Mt Perry Caravan Park**  
Current on site Manager has established a Cake and Bake style café.  
The number of park users remains very low, the average stay is two nights, over the last 12 months occupancy is around 40%  
The single men’s quarters has 17 rooms, over the last 12 months occupancy is approx. 50%  
Q2 Revenue: \$not disclosed  
Q2 Expenditure: \$772 excl on-costs  
  
Q2 Additional Development Activities  
- Mingo bathroom/laundry conversion completed

							<div>- Replacement of solar lights at Mingo</div> <div>- Mountain View Caravan Park – land leased from Showgrounds has been developed for caravan park overflow</div> <div>- Mingo – Caretaker’s business activity – hire of kayaks</div> <div>- Eidsvold Caravan Park – storage shed constructed and golf clubs made available to visitors</div> <div>- Paradise Fish Stocking Assoc grant to erect shed at Mingo for community group use</div> <div>- Master Plan for Mingo Caravan Park established and endorsed by Council.</div>
						<div>• Seasonal workers camp established – Mundubbera</div> <div>• Continue operations of Seasonal workers camp within legislative frameworks</div>	<div>Significant improvement in interaction with local community measured through reduced complaints and compliance requirements.</div> <div>Lease Contract to be Tendered in time for the 2017 fruit picking for season</div> <div>Total number of visitors for Season 240</div> <div>Q1 Revenue: GST Inc \$2,281.83 No GST: \$0.00 Q2 Expenditure: \$17,252.41</div> <div>Q2</div> <div>- Camp site closed 30 September, nil visitor numbers</div> <div>- Lease contract tender opened in November and closed in December</div> <div>Revenue Q2: \$0</div> <div>Expenditure Q2: \$1,105</div>
3.4	Rail	Effective lobbying for rail services to meet the needs of the resource sector	3.4.1 Advocate and lobby for key strategic rail infrastructure and services to Queensland Government	Corporate & Community	<div>• Number of engagement activities</div> <div>• Management of Council controlled areas of the rail corridor</div>	<div>Monto RV Stop established and program being delivered by Monto Magic. Monto RV Stop July and August only – 398 visitors, \$23,750 dockets collected</div> <div>Biggenden RV Stop established and program being delivered by Biggenden Chambers of Commerce</div> <div>Q2 – Mundubbera Enterprise Association – sale of land to MEA – land being leased back to Council. Currently developing master plan for use of facility and site</div> <div>- Gayndah Rail Group launch of the Engineers Historic Bridges Sign. Duplicate sign purchased for Mundubbera and Biggenden railway groups and the Gayndah Museum.</div> <div>Q2</div> <div>Biggenden RV Stop Q1 –</div> <div>July: 124 – Average per night: 4</div> <div>August: 154 – Average per night: 4.9</div> <div>September: 58 – Average per night: 1.9</div> <div>TOTAL Q1 336 – Average per night: 3.7</div> <div>Q1 total visitor spend: \$9,568</div> <div>Biggenden RV Stop Q2 –</div> <div>October: 79 – Average per night: 2.5</div> <div>November: 30 – Average per night: 1</div> <div>December: 11 – Average per night: 0.35</div> <div>TOTAL Q2 120 – Average per night: 1.3</div> <div>Q2 total visitor spend: \$3,269</div> <div>Monto RV Stop Q2 –</div> <div>October: 117 – Average per night: 3.7</div> <div>November: 50 – Average per night: 1.6</div> <div>December 35 – Average per night: 1.1</div>	

							TOTAL Q2: 202 – Average per night 2.2 Q2 total visitor spend: \$31,554
<ul style="list-style-type: none"><li>Resource sector participation</li></ul>							Continued participation with the Wide Bay Minerals Group. Facilitation of the Port of Bundaberg Transport study via involvement in the Port Trade Development group. Prioritisation of transport issues at WBBROC to support the development of the mining industry in the North Burnett. continuation of the quarterly meeting with Evolution Mining. Upgrade of road access to Mt Perry Mine and the use of Mine and TIDS funding for this initiative. Establishment of a Roads Infrastructure MOU with the Queensland Industrial Metals (QIM) Project. Discussions with Australian Bauxite regarding infrastructure and transport solutions for this project.  Q2 -Continued participation by CEO and Mayor in Group meetings for Minerals Province.
3.5	Land use	Appropriate community, industrial, commercial and residential land is available to meet community needs	3.5.1 Develop and implement NBRC Planning Scheme and provide effective and efficient planning services	Corporate & Community	<ul style="list-style-type: none"><li>Planning scheme adopted</li><li>No. of planning applications</li></ul>	3 <sup>rd</sup> November 2014 8 (3 months)  Q1 - 6 Q2- 6	
					<ul style="list-style-type: none"><li>Number of planning approvals</li></ul>	5 (3 months)  Q1 - 5 Q2 - 7	
			3.5.2 Investigate the feasibility and business case of developing more industrial land establishing industrial estates in communities		<ul style="list-style-type: none"><li>Undertake audit of industrial land</li><li>Apply for funding for Monto Industrial Estate</li></ul>	23 <sup>rd</sup> February 2016 undertaken - Doc Id: 747934  Q2 – Council made application for funding to State and Federal Governments for funding for the industrial estate. These applications were unsuccessful.	
					<ul style="list-style-type: none"><li>Number of lots developed</li><li>Number of lots sold</li></ul>	2 additional lots - <b>No statistics held by Council</b>  Q1 – 2 additional lots Q2 - 9 additional lots	
			3.5.3 Promote strategies for the infilling of vacant urban land	Corporate & Community	<ul style="list-style-type: none"><li>Number of vacant blocks developed</li></ul>	15 (3 months)  Q2 - Data unavailable until development register is operational in magIQ as PCS register will not allow a new report to be generated	
					<ul style="list-style-type: none"><li>Number of lots build upon per year</li></ul>	32 – All zones (houses only)  Q1 – 5 – All zones (houses only) Q2 - 7 - All zones (houses only)	
3.5	Land use	Natural Resources are protected and prudently used to provide for the communities present and future needs	3.5.4 Identify and incorporate in NBRC’s new Planning Scheme	Engineering & Environmental	<ul style="list-style-type: none"><li>NRM incorporated into Region Planning Scheme</li></ul>	Preliminary assessment conducted and if required referral to Department  Q2 - NBRC’S Planning Scheme adopted 3/11/14 - NRM Incorporated	
3.5	Land use	Effective Natural hazard management	3.5.5 Investigate and identify potential natural hazard areas (landslip, bushfire,	Executive	<ul style="list-style-type: none"><li>Natural hazard areas identified and appropriate assessment provisions incorporated in Planning</li></ul>	Overlay in planning scheme for flood complete. Bushfire overlay controlled by State Government.	

				flood and earthquake)		Scheme	Landslip not suitable to planning scheme and dealt with on a case by case basis Earthquake catered for in DMP No further action required 16/17 <a href="#">No Change</a>
	3.5	Land use	Implementation of an Amenity and Aesthetics Policy	3.5.6 Develop and implement an Amenity and Aesthetics Policy to minimise adverse social and visual impacts on the regions natural and build environments	Corporate & Community	<ul style="list-style-type: none"><li>Number of assessments against Policy</li></ul>	Policy developed and adopted 4 November 2015 No of applications received - six (6) – 3 for removal houses, 2 for shipping containers and 1 for a donger style accommodation  Q1 - 2 <a href="#">Q2 - 2</a>
	3.5	Land use	North Burnett’s cultural heritage is identified and preserved	3.5.7 Adopt draft Local Heritage Register and expand as other places of significance are identified	Corporate & Community	<ul style="list-style-type: none"><li>Local Heritage Register Adopted</li><li>Register maintained</li></ul>	Adopted 5 <sup>th</sup> May 2014  Possible inclusion of Railway bridges to be discussed  <a href="#">Q2 - Possible inclusion of Railway bridges to be discussed – Will be presented as budget item for 2017/18</a>
						<ul style="list-style-type: none"><li>Number of additional places of significance identified</li></ul>	Numerous. No budget allocation for further additions.
	3.5	Land use	Quality Building and Plumbing certification	3.5.8 Provide effective and efficient building and plumbing services	Corporate & Community	<ul style="list-style-type: none"><li>Number and value of building and plumbing applications</li></ul>	50 - \$2,338,997 (3 months)  Q1 - 50 - \$2,669,228.00 <a href="#">Q2 - 41 - \$3,429,778.00</a>
						<ul style="list-style-type: none"><li>Number of enforcement notices</li></ul>	3 (3 months)  Q1 - 3 <a href="#">Q2 - 11</a>
				3.5.9 Implementation of a safe swimming pools strategy	Corporate & Community	<ul style="list-style-type: none"><li>Number of pool inspections vs rectification notices</li></ul>	12 (3 months)  Q1 – 12 <a href="#">Q2 - 11</a>
	3.6	Business Development	Effective engagement with the private sector	3.6.1 Work with the private sector and other levels of government to support the retention and expansion of existing businesses within the region and encourage population growth	Corporate & Community	<ul style="list-style-type: none"><li>Annual increase in Gross Regional Product</li><li>Population Growth</li><li>Annual increase in new and expanding business</li></ul>	Monto Biohub Facility pre-feasibility complete and full feasibility underway.  <a href="#">Q2</a> <a href="#">Work progressed in partnership with stakeholders on following business development projects:</a> <a href="#">- Grains Tour – expansion of grain industry</a> <a href="#">- Ag Reference Group development</a> <a href="#">- Biocontrol project</a> <a href="#">- Young Agribusiness Leadership program</a> <a href="#">- Immigration\refugee program for Monto.</a> <a href="#">- Monto Bio Hub in full feasibility.</a> <a href="#">Project when complete estimated to deliver 30+ jobs to Monto – partnerships established with Qld Government, two large local piggeries and JJ Richards Waste transport Company.</a>
				3.6.2 Work within approved structures to facilitate Natural Disaster Economic Recovery	Corporate & Community	<ul style="list-style-type: none"><li>Number of businesses closing</li></ul>	Funding achieved for Recovery Officer based in Monto achieved. Key activities have included; <ul style="list-style-type: none"><li>Monto BioHub Project</li><li>Investigation of Migration programs.</li><li>Housing Audit</li><li>Establishment of Fodder Marketing Industry Group</li></ul>

							<ul style="list-style-type: none"> <li>- Enhance co-operation on weeds management.</li> </ul> <p>Q2 Work progressed in partnership with stakeholders on following economic recovery projects:</p> <ul style="list-style-type: none"> <li>- Grains Tour – expansion of grain industry</li> <li>- Ag Reference Group development</li> <li>- Biocontrol project</li> <li>- Young Agribusiness Leadership program</li> <li>- Immigration\refugee program for Monto – Partnership with Local Pastor and Barnabas group nationally.</li> <li>- Monto Bio Hub in full feasibility. Project when complete estimated to deliver 30+ jobs to Monto – partnerships established with Qld Government, two large local piggeries and JJ Richards Waste transport Company.</li> </ul>
				3.6.3 Continue implementation of Centre for Rural Innovation Project	Corporate & Community	<ul style="list-style-type: none"> <li>• Project implemented through REDAC</li> </ul>	<p>WBROC continuing to lobby for the funding of this initiative. NBRC support ongoing.</p> <p>Q2 - Detailed proposal for new Government Funding program currently being developed.</p>
				3.6.4 Progress North Burnett Minerals Province business support	Executive	<ul style="list-style-type: none"> <li>• Resource sector participation</li> </ul>	<p>Group has been renamed to Wide Bay Minerals Province. NBRC leadership and participation has continued for this work. Full details of activities detailed in 3.4 above.</p> <p>Q2 - Group has been renamed to Wide Bay Minerals Province. NBRC leadership and participation has continued for this work. Full details of activities detailed in 3.4 above.</p>
	3.7	New and Emerging Business Opportunities	New Business Attraction	3.7.1 Work with the private sector and other levels of government to support new business investment within the region and encourage population growth	Corporate & Community	<ul style="list-style-type: none"> <li>• Maintain existing No. of businesses in region</li> <li>• Annual increase in Gross Regional Product</li> </ul>	<p>Monto Biohub Facility pre-feasibility complete and full feasibility underway.</p> <p>Q2 - Monto Bio Hub in full feasibility. Project when complete estimated to deliver 30+ jobs to Monto – partnerships established with Qld Government, two large local piggeries and JJ Richards Waste transport Company.</p>
	3.8	Job and Skills Development	Development of skills for population retention	3.8.1 Source opportunities for education and training in skills development	Corporate & Community	<ul style="list-style-type: none"> <li>• Number of new businesses</li> <li>• 5% Growth in post school qualifications (e.g. Vocational Skills Sets, Cert III, Diploma)(currently 352 persons – target 370)</li> </ul>	<p>Assist Council to lobby for enhancement of employment opportunities post school.</p> <p>Q2 – CDOs working in partnership with Librarians on the STEM.I.A.M program and funding application. STEM industry skill opportunities will assist with post school aspirations and entry into tertiary level education</p> <ul style="list-style-type: none"> <li>- Trainee induction for 2017 completed with 1 Trainee joining the Monto Library and Customer Service Office</li> </ul> <p>Q2</p>

									<ul style="list-style-type: none"><li>- MAKROS program and partnership commenced in October to provide additional skills and qualifications to local members in rural operations (18 week course)</li><li>- Funding secured for the RM Williams centre to add camp Kitchen and Bush Tucker Trail to facility.</li><li>- Visit to Gin Gin Bush Tucker (Tirroan Gin Gin Landcare) fieldtrip</li><li>- Rockybar fieldtrip for native trail incorporating bush tucker</li><li>- Planning of RMWABLC test garden completed and approved</li></ul>
		3.9	Signage Strategy	Consistent signage		3.9.1 Develop and implement a regional signage strategy and corporate style guide	Corporate & Community	<ul style="list-style-type: none"><li>• Strategy developed and adopted</li></ul>	Opportunity to utilise Capital signage in budget for improved signage at Ban Ban Springs – grant application submitted  Q2 <ul style="list-style-type: none"><li>- Update of signage audit completed</li><li>- Listing of new priority signage identified and completed</li><li>- Mingo and Paradise priority signage listing completed</li></ul>
								<ul style="list-style-type: none"><li>• Style guide adopted</li></ul>	
								<ul style="list-style-type: none"><li>• Regional WiFi, touchscreens &amp; signage project implemented 2015/16</li></ul>	Project completed – touch screens installed 2015/16  Q2 <ul style="list-style-type: none"><li>- Biggenden Touchscreen and Wifi point installed</li></ul> Quotation provided to Local Community Group for a touch screen at Coalstoun Lakes.
Outcome number	Outcome name	Outcome description	Focus number	Focus Name	Focus Description	Strategy Name	Measure assignee	Measure description	Measure target / Outcome Achieved
4	Environmental	Increasing the quality of water, land, air and the extent of biodiversity in the region	4.1	Biosecurity Management	Implementation of the Biosecurity Management Plan to ensure effective and efficient pest control	4.1.1 Develop and implement Biosecurity Management Plan	Engineering & Environmental	<ul style="list-style-type: none"><li>• Plan developed and implemented</li></ul>	<ul style="list-style-type: none"><li>• To be developed and implemented in line with WBBROC Biosecurity Strategy by 30/06/17</li></ul>
						4.1.2 Maintain and expand control measures for feral animals and weeds	Engineering & Environmental	<ul style="list-style-type: none"><li>• Number of Programmed baiting campaigns</li><li>• Volume of chemical used</li><li>• Land area treated</li></ul>	<ul style="list-style-type: none"><li>• One completed YTD and another planned for Q3</li><li>• Ongoing as per NRM program</li><li>• Ongoing as per NRM program</li><li>• Q2 – no programmed baiting programs completed.</li></ul>
								<ul style="list-style-type: none"><li>• Development of management plan for Ban Ban Springs</li></ul>	<ul style="list-style-type: none"><li>• First meeting held onsite 22 July 2016.</li><li>• Q2 – Vegetation assessment completed by LPO's.</li></ul>
						4.1.3 Develop and maintain a regional wash down bay facility that is supported by strategically placed smaller wash down facilities	Engineering & Environmental	<ul style="list-style-type: none"><li>• Wash Down Bay Facility Maintained</li><li>• Number of vehicles using wash down facilities</li><li>• Cost of operations</li></ul>	<ul style="list-style-type: none"><li>• Monthly inspections of washdown bays occur which identifies any maintenance issues.</li><li>• No traffic counters on any facilities and not planned for the future.</li><li>• Q1 - \$13,533.77</li></ul>
								<ul style="list-style-type: none"><li>• Investigation and planning for Biggenden Wash Down facility</li></ul>	Scope document has been completed for site selection. Councillors to commence public consultation in Q2/Q3 for site selection.
		4.2	Stock Routes	Well maintained and manages stock		4.2.1 Develop and	Engineering &	<ul style="list-style-type: none"><li>• Plan developed and</li></ul>	<ul style="list-style-type: none"><li>• Stock Route Management</li></ul>



			routes	implement Stock Route Management Plan	Environmental	implemented	Policy/Plan being developed for Council consideration
				4.2.2 Implement the Wandering Livestock policy	Engineering & Environmental	<ul style="list-style-type: none"> <li>Policy implemented</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing as per NRM program</li> </ul>
4.3	Waste Management	Best practice waste management		4.3.1 Continue to implement waste management strategic plan	Engineering & Environmental	<ul style="list-style-type: none"> <li>Plan implemented</li> <li>WBBROC regional Plan adopted</li> </ul>	<ul style="list-style-type: none"> <li>Plan being implemented, planning commenced for Eidsvold Transfer Station</li> <li>Participating on developing WBBROC Regional Waste Strategy implementation plan</li> <li>Participating in developing WBBROC tender for regional landfill water sampling and testing program</li> </ul> <p>Q2 – development and implementation of the 2017 Garage Sale Trail encouraged community to reduce, reuse and recycle rather than add to landfill</p>
				4.3.2 Develop closure plans for each waste management facility. Effective management of Councils waste disposal facilities and incorporate the principles reduce reuse and recycle	Engineering & Environmental	<ul style="list-style-type: none"> <li>Closure plans developed</li> <li>State of waste and recycling annual report</li> <li>Historic landfill sites managed</li> </ul>	<ul style="list-style-type: none"> <li>SBMPs and closure plans developed for all landfills</li> <li>QWDS data to be provided to DEHP</li> <li>Historic Landfill sites being managed</li> </ul>
						<ul style="list-style-type: none"> <li>DEHP Integrated Authority annual report</li> </ul>	<ul style="list-style-type: none"> <li>To be completed for November 2015 to October as requested by DEHP</li> </ul>
				4.3.3 Develop and manage waste collection and recycling in line with the waste management strategic plan	Engineering & Environmental	<ul style="list-style-type: none"> <li>Plan developed and implemented</li> </ul>	<ul style="list-style-type: none"> <li>Plan being implemented</li> </ul>
4.4	Environmental Health	Quality community environmental health standards are maintained		4.4.1 Review and provide environmental health services to ensure a suitable and equitable standard of service to address infectious, vermin, vector and other pest and compliance issues.	Engineering & Environmental	<ul style="list-style-type: none"> <li>No. of complaints received</li> <li>QLD Health – Food safety annual report</li> <li>Incidence of notifiable diseases</li> <li>Number of licensed food businesses</li> <li>Number of Environmental health related service requests</li> <li>Ongoing town water quality monitoring</li> </ul>	<ul style="list-style-type: none"> <li>All ongoing as per Env Health program</li> </ul>
				4.4.2 Develop and implement a vector management plan	Engineering & Environmental	<ul style="list-style-type: none"> <li>Number of mosquito service requests</li> <li>Mitigation permits issue</li> <li>Control activities undertaken (eg bats)</li> </ul>	<ul style="list-style-type: none"> <li>All ongoing as per Env Health program</li> </ul>
				4.4.3 Develop a environmental health disaster management sub-plan	Executive	<ul style="list-style-type: none"> <li>Sub-plan developed and adopted</li> </ul>	Public Health Plan adopted as part of DMP
4.5	Animal Control/Compliance	Quality animal control standards are maintained		4.5.1 Review and provide animal control and services to ensure a suitable and equitable standard of service to address compliance issues	Corporate & Community	<ul style="list-style-type: none"> <li>Number of dog impoundments including dog re-housing Rate (% total dogs re-housed/total dogs impounded)</li> </ul>	<p>32 Impounded including cats 6 returned to owners - 18.75% 8 rehomed – 25% 18 euthanized – 56.25%</p> <p>Q1 - 32 Impounded including cats Q2 - 25 Impounded including cats</p>

									Q1 - 6 returned to owners - 18.75% Q2 - 13 returned to owners – 52% Q1 - 8 rehomed – 25% Q2 - 5 rehomed 6mths – 20% Q1 - 18 euthanized – 56.25% Q2 - 7 euthanized 6 mths – 28%
								<ul style="list-style-type: none"><li>Dog Registration Rate (% dogs registered/estimated dog population)</li></ul>	1152 Animals recorded Estimated 1000 not registered  Q2 - 996 Registered Animals on MagiQ Estimated 1000 not registered.
								<ul style="list-style-type: none"><li>Dog Complaints (number of dog complaints per 1,000 population)</li><li>Number of service requests: Noise, Odour &amp; over grown, footpath obstruction permits, road side vending permits</li></ul>	86 Complaints (including barking dog) 7.8 complaints per 1000 population Footpath Path Ob Permits 24 (including not for Profit) Overgrown 3 Roadside Vending 4 5 odour Nil noise  Q2 -125 Complaints (including barking dog) Q2 - 12 Footpath Ob Permits (including not for profit) Q2 -Overgrown/Unsightly 23 Q2 - Roadside Vending Nil 5 odour Nil noise
	4.5	Trade Waste	Ensure compliance with Council’s policies, procedures and local laws, and other legislative requirements	4.5.2 Develop Trade Waste Management Plan/Inspection Programme in conjunction with Councils adopted Trade Waste Policy	Engineering & Environmental	<ul style="list-style-type: none"><li>Trade Waste Management Plan/Inspection Programme in conjunction with Councils adopted Trade Waste Policy implemented</li></ul>	Policy adopted by Council 16 March 2010 – identified for review.		
	4.6	Natural Resource Management	Protecting areas of high ecological significance area managed effectively	4.6.1 Lobby to enhance infrastructure, facilities and interpretive information at key environmental assets such as Cania Gorge and Mt Walsh National Parks	Engineering & Environmental	<ul style="list-style-type: none"><li>Area of National park</li></ul>	<ul style="list-style-type: none"><li>No increase in area of National Park YTD</li></ul>		
				4.6.2 Undertake NRM Projects	Engineering & Environmental	<ul style="list-style-type: none"><li>No. of programmes/projects undertaken</li></ul>	<ul style="list-style-type: none"><li>Regional weed workshop being planned for Q2</li></ul>		
				4.6.3 Liaise with other NRM Groups e.g. BMRG BCCA and Landcare	Engineering & Environmental	<ul style="list-style-type: none"><li>Number of meetings held</li><li>Programmes/projects successfully completed</li></ul>	<ul style="list-style-type: none"><li>NBRC presentation planned for Wbbec Koala Forum in Q2</li></ul>		
				4.6.4 Lobby for Federal and State Government Grants with regard to NRM projects, Pest Management Initiatives and strategies that protect and preserve the diversity of flora fauna and aquatic eco systems	Engineering & Environmental	<ul style="list-style-type: none"><li>Applications lodged vs funding received</li></ul>	<ul style="list-style-type: none"><li>TMR Element 5 contract commenced and being implemented</li></ul>		
						<ul style="list-style-type: none"><li>Number of environmental restoration Programmes</li></ul>	<ul style="list-style-type: none"><li>Humphrey-Binjour offset project ongoing</li></ul>		
						<ul style="list-style-type: none"><li>Environmental values protected</li></ul>	<ul style="list-style-type: none"><li>Ongoing as per NRM program eg. Fire permit letters of non objection</li></ul>		
Outcome number	Outcome name	Outcome description	Focus number	Focus Name	Focus Description	Strategy Name	Measure assignee	Measure description	Measure target / Outcome Achieved

5	Governance	A innovative, ethical and efficient organisation that provides best practice service delivery through leadership and policy making together with effective management of people, assets and finances	5.1	Organisational Culture	Excellence in customer service delivery and organisational management	5.1.1 Develop a cohesive Council through cultural change and individual ownership of corporate values supported by consistent and responsible leadership	Executive	<ul style="list-style-type: none"> <li>The quality of our services</li> <li>Number of complaints</li> </ul>	Staff Survey commenced Staff Survey completed – 102 received – results to be circulated to all staff
			5.1	Organisational Culture	Strong customer focus organisation	5.1.2 Develop and review annual a customer service charter	Corporate & Community	<ul style="list-style-type: none"> <li>Time to respond to InfoXpert Tasks</li> <li>No. of RecDesk requests</li> <li>Number of complaints</li> </ul>	- Customer Service Charter developed and adopted by Council - Streamlined and consistent procedures developed for customer service across the region. Customer Requests – 769  Q2 Customer Service and Libraries workshop held to commence work on measurement document for Customer Service Charter Q2 - RecDesk Requests - 739 Customer Requests –421
			5.2	Organisational Systems	Best practice organisational systems	5.2.1 Provide responsive and efficient systems to enable the delivery of Council services	Corporate & Community	<ul style="list-style-type: none"> <li>The effectiveness of our systems and processes</li> <li>Implementation of MagIQ</li> <li>Renewal of NBRC website with ResoluteIT</li> </ul>	New Website launched Extensive Training in MagIQ Review of processes to match rollout of new ITsystems
								<ul style="list-style-type: none"> <li>No. Helpdesk requests</li> <li>No. of website visits and unique visitors</li> <li>Facebook reach &amp; engagement</li> <li>Twitter followers</li> </ul>	Helpdesk – 547 Q2 – Helpdesk – 390 Website Visit (Old 2.5 months) – 16749 Website Visits (New 2 weeks) – 5361 Unique visitors (Old 2.5 months) - 9392 Unique visitors (new 2 weeks) - 3763 Social Media Post – 123 188 Facebook Followers – 2454 2519 Twitter followers – 886 941 Media Releases – 38 31 Twitter Posts – 123 188
						5.2.2 Develop, implement and review strategic policies that assist Council in formulating innovative responses to critical and operational issues	Corporate & Community	<ul style="list-style-type: none"> <li>Number of policies developed and reviewed</li> <li>20 year service honour board implemented in accordance with policy 203</li> </ul>	Wild Dog/Dingo Scalp Policy – 6 Jul Free Use of Meeting Rooms – 20 Jul Related Parties – 21 Sep Workplace Discrimination, Harassment and Bullying – 21 Sep
						5.2.3 Establish and manage long term financial planning to ensure the future sustainability of Council	Corporate & Community	<ul style="list-style-type: none"> <li>Financial sustainability indicators</li> </ul>	Asset Sustainability 220% Net Financial Liability -20% Operating Surplus -9.20%
						5.2.4 Ensure whole of life costing is considered for all new capital works and capacity of community to fund new assets	Corporate & Community	<ul style="list-style-type: none"> <li>Cost of new capital works</li> </ul>	\$28,952,101 – 16-17 Capital Budget  Q2 - \$31,830,860
			5.3	External Funding	Enhancement of Council operation and services	5.3.1 Investigate and apply for external funding to promote	Corporate & Community	<ul style="list-style-type: none"> <li>\$ value of external funding received</li> </ul>	External Funding received Q1 \$2,924,348 – Operational \$3,836,150 – Capital

				Council objectives and activities			Q2 - \$6,065,331 – Operational \$6,608,499 - Capital
	5.4	Organisational Structure	Organisational structure supports corporate values and strategic objectives and improved productivity	5.4.1 Review and implement an organisational structure. <del>that will support corporate values and strategic objectives in the provisions of services to the community</del>	Executive	<ul style="list-style-type: none"> <li>Adopted in accordance with Corp. Plan</li> <li>Review of Corp. Plan for adoption prior to 17 – 22 financial years</li> </ul>	Commenced review of Organisational structure in parallel with the development of a new corporate plan – Staff Survey commenced. <a href="#">No Change to Organisational Structure in 2<sup>nd</sup> quarter</a> <a href="#">Staff Survey Completed</a>
	5.5	Transparency in performance	Transparent and accountable local government	5.5.1 Review and implement levels of transparency and accountability	Executive	<ul style="list-style-type: none"> <li>Effective and transparent planning and decision making processes</li> <li>Non-compliance with legislation</li> </ul>	Establishment of Related Parties Policy. Establishment of Conflict of Interest Policy. Development and implementation of Internal Audit program with overview from the audit committee. <a href="#">Review of Administration Actions (AAC) Complaint Policy and audit.</a> <a href="#">AAC complaints x 6</a>
						<ul style="list-style-type: none"> <li>The accessibility of our information and decisions</li> </ul>	RTI Procedure <a href="#">0 RTI applications</a> <a href="#">4 x IP applications</a>
				5.5.2 Develop and implement Council's corporate Governance Framework to ensure strategic planning, compliance with all legislation, policies, codes of practice and standards	Executive	<ul style="list-style-type: none"> <li>Quarterly reporting</li> </ul>	First Quarter Op Plan presented to Council 02/11/16 <a href="#">Second Quarter Op Plan presented to Council</a>
						<ul style="list-style-type: none"> <li>Governance checklist</li> </ul>	Being undertaken in conjunction with delivery of annual report – scheduled to be finished October – Program to deliver annual report developed – expected date in October 12 <sup>th</sup> . <a href="#">Statutory requirements reported in Annual Report adopted by Council.</a>
						<ul style="list-style-type: none"> <li>Annual Report</li> </ul>	annual report – scheduled to be finished October – Program to deliver annual report developed.  Q2 – annual report complete within statutory timeframes and placed on website.
	5.6	Community Engagement	Increased community engagement in decision making processes	5.6.1 Review and implement Councils Community Engagement Policy	Executive	<ul style="list-style-type: none"> <li>Policy reviewed annually</li> <li>Consultation and Engagement Process document developed and implemented?</li> </ul>	Part of the Corporate Plan review <a href="#">No Change</a>
				5.6.2 Encourage community participation and ensure that the community is informed and educated about matters that impact their lives	Executive	<ul style="list-style-type: none"> <li>Community participation at public forums and consultation activities</li> <li>Improve communication with the community including a Community Newsletter published</li> <li>Conduct quarterly town forums</li> </ul>	Consultation projects – Ban Ban Springs; Community Services Advisory Committee continued; Gayndah Lions Park Master Plan;  Q2 – Community Development Team revisiting best practice in consultation with newly established Councillor Team. Consultation Projects: Grosvenor Bridge, Jack Parr Bridge, Lions Park Consult, Gayndah Riverwalk, North Burnett Public Transport Forum, Youth Surveys, Aged Care Audit, Q2 – Monto Memorial Park Amenities location consultation, Famil Tour

						consultations, Ask Me I'm a Local consultations, Eidsvold volunteer drive,
5.7	Workforce Development	A competent, productive and contributing workforce	5.7.1 Increased levels of skills, staff cohesion within Council through training and development and Council sharing and engagement of events	Executive	<ul style="list-style-type: none"> <li>FTE Staff</li> <li>Number of training hours – average cost per hour</li> </ul>	<p>211 (Includes trainees and apprentices) <b>220</b> (Includes trainees and apprentices) 763 approved training hours, \$68.10 per hour</p> <p>Q2 – Initial interest has been expressed by Logan City Council to explore a Staff/Employee Exchange Program – to share how different Councils approach/implement different business practices</p> <p>Training hours – 1669 approved training hours, \$45.79 per hour.</p>
					<ul style="list-style-type: none"> <li>Number of trainees and apprentices employed</li> <li>Number of successful completions</li> </ul>	<p><b>Number of trainees and apprentices employed - 7</b></p> <p>2 x Apprentice Mechanics, Monto and Gayndah Workshops</p> <p>2 x Trainee Water and Wastewater Operators, Monto and Biggenden</p> <p>1 x Trainee IT Officer, Gayndah</p> <p>2 x Trainee Administration Officers, Biggenden and Gayndah</p> <p>No Change</p> <p><b>Number of successful completions.</b></p> <p>There were zero completions during this period as expected.</p> <p>\$75,000 secured from Skilling Queenslanders for Work – First Start Program to employ a further 6 trainees/apprentices in 2016-17.</p> <p>No Change</p>
			5.7.2 Implement robust risk management strategies	Executive	<ul style="list-style-type: none"> <li>Risk register</li> </ul>	<p>Risk Management) Risk Register – Maintain and regularly update WHS Hazard Risk Register (Doc. Id. 440460)</p> <p>No Change</p>
			5.7.3 Foster a culture of employee health, safety and well-being	Executive	<ul style="list-style-type: none"> <li>% score WPH&amp;S Audit</li> <li>No. of lost time injuries</li> <li>Cost of premium</li> <li>Number of incidents</li> </ul>	<p>5.7.3 (Health, safety and Wellbeing); WHS Audit – AS/NZS 4801:2001 Compliance Audit conducted by WHSQ 18-20 Jan 2016 – compliant.</p> <p>Lost Time Injuries (LTI); 1 Q2; 0</p> <p>LGW Workers Compensation Premium (12 months) \$221,974</p> <p>No Change</p> <p>Number of Incidents; Q1; 29, Q2; 24</p>
			5.7.4 Implement Human resource strategies to become an employer of choice	Executive	<ul style="list-style-type: none"> <li>% staff turnover</li> <li>Performance appraisals for all staff</li> <li>% outcome of staff satisfaction survey</li> <li>EBA develop and adopted</li> </ul>	<p><b>Performance appraisals for all staff.</b></p> <p>A redeveloped Employee Development and Performance Review tool and process launched in July. Training to all supervising staff delivered in July.</p> <p>Appraisals ongoing</p> <p>JCC and EBA meetings held – awaiting finalisation of changes in State Legislation and Award/s being finalised</p>
			5.7.5 Foster diversity, merit and equity, reward and recognition in the workplace	Executive	<ul style="list-style-type: none"> <li>Staff demographic profile</li> </ul>	<p>Male: 142</p> <p>Female: 69</p> <p>16-20 years: 7</p> <p>21-29 years: 26</p> <p>30-44 years: 65</p> <p>45-55 years: 54</p> <p>56+ years: 58</p> <p>Male: 144</p> <p>Female: 76</p> <p>Staff ages</p> <p>U25: 19</p>

							25-40: 60 41-55: 70 56-65: 64 66+: 7 (Note includes trainees & apprentices)
				5.7.6 Implementation of WPH&S Management Safe Plan and System	Executive	<ul style="list-style-type: none"><li>System implemented</li><li>Annual Audit</li></ul>	WHS Management system; SafePlan WHS Management System is implemented and most elements evaluated and reviewed. Annual Audit yet to be arranged. <a href="#">No Change</a>
5.8	Regional Representation	Improved opportunities and quality of life	5.8.1 Advocate to all tiers of government and relevant industry organisations for the provision and enhancement of appropriate services and infrastructure within their jurisdictions	Executive	<ul style="list-style-type: none"><li>Number of representation at each level</li></ul>	Ken O’Dowd Federal Member for Flynn; State Government Minister and Director General Local Government; Toowoomba Regional Council; South Burnett Regional Council; Gladstone Regional Council; Logan City Council. <a href="#">Opposition Spokes Person Local Government; Senator Barry O’Sullivan’ Member for Callide; Ken O’Dowd Federal Member for Flynn; State Government Minister and Director General Local Government; WBBROC meeting Brisbane – State Gov’t Ministerial Deputations</a>	
			5.8.2 Collaborate with corporate and key regional and community stakeholders to ensure a unified and strengthened approach to national, state and regional advocacy	Executive	<ul style="list-style-type: none"><li>Participation in regional, state and federal organisations and bodies</li></ul>	WBBROC; RRTG; ALGWA; LGAQ; ALGA; LGMA; Departmental contact State and Federal; Liaison with other Queensland Councils <a href="#">WBBROC meeting Brisbane – Ministerial Deputations</a>	
			5.8.3 Encourage partnerships within the wider community to identify opportunities for the enhancement of community wellness, infrastructure and pursuits	Executive	<ul style="list-style-type: none"><li>Community partnerships progressed</li></ul>	Engaged with the community in a range of partnerships including but not limited to the following examples - Ban Ban Springs consultation, Melbourne Cup Tour, Biggenden Chamber of Commerce projects; Gayndah Lions Park Master Plan  [PL] Q2 – Partnerships progressed include: Local Chambers of Commerce and organisations for project on Christmas Lights, Gayndah Lions Park, Ted Kirk Airfield naming (RSL), Monto Youth Worker, Bridges, UnitingCare Community, Agforce, Burnett Catchment Care Assoc, BIEDO, Qld Sport and Recreation, Australia Day Awards Committees, Monto Army Cadets, North Burnett Landcare, Gayndah Scouts, Queensland Cricket Assoc, Crack-up Sisters (Norming the Arts), Eidsvold, Gayndah and Biggenden Little Athletics, North Burnet Rugby League Groups, MAKRO, Monto Tennis Assoc, Waruma Fish Stocking Association, Paradise Fish Stocking Assoc, Mt Perry Men’s Shed,	
5.9	Elected Members	Councillors deliver responsible leaderships with informed and transparent decision making	5.9.1 Provide Councillors with access to quality training, development and networking opportunities	Executive	<ul style="list-style-type: none"><li>Training, development and networking opportunities attended</li></ul>	ALGWA attendance, internal training – noting a large training and induction programme was conducted with elected members in the final quarter of the 15=16 financial year after the local government elections. <a href="#">WBBROC meeting Brisbane – Ministerial Deputations</a>	
			5.9.2 Provide		<ul style="list-style-type: none"><li>No. of agenda reports</li></ul>	General meeting agenda reports:	

				Councillors with quality decision support		<ul style="list-style-type: none"> <li>timeliness of actions resolutions</li> </ul>	<ul style="list-style-type: none"> <li>July 19</li> <li>August 21</li> <li>September 25</li> <li><a href="#">October 10</a></li> <li><a href="#">November 18</a></li> <li><a href="#">December 21</a></li> </ul> <p>Policy and Planning agenda reports:</p> <ul style="list-style-type: none"> <li>July 2</li> <li>August 5</li> <li>September 4</li> <li><a href="#">October 5</a></li> <li><a href="#">November 4</a></li> <li><a href="#">December – N/A</a></li> </ul> <p>Technical Services agenda reports:</p> <ul style="list-style-type: none"> <li>July 6</li> <li>August 6</li> <li>September 4</li> <li><a href="#">October 6</a></li> <li><a href="#">November 6</a></li> <li><a href="#">December – N/A</a></li> </ul>
5.10	Resource Sharing	Improved service delivery and efficiency	5.10.1 Identify and implement opportunities for the resource sharing internally and regionally	Executive		<ul style="list-style-type: none"> <li>Opportunities identified</li> </ul>	WBBROC South Burnett Regional Council Central Highlands Council <a href="#">Logan City Council</a>
5.11	Disaster Management	Council has a coordinated response to and builds the communities resilience to natural and/or man made disaster events to minimise adverse effects on the community	5.11.1 Maintain a quality and up to date Disaster Management Plan and Sub-Plans	Executive		<ul style="list-style-type: none"> <li>Disaster Management plan adopted 2016</li> <li>Develop SOP as required</li> <li>Review annually with DDMG</li> </ul>	Disaster Management plan updated to new national standard to ensure consistency with District, State and National Standards. Annual review completed August 2016 <a href="#">No Further Changes</a>
			5.11.2 Maintain and coordinate the regional disaster <a href="#">support</a> groups	Executive		<ul style="list-style-type: none"> <li><a href="#">Support</a> groups meeting regularly – <a href="#">2-4 meetings held by each group annually</a></li> </ul>	<a href="#">Support</a> group plans reviewed and adopted. Preseason <a href="#">support</a> group meetings scheduled before <a href="#">May and November LDMG Meetings to enable reporting up.</a>
			5.11.3 Develop and implement an MOU with QFES to ensure systems, structures, processes and resources are in place to provide a coordinated response to disaster events	Executive		<ul style="list-style-type: none"> <li>MOU Drafted Developed and signed</li> <li>Participate in Get Ready Week</li> </ul>	MOU Discussions underway – process under review by Department – On hold till advice received. Get Ready Grant approved – Activity Planned for 2 <sup>nd</sup> quarter. <a href="#">No Change</a>
			5.11.4 Flood mitigation study conducted and recommendations considered by Council	Engineering & Environmental		<ul style="list-style-type: none"> <li>Flood mitigation study completed.</li> </ul>	Report considered by Council and no further action required this financial year. Complete <a href="#">No Change</a>